

April Agenda

Regular Meeting of Trustees

The regular meeting of the Board of Trustees of School District #35 has been scheduled for **Wednesday, April 20, 2022 at 6:00pm** in the District Board Room and via Zoom. *(All policies can be found at www.gallatingatewayschool.com.)*

Call to Order

Pledge of Allegiance

Presiding Trustee's explanation of procedures

Public Comment- Non Agenda Items - Sign in sheet

GUESTS:

Clayton Peacock- Gateway Village Update

Bozeman School District 7 - Annual Report and School Election Update

GGs Counselor Highlights

Consent Agenda

Minutes: 9.9.2021, 9.15.2021, 10.1.2021, 11.5.2021, 12.3.2021, 12.13.2021, 1.7.2022, 2.4.2022, 2.10.2022, 2.16.2022, 3.1.2022 & 3.9.2022; **Finance:** Warrants; Cash Reconciliation; Operational Budget by Object Code; Extracurricular Expenditure and Reconciliation Report; **Personnel;** Hire: Classified/ Certified Substitutes; Training: Consider MASBO Summer Conference - June 13-17 in Butte, MT. for District Clerk and Business Manager; Salary Step Up: Marissa Schultz, Jacki Yager, Mike Coon, Rochelle Dierenfeldt & Madison Downs; **Policy Revisions/ Additions:** MTSBA Model Policy 1520 – Board Staff Communications; MTSBA Model Policy 2312 – Copyright; MTSBA Model Policy 2510 – School Wellness; MTSBA Model Policy 3121 – Enrollment and Attendance Records; MTSBA Model Policy 3305 – Seclusion and Restraint (New Recommended Policies); MTSBA Model Policy 3310 – Student Discipline; MTSBA Model Policy 3310P1 – Student Discipline Risk Assessments (New Recommended Policies); MTSBA Model Policies 3413F1 and 3413F2 – Immunization Exemption Forms; MTSBA Model Policy 3416 – Administering Medicines to Students; MTSBA Model Policy 3612, 3612F and 3612P – Student Use of District Provided Technology; MTSBA Model Policy 5121 – Applicability of Personnel Policies; MTSBA Model Policy 5223 – Personal Conduct; MTSBA Model Policy 5228P – Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers; MTSBA Model Policy 5314 – Substitutes; MTSBA Model Policy 5321 - Leaves of Absence; MTSBA Model Policy 5450, 5450F (New), and 5450P (New) - Employee Use of District Provided Technology; MTSBA Model Policy 7625 – Use of Enhanced Tax Credit Receipts – (New Recommended Policies); MTSBA Model Policy 8300 – Risk Management (New); MTSBA Model Policy 8502 – Construction and Repairs

Superintendent's Report

District Clerk Report

Business Manager Report

Old Business

Discussion: FY23 Preliminary Budget

Covid 19 Report

New Business

Discussion Items:

Proposed Schedule/ Plan for Year End Stay Interviews

Discuss Building Reserve Fund and Projects

"The Gallatin Gateway School community empowers our students to take responsibility for their learning so they may achieve their individual potentials as lifelong learners and productive citizens."

Review of Board Self Evaluation
Board Evaluation Process
School Board of Trustees Annual Report
School Report Card
Athletic Director and Coaching Stipends and Responsibilities

Action Items:

Discuss and Consider Hire of Nurse for the 2022-2023 School Year
Letter of Agreement - First Presbyterian Church
Discuss and Consider Hire of Track Coach for the 2021-2022 School Year
Discuss and Consider Hire of Certified Teacher for the 2022-2023 School Year
Discuss and Consider Hire of Paraprofessional
Discuss and Approve 2022-2023 School Calendar
Discuss and Consider Addition of Language to Non-Resident Student Policy #3141
Review, Discuss & Set Tuition Rates for 2022-2023 - GGS Policy #3141
Discuss and Consider RFP for Student Transportation Services
Consider 2022-2023 MUST Renewal

Committee Reports

Safety Committee
Interest Based Bargaining

Next Meetings:

IBB Meeting - April 19, 2022 @ 4:00 pm, May 3, 2022 @ 4:00 pm & May 10, 2022 @ 4:00 pm
Special Meeting - May 6, 2022 @ 10:00 am - Agenda Setting
Set Date for Informal Evaluations
Regular Meeting - May 18, 2022 @ 6:00 pm

Adjournment

“The Gallatin Gateway School community empowers our students to take responsibility for their learning so they may achieve their individual potentials as lifelong learners and productive citizens.”

Audience Participation

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during the “public comment” section of the Board agenda and prior to a final decision on a matter of significant interest to the public. The Chairperson may control such comment to ensure an orderly progression of the meeting.

Individuals wishing to be heard by the Chairperson shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments as briefly as the subject permits. The Chairperson may interrupt or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings. It is important for all participants to remember that Board meetings are held in public but are not public meetings. Members of the public shall be recognized and allowed input during the meeting, at the discretion of the Chairperson.

Cross Reference: 1420 School Board Meeting Procedure

Legal Reference: Article II, Section 8, Montana Constitution – Right of participation
Article II, Section 10, Montana Constitution – Right of privacy
§§ 2-3-101, et seq., MCA Notice and Opportunity to Be Heard

Zoom procedures:

1. *Login details are on the district website-- [See District Calendar](#)*
2. *Please ensure your mic is muted until called upon by the Chair*
3. *Public Comment is accepted two times during the meeting:*
 - a. *During non-agenda public comment for items not on the agenda*
 - b. *When the Chair opens it for public comment as determined appropriate*
4. *To participate from a mobile device or computer:*
 - a. *Please use the “Raise Hand” button under “Participants” button at the bottom of your screen*
 - b. *Once called on please unmute yourself to provide comments*
5. *To participate from a phone when dialed in:*
 - a. **9 to raise and lower hand for public comment*
 - b. *Once called on please press *6 to unmute yourself to provide comment*

“The Gallatin Gateway School community empowers our students to take responsibility for their learning so they may achieve their individual potentials as lifelong learners and productive citizens.”

**MINUTES
SPECIAL MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 3:15 pm on September 9, 2021, in the Gallatin Gateway School Cafeteria and via Zoom. Board Chair Julie Fleury presided and called the meeting to order at 3:15 pm.

TRUSTEES PRESENT

Julie Fleury, Board Chair; Carissa Paulson, Vice Chair; Mary Thurber, Aaron Schwieterman, Patti Ringo

TRUSTEES ABSENT

None.

STAFF PRESENT

Theresa Keel, Superintendent; Jamie Hetherington, Marissa Schultz, Jacki Yager, Ashley Senenfelder, Erica Clark, Ashley Davis, Madison Downs

OTHERS PRESENT

Jeff Krogstad, Joe Rare, Morgan McReywolds, Rochelle Dierenfeldt, Dillon Kundert, Carly, Kundert, Kelli Campbell, Tim Melton, Melissa Melton, Louise Steed, Kristie Donaghey, Enra Glam, Wendy Hourigan, CJ Smith, Louis Kamps, Jeremy Maus, Zach Nowlin, Lynn Nowlin, Anita Belangs, Misti Richardson, Emily Allsop & Tanner Allsop

PLEDGE OF ALLEGIANCE

The meeting attendees recited the *Pledge of Allegiance*

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Board Chair Julie Fleury explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. She noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; 3) public comment periods are not intended to be a question and answer session.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

BOARD TRAINING with MTSBA 3:15 pm to 5:15 pm

The Board did a training with MTSBA's Andrew Vigeland.

RECESS

RECONVENE from 6:00 pm to 8:00 pm

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Board Chair Julie Fleury explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. She noted: 1) that prior to a vote the public may

comment on agenda items; 2) there will be time for public comment on non-agenda items; 3) public comment periods are not intended to be a question and answer session.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

Review, discuss and/ or consider Draft 2 of Safe Return to In-Person Instruction and Continuity of Services

The Board met with members of the community and parents of students to continue the discussion of the Safe Return to In-Person Instruction and Continuity of Services. Each group took turns discussing with one another their opinions on masks and how the school year shall continue.

Public Comment: Jeff Krogstad; Jeremy Maus; Jamie Hetherington; Ashley Davis; Melissa Melton; Zack Nolan; Joe Rare; Tim Melton; Alix Davis; Jacki Yager; Misti Richardson; Kelli Campbell; Kami Ryles; Aaron Trainor; Missy Schultz; Sara Richardson

ADJOURNMENT

Board Chair Julie Fleury adjourned the meeting at 8:18 pm.

Julie Fleury, Board Chair

Brittney Bateman, District Clerk

**MINUTES
REGULAR MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 6:00 pm on Wednesday, September 15, 2021, in the Gallatin Gateway School Board Room and via Zoom. Board Chair Julie Fleury presided and called the meeting to order at 6:00 pm.

TRUSTEES PRESENT

Julie Fleury, Board Chair; Carissa Paulson, Vice Chair; Mary Thurber, Aaron Schwieterman, Patti Ringo

TRUSTEES ABSENT

None

STAFF PRESENT

Theresa Keel, Superintendent

OTHERS PRESENT

Margaret Kachadurian, Donna Shockley, Misti Richardson, Tim Melton, Anta Ballanger & Morgan Stuart

PLEDGE OF ALLEGIANCE

The meeting attendees recited the *Pledge of Allegiance*

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Board Chair Julie Fleury explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. She noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; 3) public comment periods are not intended to be a question and answer session.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Margaret Kachadurian

CONSENT AGENDA

Motion: Trustee Thurber to approve the consent agenda as presented. **Minutes:** September 3, 2021-special meeting; September 9, 2021- special meeting; **Finance:** Warrants; Cash Reconciliation; Operational Budget by Object Code; Extra-Curricular Expenditure and Reconciliation Report.

Personnel: Hire: Classified/Certified Substitutes: Maxine Daniel, Connie Evenson, Brooke Savage, Dayna Bergin, April Bettilyon, Cyndee Bishop, Cynthia Corliss, Connie Evenson, Kevin Germann, Mary Jo Haberman, Kimberli Jones, Cheryl Juergens, David Keightley, Rebecca Lieurance, Brad Parsch, Teresa Ann Quatraro, Leigh Strohn, Barry Sulam, and Debra Tysse.

Seconded: Trustee Paulson

Public Comment: None

For: Fleury, Thurber, Paulson, Schwieterman

Opposed: None

Motion passed unanimously 4-0

SUPERINTENDENT REPORT

Superintendent Theresa Keel discussed the following with the Board: 1) first home volleyball game, 2) STAR data, 3) growing gators groupings, 4) book club and tech club, 5) staffing needs, 6) bleachers have been removed, 7) enrollment summary

COVID-19 Related Business

NEW BUSINESS

Discussion Items:

District Clerk/ Business Manager Position

The Board discussed ways of adjusting the job description to suit the needs of the district.

Action Items:

Consider District Wellness Plan & Procedures

Motion: Trustee Schwieterman to accept the district wellness plan and procedures

Seconded: Trustee Paulson

Public Comment: None

For: Fleury, Thurber, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously 5-0

Consider Hiring Assistant Cook

This topic was not discussed.

Consider Hiring Instructional Paraprofessional

This topic was not discussed.

Consider Hiring Bus Driver and/ or Route Change

This topic was not discussed.

Consider Salary and Personnel Hiring: Extra-Curricular Positions: Athletic Director, Athletic Coaches, Student Council

Motion: Trustee Thurber to hire Elizabeth Thorsen as the Athletic Director for \$5,000.00/ year, beginning September 20, 2021 and ending June 30, 2022 pending an adequate fingerprint/ background check.

Seconded: Trustee Paulson

Public Comment: None

For: Fleury, Thurber, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously 5-0

Consider 2021-2022 General Fund & Other Budgeted Funds Line Item Budget Adoption

Motion: Trustee Schwieterman to adopt the 2021-2022 general fund and other budgeted funds

Seconded: Trustee Thurber

Public Comment: None

For: Fleury, Thurber, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously 5-0

Review, Discuss & Consider Revisions to District Strategic Plan

Motion: Trustee Paulson to approve the revisions to the District Strategic Plan.

Seconded: Trustee Schwieterman

Public Comment: None

For: Fleury, Thurber, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously 5-0

Consider Appointments: Title X, IX, VI, Gallatin-Madison Cooperative, County Transportation Committee

Motion: Trustee Schwieterman to appoint the recommendations for the committees, as shown in the board packet.

Seconded: Trustee Paulson

Public Comment: None

For: Fleury, Thurber, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously 5-0

Consider Policy Additions & Revisions:

#2332 Religion and Religious Activities - Revision

#3121 Enrollment and Attendance Records - New

#3150 Part-Time Attendance - Revision

#2323 Student Use of Buildings: Equal Access - New

#3413 Student Immunization - Revision

#3510 School Sponsored Student Activities - New

#3550 Student Clubs - New

#3550F Student Club Applications - New

#4211 District and School Name, Logo, Imagery and Colors - New

#4331 Use of School Property for Posting Notices - Revision

Motion: Trustee Paulson to approve the policy additions and revisions.

Seconded: Trustee Thurber

Public Comment: None

For: Fleury, Thurber, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously 5-0

OLD BUSINESS

Reschedule Facility Walk-through

The Board discussed a date to reschedule the facility walk through. They decided to schedule the walk through at the October board meeting.

Consider Selection and Hiring of Owner's Representative

Next Meetings:

- Special Meeting- October 1, 2021 at 10:00 am- agenda setting
- Regular Meeting- October 18, 2021 at 6:00 pm

ADJOURNMENT

Board Chair Julie Fleury adjourned the meeting at 7:40 pm.

Julie Fleury, Board Chair

Brittney Bateman, District Clerk

MINUTES
SPECIAL COMMITTEE MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 10:00 am on Friday, October 1, 2021, in the Gallatin Gateway School Board Room and via Zoom. Board Chair Julie Fleury presided and called the meeting to order at 10:05 am.

TRUSTEES PRESENT

Julie Fleury, Board Chair; Carissa Paulson, Vice Chair; Mary Thurber

TRUSTEES ABSENT

Aaron Schwieterman, Patti Ringo

STAFF PRESENT

Theresa Keel, Superintendent

OTHERS PRESENT

None.

PLEDGE OF ALLEGIANCE

The meeting attendees recited the *Pledge of Allegiance*

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Board Chair Julie Fleury explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. She noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; 3) public comment periods are not intended to be a question and answer session.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

NEW BUSINESS

Discuss and Consider District Clerk Job Description

This motion was included with the next exhibit.

Discuss and Consider Business Manager Job Description

Motion: Trustee Thurber to accept the revised District Clerk and Business Manager job descriptions.

Seconded: Trustee Paulson

Public Comment: None

For: Fleury, Thurber, Paulson

Opposed: None

Motion passed unanimously 3-0

Discuss and Consider Teacher Resignation

Discussion regarding what happens if the Board does not accept the resignation. Superintendent Keel explained to the Board that the teacher would not come to work, but that the Board could petition State Educator licensing to revoke her license for breaching her contract.

Motion: Trustee Paulson to accept the resignation.

Seconded: Trustee Thurber

Public Comment: None

For: Fleury, Thurber, Paulson

Opposed: None

Motion passed unanimously 3-0

Discuss and Consider New Teacher Hire

Discussion of pros and cons of posting the position. Board recommended posting the position for two (2) weeks.

Agenda item was tabled by acclamation until the October 18 meeting.

Set Agenda for October 18, 2021 Meeting

Board Chair Julie Fleury led a discussion regarding the agenda for the October 18, 2021 regular meeting. The individuals present discussed agenda items to be included on the agenda and the agenda will be finalized with the Superintendent.

ADJOURNMENT

Board Chair Julie Fleury adjourned the meeting at 11:20 am.

Julie Fleury, Board Chair

Brittney Bateman, District Clerk

MINUTES
SPECIAL COMMITTEE MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 10:00 am on Friday, November 5, 2021, in the Gallatin Gateway School Board Room and via Zoom.

TRUSTEES PRESENT

Julie Fleury, Board Chair; Carissa Paulson, Vice Chair

TRUSTEES ABSENT

Mary Thurber, Aaron Schwieterman, Patti Ringo

STAFF PRESENT

Theresa Keel, Superintendent

OTHERS PRESENT

None.

PLEDGE OF ALLEGIANCE

The meeting attendees recited the *Pledge of Allegiance*

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Board Chair Julie Fleury explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. She noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; 3) public comment periods are not intended to be a question and answer session.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

NEW BUSINESS

Set Agenda for November 17, 2021 Meeting

Board Chair Julie Fleury led a discussion regarding the agenda for the November 17, 2021 regular meeting. The individuals present discussed agenda items to be included on the agenda and the agenda will be finalized with the Superintendent.

ADJOURNMENT

Julie Fleury, Board Chair

Brittney Bateman, District Clerk

MINUTES
SPECIAL COMMITTEE MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 10:00 am on Friday, December 3, 2021, in the Gallatin Gateway School Board Room and via Zoom.

TRUSTEES PRESENT

Julie Fleury, Board Chair; Carissa Paulson, Vice Chair

TRUSTEES ABSENT

Mary Thurber, Aaron Schwieterman, Patti Ringo

STAFF PRESENT

Theresa Keel, Superintendent

OTHERS PRESENT

None.

PLEDGE OF ALLEGIANCE

The meeting attendees recited the *Pledge of Allegiance*

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Board Chair Julie Fleury explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. She noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; 3) public comment periods are not intended to be a question and answer session.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

NEW BUSINESS

Set Agenda for December 13, 2021 Meeting

Board Chair Julie Fleury led a discussion regarding the agenda for the December 13, 2021 regular meeting. The individuals present discussed agenda items to be included on the agenda and the agenda will be finalized with the Superintendent.

ADJOURNMENT

Julie Fleury, Board Chair

Brittney Bateman, District Clerk

**MINUTES
REGULAR MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 6:00 pm on December 13, 2022 in the Gallatin Gateway School Board Room and via Zoom. Board Chair Julie Fleury presided and called the meeting to order at 6:06 pm.

TRUSTEES PRESENT

Julie Fleury, Board Chair; Carissa Paulson, Vice Chair; Mary Thurber, Aaron Schwieterman, Patti Ringo

TRUSTEES ABSENT

None.

STAFF PRESENT

Theresa Keel, Superintendent

OTHERS PRESENT

No sign in sheet due to meeting being held virtually

Leslie, Mrs. Richardson

PLEDGE OF ALLEGIANCE

The meeting attendees recited the *Pledge of Allegiance*

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Board Chair Julie Fleury explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. She noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; 3) public comment periods are not intended to be a question and answer session.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

GUEST REPORT

Visitor Clayton Peacock discussed the following with the Board:

Gateway Village 1) buildings are up; 2) encourages visits to see the construction process; 3) hope to get one duplex a week from a shipment and get it craned onto the foundation; 5) finished testing and signed off the fire suppression system; 6) water systems are ready to be turned on

Gateway Inn 1) moving up to the second level on the North building; 2) started framing the South building; 3) slabs poured and infrastructure pulled in; 4) anticipating finishing both buildings at the end of next year 2022

CONSENT AGENDA

Motion: Trustee Schwieterman to approve the consent agenda as presented. **Finance:** Warrants; Operational Budget by Object Code; Cash Reconciliation **Personnel:** Hire: Classified/Certified Substitutes, Accept Resignation from Adult Ed Coordinator

Seconded: Trustee Thurber

Public Comment: None
For: Fleury, Thurber, Paulson, Ringo, Schwieterman
Opposed: None
Motion passed unanimously 5-0

SUPERINTENDENT REPORT

Superintendent Theresa Keel discussed the following with the Board: 1) progress reports to all students; 2) working weekly with 3-8 math teachers; 3) attendance issues due to quarantine and sick students; 4) teachers working with Jenny Combs; 5) Montana Children's Theater; 6) RTI Program and Maddy Downs handling all of her tasks very well; 7) YMCA Afterschool Program; 8) Hired All City Trucking for plowing

COVID-19 Related Business

The Board discussed the following: 1) Omicron; 2) vendor for take home tests for staff

NEW BUSINESS

Compensated Absences - Certified/ Classified

The Board discussed the types of employees that receive compensated absences.
No vote.

Excess Items

Motion: Trustee Schwieterman to approve excessing the items, with the exclusion of the canvas wall tents.

Seconded: Trustee Paulson

Public Comment: None

For: Fleury, Thurber, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously 5-0

8th Grade Spring Trip Approval

Motion: Trustee Thurber to approve the 8th grade trip to DC from May 22-27, 2022

Seconded: Trustee Paulson

Public Comment: None

For: Fleury, Thurber, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously 5-0

OLD BUSINESS

Long-Range Facility Strategic Plan Revisit

The Board discussed the following: 1) building reserve levy; 2) building updates and improvements; 3) boiler replacement

Information from MTSBA Regarding Zoom Meetings

The Board discussed the pros and cons of holding board meetings on Zoom.

Superintendent's Evaluation - Set Meeting Date

The Board discussed dates and times that would work best for the Superintendent evaluation. They determined Monday, January 10, 2022 at 4:00 pm would work best for everyone involved.

Hire: Administrative Assistant

Motion: Trustee Schwieterman to approve the hire of Administrative Assistant - Joni Costello (\$19.00/hour) for the remainder of the 2021-2022 school year beginning January 3, 2022 pending an adequate fingerprint background check.

Second: Trustee Thurber

Public Comment: None

For: Fleury, Thurber, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously 5-0

Hire: Coaching Staff & Extra Curricular Positions Hiring Recommendations

Motion: Trustee Thurber to hire the coaching staff and extra curricular positions hiring recommendations per the board packet.

Second: Trustee Schwieterman

Public Comment: None

For: Fleury, Thurber, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously 5-0

School Safety Walkthrough

This topic was tabled.

COMMITTEE REPORTS

Safety Committee

There was no report at this time.

Next Meetings:

- Special Meeting - January 7, 2022 @ 10:00 am - Agenda Setting
- Special Meeting - TBD Superintendent Evaluation
- Regular Meeting - January 19, 2022 @ 6:00 pm

ADJOURNMENT

Board Chair Julie Fleury adjourned the meeting at 8:37 pm.

Julie Fleury, Board Chair

Brittney Bateman, District Clerk

**MINUTES
SPECIAL COMMITTEE MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 10:00 am on Friday, January 7, 2022, in the Gallatin Gateway School Board Room and via Zoom.

TRUSTEES PRESENT

Julie Fleury, Board Chair; Carissa Paulson, Vice Chair

TRUSTEES ABSENT

Mary Thurber, Aaron Schwieterman, Patti Ringo

STAFF PRESENT

Theresa Keel, Superintendent

OTHERS PRESENT

None

PLEDGE OF ALLEGIANCE

The meeting attendees recited the *Pledge of Allegiance*

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Board Chair Julie Fleury explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. She noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; 3) public comment periods are not intended to be a question and answer session.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

NEW BUSINESS

Set Agenda for January 19, 2022 Meeting

Board Chair Julie Fleury led a discussion regarding the agenda for the January 19, 2022 regular meeting. The individuals present discussed agenda items to be included on the agenda and the agenda will be finalized with the Superintendent.

Appoint Fraulein Jaffe as Interim Clerk for Purposes of OPI District Reporting

ADJOURNMENT

Julie Fleury, Board Chair

Brittney Bateman, District Clerk

**MINUTES
SPECIAL COMMITTEE MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 10:00 am on Friday, February 4, 2022, in the Gallatin Gateway School Board Room and via Zoom.

TRUSTEES PRESENT

Julie Fleury, Board Chair; Carissa Paulson, Vice Chair

TRUSTEES ABSENT

Mary Thurber, Aaron Schwieterman, Patti Ringo

STAFF PRESENT

Theresa Keel, Superintendent

OTHERS PRESENT

None

PLEDGE OF ALLEGIANCE

The meeting attendees recited the *Pledge of Allegiance*

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Board Chair Julie Fleury explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. She noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; 3) public comment periods are not intended to be a question and answer session.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

NEW BUSINESS

Set Agenda for February 16, 2022 Meeting

Board Chair Julie Fleury led a discussion regarding the agenda for the February 16, 2022 regular meeting. The individuals present discussed agenda items to be included on the agenda and the agenda will be finalized with the Superintendent.

ADJOURNMENT

Julie Fleury, Board Chair

Brittney Bateman, District Clerk

**MINUTES
SPECIAL MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 10:00 am on Friday, February 10, 2022, in the Gallatin Gateway School Board Room and via Zoom. Board Chair Julie Fleury presided and called the meeting to order at 10:08 am.

TRUSTEES PRESENT

Julie Fleury, Board Chair; Carissa Paulson, Vice Chair; Aaron Schwieterman, Patti Ringo

TRUSTEES ABSENT

Mary Thurber

STAFF PRESENT

Theresa Keel, Superintendent

OTHERS PRESENT

None

PLEDGE OF ALLEGIANCE

The meeting attendees recited the *Pledge of Allegiance*

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Board Chair Julie Fleury explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. She noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; 3) public comment periods are not intended to be a question and answer session.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

NEW BUSINESS

Paraprofessional Hire

Motion: Trustee Ringo to hire LaDonna Quarters at \$16.00 an hour, not to exceed 40 hours a week, for 80 full days, 8 hours a day with \$112.56 a month in flex benefits as a classroom aide, special education aide, substitute teacher lunchroom supervisor, crosswalk duty, and secretary aide, pending an adequate background check.

Seconded: Trustee Paulson

Public Comment: None

For: Fleury, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously 4-0

Discussion/ Workshop Regarding a Voted Building Reserve Levy

The Board had a conversation to determine if they wanted to put a ballot measure on the May ballot for building reserve. The district gets a permissive levy of \$23,000.00. That does not need to be voted on by taxpayers. This is the last year of a five (5) year voted \$175,000.00 building reserve levy. The district receives about \$35,000.00 a year from that. The taxpayers are already paying for that in their current taxes. Superintendent Keel made a recommendation to the Board to go for a (5) year \$250,000.00 building reserve levy.

ADJOURNMENT

Board Chair Julie Fleury adjourned the meeting at 11:24 am.

Julie Fleury, Board Chair

Brittney Bateman, District Clerk

**MINUTES
REGULAR MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 6:00 pm on Wednesday, February 16, 2022, in the Gallatin Gateway School Board Room and via Zoom. Board Chair Julie Fleury presided and called the meeting to order at 6:05 pm.

TRUSTEES PRESENT

Julie Fleury, Board Chair; Carissa Paulson, Vice Chair; Mary Thurber, Aaron Schwieterman, Patti Ringo

TRUSTEES ABSENT

None

STAFF PRESENT

Theresa Keel, Superintendent

OTHERS PRESENT

Tim Melton

PLEDGE OF ALLEGIANCE

The meeting attendees recited the *Pledge of Allegiance*

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Board Chair Julie Fleury explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. She noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; 3) public comment periods are not intended to be a question and answer session.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

CONSENT AGENDA

Motion: Trustee Schwieterman to approve the consent agenda as presented. **Finance:** Warrants; Operational Budget by Object Code; Cash Reconciliation; Student Activity Account Transfers & Closeouts; Checking Account Signatures **Personnel:** Hire: Classified/Certified Substitutes

Seconded: Trustee Paulson

Public Comment: None

For: Fleury, Thurber, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously 5-0

SUPERINTENDENT REPORT

Superintendent Theresa Keel discussed the following with the Board: 1) YMCA Later Gators Program; 2) partnership with MSU for Book Club and Tech Club; 3) Core Controls - Boiler; 4) 8th Grade Spaghetti Dinner; 5) PLC on the 18th; 6) transportation updates; 7) food service updates

COVID-19 Update/ Report

Superintendent Keel gave the Board an update based on the numbers shown in the board packet.

NEW BUSINESS

Discussion Items:

Preliminary FY22 Budget Discussions

Meetings will have to be after March 4, 2022 for the budget discussions. They would be open meetings to the public. The Board will discuss building reserve levies and preliminary budgets at the meetings.

Professional Development for Board

Chair Fleury felt like it would be good for the Board to attend trainings from Montana School Boards Association (MTSBA).

Discuss Dates for IBB

The Board discussed the initial dates for the IBB meeting. It was determined that the first meeting will be March 30, 2022 at 4:30 pm. Items wanted to discuss include: maternity language, flex schedule and sabbatical language.

Action Items:

Discuss/ Approve Ballot Language for May 3, 2022 Election

This topic was removed from the agenda.

Consider Hire of District Clerk

Motion: Trustee Ringo to hire Brittney Bateman as the District Clerk, beginning March 7, 2022 at the annual salary of \$49,000.00, prorated from March 7, and \$212.50/ month flex and \$594.00/ month toward a major medical plan.

Seconded: Trustee Schweiterman

Public Comment: None

For: Fleury, Thurber, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously 5-0

Discuss and Consider IBB Representatives

Motion: Trustee Paulson to nominate Chair Fleury and Trustee Schweiterman to act as the IBB Representatives for the District.

Seconded: Trustee Thurber

Public Comment: None

For: Fleury, Thurber, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously 5-0

Revise Motion from Prior Board Meeting: Re- Paraprofessionals to Classified

Motion: Trustee Paulson to pay the Gallatin Gateway classified employees a minimum of \$16.00 per hour, retroactively to January 2022.

Seconded: Trustee Schweiterman

Public Comment: None

For: Fleury, Thurber, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously 5-0

ADJOURNMENT

Board Chair Julie Fleury adjourned the meeting at 7:44 pm.

Julie Fleury, Board Chair

Brittney Bateman, District Clerk

**MINUTES
SPECIAL COMMITTEE MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 12:00 pm on Tuesday, March 1, 2022, in the Gallatin Gateway School Board Room and via Zoom.

TRUSTEES PRESENT

Julie Fleury, Board Chair; Carissa Paulson, Vice Chair; Mary Thurber

TRUSTEES ABSENT

Aaron Schwieterman, Patti Ringo

STAFF PRESENT

Theresa Keel, Superintendent

OTHERS PRESENT

None

PLEDGE OF ALLEGIANCE

The meeting attendees recited the *Pledge of Allegiance*

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Board Chair Julie Fleury explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. She noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; 3) public comment periods are not intended to be a question and answer session.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

NEW BUSINESS

Discuss and Consider Recommendation for an Out of District Student Contract

Motion: Trustee Paulson to approve the out of district student contract.

Seconded: Trustee Thurber

Public Comment: None

For: Fleury, Thurber, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously 5-0

Set Agenda for March 9, 2022 Meeting

Board Chair Julie Fleury led a discussion regarding the agenda for the March 9, 2022 regular meeting. The individuals present discussed agenda items to be included on the agenda and the agenda will be finalized with the Superintendent.

ADJOURNMENT

Julie Fleury, Board Chair

Brittney Bateman, District Clerk

**MINUTES
REGULAR MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 6:00 pm on March 9, 2022, in the Gallatin Gateway School Board Room and via Zoom. Board Chair Julie Fleury presided and called the meeting to order at 6:04 pm.

TRUSTEES PRESENT

Julie Fleury, Board Chair; Carissa Paulson, Vice Chair; Mary Thurber, Aaron Schwieterman

TRUSTEES ABSENT

Patti Ringo

STAFF PRESENT

Theresa Keel, Superintendent; Brittney Bateman, District Clerk; Diane Belcourt, Business Manager; Alix Davis, teacher; Mike Coon, teacher

OTHERS PRESENT

None

PLEDGE OF ALLEGIANCE

The meeting attendees recited the *Pledge of Allegiance*

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Board Chair Julie Fleury explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. She noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; 3) public comment periods are not intended to be a question and answer session.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

GUEST REPORT

Visitor Clayton Peacock gave an update on the progress of the construction project sharing details of what has been done this month, as well as what the plans are moving forward.

CONSENT AGENDA

Finance: Warrants; Operational Budget by Object Code

Motion: Trustee Schweierman to approve the consent agenda as presented.

Seconded: Trustee Paulson

Public Comment: Mike Coon

For: Fleury, Thurber, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously 4-0

SUPERINTENDENT REPORT

Superintendent Theresa Keel gave the Board an update regarding what happened over the last month in the district. A few of the items discussed include: 1) SBAC Interim Testing; 2) Maturation Classes; 3) Book Fair

OLD BUSINESS

Discussion: FY23 Preliminary Budget Discussion
COVID 19 Report

NEW BUSINESS

Consider General Fund Mill Levy and Building Reserve Mill Levy Election and Ballot Wording May 2022

Motion: Trustee Schweierman to approve the ballot language on draft one (1) with the addition of land lease to the language.

Second: Trustee Thurber

Public Comment: None

For: Fleury, Thurber, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously 4-0

Adoption of Resolution Estimating Changes in Revenues/ Mills for FY23 (SB307)

Motion: Trustee Schweierman to approve draft one (1) from the exhibit in the board book.

Seconded: Trustee Thurber

Public Comment: Mike Coon

For: Fleury, Thurber, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously 4-0

Discuss and Consider Non-Resident Student Policies and Procedures

There was no vote on this agenda item.

IBB Priority Discussion

The Board determined their priorities to discuss during the IBB meeting. The trustees chose three (3) topics that included: 1) maternity language, 2) flex schedule, 3) sabbatical language

Discuss and Consider RFP for Student Transportation Services

This item was not discussed at the board meeting.

Consider Hire of Swim Instructors for Primary Swimming Lessons

Motion: Trustee Thurber to approve the hire of Carrie Black and Catheryn Flikkema to teach swim lessons from March 21, 2022 through April 1, 2022 and will be compensated a total of \$1,800.00 for the nine (9) sessions of lessons.

Seconded: Trustee Paulson

Public Comment: None

For: Fleury, Thurber, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously 4-0

Discuss and Consider Request for Sabbatical, Alix Davis

Board Chair Fleury moved the meeting into executive at 6:41 pm
The meeting moved out of executive session at 6:48 pm
Motion: Trustee Schweiterman to approve the sabbatical request for the 2022/ 2023 school year.
Seconded: Trustee Thurber
Public Comment: None
For: Fleury, Thurber, Paulson, Ringo, Schwieterman
Opposed: None
Motion passed unanimously 4-0

DISCUSSION ITEMS

Monthly Policy Review

1402 - School Board Use of Electronic Mail

5450 - Employee use of Electronic Mail, Internet, Networks, and District Equipment

Next Meetings:

- IBB Initial Meeting - March 30, 2022 @ 4:30 pm
- Special Meeting - April 1, 2022 @ 10:00 am - Agenda Setting
- Regular Meeting - April 20, 2022 @ 6:00 pm

ADJOURNMENT

Board Chair Julie Fleury adjourned the meeting at 8:22 pm.

Julie Fleury, Board Chair

Brittney Bateman, District Clerk

04/15/22
14:40:18

GALLATIN GATEWAY ELEMENTARY
Claims and/or Payroll Checks List
For the Accounting Period: 4/22

Page: 2 of 2
Report ID: W100X

Payroll

Check				Date		
Check #	Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Issued	Notes
-87532	P	10002	1634.75	4/22	04/05/22	
-87531	P	100074	2615.47	4/22	04/05/22	
-87530	P	100089	3121.48	4/22	04/05/22	
-87529	P	100061	1786.69	4/22	04/05/22	
-87528	P	11	2823.09	4/22	04/05/22	
-87527	P	15	4256.49	4/22	04/05/22	
-87526	P	100011	2666.00	4/22	04/05/22	
-87525	P	20	3765.62	4/22	04/05/22	
-87524	P	100014	2166.78	4/22	04/05/22	
-87523	P	100031	2384.72	4/22	04/05/22	
-87522	P	25	341.35	4/22	04/05/22	
-87521	P	100032	2283.40	4/22	04/05/22	
-87520	P	100009	3196.16	4/22	04/05/22	
-87519	P	100007	763.93	4/22	04/05/22	
-87518	P	32	284.90	4/22	04/05/22	
-87517	P	111	2566.88	4/22	04/05/22	
-87516	P	71	1111.89	4/22	04/05/22	
-87515	P	100090	1070.20	4/22	04/05/22	
-87514	P	100030	3793.92	4/22	04/05/22	
-87513	P	93	1603.93	4/22	04/05/22	
-87512	P	39	2042.70	4/22	04/05/22	
-87511	P	40	1569.27	4/22	04/05/22	
-87510	P	44	2597.65	4/22	04/05/22	
-87509	P	100081	244.34	4/22	04/05/22	
-87508	P	49	2299.88	4/22	04/05/22	
-87507	P	100082	81.11	4/22	04/05/22	
-87506	P	100078	2700.73	4/22	04/05/22	
-87505	P	86	2509.16	4/22	04/05/22	
-87504	P	100079	526.25	4/22	04/05/22	
-87503	P	56	81.11	4/22	04/05/22	
-87502	P	58	2505.45	4/22	04/05/22	
75974	P	100045	166.23	4/22	04/05/22	
75975	P	100086	638.34	4/22	04/05/22	
75976	P	100088	1408.29	4/22	04/05/22	
75977	P	FLEX ALLEGIANCE BENEFIT PLAN	2503.60	4/22	04/05/22	
75978	P	LIFE INSURANCE DEARBORN LIFE INSURANCE	114.00	4/22	04/05/22	
75979	P	MEA DUES MFPE,	318.48	4/22	04/05/22	
75980	P	MUST MUST	13462.00	4/22	04/05/22	
Payroll Total # of Checks:		38	Total:	80006.24		
Grand Total # of Checks:		50	Total:	93100.30		

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

GALLATIN GATEWAY ELEMENTARY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 4 / 22

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
101 GENERAL	11,532.29	848,665.74	1,340,645.00	1,340,645.00	491,979.26	63 %
110 TRANSPORTATION	599.90	73,500.55	124,900.00	124,900.00	51,399.45	59 %
111 BUS DEPRECIATION	0.00	0.00	96,189.00	96,189.00	96,189.00	0 %
112 FOOD SERVICE	899.15	100,637.24	267,360.00	267,360.00	166,722.76	38 %
113 TUITION	0.00	0.00	14,433.00	14,433.00	14,433.00	0 %
114 RETIREMENT	0.00	99,627.97	218,565.00	218,565.00	118,937.03	46 %
115 MISC. PROGRAMS	0.00	102,986.03	262,692.00	262,692.00	159,705.97	39 %
117 ADULT EDUCATION FUND	62.72	8,943.96	24,000.00	24,000.00	15,056.04	37 %
121 COMPENSATED ABSENCES LIABILITY FUND	0.00	6,825.75	7,500.00	7,500.00	674.25	91 %
128 TECHNOLOGY FUNDS	0.00	9,979.32	21,686.00	21,686.00	11,706.68	46 %
129 FLEXIBILITY FUND	0.00	0.00	11,377.00	11,377.00	11,377.00	0 %
150 DEBT SERVICE	0.00	198.30	2,390.00	2,390.00	2,191.70	8 %
161 BUILDING RESERVE	0.00	29,876.70	185,699.00	185,699.00	155,822.30	16 %
184 STUDENT ACTIVITY/EXTRACURRICUL	0.00	50,120.40	3,217.00	3,217.00	-46,903.40	*** %
Grand Total:	13,094.06	1,331,361.96	2,580,653.00	2,580,653.00	1,249,291.04	52 %

101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
250 WORKERS' COMPENSATION	0.00	11.63	0.00	0.00	-11.63	*** %
Function Total:	0.00	11.63	0.00	0.00	-11.63	*** %
2300 GENERAL ADMINISTRATION						
310 OFFICIAL/ADMINISTRATIVE SERVICE	0.00	255.00	0.00	0.00	-255.00	*** %
Function Total:	0.00	255.00	0.00	0.00	-255.00	*** %
Program Total:	0.00	266.63	0.00	0.00	-266.63	*** %
Program Group Total:	0.00	266.63	0.00	0.00	-266.63	*** %
700						
785 ESSER III- BASIC						
2600 OPERATIONS & MAINTENANCE						
440 REPAIR AND MAINTENANCE SERVICE	0.00	1,228.94	0.00	0.00	-1,228.94	*** %
Function Total:	0.00	1,228.94	0.00	0.00	-1,228.94	*** %
Program Total:	0.00	1,228.94	0.00	0.00	-1,228.94	*** %
Program Group Total:	0.00	1,228.94	0.00	0.00	-1,228.94	*** %
16 District						
100 ELEMENTARY						
100 ELEMENTARY						
2300 GENERAL ADMINISTRATION						
310 OFFICIAL/ADMINISTRATIVE SERVICE	0.00	399.00	0.00	0.00	-399.00	*** %
Function Total:	0.00	399.00	0.00	0.00	-399.00	*** %
Program Total:	0.00	399.00	0.00	0.00	-399.00	*** %
Program Group Total:	0.00	399.00	0.00	0.00	-399.00	*** %
Org Total:		399.00			-399.00	*** %
19 Counseling						
100 ELEMENTARY						
100 ELEMENTARY						
2190 OTHER STUDENT SUPPORT SERVICES						
810 DUES AND FEES	0.00	90.00	0.00	0.00	-90.00	*** %
Function Total:	0.00	90.00	0.00	0.00	-90.00	*** %
Program Total:	0.00	90.00	0.00	0.00	-90.00	*** %
Program Group Total:	0.00	90.00	0.00	0.00	-90.00	*** %
Org Total:		90.00			-90.00	*** %
21 Special Education						
200						
280 SPECIAL EDUCATION						
2212 CURRICULUM SERVICES						
610 SUPPLIES	0.00	124.00	0.00	0.00	-124.00	*** %
Function Total:	0.00	124.00	0.00	0.00	-124.00	*** %
Program Total:	0.00	124.00	0.00	0.00	-124.00	*** %
Program Group Total:	0.00	124.00	0.00	0.00	-124.00	*** %
Org Total:		124.00			-124.00	*** %
25 Student Activities						

GALLATIN GATEWAY ELEMENTARY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 4 / 22

101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
25 Student Activities						
700						
710 EXTRACURRICULAR PROGRAM						
3400 EXTRACURRICULAR ACTIVITIES						
610 SUPPLIES	0.00	265.92	0.00	0.00	-265.92	*** %
Function Total:	0.00	265.92	0.00	0.00	-265.92	*** %
Program Total:	0.00	265.92	0.00	0.00	-265.92	*** %
Program Group Total:	0.00	265.92	0.00	0.00	-265.92	*** %
Org Total:		265.92			-265.92	*** %
28 Primary Care Clinic						
100 ELEMENTARY						
100 ELEMENTARY						
2131 HEALTH SERVICES- MEDICAL						
610 SUPPLIES	0.00	29.96	0.00	0.00	-29.96	*** %
Function Total:	0.00	29.96	0.00	0.00	-29.96	*** %
Program Total:	0.00	29.96	0.00	0.00	-29.96	*** %
Program Group Total:	0.00	29.96	0.00	0.00	-29.96	*** %
Org Total:		29.96			-29.96	*** %
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
260 HEALTH INS	0.00	3,072.50	0.00	0.00	-3,072.50	*** %
610 SUPPLIES	0.00	-301.00	0.00	0.00	301.00	*** %
610-260 SUPPLIES	0.00	51.94	0.00	0.00	-51.94	*** %
LIBRARY-KAREN COX GRANT						
810 DUES AND FEES	0.00	530.00	0.00	0.00	-530.00	*** %
Function Total:	0.00	3,353.44	0.00	0.00	-3,353.44	*** %
2200 INSTRUCTIONAL STAFF						
280-145 OTHER EMPLOYEE BENEFITS	0.00	19.98	0.00	0.00	-19.98	*** %
MISC.						
Function Total:	0.00	19.98	0.00	0.00	-19.98	*** %
2300 GENERAL ADMINISTRATION						
330 OTHER PROFESSIONAL SERVICES	0.00	12,809.93	19,000.00	19,000.00	6,190.07	67 %
331 PROF. SERV. AUDITOR	0.00	5,095.00	10,000.00	10,000.00	4,905.00	50 %
332 PROF. SERV. LEGAL	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
530 COMMUNICATIONS- INTERNET SERVICE	0.00	3,903.29	4,000.00	4,000.00	96.71	97 %
531 COMMUNICATIONS- TELEPHONE	0.00	2,417.00	3,100.00	3,100.00	683.00	77 %
532 POSTAGE	0.00	2,054.76	1,750.00	1,750.00	-304.76	117 %
535 COMMUNICATIONS	0.00	669.80	770.00	770.00	100.20	86 %
540 ADVERTISING	0.00	135.00	200.00	200.00	65.00	67 %
550 PRINTING/DUPLICATING	176.78	1,942.44	3,000.00	3,000.00	1,057.56	64 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
610 SUPPLIES	0.00	1,030.52	900.00	900.00	-130.52	114 %
660 MINOR EQUIPMENT	0.00	2,249.97	0.00	0.00	-2,249.97	*** %
680 COMPUTER SOFTWARE	0.00	238.80	1,500.00	1,500.00	1,261.20	15 %
810 DUES AND FEES	0.00	4,011.27	5,500.00	5,500.00	1,488.73	72 %
Function Total:	176.78	36,557.78	54,720.00	54,720.00	18,162.22	66 %

101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
2314 ELECTIONS						
330 OTHER PROFESSIONAL SERVICES	0.00	0.00	4,500.00	4,500.00	4,500.00	0 %
332 PROF. SERV. LEGAL	0.00	0.00	500.00	500.00	500.00	0 %
532 POSTAGE	0.00	0.00	1,500.00	1,500.00	1,500.00	0 %
540 ADVERTISING	0.00	0.00	650.00	650.00	650.00	0 %
610 SUPPLIES	0.00	0.00	200.00	200.00	200.00	0 %
Function Total:	0.00	0.00	7,350.00	7,350.00	7,350.00	0 %
2316 Staff Relations Services						
610 SUPPLIES	0.00	872.16	3,000.00	3,000.00	2,127.84	29 %
Function Total:	0.00	872.16	3,000.00	3,000.00	2,127.84	29 %
2321 SUPERINTENDENT SERVICES						
111 ADMINISTRATIVE SALARY	0.00	44,987.28	61,483.00	61,483.00	16,495.72	73 %
115 OFFICE/CLERICAL SALARY	0.00	22,335.40	34,285.00	34,285.00	11,949.60	65 %
125 SUBSTITUTE- OFFICE/CLERICAL	0.00	0.00	500.00	500.00	500.00	0 %
160 SICK LEAVE TERMINATION PAY	0.00	0.00	500.00	500.00	500.00	0 %
170 VACATION PAY	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
180 BONUS	0.00	975.00	0.00	0.00	-975.00	*** %
250 WORKERS' COMPENSATION	0.00	307.09	421.00	421.00	113.91	72 %
260 HEALTH INS	0.00	8,182.95	12,000.00	12,000.00	3,817.05	68 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	2,500.00	2,500.00	2,500.00	0 %
610 SUPPLIES	0.00	17.00	500.00	500.00	483.00	3 %
680 COMPUTER SOFTWARE	0.00	19.99	0.00	0.00	-19.99	*** %
810 DUES AND FEES	0.00	1,277.95	1,300.00	1,300.00	22.05	98 %
Function Total:	0.00	78,102.66	117,489.00	117,489.00	39,386.34	66 %
2400 SCHOOL ADMINISTRATION						
125 SUBSTITUTE- OFFICE/CLERICAL	0.00	330.00	0.00	0.00	-330.00	*** %
250 WORKERS' COMPENSATION	0.00	1.49	0.00	0.00	-1.49	*** %
Function Total:	0.00	331.49	0.00	0.00	-331.49	*** %
2500 BUSINESS SERVICES						
111 ADMINISTRATIVE SALARY	0.00	10,033.41	23,600.00	23,600.00	13,566.59	42 %
115 OFFICE/CLERICAL SALARY	0.00	8,001.23	8,200.00	8,200.00	198.77	97 %
160 SICK LEAVE TERMINATION PAY	0.00	3,902.87	3,500.00	3,500.00	-402.87	111 %
170 VACATION PAY	0.00	2,854.04	5,300.00	5,300.00	2,445.96	53 %
250 WORKERS' COMPENSATION	0.00	111.15	226.00	226.00	114.85	49 %
260 HEALTH INS	0.00	1,388.37	6,175.00	6,175.00	4,786.63	22 %
340 TECHNICAL SERVICES	0.00	0.00	500.00	500.00	500.00	0 %
550 PRINTING/DUPLICATING	0.00	94.13	425.00	425.00	330.87	22 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	90.00	1,500.00	1,500.00	1,410.00	6 %
610 SUPPLIES	0.00	222.91	250.00	250.00	27.09	89 %
660 MINOR EQUIPMENT	0.00	0.00	500.00	500.00	500.00	0 %
680 COMPUTER SOFTWARE	0.00	8,959.00	9,200.00	9,200.00	241.00	97 %
810 DUES AND FEES	0.00	329.88	1,000.00	1,000.00	670.12	32 %
Function Total:	0.00	35,986.99	60,376.00	60,376.00	24,389.01	59 %

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Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
2517 PROPERTY ACCOUNTING SERVICES						
540 ADVERTISING	0.00	0.00	85.00	85.00	85.00	0 %
680 COMPUTER SOFTWARE	0.00	656.00	656.00	656.00	0.00	100 %
Function Total:	0.00	656.00	741.00	741.00	85.00	88 %
2530 Printing, Publishing, and Duplicating Services						
610 SUPPLIES	0.00	0.00	1,100.00	1,100.00	1,100.00	0 %
Function Total:	0.00	0.00	1,100.00	1,100.00	1,100.00	0 %
2572 PERSONNEL SERVICES: RECRUITMENT & PLACEMENT						
540 ADVERTISING	0.00	400.00	3,344.00	3,344.00	2,944.00	11 %
810 DUES AND FEES	0.00	0.00	200.00	200.00	200.00	0 %
Function Total:	0.00	400.00	3,544.00	3,544.00	3,144.00	11 %
2574 NON-INSTRUCTIONAL STAFF TRAINING						
440 REPAIR AND MAINTENANCE SERVICE	0.00	3,597.94	0.00	0.00	-3,597.94	*** %
810 DUES AND FEES	0.00	226.74	0.00	0.00	-226.74	*** %
Function Total:	0.00	3,824.68	0.00	0.00	-3,824.68	*** %
2580 ADMINISTRATIVE TECH SERVICES						
682 SUPPLIES- TECHNOLOGY	0.00	3,524.00	3,500.00	3,500.00	-24.00	100 %
Function Total:	0.00	3,524.00	3,500.00	3,500.00	-24.00	100 %
2600 OPERATIONS & MAINTENANCE						
114 CUSTODIAL SALARY	0.00	2,294.50	9,243.00	9,243.00	6,948.50	24 %
250 WORKERS' COMPENSATION	0.00	10.27	254.00	254.00	243.73	4 %
410 POWER - LIGHTS	0.00	50.59	1,500.00	1,500.00	1,449.41	3 %
411 NATURAL GAS	623.84	8,236.12	12,500.00	12,500.00	4,263.88	65 %
412 ELECTRICITY	1,949.63	11,889.40	11,000.00	11,000.00	-889.40	108 %
420 OTHER UTILITY SERVICES- SEWER	0.00	8,037.36	10,717.00	10,717.00	2,679.64	74 %
421 WATER TESTS	0.00	1,250.48	1,800.00	1,800.00	549.52	69 %
431 DISPOSAL SERVICE	0.00	2,519.87	3,600.00	3,600.00	1,080.13	69 %
433 CUSTODIAL SERVICES	0.00	39,408.72	47,150.00	47,150.00	7,741.28	83 %
440 REPAIR AND MAINTENANCE SERVICE	0.00	14,478.34	15,000.00	15,000.00	521.66	96 %
520 INSURANCE	0.00	12,683.45	12,683.00	12,683.00	-0.45	100 %
610 SUPPLIES	0.00	6,030.31	6,000.00	6,000.00	-30.31	100 %
660 MINOR EQUIPMENT	0.00	0.00	1,300.00	1,300.00	1,300.00	0 %
810 DUES AND FEES	0.00	224.00	1,000.00	1,000.00	776.00	22 %
Function Total:	2,573.47	107,113.41	133,747.00	133,747.00	26,633.59	80 %
2630 GROUNDS- CARE AND UPKEEP						
432 SNOW PLOWING SERVICES	0.00	1,400.00	5,000.00	5,000.00	3,600.00	28 %
440 REPAIR AND MAINTENANCE SERVICE	0.00	3,450.14	7,213.00	7,213.00	3,762.86	47 %
610 SUPPLIES	965.00	965.00	0.00	0.00	-965.00	*** %
Function Total:	965.00	5,815.14	12,213.00	12,213.00	6,397.86	47 %
Program Total:	3,715.25	276,557.73	397,780.00	397,780.00	121,222.27	69 %
Program Group Total:	3,715.25	276,557.73	397,780.00	397,780.00	121,222.27	69 %
700						
752 TITLE-IA-ARRA						

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Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
700						
752 TITLE-IA-ARRA						
2600 OPERATIONS & MAINTENANCE						
440-785 REPAIR AND MAINTENANCE SERVICE	0.00	544.67	0.00	0.00	-544.67	*** %
ESSER III- BASIC						
Function Total:	0.00	544.67	0.00	0.00	-544.67	*** %
Program Total:	0.00	544.67	0.00	0.00	-544.67	*** %
785 ESSER III- BASIC						
2600 OPERATIONS & MAINTENANCE						
440-785 REPAIR AND MAINTENANCE SERVICE	0.00	1,473.30	0.00	0.00	-1,473.30	*** %
ESSER III- BASIC						
Function Total:	0.00	1,473.30	0.00	0.00	-1,473.30	*** %
Program Total:	0.00	1,473.30	0.00	0.00	-1,473.30	*** %
Program Group Total:	0.00	2,017.97	0.00	0.00	-2,017.97	*** %
900						
910 FOOD SERVICES						
3100 FOOD SERVICES						
116 COOKS	0.00	1,533.68	0.00	0.00	-1,533.68	*** %
180 BONUS	0.00	325.00	0.00	0.00	-325.00	*** %
250 WORKERS' COMPENSATION	0.00	107.67	0.00	0.00	-107.67	*** %
260 HEALTH INS	0.00	163.53	0.00	0.00	-163.53	*** %
610 SUPPLIES	0.00	128.94	0.00	0.00	-128.94	*** %
630 FOOD	0.00	4,614.25	0.00	0.00	-4,614.25	*** %
810 DUES AND FEES	0.00	194.50	0.00	0.00	-194.50	*** %
Function Total:	0.00	7,067.57	0.00	0.00	-7,067.57	*** %
Program Total:	0.00	7,067.57	0.00	0.00	-7,067.57	*** %
Program Group Total:	0.00	7,067.57	0.00	0.00	-7,067.57	*** %
Org Total:	3,715.25	285,643.27	397,780.00	397,780.00	112,136.73	71 %
81 K-6 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
112 CERTIFIED SALARIES	0.00	244,009.20	420,931.00	420,931.00	176,921.80	57 %
117 PARAPROFESSIONALS	0.00	18,294.10	62,976.00	62,976.00	44,681.90	29 %
122 SUBSTITUTE TEACHERS	0.00	25,320.06	3,000.00	3,000.00	-22,320.06	844 %
150 STIPEND	0.00	175.00	0.00	0.00	-175.00	*** %
160 SICK LEAVE TERMINATION PAY	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
170 VACATION PAY	0.00	0.00	3,000.00	3,000.00	3,000.00	0 %
180 BONUS	0.00	2,827.50	1,368.00	1,368.00	-1,459.50	206 %
220 TRS	0.00	7.63	0.00	0.00	-7.63	*** %
250 WORKERS' COMPENSATION	0.00	1,316.74	2,193.00	2,193.00	876.26	60 %
260 HEALTH INS	0.00	42,777.03	68,771.00	68,771.00	25,993.97	62 %
340 TECHNICAL SERVICES	0.00	64.30	0.00	0.00	-64.30	*** %
610 SUPPLIES	0.00	11,094.97	15,000.00	15,000.00	3,905.03	73 %
650 PERIODICALS	0.00	98.16	150.00	150.00	51.84	65 %
660 MINOR EQUIPMENT	0.00	3,297.00	0.00	0.00	-3,297.00	*** %
680 COMPUTER SOFTWARE	0.00	13,406.06	15,900.00	15,900.00	2,493.94	84 %
682 SUPPLIES- TECHNOLOGY	0.00	0.00	500.00	500.00	500.00	0 %
810 DUES AND FEES	0.00	231.88	0.00	0.00	-231.88	*** %
Function Total:	0.00	362,919.63	595,789.00	595,789.00	232,869.37	60 %

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Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
81 K-6 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						
2100 STUDENTS						
113 PROFESSIONAL-OTHER CERTIFIED S	0.00	3,190.34	4,448.00	4,448.00	1,257.66	71 %
170 VACATION PAY	0.00	0.00	375.00	375.00	375.00	0 %
180 BONUS	0.00	240.50	0.00	0.00	-240.50	*** %
250 WORKERS' COMPENSATION	0.00	20.43	45.00	45.00	24.57	45 %
260 HEALTH INS	0.00	315.54	459.00	459.00	143.46	68 %
Function Total:	0.00	3,766.81	5,327.00	5,327.00	1,560.19	70 %
2114 STUDENT ACCOUNTING SERVICES						
330 OTHER PROFESSIONAL SERVICES	0.00	216.00	0.00	0.00	-216.00	*** %
Function Total:	0.00	216.00	0.00	0.00	-216.00	*** %
2120 GUIDANCE PROGRAM						
113 PROFESSIONAL-OTHER CERTIFIED S	0.00	15,854.58	23,841.00	23,841.00	7,986.42	66 %
170 VACATION PAY	0.00	0.00	200.00	200.00	200.00	0 %
250 WORKERS' COMPENSATION	0.00	71.37	105.00	105.00	33.63	67 %
260 HEALTH INS	0.00	2,417.16	3,687.00	3,687.00	1,269.84	65 %
610 SUPPLIES	0.00	0.00	700.00	700.00	700.00	0 %
680 COMPUTER SOFTWARE	0.00	266.00	200.00	200.00	-66.00	133 %
810 DUES AND FEES	0.00	0.00	200.00	200.00	200.00	0 %
Function Total:	0.00	18,609.11	28,933.00	28,933.00	10,323.89	64 %
2131 HEALTH SERVICES- MEDICAL						
610 SUPPLIES	0.00	310.66	200.00	200.00	-110.66	155 %
Function Total:	0.00	310.66	200.00	200.00	-110.66	155 %
2212 CURRICULUM SERVICES						
810 DUES AND FEES	7,817.04	15,103.88	2,850.00	2,850.00	-12,253.88	529 %
Function Total:	7,817.04	15,103.88	2,850.00	2,850.00	-12,253.88	529 %
2213 INSTRUCTIONAL STAFF TRAINING						
150 STIPEND	0.00	0.00	228.00	228.00	228.00	0 %
250 WORKERS' COMPENSATION	0.00	0.00	4.00	4.00	4.00	0 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	200.00	200.00	200.00	0 %
810 DUES AND FEES	0.00	113.37	0.00	0.00	-113.37	*** %
Function Total:	0.00	113.37	432.00	432.00	318.63	26 %
2225 LIBRARY SERVICES						
113 PROFESSIONAL-OTHER CERTIFIED S	0.00	11,511.70	19,734.00	19,734.00	8,222.30	58 %
150 STIPEND	0.00	350.00	760.00	760.00	410.00	46 %
250 WORKERS' COMPENSATION	0.00	53.39	87.00	87.00	33.61	61 %
260 HEALTH INS	0.00	1,584.88	2,728.00	2,728.00	1,143.12	58 %
610 SUPPLIES	0.00	62.99	700.00	700.00	637.01	8 %
640 BOOKS	0.00	784.23	1,800.00	1,800.00	1,015.77	43 %
660 MINOR EQUIPMENT	0.00	0.00	500.00	500.00	500.00	0 %
680 COMPUTER SOFTWARE	0.00	2,666.82	2,700.00	2,700.00	33.18	98 %
Function Total:	0.00	17,014.01	29,009.00	29,009.00	11,994.99	58 %
2300 GENERAL ADMINISTRATION						
810 DUES AND FEES	0.00	742.84	0.00	0.00	-742.84	*** %
Function Total:	0.00	742.84	0.00	0.00	-742.84	*** %

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Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
81 K-6 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						
2400 SCHOOL ADMINISTRATION						
260 HEALTH INS	0.00	20.17	0.00	0.00	-20.17	*** %
Function Total:	0.00	20.17	0.00	0.00	-20.17	*** %
2500 BUSINESS SERVICES						
260 HEALTH INS	0.00	142.03	0.00	0.00	-142.03	*** %
Function Total:	0.00	142.03	0.00	0.00	-142.03	*** %
Program Total:	7,817.04	418,958.51	662,540.00	662,540.00	243,581.49	63 %
Program Group Total:	7,817.04	418,958.51	662,540.00	662,540.00	243,581.49	63 %
200						
280 SPECIAL EDUCATION						
1000 INSTRUCTION						
112 CERTIFIED SALARIES	0.00	17,131.15	29,368.00	29,368.00	12,236.85	58 %
122 SUBSTITUTE TEACHERS	0.00	0.00	400.00	400.00	400.00	0 %
160 SICK LEAVE TERMINATION PAY	0.00	0.00	500.00	500.00	500.00	0 %
170 VACATION PAY	0.00	0.00	500.00	500.00	500.00	0 %
180 BONUS	0.00	1,443.00	0.00	0.00	-1,443.00	*** %
250 WORKERS' COMPENSATION	0.00	83.67	130.00	130.00	46.33	64 %
260 HEALTH INS	0.00	3,143.24	5,457.00	5,457.00	2,313.76	57 %
610 SUPPLIES	0.00	0.00	500.00	500.00	500.00	0 %
682 SUPPLIES- TECHNOLOGY	0.00	0.00	200.00	200.00	200.00	0 %
Function Total:	0.00	21,801.06	37,055.00	37,055.00	15,253.94	58 %
6200 RESOURCES TRANSFERED						
920 RESOURCES TRANSFER TO COOP	0.00	2,771.00	2,106.00	2,106.00	-665.00	131 %
Function Total:	0.00	2,771.00	2,106.00	2,106.00	-665.00	131 %
Program Total:	0.00	24,572.06	39,161.00	39,161.00	14,588.94	62 %
Program Group Total:	0.00	24,572.06	39,161.00	39,161.00	14,588.94	62 %
300						
365 INDIAN EDUCATION						
2225 LIBRARY SERVICES						
640 BOOKS	0.00	0.00	500.00	500.00	500.00	0 %
Function Total:	0.00	0.00	500.00	500.00	500.00	0 %
Program Total:	0.00	0.00	500.00	500.00	500.00	0 %
368 DATA FOR ACHIEVEMENT						
1000 INSTRUCTION						
680 COMPUTER SOFTWARE	0.00	1,990.80	0.00	0.00	-1,990.80	*** %
Function Total:	0.00	1,990.80	0.00	0.00	-1,990.80	*** %
Program Total:	0.00	1,990.80	0.00	0.00	-1,990.80	*** %
Program Group Total:	0.00	1,990.80	500.00	500.00	-1,490.80	398 %
700						
710 EXTRACURRICULAR PROGRAM						
3407 ACTIVITIES- STUDENT COUNCIL						
150 STIPEND	0.00	0.00	264.00	264.00	264.00	0 %
250 WORKERS' COMPENSATION	0.00	0.00	1.00	1.00	1.00	0 %
Function Total:	0.00	0.00	265.00	265.00	265.00	0 %

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Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
81 K-6 SCHOOL						
700						
710 EXTRACURRICULAR PROGRAM						
3424 ACTIVITIES- CLASS OF 2024						
150 STIPEND	0.00	0.00	600.00	600.00	600.00	0 %
250 WORKERS' COMPENSATION	0.00	0.00	3.00	3.00	3.00	0 %
Function Total:	0.00	0.00	603.00	603.00	603.00	0 %
3425 ACTIVITIES- CLASS OF 2025						
150 STIPEND	0.00	0.00	150.00	150.00	150.00	0 %
250 WORKERS' COMPENSATION	0.00	0.00	1.00	1.00	1.00	0 %
Function Total:	0.00	0.00	151.00	151.00	151.00	0 %
Program Total:	0.00	0.00	1,019.00	1,019.00	1,019.00	0 %
720 ATHLETICS						
3500 EXTRACURRICULAR ATHLETICS						
119 OTHER SUPERVISORY SALARIES	0.00	0.00	3,700.00	3,700.00	3,700.00	0 %
150 STIPEND	0.00	1,425.00	0.00	0.00	-1,425.00	*** %
250 WORKERS' COMPENSATION	0.00	6.41	16.00	16.00	9.59	40 %
260 HEALTH INS	0.00	27.67	0.00	0.00	-27.67	*** %
Function Total:	0.00	1,459.08	3,716.00	3,716.00	2,256.92	39 %
3501 ATHLETICS- VOLLEYBALL						
150 STIPEND	0.00	600.00	950.00	950.00	350.00	63 %
250 WORKERS' COMPENSATION	0.00	2.72	4.00	4.00	1.28	68 %
Function Total:	0.00	602.72	954.00	954.00	351.28	63 %
3502 ATHLETICS- GIRLS BASKETBALL						
150 STIPEND	0.00	950.00	950.00	950.00	0.00	100 %
250 WORKERS' COMPENSATION	0.00	4.26	4.00	4.00	-0.26	106 %
Function Total:	0.00	954.26	954.00	954.00	-0.26	100 %
3503 ATHLETICS- BOYS BASKETBALL						
150 STIPEND	0.00	0.00	950.00	950.00	950.00	0 %
250 WORKERS' COMPENSATION	0.00	0.00	4.00	4.00	4.00	0 %
Function Total:	0.00	0.00	954.00	954.00	954.00	0 %
3504 ATHLETICS- WRESTLING						
150 STIPEND	0.00	0.00	600.00	600.00	600.00	0 %
250 WORKERS' COMPENSATION	0.00	0.00	3.00	3.00	3.00	0 %
Function Total:	0.00	0.00	603.00	603.00	603.00	0 %
3505 ATHLETICS- TRACK						
150 STIPEND	0.00	0.00	1,200.00	1,200.00	1,200.00	0 %
250 WORKERS' COMPENSATION	0.00	0.00	5.00	5.00	5.00	0 %
Function Total:	0.00	0.00	1,205.00	1,205.00	1,205.00	0 %
3506 ATHLETICS- CHEERLEADING						
150 STIPEND	0.00	0.00	264.00	264.00	264.00	0 %
250 WORKERS' COMPENSATION	0.00	0.00	1.00	1.00	1.00	0 %
Function Total:	0.00	0.00	265.00	265.00	265.00	0 %
Program Total:	0.00	3,016.06	8,651.00	8,651.00	5,634.94	34 %
Program Group Total:	0.00	3,016.06	9,670.00	9,670.00	6,653.94	31 %
Org Total:	7,817.04	448,537.43	711,871.00	711,871.00	263,333.57	63 %
82 7-8 SCHOOL						

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Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
82 7-8 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
112 CERTIFIED SALARIES	0.00	50,763.77	110,450.00	110,450.00	59,686.23	45 %
117 PARAPROFESSIONALS	0.00	6,388.55	15,677.00	15,677.00	9,288.45	40 %
122 SUBSTITUTE TEACHERS	0.00	8,273.94	2,500.00	2,500.00	-5,773.94	330 %
160 SICK LEAVE TERMINATION PAY	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
170 VACATION PAY	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
180 BONUS	0.00	422.50	450.00	450.00	27.50	93 %
250 WORKERS' COMPENSATION	0.00	299.10	600.00	600.00	300.90	49 %
260 HEALTH INS	0.00	9,040.24	18,100.00	18,100.00	9,059.76	49 %
610 SUPPLIES	0.00	1,580.58	4,000.00	4,000.00	2,419.42	39 %
610-260 SUPPLIES	0.00	139.00	0.00	0.00	-139.00	*** %
LIBRARY-KAREN COX GRANT						
650 PERIODICALS	0.00	30.79	100.00	100.00	69.21	30 %
660 MINOR EQUIPMENT	0.00	1,099.00	0.00	0.00	-1,099.00	*** %
680 COMPUTER SOFTWARE	0.00	4,768.67	4,800.00	4,800.00	31.33	99 %
810 DUES AND FEES	0.00	208.12	400.00	400.00	191.88	52 %
Function Total:	0.00	83,014.26	164,077.00	164,077.00	81,062.74	50 %
2100 STUDENTS						
113 PROFESSIONAL-OTHER CERTIFIED S	0.00	1,135.69	1,440.00	1,440.00	304.31	78 %
170 VACATION PAY	0.00	0.00	125.00	125.00	125.00	0 %
180 BONUS	0.00	84.50	0.00	0.00	-84.50	*** %
250 WORKERS' COMPENSATION	0.00	8.74	20.00	20.00	11.26	43 %
260 HEALTH INS	0.00	133.52	192.00	192.00	58.48	69 %
610 SUPPLIES	0.00	0.00	100.00	100.00	100.00	0 %
Function Total:	0.00	1,362.45	1,877.00	1,877.00	514.55	72 %
2114 STUDENT ACCOUNTING SERVICES						
330 OTHER PROFESSIONAL SERVICES	0.00	84.00	0.00	0.00	-84.00	*** %
Function Total:	0.00	84.00	0.00	0.00	-84.00	*** %
2120 GUIDANCE PROGRAM						
113 PROFESSIONAL-OTHER CERTIFIED S	0.00	5,006.71	23,841.00	23,841.00	18,834.29	21 %
170 VACATION PAY	0.00	0.00	100.00	100.00	100.00	0 %
250 WORKERS' COMPENSATION	0.00	22.54	105.00	105.00	82.46	21 %
260 HEALTH INS	0.00	763.32	3,687.00	3,687.00	2,923.68	20 %
610 SUPPLIES	0.00	0.00	300.00	300.00	300.00	0 %
680 COMPUTER SOFTWARE	0.00	84.00	100.00	100.00	16.00	84 %
810 DUES AND FEES	0.00	0.00	170.00	170.00	170.00	0 %
Function Total:	0.00	5,876.57	28,303.00	28,303.00	22,426.43	20 %
2131 HEALTH SERVICES- MEDICAL						
610 SUPPLIES	0.00	60.16	0.00	0.00	-60.16	*** %
Function Total:	0.00	60.16	0.00	0.00	-60.16	*** %
2212 CURRICULUM SERVICES						
810 DUES AND FEES	0.00	900.00	900.00	900.00	0.00	100 %
Function Total:	0.00	900.00	900.00	900.00	0.00	100 %

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101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
82 7-8 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						
2213 INSTRUCTIONAL STAFF TRAINING						
150 STIPEND	0.00	0.00	72.00	72.00	72.00	0 %
250 WORKERS' COMPENSATION	0.00	0.00	1.00	1.00	1.00	0 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	200.00	200.00	200.00	0 %
810 DUES AND FEES	0.00	113.37	0.00	0.00	-113.37	*** %
Function Total:	0.00	113.37	273.00	273.00	159.63	41 %
2225 LIBRARY SERVICES						
113 PROFESSIONAL-OTHER CERTIFIED S	0.00	4,044.66	6,934.00	6,934.00	2,889.34	58 %
150 STIPEND	0.00	350.00	240.00	240.00	-110.00	145 %
250 WORKERS' COMPENSATION	0.00	19.79	31.00	31.00	11.21	63 %
260 HEALTH INS	0.00	587.18	959.00	959.00	371.82	61 %
640 BOOKS	0.00	132.38	1,000.00	1,000.00	867.62	13 %
660 MINOR EQUIPMENT	0.00	0.00	225.00	225.00	225.00	0 %
680 COMPUTER SOFTWARE	0.00	1,022.71	1,025.00	1,025.00	2.29	99 %
Function Total:	0.00	6,156.72	10,414.00	10,414.00	4,257.28	59 %
Program Total:	0.00	97,567.53	205,844.00	205,844.00	108,276.47	47 %
Program Group Total:	0.00	97,567.53	205,844.00	205,844.00	108,276.47	47 %
200						
280 SPECIAL EDUCATION						
1000 INSTRUCTION						
112 CERTIFIED SALARIES	0.00	6,019.04	10,318.00	10,318.00	4,298.96	58 %
122 SUBSTITUTE TEACHERS	0.00	0.00	500.00	500.00	500.00	0 %
160 SICK LEAVE TERMINATION PAY	0.00	0.00	200.00	200.00	200.00	0 %
170 VACATION PAY	0.00	0.00	350.00	350.00	350.00	0 %
180 BONUS	0.00	507.00	0.00	0.00	-507.00	*** %
250 WORKERS' COMPENSATION	0.00	29.42	46.00	46.00	16.58	63 %
260 HEALTH INS	0.00	1,104.36	1,917.00	1,917.00	812.64	57 %
610 SUPPLIES	0.00	0.00	200.00	200.00	200.00	0 %
682 SUPPLIES- TECHNOLOGY	0.00	0.00	100.00	100.00	100.00	0 %
Function Total:	0.00	7,659.82	13,631.00	13,631.00	5,971.18	56 %
6200 RESOURCES TRANSFERED						
920 RESOURCES TRANSFER TO COOP	0.00	0.00	665.00	665.00	665.00	0 %
Function Total:	0.00	0.00	665.00	665.00	665.00	0 %
Program Total:	0.00	7,659.82	14,296.00	14,296.00	6,636.18	53 %
Program Group Total:	0.00	7,659.82	14,296.00	14,296.00	6,636.18	53 %
300						
365 INDIAN EDUCATION						
2225 LIBRARY SERVICES						
640 BOOKS	0.00	0.00	200.00	200.00	200.00	0 %
Function Total:	0.00	0.00	200.00	200.00	200.00	0 %
Program Total:	0.00	0.00	200.00	200.00	200.00	0 %
368 DATA FOR ACHIEVEMENT						
1000 INSTRUCTION						
680 COMPUTER SOFTWARE	0.00	853.20	0.00	0.00	-853.20	*** %
Function Total:	0.00	853.20	0.00	0.00	-853.20	*** %
Program Total:	0.00	853.20	0.00	0.00	-853.20	*** %
Program Group Total:	0.00	853.20	200.00	200.00	-653.20	426 %

101 GENERAL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
82 7-8 SCHOOL						
700						
710 EXTRACURRICULAR PROGRAM						
3407 ACTIVITIES- STUDENT COUNCIL						
150 STIPEND	0.00	0.00	336.00	336.00	336.00	0 %
250 WORKERS' COMPENSATION	0.00	0.00	1.00	1.00	1.00	0 %
Function Total:	0.00	0.00	337.00	337.00	337.00	0 %
3422 ACTIVITIES- CLASS OF 2022						
150 STIPEND	0.00	700.00	1,000.00	1,000.00	300.00	70 %
250 WORKERS' COMPENSATION	0.00	3.17	4.00	4.00	0.83	79 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	3,000.00	3,000.00	3,000.00	0 %
Function Total:	0.00	703.17	4,004.00	4,004.00	3,300.83	17 %
Program Total:	0.00	703.17	4,341.00	4,341.00	3,637.83	16 %
720 ATHLETICS						
3500 EXTRACURRICULAR ATHLETICS						
119 OTHER SUPERVISORY SALARIES	0.00	625.00	1,300.00	1,300.00	675.00	48 %
150 STIPEND	0.00	2,975.00	0.00	0.00	-2,975.00	*** %
250 WORKERS' COMPENSATION	0.00	16.23	6.00	6.00	-10.23	270 %
260 HEALTH INS	0.00	27.67	0.00	0.00	-27.67	*** %
Function Total:	0.00	3,643.90	1,306.00	1,306.00	-2,337.90	279 %
3501 ATHLETICS- VOLLEYBALL						
150 STIPEND	0.00	600.00	950.00	950.00	350.00	63 %
250 WORKERS' COMPENSATION	0.00	2.72	4.00	4.00	1.28	68 %
340 TECHNICAL SERVICES	0.00	96.00	0.00	0.00	-96.00	*** %
Function Total:	0.00	698.72	954.00	954.00	255.28	73 %
3502 ATHLETICS- GIRLS BASKETBALL						
150 STIPEND	0.00	950.00	950.00	950.00	0.00	100 %
250 WORKERS' COMPENSATION	0.00	4.25	4.00	4.00	-0.25	106 %
Function Total:	0.00	954.25	954.00	954.00	-0.25	100 %
3503 ATHLETICS- BOYS BASKETBALL						
150 STIPEND	0.00	0.00	950.00	950.00	950.00	0 %
250 WORKERS' COMPENSATION	0.00	0.00	4.00	4.00	4.00	0 %
Function Total:	0.00	0.00	954.00	954.00	954.00	0 %
3504 ATHLETICS- WRESTLING						
150 STIPEND	0.00	0.00	600.00	600.00	600.00	0 %
250 WORKERS' COMPENSATION	0.00	0.00	3.00	3.00	3.00	0 %
Function Total:	0.00	0.00	603.00	603.00	603.00	0 %
3505 ATHLETICS- TRACK						
150 STIPEND	0.00	0.00	1,200.00	1,200.00	1,200.00	0 %
250 WORKERS' COMPENSATION	0.00	0.00	5.00	5.00	5.00	0 %
Function Total:	0.00	0.00	1,205.00	1,205.00	1,205.00	0 %
3506 ATHLETICS- CHEERLEADING						
150 STIPEND	0.00	0.00	336.00	336.00	336.00	0 %
250 WORKERS' COMPENSATION	0.00	0.00	1.00	1.00	1.00	0 %
Function Total:	0.00	0.00	337.00	337.00	337.00	0 %
Program Total:	0.00	5,296.87	6,313.00	6,313.00	1,016.13	83 %
Program Group Total:	0.00	6,000.04	10,654.00	10,654.00	4,653.96	56 %
Org Total:		112,080.59	230,994.00	230,994.00	118,913.41	48 %
Fund Total:	11,532.29	848,665.74	1,340,645.00	1,340,645.00	491,979.26	63 %

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110 TRANSPORTATION

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
2300 GENERAL ADMINISTRATION						
530 COMMUNICATIONS- INTERNET SERVICE	0.00	517.83	1,500.00	1,500.00	982.17	34 %
531 COMMUNICATIONS- TELEPHONE	0.00	356.11	1,300.00	1,300.00	943.89	27 %
Function Total:	0.00	873.94	2,800.00	2,800.00	1,926.06	31 %
2321 SUPERINTENDENT SERVICES						
111 ADMINISTRATIVE SALARY	0.00	11,684.99	16,500.00	16,500.00	4,815.01	70 %
115 OFFICE/CLERICAL SALARY	0.00	3,988.56	6,300.00	6,300.00	2,311.44	63 %
250 WORKERS' COMPENSATION	0.00	70.50	100.00	100.00	29.50	70 %
260 HEALTH INS	0.00	1,806.94	2,600.00	2,600.00	793.06	69 %
Function Total:	0.00	17,550.99	25,500.00	25,500.00	7,949.01	68 %
2500 BUSINESS SERVICES						
111 ADMINISTRATIVE SALARY	0.00	4,631.02	19,000.00	19,000.00	14,368.98	24 %
115 OFFICE/CLERICAL SALARY	0.00	3,692.87	3,800.00	3,800.00	107.13	97 %
160 SICK LEAVE TERMINATION PAY	0.00	1,801.33	1,800.00	1,800.00	-1.33	100 %
170 VACATION PAY	0.00	3,261.77	4,200.00	4,200.00	938.23	77 %
190 LEAVE - PAY	0.00	0.00	750.00	750.00	750.00	0 %
250 WORKERS' COMPENSATION	0.00	60.00	115.00	115.00	55.00	52 %
260 HEALTH INS	0.00	706.39	2,800.00	2,800.00	2,093.61	25 %
Function Total:	0.00	14,153.38	32,465.00	32,465.00	18,311.62	43 %
2600 OPERATIONS & MAINTENANCE						
410 POWER - LIGHTS	0.00	52.71	1,500.00	1,500.00	1,447.29	3 %
412 ELECTRICITY	499.90	1,707.05	2,700.00	2,700.00	992.95	63 %
431 DISPOSAL SERVICE	0.00	131.35	500.00	500.00	368.65	26 %
433 CUSTODIAL SERVICES	0.00	10,104.80	11,720.00	11,720.00	1,615.20	86 %
610 SUPPLIES	0.00	14.38	0.00	0.00	-14.38	*** %
Function Total:	499.90	12,010.29	16,420.00	16,420.00	4,409.71	73 %
2630 GROUNDS- CARE AND UPKEEP						
432 SNOW PLOWING SERVICES	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
440 REPAIR AND MAINTENANCE SERVICE	0.00	0.00	400.00	400.00	400.00	0 %
Function Total:	0.00	0.00	2,400.00	2,400.00	2,400.00	0 %
2700 STUDENT TRANSPORTATION						
118 BUS DRIVERS	0.00	14,279.03	27,000.00	27,000.00	12,720.97	52 %
125 SUBSTITUTE- OFFICE/CLERICAL	0.00	45.00	0.00	0.00	-45.00	*** %
128 SUBSTITUTE BUS DRIVER	0.00	0.00	500.00	500.00	500.00	0 %
180 BONUS	0.00	325.00	1,600.00	1,600.00	1,275.00	20 %
190 LEAVE - PAY	0.00	0.00	800.00	800.00	800.00	0 %
250 WORKERS' COMPENSATION	0.00	857.28	1,560.00	1,560.00	702.72	54 %
260 HEALTH INS	0.00	730.10	1,700.00	1,700.00	969.90	42 %
330 OTHER PROFESSIONAL SERVICES	0.00	712.26	1,032.00	1,032.00	319.74	69 %
520 INSURANCE	0.00	5,853.90	4,873.00	4,873.00	-980.90	120 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	70.56	200.00	200.00	129.44	35 %
610 SUPPLIES	0.00	597.75	600.00	600.00	2.25	99 %
624 FUEL	100.00	5,396.18	4,100.00	4,100.00	-1,296.18	131 %
810 DUES AND FEES	0.00	0.00	150.00	150.00	150.00	0 %
Function Total:	100.00	28,867.06	44,115.00	44,115.00	15,247.94	65 %

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110 TRANSPORTATION

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
2740 TRANSPORTATION SERVICING & MAIN						
440 REPAIR AND MAINTENANCE SERVICE	0.00	44.89	1,000.00	1,000.00	955.11	4 %
610 SUPPLIES	0.00	0.00	200.00	200.00	200.00	0 %
Function Total:	0.00	44.89	1,200.00	1,200.00	1,155.11	3 %
Program Total:	599.90	73,500.55	124,900.00	124,900.00	51,399.45	58 %
Program Group Total:	599.90	73,500.55	124,900.00	124,900.00	51,399.45	58 %
Org Total:	599.90	73,500.55	124,900.00	124,900.00	51,399.45	58 %
Fund Total:	599.90	73,500.55	124,900.00	124,900.00	51,399.45	58 %

111 BUS DEPRECIATION

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
2700 STUDENT TRANSPORTATION						
740 MAJOR EQUIPMENT REPLACEMENT	0.00	0.00	96,189.00	96,189.00	96,189.00	0 %
Function Total:	0.00	0.00	96,189.00	96,189.00	96,189.00	0 %
Program Total:	0.00	0.00	96,189.00	96,189.00	96,189.00	0 %
Program Group Total:	0.00	0.00	96,189.00	96,189.00	96,189.00	0 %
Org Total:			96,189.00	96,189.00	96,189.00	%
Fund Total:	0.00	0.00	96,189.00	96,189.00	96,189.00	0 %

112 FOOD SERVICE

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
900						
910 FOOD SERVICES						
3100 FOOD SERVICES						
630 FOOD	0.00	0.00	-201.00	-201.00	-201.00	0 %
Function Total:	0.00	0.00	-201.00	-201.00	-201.00	0 %
Program Total:	0.00	0.00	-201.00	-201.00	-201.00	0 %
Program Group Total:	0.00	0.00	-201.00	-201.00	-201.00	0 %
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
2316 Staff Relations Services						
610 SUPPLIES	0.00	0.00	38.00	38.00	38.00	0 %
Function Total:	0.00	0.00	38.00	38.00	38.00	0 %
2600 OPERATIONS & MAINTENANCE						
350 CONTRACTED SERVICES WITH OTHER	0.00	168.00	0.00	0.00	-168.00	*** %
Function Total:	0.00	168.00	0.00	0.00	-168.00	*** %
Program Total:	0.00	168.00	38.00	38.00	-130.00	442 %
Program Group Total:	0.00	168.00	38.00	38.00	-130.00	442 %
900						
910 FOOD SERVICES						
3100 FOOD SERVICES						
116 COOKS	0.00	24,063.13	43,816.00	43,816.00	19,752.87	54 %
126 SUBSTITUTE COOKS	0.00	813.00	235.00	235.00	-578.00	345 %
160 SICK LEAVE TERMINATION PAY	0.00	94.57	674.00	674.00	579.43	14 %
170 VACATION PAY	0.00	0.00	425.00	425.00	425.00	0 %
250 WORKERS' COMPENSATION	0.00	1,452.27	1,785.00	1,785.00	332.73	81 %
260 HEALTH INS	0.00	1,810.57	3,926.00	3,926.00	2,115.43	46 %
440-203 REPAIR AND MAINTENANCE SERVICE	0.00	0.00	734.00	734.00	734.00	0 %
COVID-19 NUTRITION FUNDING						
610 SUPPLIES	0.00	1,389.30	9,695.00	9,695.00	8,305.70	14 %
630 FOOD	0.00	29,393.41	65,042.00	65,042.00	35,648.59	45 %
810 DUES AND FEES	0.00	234.62	71.00	71.00	-163.62	330 %
Function Total:	0.00	59,250.87	126,403.00	126,403.00	67,152.13	46 %
Program Total:	0.00	59,250.87	126,403.00	126,403.00	67,152.13	46 %
Program Group Total:	0.00	59,250.87	126,403.00	126,403.00	67,152.13	46 %
Org Total:		59,418.87	126,441.00	126,441.00	67,022.13	46 %
81 K-6 SCHOOL						
900						
910 FOOD SERVICES						
3100 FOOD SERVICES						
116 COOKS	0.00	0.00	38,000.00	38,000.00	38,000.00	0 %
126 SUBSTITUTE COOKS	0.00	0.00	380.00	380.00	380.00	0 %
250 WORKERS' COMPENSATION	0.00	0.00	1,520.00	1,520.00	1,520.00	0 %
260 HEALTH INS	0.00	0.00	3,420.00	3,420.00	3,420.00	0 %
610 SUPPLIES	653.45	1,714.34	7,600.00	7,600.00	5,885.66	22 %
630 FOOD	29.91	19,209.70	57,000.00	57,000.00	37,790.30	33 %
810 DUES AND FEES	0.00	0.00	152.00	152.00	152.00	0 %
Function Total:	683.36	20,924.04	108,072.00	108,072.00	87,147.96	19 %
Program Total:	683.36	20,924.04	108,072.00	108,072.00	87,147.96	19 %

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112 FOOD SERVICE

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81 K-6 SCHOOL						
Program Group Total:	683.36	20,924.04	108,072.00	108,072.00	87,147.96	19 %
Org Total:	683.36	20,924.04	108,072.00	108,072.00	87,147.96	19 %
82 7-8 SCHOOL						
900						
910 FOOD SERVICES						
3100 FOOD SERVICES						
116 COOKS	0.00	0.00	12,000.00	12,000.00	12,000.00	0 %
126 SUBSTITUTE COOKS	0.00	0.00	120.00	120.00	120.00	0 %
250 WORKERS' COMPENSATION	0.00	0.00	480.00	480.00	480.00	0 %
610 SUPPLIES	206.35	2,051.10	2,400.00	2,400.00	348.90	85 %
630 FOOD	9.44	18,243.23	18,000.00	18,000.00	-243.23	101 %
810 DUES AND FEES	0.00	0.00	48.00	48.00	48.00	0 %
Function Total:	215.79	20,294.33	33,048.00	33,048.00	12,753.67	61 %
Program Total:	215.79	20,294.33	33,048.00	33,048.00	12,753.67	61 %
Program Group Total:	215.79	20,294.33	33,048.00	33,048.00	12,753.67	61 %
Org Total:	215.79	20,294.33	33,048.00	33,048.00	12,753.67	61 %
Fund Total:	899.15	100,637.24	267,360.00	267,360.00	166,722.76	37 %

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113 TUITION

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
200						
280 SPECIAL EDUCATION						
1000 INSTRUCTION						
561 TUITION	0.00	0.00	14,433.00	14,433.00	14,433.00	0 %
Function Total:	0.00	0.00	14,433.00	14,433.00	14,433.00	0 %
Program Total:	0.00	0.00	14,433.00	14,433.00	14,433.00	0 %
Program Group Total:	0.00	0.00	14,433.00	14,433.00	14,433.00	0 %
Org Total:			14,433.00	14,433.00	14,433.00	%
Fund Total:	0.00	0.00	14,433.00	14,433.00	14,433.00	0 %

114 RETIREMENT

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
210 SOCIAL SECURITY AND MEDICARE	0.00	0.00	68.00	68.00	68.00	0 %
240 UNEMPLOYMENT	0.00	0.00	5.00	5.00	5.00	0 %
Function Total:	0.00	0.00	73.00	73.00	73.00	0 %
2321 SUPERINTENDENT SERVICES						
210 SOCIAL SECURITY AND MEDICARE	0.00	5,910.60	9,500.00	9,500.00	3,589.40	62 %
220 TRS	0.00	5,253.57	8,000.00	8,000.00	2,746.43	65 %
230 PERS	0.00	2,263.83	3,700.00	3,700.00	1,436.17	61 %
240 UNEMPLOYMENT	0.00	394.64	1,000.00	1,000.00	605.36	39 %
Function Total:	0.00	13,822.64	22,200.00	22,200.00	8,377.36	62 %
2400 SCHOOL ADMINISTRATION						
210 SOCIAL SECURITY AND MEDICARE	0.00	25.24	16.00	16.00	-9.24	157 %
220 TRS	0.00	22.76	19.00	19.00	-3.76	119 %
240 UNEMPLOYMENT	0.00	1.55	1.00	1.00	-0.55	155 %
Function Total:	0.00	49.55	36.00	36.00	-13.55	137 %
2500 BUSINESS SERVICES						
210 SOCIAL SECURITY AND MEDICARE	0.00	3,247.88	5,844.00	5,844.00	2,596.12	55 %
220 TRS	0.00	57.69	0.00	0.00	-57.69	*** %
230 PERS	0.00	2,213.31	7,000.00	7,000.00	4,786.69	31 %
240 UNEMPLOYMENT	0.00	211.37	1,000.00	1,000.00	788.63	21 %
Function Total:	0.00	5,730.25	13,844.00	13,844.00	8,113.75	41 %
2517 PROPERTY ACCOUNTING SERVICES						
210 SOCIAL SECURITY AND MEDICARE	0.00	0.00	67.00	67.00	67.00	0 %
240 UNEMPLOYMENT	0.00	0.00	5.00	5.00	5.00	0 %
Function Total:	0.00	0.00	72.00	72.00	72.00	0 %
2580 ADMINISTRATIVE TECH SERVICES						
210 SOCIAL SECURITY AND MEDICARE	0.00	318.89	700.00	700.00	381.11	45 %
220 TRS	0.00	392.20	700.00	700.00	307.80	56 %
240 UNEMPLOYMENT	0.00	19.89	75.00	75.00	55.11	26 %
Function Total:	0.00	730.98	1,475.00	1,475.00	744.02	49 %
2600 OPERATIONS & MAINTENANCE						
210 SOCIAL SECURITY AND MEDICARE	0.00	175.53	700.00	700.00	524.47	25 %
240 UNEMPLOYMENT	0.00	10.78	150.00	150.00	139.22	7 %
Function Total:	0.00	186.31	850.00	850.00	663.69	21 %
2700 STUDENT TRANSPORTATION						
210 SOCIAL SECURITY AND MEDICARE	0.00	1,128.62	3,700.00	3,700.00	2,571.38	30 %
220 TRS	0.00	3.11	3.00	3.00	-0.11	103 %
230 PERS	0.00	1,049.47	1,700.00	1,700.00	650.53	61 %
240 UNEMPLOYMENT	0.00	69.31	200.00	200.00	130.69	34 %
Function Total:	0.00	2,250.51	5,603.00	5,603.00	3,352.49	40 %
Program Total:	0.00	22,770.24	44,153.00	44,153.00	21,382.76	51 %
Program Group Total:	0.00	22,770.24	44,153.00	44,153.00	21,382.76	51 %

114 RETIREMENT

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
200						
280 SPECIAL EDUCATION						
6200 RESOURCES TRANSFERED						
920 RESOURCES TRANSFER TO COOP	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
Function Total:	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
Program Total:	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
Program Group Total:	0.00	0.00	4,000.00	4,000.00	4,000.00	0 %
600						
610 ADULT CONTINUING EDUCATION PRO						
1000 INSTRUCTION						
210 SOCIAL SECURITY AND MEDICARE	0.00	85.38	1,800.00	1,800.00	1,714.62	4 %
220 TRS	0.00	99.28	1,500.00	1,500.00	1,400.72	6 %
240 UNEMPLOYMENT	0.00	5.25	100.00	100.00	94.75	5 %
Function Total:	0.00	189.91	3,400.00	3,400.00	3,210.09	5 %
2321 SUPERINTENDENT SERVICES						
210 SOCIAL SECURITY AND MEDICARE	0.00	138.81	600.00	600.00	461.19	23 %
220 TRS	0.00	162.45	500.00	500.00	337.55	32 %
230 PERS	0.00	22.89	750.00	750.00	727.11	3 %
240 UNEMPLOYMENT	0.00	9.52	50.00	50.00	40.48	19 %
Function Total:	0.00	333.67	1,900.00	1,900.00	1,566.33	17 %
2500 BUSINESS SERVICES						
210 SOCIAL SECURITY AND MEDICARE	0.00	180.74	400.00	400.00	219.26	45 %
220 TRS	0.00	3.02	61.00	61.00	57.98	4 %
230 PERS	0.00	116.50	450.00	450.00	333.50	25 %
240 UNEMPLOYMENT	0.00	11.12	100.00	100.00	88.88	11 %
Function Total:	0.00	311.38	1,011.00	1,011.00	699.62	30 %
Program Total:	0.00	834.96	6,311.00	6,311.00	5,476.04	13 %
Program Group Total:	0.00	834.96	6,311.00	6,311.00	5,476.04	13 %
700						
720 ATHLETICS						
3500 EXTRACURRICULAR ATHLETICS						
220 TRS	0.00	44.03	0.00	0.00	-44.03	*** %
Function Total:	0.00	44.03	0.00	0.00	-44.03	*** %
Program Total:	0.00	44.03	0.00	0.00	-44.03	*** %
Program Group Total:	0.00	44.03	0.00	0.00	-44.03	*** %
900						
910 FOOD SERVICES						
3100 FOOD SERVICES						
210 SOCIAL SECURITY AND MEDICARE	0.00	2,052.45	5,000.00	5,000.00	2,947.55	41 %
220 TRS	0.00	0.00	16.00	16.00	16.00	0 %
230 PERS	0.00	2,271.24	4,700.00	4,700.00	2,428.76	48 %
240 UNEMPLOYMENT	0.00	126.09	350.00	350.00	223.91	36 %
Function Total:	0.00	4,449.78	10,066.00	10,066.00	5,616.22	44 %
Program Total:	0.00	4,449.78	10,066.00	10,066.00	5,616.22	44 %
Program Group Total:	0.00	4,449.78	10,066.00	10,066.00	5,616.22	44 %
Org Total:		28,099.01	64,530.00	64,530.00	36,430.99	43 %
81 K-6 SCHOOL						

114 RETIREMENT

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
81 K-6 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
210 SOCIAL SECURITY AND MEDICARE	0.00	20,609.31	37,500.00	37,500.00	16,890.69	54 %
220 TRS	0.00	26,186.60	47,500.00	47,500.00	21,313.40	55 %
240 UNEMPLOYMENT	0.00	1,366.02	3,500.00	3,500.00	2,133.98	39 %
Function Total:	0.00	48,161.93	88,500.00	88,500.00	40,338.07	54 %
2100 STUDENTS						
210 SOCIAL SECURITY AND MEDICARE	0.00	345.23	900.00	900.00	554.77	38 %
220 TRS	0.00	295.75	950.00	950.00	654.25	31 %
240 UNEMPLOYMENT	0.00	21.20	100.00	100.00	78.80	21 %
Function Total:	0.00	662.18	1,950.00	1,950.00	1,287.82	33 %
2120 GUIDANCE PROGRAM						
210 SOCIAL SECURITY AND MEDICARE	0.00	1,140.37	3,500.00	3,500.00	2,359.63	32 %
220 TRS	0.00	1,469.72	3,300.00	3,300.00	1,830.28	44 %
240 UNEMPLOYMENT	0.00	74.54	200.00	200.00	125.46	37 %
Function Total:	0.00	2,684.63	7,000.00	7,000.00	4,315.37	38 %
2225 LIBRARY SERVICES						
210 SOCIAL SECURITY AND MEDICARE	0.00	829.21	1,800.00	1,800.00	970.79	46 %
220 TRS	0.00	1,099.57	2,000.00	2,000.00	900.43	54 %
240 UNEMPLOYMENT	0.00	55.78	150.00	150.00	94.22	37 %
Function Total:	0.00	1,984.56	3,950.00	3,950.00	1,965.44	50 %
Program Total:	0.00	53,493.30	101,400.00	101,400.00	47,906.70	52 %
Program Group Total:	0.00	53,493.30	101,400.00	101,400.00	47,906.70	52 %
200						
280 SPECIAL EDUCATION						
1000 INSTRUCTION						
210 SOCIAL SECURITY AND MEDICARE	0.00	1,420.87	2,500.00	2,500.00	1,079.13	56 %
220 TRS	0.00	1,588.04	2,800.00	2,800.00	1,211.96	56 %
240 UNEMPLOYMENT	0.00	87.29	160.00	160.00	72.71	54 %
Function Total:	0.00	3,096.20	5,460.00	5,460.00	2,363.80	56 %
Program Total:	0.00	3,096.20	5,460.00	5,460.00	2,363.80	56 %
Program Group Total:	0.00	3,096.20	5,460.00	5,460.00	2,363.80	56 %
700						
710 EXTRACURRICULAR PROGRAM						
3400 EXTRACURRICULAR ACTIVITIES						
210 SOCIAL SECURITY AND MEDICARE	0.00	0.00	84.00	84.00	84.00	0 %
240 UNEMPLOYMENT	0.00	0.00	6.00	6.00	6.00	0 %
Function Total:	0.00	0.00	90.00	90.00	90.00	0 %
3407 ACTIVITIES- STUDENT COUNCIL						
210 SOCIAL SECURITY AND MEDICARE	0.00	0.00	40.00	40.00	40.00	0 %
240 UNEMPLOYMENT	0.00	0.00	25.00	25.00	25.00	0 %
Function Total:	0.00	0.00	65.00	65.00	65.00	0 %
Program Total:	0.00	0.00	155.00	155.00	155.00	0 %
720 ATHLETICS						

114 RETIREMENT

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
81 K-6 SCHOOL						
700						
720 ATHLETICS						
3500 EXTRACURRICULAR ATHLETICS						
210 SOCIAL SECURITY AND MEDICARE	0.00	108.14	350.00	350.00	241.86	30 %
240 UNEMPLOYMENT	0.00	6.70	50.00	50.00	43.30	13 %
Function Total:	0.00	114.84	400.00	400.00	285.16	28 %
3501 ATHLETICS- VOLLEYBALL						
210 SOCIAL SECURITY AND MEDICARE	0.00	45.83	100.00	100.00	54.17	45 %
240 UNEMPLOYMENT	0.00	2.82	25.00	25.00	22.18	11 %
Function Total:	0.00	48.65	125.00	125.00	76.35	38 %
3502 ATHLETICS- GIRLS BASKETBALL						
210 SOCIAL SECURITY AND MEDICARE	0.00	71.65	100.00	100.00	28.35	71 %
240 UNEMPLOYMENT	0.00	4.46	25.00	25.00	20.54	17 %
Function Total:	0.00	76.11	125.00	125.00	48.89	60 %
3503 ATHLETICS- BOYS BASKETBALL						
210 SOCIAL SECURITY AND MEDICARE	0.00	0.00	100.00	100.00	100.00	0 %
240 UNEMPLOYMENT	0.00	0.00	25.00	25.00	25.00	0 %
Function Total:	0.00	0.00	125.00	125.00	125.00	0 %
3504 ATHLETICS- WRESTLING						
210 SOCIAL SECURITY AND MEDICARE	0.00	0.00	100.00	100.00	100.00	0 %
Function Total:	0.00	0.00	100.00	100.00	100.00	0 %
3505 ATHLETICS- TRACK						
210 SOCIAL SECURITY AND MEDICARE	0.00	0.00	150.00	150.00	150.00	0 %
240 UNEMPLOYMENT	0.00	0.00	25.00	25.00	25.00	0 %
Function Total:	0.00	0.00	175.00	175.00	175.00	0 %
3506 ATHLETICS- CHEERLEADING						
210 SOCIAL SECURITY AND MEDICARE	0.00	0.00	100.00	100.00	100.00	0 %
240 UNEMPLOYMENT	0.00	0.00	25.00	25.00	25.00	0 %
Function Total:	0.00	0.00	125.00	125.00	125.00	0 %
Program Total:	0.00	239.60	1,175.00	1,175.00	935.40	20 %
Program Group Total:	0.00	239.60	1,330.00	1,330.00	1,090.40	18 %
Org Total:		56,829.10	108,190.00	108,190.00	51,360.90	52 %
82 7-8 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
210 SOCIAL SECURITY AND MEDICARE	0.00	4,842.01	12,000.00	12,000.00	7,157.99	40 %
220 TRS	0.00	5,898.74	15,000.00	15,000.00	9,101.26	39 %
240 UNEMPLOYMENT	0.00	309.49	1,000.00	1,000.00	690.51	30 %
Function Total:	0.00	11,050.24	28,000.00	28,000.00	16,949.76	39 %
2100 STUDENTS						
210 SOCIAL SECURITY AND MEDICARE	0.00	147.96	600.00	600.00	452.04	24 %
220 TRS	0.00	105.28	450.00	450.00	344.72	23 %
240 UNEMPLOYMENT	0.00	9.09	50.00	50.00	40.91	18 %
Function Total:	0.00	262.33	1,100.00	1,100.00	837.67	23 %

114 RETIREMENT

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
82 7-8 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						
2120 GUIDANCE PROGRAM						
210 SOCIAL SECURITY AND MEDICARE	0.00	360.11	2,500.00	2,500.00	2,139.89	14 %
220 TRS	0.00	464.12	3,000.00	3,000.00	2,535.88	15 %
240 UNEMPLOYMENT	0.00	23.53	175.00	175.00	151.47	13 %
Function Total:	0.00	847.76	5,675.00	5,675.00	4,827.24	14 %
2225 LIBRARY SERVICES						
210 SOCIAL SECURITY AND MEDICARE	0.00	307.18	1,000.00	1,000.00	692.82	30 %
220 TRS	0.00	407.34	1,200.00	1,200.00	792.66	33 %
240 UNEMPLOYMENT	0.00	20.69	100.00	100.00	79.31	20 %
Function Total:	0.00	735.21	2,300.00	2,300.00	1,564.79	31 %
Program Total:	0.00	12,895.54	37,075.00	37,075.00	24,179.46	34 %
Program Group Total:	0.00	12,895.54	37,075.00	37,075.00	24,179.46	34 %
200						
280 SPECIAL EDUCATION						
1000 INSTRUCTION						
210 SOCIAL SECURITY AND MEDICARE	0.00	499.22	3,300.00	3,300.00	2,800.78	15 %
220 TRS	0.00	557.97	3,700.00	3,700.00	3,142.03	15 %
240 UNEMPLOYMENT	0.00	30.69	275.00	275.00	244.31	11 %
Function Total:	0.00	1,087.88	7,275.00	7,275.00	6,187.12	14 %
Program Total:	0.00	1,087.88	7,275.00	7,275.00	6,187.12	14 %
Program Group Total:	0.00	1,087.88	7,275.00	7,275.00	6,187.12	14 %
700						
710 EXTRACURRICULAR PROGRAM						
3407 ACTIVITIES- STUDENT COUNCIL						
210 SOCIAL SECURITY AND MEDICARE	0.00	0.00	40.00	40.00	40.00	0 %
240 UNEMPLOYMENT	0.00	0.00	25.00	25.00	25.00	0 %
Function Total:	0.00	0.00	65.00	65.00	65.00	0 %
3421 ACTIVITIES-CLASS OF 2021						
210 SOCIAL SECURITY AND MEDICARE	0.00	0.00	74.00	74.00	74.00	0 %
240 UNEMPLOYMENT	0.00	0.00	6.00	6.00	6.00	0 %
Function Total:	0.00	0.00	80.00	80.00	80.00	0 %
3422 ACTIVITIES- CLASS OF 2022						
210 SOCIAL SECURITY AND MEDICARE	0.00	51.27	100.00	100.00	48.73	51 %
240 UNEMPLOYMENT	0.00	3.29	50.00	50.00	46.71	6 %
Function Total:	0.00	54.56	150.00	150.00	95.44	36 %
Program Total:	0.00	54.56	295.00	295.00	240.44	18 %
720 ATHLETICS						
3500 EXTRACURRICULAR ATHLETICS						
210 SOCIAL SECURITY AND MEDICARE	0.00	274.51	350.00	350.00	75.49	78 %
220 TRS	0.00	245.67	0.00	0.00	-245.67	*** %
240 UNEMPLOYMENT	0.00	16.94	50.00	50.00	33.06	33 %
Function Total:	0.00	537.12	400.00	400.00	-137.12	134 %
3501 ATHLETICS- VOLLEYBALL						
210 SOCIAL SECURITY AND MEDICARE	0.00	45.83	100.00	100.00	54.17	45 %
240 UNEMPLOYMENT	0.00	2.82	25.00	25.00	22.18	11 %
Function Total:	0.00	48.65	125.00	125.00	76.35	38 %

114 RETIREMENT

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
82 7-8 SCHOOL						
700						
720 ATHLETICS						
3502 ATHLETICS- GIRLS BASKETBALL						
210 SOCIAL SECURITY AND MEDICARE	0.00	71.65	100.00	100.00	28.35	71 %
240 UNEMPLOYMENT	0.00	4.46	25.00	25.00	20.54	17 %
Function Total:	0.00	76.11	125.00	125.00	48.89	60 %
3503 ATHLETICS- BOYS BASKETBALL						
210 SOCIAL SECURITY AND MEDICARE	0.00	0.00	100.00	100.00	100.00	0 %
240 UNEMPLOYMENT	0.00	0.00	25.00	25.00	25.00	0 %
Function Total:	0.00	0.00	125.00	125.00	125.00	0 %
3504 ATHLETICS- WRESTLING						
210 SOCIAL SECURITY AND MEDICARE	0.00	0.00	100.00	100.00	100.00	0 %
240 UNEMPLOYMENT	0.00	0.00	25.00	25.00	25.00	0 %
Function Total:	0.00	0.00	125.00	125.00	125.00	0 %
3505 ATHLETICS- TRACK						
210 SOCIAL SECURITY AND MEDICARE	0.00	0.00	150.00	150.00	150.00	0 %
240 UNEMPLOYMENT	0.00	0.00	25.00	25.00	25.00	0 %
Function Total:	0.00	0.00	175.00	175.00	175.00	0 %
3506 ATHLETICS- CHEERLEADING						
210 SOCIAL SECURITY AND MEDICARE	0.00	0.00	100.00	100.00	100.00	0 %
240 UNEMPLOYMENT	0.00	0.00	25.00	25.00	25.00	0 %
Function Total:	0.00	0.00	125.00	125.00	125.00	0 %
Program Total:	0.00	661.88	1,200.00	1,200.00	538.12	55 %
Program Group Total:	0.00	716.44	1,495.00	1,495.00	778.56	47 %
Org Total:		14,699.86	45,845.00	45,845.00	31,145.14	32 %
Fund Total:	0.00	99,627.97	218,565.00	218,565.00	118,937.03	45 %

115 MISC. PROGRAMS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
700						
786 ESSER III- SUPPLEMENTAL						
2800 SUPPORT SERVICES-CENTRAL						
355-786 COMPUTER SERVICES	0.00	1,679.40	0.00	0.00	-1,679.40	*** %
ESSER III- SUPPLEMENTAL						
Function Total:	0.00	1,679.40	0.00	0.00	-1,679.40	*** %
Program Total:	0.00	1,679.40	0.00	0.00	-1,679.40	*** %
Program Group Total:	0.00	1,679.40	0.00	0.00	-1,679.40	*** %
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
640-130 BOOKS	0.00	526.43	0.00	0.00	-526.43	*** %
TEXTBOOK						
660-430 MINOR EQUIPMENT	0.00	0.00	10,111.00	10,111.00	10,111.00	0 %
REAP (FY21)						
Function Total:	0.00	526.43	10,111.00	10,111.00	9,584.57	5 %
2100 STUDENTS						
610-145 SUPPLIES	0.00	847.21	0.00	0.00	-847.21	*** %
MISC.						
Function Total:	0.00	847.21	0.00	0.00	-847.21	*** %
2300 GENERAL ADMINISTRATION						
582-110 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	138.00	138.00	138.00	0 %
MEDICAID- MAC REIMBURSEMENT						
582-162 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	590.46	1,599.00	1,599.00	1,008.54	36 %
FSA Excess						
610-169 SUPPLIES	0.00	80.08	0.00	0.00	-80.08	*** %
PCARD REBATE						
630-169 FOOD	0.00	125.00	0.00	0.00	-125.00	*** %
PCARD REBATE						
810-110 DUES AND FEES	0.00	230.54	785.00	785.00	554.46	29 %
MEDICAID- MAC REIMBURSEMENT						
Function Total:	0.00	1,026.08	2,522.00	2,522.00	1,495.92	40 %
2316 Staff Relations Services						
610-110 SUPPLIES	0.00	2,234.76	1,466.00	1,466.00	-768.76	152 %
MEDICAID- MAC REIMBURSEMENT						
610-145 SUPPLIES	0.00	48.63	990.00	990.00	941.37	4 %
MISC.						
610-169 SUPPLIES	0.00	0.00	280.00	280.00	280.00	0 %
PCARD REBATE						
Function Total:	0.00	2,283.39	2,736.00	2,736.00	452.61	83 %
2321 SUPERINTENDENT SERVICES						
582-110 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	250.00	250.00	250.00	0 %
MEDICAID- MAC REIMBURSEMENT						
610-110 SUPPLIES	0.00	0.00	87.00	87.00	87.00	0 %
MEDICAID- MAC REIMBURSEMENT						
610-145 SUPPLIES	0.00	28.99	0.00	0.00	-28.99	*** %
MISC.						
Function Total:	0.00	28.99	337.00	337.00	308.01	8 %

115 MISC. PROGRAMS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
2400 SCHOOL ADMINISTRATION						
610-110 SUPPLIES	0.00	0.00	188.00	188.00	188.00	0 %
MEDICAID- MAC REIMBURSEMENT						
Function Total:	0.00	0.00	188.00	188.00	188.00	0 %
2500 BUSINESS SERVICES						
810-145 DUES AND FEES	0.00	0.00	36.00	36.00	36.00	0 %
MISC.						
Function Total:	0.00	0.00	36.00	36.00	36.00	0 %
2600 OPERATIONS & MAINTENANCE						
610-110 SUPPLIES	0.00	0.00	369.00	369.00	369.00	0 %
MEDICAID- MAC REIMBURSEMENT						
Function Total:	0.00	0.00	369.00	369.00	369.00	0 %
Program Total:	0.00	4,712.10	16,299.00	16,299.00	11,586.90	28 %
Program Group Total:	0.00	4,712.10	16,299.00	16,299.00	11,586.90	28 %
200						
280 SPECIAL EDUCATION						
1000 INSTRUCTION						
810-110 DUES AND FEES	0.00	0.00	159.00	159.00	159.00	0 %
MEDICAID- MAC REIMBURSEMENT						
Function Total:	0.00	0.00	159.00	159.00	159.00	0 %
Program Total:	0.00	0.00	159.00	159.00	159.00	0 %
Program Group Total:	0.00	0.00	159.00	159.00	159.00	0 %
700						
710 EXTRACURRICULAR PROGRAM						
3400 EXTRACURRICULAR ACTIVITIES						
118-710 BUS DRIVERS	0.00	104.00	0.00	0.00	-104.00	*** %
FIELD TRIPS						
260-710 HEALTH INS	0.00	4.85	0.00	0.00	-4.85	*** %
FIELD TRIPS						
Function Total:	0.00	108.85	0.00	0.00	-108.85	*** %
Program Total:	0.00	108.85	0.00	0.00	-108.85	*** %
737 ARP DPHHS						
1000 INSTRUCTION						
660-737 MINOR EQUIPMENT	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
ARP REOPENING SCHOOLS GRANT						
Function Total:	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
2123 GUIDANCE- TESTING SERVICES						
320-737 PROFESSIONAL/EDUCATIONAL SERVI	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
ARP REOPENING SCHOOLS GRANT						
Function Total:	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
2131 HEALTH SERVICES- MEDICAL						
210-737 SOCIAL SECURITY AND MEDICARE	0.00	9.60	0.00	0.00	-9.60	*** %
ARP REOPENING SCHOOLS GRANT						
240-737 UNEMPLOYMENT	0.00	0.59	0.00	0.00	-0.59	*** %
ARP REOPENING SCHOOLS GRANT						
250-737 WORKERS' COMPENSATION	0.00	0.56	0.00	0.00	-0.56	*** %
ARP REOPENING SCHOOLS GRANT						

115 MISC. PROGRAMS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
700						
737 ARP DPHHS						
2131 HEALTH SERVICES- MEDICAL						
330-737 OTHER PROFESSIONAL SERVICES	0.00	125.45	0.00	0.00	-125.45	*** %
ARP REOPENING SCHOOLS GRANT						
610-737 SUPPLIES	0.00	1,132.44	10,000.00	10,000.00	8,867.56	11 %
ARP REOPENING SCHOOLS GRANT						
Function Total:	0.00	1,268.64	10,000.00	10,000.00	8,731.36	12 %
2600 OPERATIONS & MAINTENANCE						
330-737 OTHER PROFESSIONAL SERVICES	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
ARP REOPENING SCHOOLS GRANT						
Function Total:	0.00	0.00	10,000.00	10,000.00	10,000.00	0 %
Program Total:	0.00	1,268.64	35,000.00	35,000.00	33,731.36	3 %
775 ESSER II-BASIC						
1000 INSTRUCTION						
640-775 BOOKS	0.00	1,407.40	1,408.00	1,408.00	0.60	99 %
ESSER II- BASIC						
Function Total:	0.00	1,407.40	1,408.00	1,408.00	0.60	99 %
2100 STUDENTS						
330-775 OTHER PROFESSIONAL SERVICES	0.00	10,025.00	16,963.00	16,963.00	6,938.00	59 %
ESSER II- BASIC						
Function Total:	0.00	10,025.00	16,963.00	16,963.00	6,938.00	59 %
2600 OPERATIONS & MAINTENANCE						
440-775 REPAIR AND MAINTENANCE SERVICE	0.00	525.00	525.00	525.00	0.00	100 %
ESSER II- BASIC						
Function Total:	0.00	525.00	525.00	525.00	0.00	100 %
2700 STUDENT TRANSPORTATION						
610-775 SUPPLIES	0.00	136.00	136.00	136.00	0.00	100 %
ESSER II- BASIC						
Function Total:	0.00	136.00	136.00	136.00	0.00	100 %
Program Total:	0.00	12,093.40	19,032.00	19,032.00	6,938.60	63 %
785 ESSER III- BASIC						
1000 INSTRUCTION						
150-785 STIPEND	0.00	3,360.00	1,800.00	1,800.00	-1,560.00	186 %
ESSER III- BASIC						
210-785 SOCIAL SECURITY AND MEDICARE	0.00	242.99	130.00	130.00	-112.99	186 %
ESSER III- BASIC						
220-785 TRS	0.00	311.44	167.00	167.00	-144.44	186 %
ESSER III- BASIC						
240-785 UNEMPLOYMENT	0.00	15.75	9.00	9.00	-6.75	175 %
ESSER III- BASIC						
250-785 WORKERS' COMPENSATION	0.00	15.16	9.00	9.00	-6.16	168 %
ESSER III- BASIC						
260-785 HEALTH INS	0.00	424.50	196.00	196.00	-228.50	216 %
ESSER III- BASIC						
330-785 OTHER PROFESSIONAL SERVICES	0.00	645.00	645.00	645.00	0.00	100 %
ESSER III- BASIC						
640-785 BOOKS	0.00	19,416.30	0.00	0.00	-19,416.30	*** %
ESSER III- BASIC						
Function Total:	0.00	24,431.14	2,956.00	2,956.00	-21,475.14	826 %

115 MISC. PROGRAMS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
700						
785 ESSER III- BASIC						
2131 HEALTH SERVICES- MEDICAL						
610-785 SUPPLIES	0.00	936.65	0.00	0.00	-936.65	*** %
ESSER III- BASIC						
Function Total:	0.00	936.65	0.00	0.00	-936.65	*** %
2600 OPERATIONS & MAINTENANCE						
440-785 REPAIR AND MAINTENANCE SERVICE	0.00	8,988.57	8,659.00	8,659.00	-329.57	103 %
ESSER III- BASIC						
610-785 SUPPLIES	0.00	419.97	5,102.00	5,102.00	4,682.03	8 %
ESSER III- BASIC						
Function Total:	0.00	9,408.54	13,761.00	13,761.00	4,352.46	68 %
4600 BUILDING IMPROVEMENTS SERVICES						
330-785 OTHER PROFESSIONAL SERVICES	0.00	2,075.00	2,075.00	2,075.00	0.00	100 %
ESSER III- BASIC						
Function Total:	0.00	2,075.00	2,075.00	2,075.00	0.00	100 %
Program Total:	0.00	36,851.33	18,792.00	18,792.00	-18,059.33	196 %
Program Group Total:	0.00	50,322.22	72,824.00	72,824.00	22,501.78	69 %
900						
910 FOOD SERVICES						
3100 FOOD SERVICES						
660-108 MINOR EQUIPMENT	0.00	0.00	2,347.00	2,347.00	2,347.00	0 %
NO KID HUNGRY GRANT-2021						
660-203 MINOR EQUIPMENT	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
COVID-19 NUTRITION FUNDING						
Function Total:	0.00	0.00	4,347.00	4,347.00	4,347.00	0 %
Program Total:	0.00	0.00	4,347.00	4,347.00	4,347.00	0 %
Program Group Total:	0.00	0.00	4,347.00	4,347.00	4,347.00	0 %
Org Total:		55,034.32	93,629.00	93,629.00	38,594.68	58 %
81 K-6 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
340-110 TECHNICAL SERVICES	0.00	0.00	664.00	664.00	664.00	0 %
MEDICAID- MAC REIMBURSEMENT						
440-194 REPAIR AND MAINTENANCE SERVICE	0.00	266.00	0.00	0.00	-266.00	*** %
MUSIC - BAND						
583-430 INSERVICE	0.00	0.00	720.00	720.00	720.00	0 %
REAP (FY21)						
610-110 SUPPLIES	0.00	277.87	126.00	126.00	-151.87	220 %
MEDICAID- MAC REIMBURSEMENT						
610-145 SUPPLIES	0.00	29.11	1,811.00	1,811.00	1,781.89	1 %
MISC.						
610-194 SUPPLIES	0.00	0.00	953.00	953.00	953.00	0 %
MUSIC - BAND						
680-430 COMPUTER SOFTWARE	0.00	0.00	5,650.00	5,650.00	5,650.00	0 %
REAP (FY21)						
680-785 COMPUTER SOFTWARE	0.00	4,644.00	0.00	0.00	-4,644.00	*** %
ESSER III- BASIC						

115 MISC. PROGRAMS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
81 K-6 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
810-430 DUES AND FEES REAP (FY21)	0.00	0.00	201.00	201.00	201.00	0 %
Function Total:	0.00	5,216.98	10,125.00	10,125.00	4,908.02	51 %
2100 STUDENTS						
113-166 PROFESSIONAL-OTHER CERTIFIED S NURSE	0.00	54.69	2,222.00	2,222.00	2,167.31	2 %
220-166 TRS NURSE	0.00	5.07	206.00	206.00	200.93	2 %
260-166 HEALTH INS NURSE	0.00	0.51	8.00	8.00	7.49	6 %
Function Total:	0.00	60.27	2,436.00	2,436.00	2,375.73	2 %
Program Total:	0.00	5,277.25	12,561.00	12,561.00	7,283.75	42 %
Program Group Total:	0.00	5,277.25	12,561.00	12,561.00	7,283.75	42 %
400						
420 TITLE I, PART A, IMPROVING BAS						
1000 INSTRUCTION						
112-434 CERTIFIED SALARIES Title I (FY22)	0.00	9,296.14	15,936.00	15,936.00	6,639.86	58 %
117-434 PARAPROFESSIONALS Title I (FY22)	0.00	3,194.13	3,584.00	3,584.00	389.87	89 %
210-434 SOCIAL SECURITY AND MEDICARE Title I (FY22)	0.00	932.08	1,461.00	1,461.00	528.92	63 %
220-434 TRS Title I (FY22)	0.00	1,157.86	1,810.00	1,810.00	652.14	63 %
240-434 UNEMPLOYMENT Title I (FY22)	0.00	58.69	107.00	107.00	48.31	54 %
250-434 WORKERS' COMPENSATION Title I (FY22)	0.00	56.23	86.00	86.00	29.77	65 %
260-434 HEALTH INS Title I (FY22)	0.00	1,907.95	3,034.00	3,034.00	1,126.05	62 %
Function Total:	0.00	16,603.08	26,018.00	26,018.00	9,414.92	63 %
Program Total:	0.00	16,603.08	26,018.00	26,018.00	9,414.92	63 %
Program Group Total:	0.00	16,603.08	26,018.00	26,018.00	9,414.92	63 %
700						
775 ESSER II-BASIC						
1000 INSTRUCTION						
610-775 SUPPLIES ESSER II- BASIC	0.00	2,750.40	2,751.00	2,751.00	0.60	99 %
680-775 COMPUTER SOFTWARE ESSER II- BASIC	0.00	550.00	4,550.00	4,550.00	4,000.00	12 %
Function Total:	0.00	3,300.40	7,301.00	7,301.00	4,000.60	45 %
Program Total:	0.00	3,300.40	7,301.00	7,301.00	4,000.60	45 %

115 MISC. PROGRAMS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
81 K-6 SCHOOL						
700						
776 ESSER II-SUPPLEMENTAL						
2100 STUDENTS						
113-776 PROFESSIONAL-OTHER CERTIFIED S ESSER II- SUPPLEMENTAL	0.00	1,285.73	2,673.00	2,673.00	1,387.27	48 %
220-776 TRS ESSER II- SUPPLEMENTAL	0.00	119.19	513.00	513.00	393.81	23 %
260-776 HEALTH INS ESSER II- SUPPLEMENTAL	0.00	9.66	0.00	0.00	-9.66	*** %
Function Total:	0.00	1,414.58	3,186.00	3,186.00	1,771.42	44 %
Program Total:	0.00	1,414.58	3,186.00	3,186.00	1,771.42	44 %
785 ESSER III- BASIC						
1000 INSTRUCTION						
112-785 CERTIFIED SALARIES ESSER III- BASIC	0.00	0.00	68,200.00	68,200.00	68,200.00	0 %
210-785 SOCIAL SECURITY AND MEDICARE ESSER III- BASIC	0.00	0.00	4,800.00	4,800.00	4,800.00	0 %
220-785 TRS ESSER III- BASIC	0.00	0.00	6,699.00	6,699.00	6,699.00	0 %
240-785 UNEMPLOYMENT ESSER III- BASIC	0.00	0.00	392.00	392.00	392.00	0 %
250-785 WORKERS' COMPENSATION ESSER III- BASIC	0.00	0.00	392.00	392.00	392.00	0 %
260-785 HEALTH INS ESSER III- BASIC	0.00	0.00	1,162.00	1,162.00	1,162.00	0 %
610-785 SUPPLIES ESSER III- BASIC	0.00	7,487.19	234.00	234.00	-7,253.19	*** %
681-785 MAJOR COMPUTER SOFTWARE ESSER III- BASIC	0.00	1,387.50	0.00	0.00	-1,387.50	*** %
682-785 SUPPLIES- TECHNOLOGY ESSER III- BASIC	0.00	38.25	2,298.00	2,298.00	2,259.75	1 %
Function Total:	0.00	8,912.94	84,177.00	84,177.00	75,264.06	10 %
2100 STUDENTS						
112-785 CERTIFIED SALARIES ESSER III- BASIC	0.00	0.00	16,000.00	16,000.00	16,000.00	0 %
210-785 SOCIAL SECURITY AND MEDICARE ESSER III- BASIC	0.00	0.00	1,224.00	1,224.00	1,224.00	0 %
220-785 TRS ESSER III- BASIC	0.00	0.00	1,531.00	1,531.00	1,531.00	0 %
240-785 UNEMPLOYMENT ESSER III- BASIC	0.00	0.00	89.00	89.00	89.00	0 %
250-785 WORKERS' COMPENSATION ESSER III- BASIC	0.00	0.00	89.00	89.00	89.00	0 %
260-785 HEALTH INS ESSER III- BASIC	0.00	0.00	267.00	267.00	267.00	0 %
Function Total:	0.00	0.00	19,200.00	19,200.00	19,200.00	0 %
Program Total:	0.00	8,912.94	103,377.00	103,377.00	94,464.06	8 %
Program Group Total:	0.00	13,627.92	113,864.00	113,864.00	100,236.08	11 %
Org Total:		35,508.25	152,443.00	152,443.00	116,934.75	23 %
82 7-8 SCHOOL						

115 MISC. PROGRAMS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
82 7-8 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
440-194 REPAIR AND MAINTENANCE SERVICE MUSIC - BAND	0.00	84.00	0.00	0.00	-84.00	*** %
583-430 INSERVICE REAP (FY21)	0.00	0.00	280.00	280.00	280.00	0 %
610-110 SUPPLIES MEDICAID- MAC REIMBURSEMENT	0.00	108.06	49.00	49.00	-59.06	220 %
610-145 SUPPLIES MISC.	0.00	11.32	743.00	743.00	731.68	1 %
610-194 SUPPLIES MUSIC - BAND	0.00	0.00	371.00	371.00	371.00	0 %
680-785 COMPUTER SOFTWARE ESSER III- BASIC	0.00	1,806.00	0.00	0.00	-1,806.00	*** %
810-430 DUES AND FEES REAP (FY21)	0.00	0.00	77.00	77.00	77.00	0 %
Function Total:	0.00	2,009.38	1,520.00	1,520.00	-489.38	132 %
2100 STUDENTS						
113-166 PROFESSIONAL-OTHER CERTIFIED S NURSE	0.00	17.84	741.00	741.00	723.16	2 %
220-166 TRS NURSE	0.00	1.65	69.00	69.00	67.35	2 %
260-166 HEALTH INS NURSE	0.00	0.17	3.00	3.00	2.83	5 %
Function Total:	0.00	19.66	813.00	813.00	793.34	2 %
Program Total:	0.00	2,029.04	2,333.00	2,333.00	303.96	86 %
Program Group Total:	0.00	2,029.04	2,333.00	2,333.00	303.96	86 %
400						
420 TITLE I, PART A, IMPROVING BAS						
1000 INSTRUCTION						
112-434 CERTIFIED SALARIES Title I (FY22)	0.00	3,266.20	6,005.00	6,005.00	2,738.80	54 %
117-434 PARAPROFESSIONALS Title I (FY22)	0.00	1,161.78	1,536.00	1,536.00	374.22	75 %
210-434 SOCIAL SECURITY AND MEDICARE Title I (FY22)	0.00	330.47	535.00	535.00	204.53	61 %
220-434 TRS Title I (FY22)	0.00	410.48	661.00	661.00	250.52	62 %
240-434 UNEMPLOYMENT Title I (FY22)	0.00	20.77	39.00	39.00	18.23	53 %
250-434 WORKERS' COMPENSATION Title I (FY22)	0.00	19.94	32.00	32.00	12.06	62 %
260-434 HEALTH INS Title I (FY22)	0.00	674.46	1,090.00	1,090.00	415.54	61 %
Function Total:	0.00	5,884.10	9,898.00	9,898.00	4,013.90	59 %
Program Total:	0.00	5,884.10	9,898.00	9,898.00	4,013.90	59 %
Program Group Total:	0.00	5,884.10	9,898.00	9,898.00	4,013.90	59 %

115 MISC. PROGRAMS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
82 7-8 SCHOOL						
700						
775 ESSER II-BASIC						
1000 INSTRUCTION						
610-775 SUPPLIES	0.00	1,069.60	1,070.00	1,070.00	0.40	99 %
ESSER II- BASIC						
Function Total:	0.00	1,069.60	1,070.00	1,070.00	0.40	99 %
Program Total:	0.00	1,069.60	1,070.00	1,070.00	0.40	99 %
776 ESSER II-SUPPLEMENTAL						
2100 STUDENTS						
113-776 PROFESSIONAL-OTHER CERTIFIED S	0.00	437.71	2,673.00	2,673.00	2,235.29	16 %
ESSER II- SUPPLEMENTAL						
220-776 TRS	0.00	40.56	513.00	513.00	472.44	7 %
ESSER II- SUPPLEMENTAL						
260-776 HEALTH INS	0.00	3.30	0.00	0.00	-3.30	*** %
ESSER II- SUPPLEMENTAL						
Function Total:	0.00	481.57	3,186.00	3,186.00	2,704.43	15 %
Program Total:	0.00	481.57	3,186.00	3,186.00	2,704.43	15 %
785 ESSER III- BASIC						
1000 INSTRUCTION						
610-785 SUPPLIES	0.00	0.00	81.00	81.00	81.00	0 %
ESSER III- BASIC						
681-785 MAJOR COMPUTER SOFTWARE	0.00	600.00	0.00	0.00	-600.00	*** %
ESSER III- BASIC						
682-785 SUPPLIES- TECHNOLOGY	0.00	699.75	52.00	52.00	-647.75	*** %
ESSER III- BASIC						
Function Total:	0.00	1,299.75	133.00	133.00	-1,166.75	977 %
Program Total:	0.00	1,299.75	133.00	133.00	-1,166.75	977 %
Program Group Total:	0.00	2,850.92	4,389.00	4,389.00	1,538.08	64 %
Org Total:		10,764.06	16,620.00	16,620.00	5,855.94	64 %
Fund Total:	0.00	102,986.03	262,692.00	262,692.00	159,705.97	39 %

GALLATIN GATEWAY ELEMENTARY
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 4 / 22

117 ADULT EDUCATION FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
600						
610 ADULT CONTINUING EDUCATION PRO						
1000 INSTRUCTION						
113 PROFESSIONAL-OTHER CERTIFIED S	0.00	1,071.00	0.00	0.00	-1,071.00	*** %
119 OTHER SUPERVISORY SALARIES	0.00	0.00	9,500.00	9,500.00	9,500.00	0 %
124 TEMPORARY- TECHNICAL- A/E INSTRUCTORS	0.00	45.00	1,100.00	1,100.00	1,055.00	4 %
250 WORKERS' COMPENSATION	0.00	5.06	100.00	100.00	94.94	5 %
260 HEALTH INS	0.00	227.20	850.00	850.00	622.80	26 %
610 SUPPLIES	0.00	0.00	350.00	350.00	350.00	0 %
Function Total:	0.00	1,348.26	11,900.00	11,900.00	10,551.74	11 %
2300 GENERAL ADMINISTRATION						
530 COMMUNICATIONS- INTERNET SERVICE	0.00	517.83	1,300.00	1,300.00	782.17	39 %
531 COMMUNICATIONS- TELEPHONE	0.00	29.90	200.00	200.00	170.10	14 %
Function Total:	0.00	547.73	1,500.00	1,500.00	952.27	36 %
2321 SUPERINTENDENT SERVICES						
111 ADMINISTRATIVE SALARY	0.00	1,752.75	2,462.00	2,462.00	709.25	71 %
115 OFFICE/CLERICAL SALARY	0.00	265.79	450.00	450.00	184.21	59 %
250 WORKERS' COMPENSATION	0.00	9.11	25.00	25.00	15.89	36 %
260 HEALTH INS	0.00	212.61	295.00	295.00	82.39	72 %
Function Total:	0.00	2,240.26	3,232.00	3,232.00	991.74	69 %
2500 BUSINESS SERVICES						
111 ADMINISTRATIVE SALARY	0.00	771.80	3,300.00	3,300.00	2,528.20	23 %
115 OFFICE/CLERICAL SALARY	0.00	615.41	600.00	600.00	-15.41	102 %
160 SICK LEAVE TERMINATION PAY	0.00	300.22	0.00	0.00	-300.22	*** %
170 VACATION PAY	0.00	679.54	0.00	0.00	-679.54	*** %
250 WORKERS' COMPENSATION	0.00	10.61	50.00	50.00	39.39	21 %
260 HEALTH INS	0.00	117.71	250.00	250.00	132.29	47 %
Function Total:	0.00	2,495.29	4,200.00	4,200.00	1,704.71	59 %
2600 OPERATIONS & MAINTENANCE						
410 POWER - LIGHTS	0.00	2.11	60.00	60.00	57.89	3 %
411 NATURAL GAS	12.73	153.95	250.00	250.00	96.05	61 %
412 ELECTRICITY	49.99	118.44	250.00	250.00	131.56	47 %
421 WATER TESTS	0.00	25.52	50.00	50.00	24.48	51 %
431 DISPOSAL SERVICE	0.00	26.27	82.00	82.00	55.73	32 %
433 CUSTODIAL SERVICES	0.00	1,010.48	1,500.00	1,500.00	489.52	67 %
520 INSURANCE	0.00	975.65	976.00	976.00	0.35	99 %
Function Total:	62.72	2,312.42	3,168.00	3,168.00	855.58	72 %
Program Total:	62.72	8,943.96	24,000.00	24,000.00	15,056.04	37 %
Program Group Total:	62.72	8,943.96	24,000.00	24,000.00	15,056.04	37 %
Org Total:	62.72	8,943.96	24,000.00	24,000.00	15,056.04	37 %
Fund Total:	62.72	8,943.96	24,000.00	24,000.00	15,056.04	37 %

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GALLATIN GATEWAY ELEMENTARY
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121 COMPENSATED ABSENCES LIABILITY FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
2500 BUSINESS SERVICES						
170 VACATION PAY	0.00	6,795.35	7,500.00	7,500.00	704.65	90 %
250 WORKERS' COMPENSATION	0.00	30.40	0.00	0.00	-30.40	*** %
Function Total:	0.00	6,825.75	7,500.00	7,500.00	674.25	91 %
Program Total:	0.00	6,825.75	7,500.00	7,500.00	674.25	91 %
Program Group Total:	0.00	6,825.75	7,500.00	7,500.00	674.25	91 %
Org Total:		6,825.75	7,500.00	7,500.00	674.25	91 %
Fund Total:	0.00	6,825.75	7,500.00	7,500.00	674.25	91 %

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GALLATIN GATEWAY ELEMENTARY
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128 TECHNOLOGY FUNDS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
17 Technology						
100 ELEMENTARY						
100 ELEMENTARY						
2300 GENERAL ADMINISTRATION						
340 TECHNICAL SERVICES	0.00	2,524.99	0.00	0.00	-2,524.99	*** %
Function Total:	0.00	2,524.99	0.00	0.00	-2,524.99	*** %
Program Total:	0.00	2,524.99	0.00	0.00	-2,524.99	*** %
Program Group Total:	0.00	2,524.99	0.00	0.00	-2,524.99	*** %
Org Total:		2,524.99			-2,524.99	*** %
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
680 COMPUTER SOFTWARE	0.00	630.00	588.00	588.00	-42.00	107 %
810 DUES AND FEES	0.00	300.00	0.00	0.00	-300.00	*** %
Function Total:	0.00	930.00	588.00	588.00	-342.00	158 %
2300 GENERAL ADMINISTRATION						
530 COMMUNICATIONS- INTERNET SERVICE	0.00	636.84	1,600.00	1,600.00	963.16	39 %
Function Total:	0.00	636.84	1,600.00	1,600.00	963.16	39 %
2580 ADMINISTRATIVE TECH SERVICES						
112 CERTIFIED SALARIES	0.00	4,230.80	8,000.00	8,000.00	3,769.20	52 %
250 WORKERS' COMPENSATION	0.00	19.05	50.00	50.00	30.95	38 %
260 HEALTH INS	0.00	838.64	1,500.00	1,500.00	661.36	55 %
Function Total:	0.00	5,088.49	9,550.00	9,550.00	4,461.51	53 %
Program Total:	0.00	6,655.33	11,738.00	11,738.00	5,082.67	56 %
Program Group Total:	0.00	6,655.33	11,738.00	11,738.00	5,082.67	56 %
Org Total:		6,655.33	11,738.00	11,738.00	5,082.67	56 %
81 K-6 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
660 MINOR EQUIPMENT	0.00	0.00	1,536.00	1,536.00	1,536.00	0 %
680 COMPUTER SOFTWARE	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
682 SUPPLIES- TECHNOLOGY	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
810 DUES AND FEES	0.00	0.00	216.00	216.00	216.00	0 %
Function Total:	0.00	0.00	5,752.00	5,752.00	5,752.00	0 %
Program Total:	0.00	0.00	5,752.00	5,752.00	5,752.00	0 %
Program Group Total:	0.00	0.00	5,752.00	5,752.00	5,752.00	0 %
Org Total:			5,752.00	5,752.00	5,752.00	%
82 7-8 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
660 MINOR EQUIPMENT	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
680 COMPUTER SOFTWARE	0.00	799.00	1,000.00	1,000.00	201.00	79 %
682 SUPPLIES- TECHNOLOGY	0.00	0.00	1,112.00	1,112.00	1,112.00	0 %
810 DUES AND FEES	0.00	0.00	84.00	84.00	84.00	0 %
Function Total:	0.00	799.00	4,196.00	4,196.00	3,397.00	19 %
Program Total:	0.00	799.00	4,196.00	4,196.00	3,397.00	19 %
Program Group Total:	0.00	799.00	4,196.00	4,196.00	3,397.00	19 %
Org Total:		799.00	4,196.00	4,196.00	3,397.00	19 %

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128 TECHNOLOGY FUNDS

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
Fund Total:	0.00	9,979.32	21,686.00	21,686.00	11,706.68	46 %

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129 FLEXIBILITY FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
81 K-6 SCHOOL						
100 ELEMENTARY						
100 ELEMENTARY						
1000 INSTRUCTION						
610 SUPPLIES	0.00	0.00	350.00	350.00	350.00	0 %
680 COMPUTER SOFTWARE	0.00	0.00	6,000.00	6,000.00	6,000.00	0 %
780 MAJOR TECHNOLOGY HARDWARE	0.00	0.00	5,027.00	5,027.00	5,027.00	0 %
Function Total:	0.00	0.00	11,377.00	11,377.00	11,377.00	0 %
Program Total:	0.00	0.00	11,377.00	11,377.00	11,377.00	0 %
Program Group Total:	0.00	0.00	11,377.00	11,377.00	11,377.00	0 %
Org Total:			11,377.00	11,377.00	11,377.00	%
Fund Total:	0.00	0.00	11,377.00	11,377.00	11,377.00	0 %

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150 DEBT SERVICE

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
2600 OPERATIONS & MAINTENANCE						
870 SPECIAL ASSESSMENTS	0.00	198.30	0.00	0.00	-198.30	*** %
Function Total:	0.00	198.30	0.00	0.00	-198.30	*** %
5100 DEBT SERVICE						
850 INTEREST ON DEBT	0.00	0.00	2,040.00	2,040.00	2,040.00	0 %
860 AGENT FEES/ISSUANCE COSTS	0.00	0.00	350.00	350.00	350.00	0 %
Function Total:	0.00	0.00	2,390.00	2,390.00	2,390.00	0 %
Program Total:	0.00	198.30	2,390.00	2,390.00	2,191.70	8 %
Program Group Total:	0.00	198.30	2,390.00	2,390.00	2,191.70	8 %
Org Total:	0.00	198.30	2,390.00	2,390.00	2,191.70	8 %
Fund Total:	0.00	198.30	2,390.00	2,390.00	2,191.70	8 %

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GALLATIN GATEWAY ELEMENTARY
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161 BUILDING RESERVE

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
80 DISTRICT						
100 ELEMENTARY						
100 ELEMENTARY						
2600 OPERATIONS & MAINTENANCE						
330-612 OTHER PROFESSIONAL SERVICES BUILDING RESERVE- VOTED LEVY	0.00	0.00	35,000.00	35,000.00	35,000.00	0 %
330-613 OTHER PROFESSIONAL SERVICES BUILDING RESERVE- PERMISSIVE LEVY	0.00	5,393.81	20,500.00	20,500.00	15,106.19	26 %
440-612 REPAIR AND MAINTENANCE SERVICE BUILDING RESERVE- VOTED LEVY	0.00	0.00	25,812.00	25,812.00	25,812.00	0 %
440-613 REPAIR AND MAINTENANCE SERVICE BUILDING RESERVE- PERMISSIVE LEVY	0.00	10,251.89	45,000.00	45,000.00	34,748.11	22 %
660-613 MINOR EQUIPMENT BUILDING RESERVE- PERMISSIVE LEVY	0.00	0.00	27,506.00	27,506.00	27,506.00	0 %
720-612 BUILDINGS AND BUILDING IMPROVE BUILDING RESERVE- VOTED LEVY	0.00	14,231.00	0.00	0.00	-14,231.00	*** %
740-613 MAJOR EQUIPMENT REPLACEMENT BUILDING RESERVE- PERMISSIVE LEVY	0.00	0.00	200.00	200.00	200.00	0 %
780-612 MAJOR TECHNOLOGY HARDWARE BUILDING RESERVE- VOTED LEVY	0.00	0.00	30,500.00	30,500.00	30,500.00	0 %
810-613 DUES AND FEES BUILDING RESERVE- PERMISSIVE LEVY	0.00	0.00	1,181.00	1,181.00	1,181.00	0 %
Function Total:	0.00	29,876.70	185,699.00	185,699.00	155,822.30	16 %
Program Total:	0.00	29,876.70	185,699.00	185,699.00	155,822.30	16 %
Program Group Total:	0.00	29,876.70	185,699.00	185,699.00	155,822.30	16 %
Org Total:		29,876.70	185,699.00	185,699.00	155,822.30	16 %
Fund Total:	0.00	29,876.70	185,699.00	185,699.00	155,822.30	16 %

184 STUDENT ACTIVITY/EXTRACURRICUL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
81 K-6 SCHOOL						
700						
710 EXTRACURRICULAR PROGRAM						
3407 ACTIVITIES- STUDENT COUNCIL						
610 SUPPLIES	0.00	43.13	245.00	245.00	201.87	17 %
Function Total:	0.00	43.13	245.00	245.00	201.87	17 %
3420 ACTIVITIES- CLASS OF 2020						
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	-225.00	-225.00	-225.00	0 %
Function Total:	0.00	0.00	-225.00	-225.00	-225.00	0 %
3424 ACTIVITIES- CLASS OF 2024						
452 RENTAL OF EQUIPMENT & VEHICLES	0.00	0.00	318.00	318.00	318.00	0 %
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	1,443.00	1,443.00	1,443.00	0 %
Function Total:	0.00	0.00	1,761.00	1,761.00	1,761.00	0 %
Program Total:	0.00	43.13	1,781.00	1,781.00	1,737.87	2 %
720 ATHLETICS						
3500 EXTRACURRICULAR ATHLETICS						
340 TECHNICAL SERVICES	0.00	393.48	0.00	0.00	-393.48	*** %
Function Total:	0.00	393.48	0.00	0.00	-393.48	*** %
3501 ATHLETICS- VOLLEYBALL						
340 TECHNICAL SERVICES	0.00	288.00	0.00	0.00	-288.00	*** %
Function Total:	0.00	288.00	0.00	0.00	-288.00	*** %
3502 ATHLETICS- GIRLS BASKETBALL						
340 TECHNICAL SERVICES	0.00	410.50	0.00	0.00	-410.50	*** %
Function Total:	0.00	410.50	0.00	0.00	-410.50	*** %
3503 ATHLETICS- BOYS BASKETBALL						
340 TECHNICAL SERVICES	0.00	90.00	0.00	0.00	-90.00	*** %
810 DUES AND FEES	0.00	60.00	0.00	0.00	-60.00	*** %
Function Total:	0.00	150.00	0.00	0.00	-150.00	*** %
3505 ATHLETICS- TRACK						
610 SUPPLIES	0.00	0.00	201.00	201.00	201.00	0 %
Function Total:	0.00	0.00	201.00	201.00	201.00	0 %
Program Total:	0.00	1,241.98	201.00	201.00	-1,040.98	617 %
Program Group Total:	0.00	1,285.11	1,982.00	1,982.00	696.89	64 %
Org Total:		1,285.11	1,982.00	1,982.00	696.89	64 %
82 7-8 SCHOOL						
700						
710 EXTRACURRICULAR PROGRAM						
3407 ACTIVITIES- STUDENT COUNCIL						
610 SUPPLIES	0.00	16.81	94.00	94.00	77.19	17 %
Function Total:	0.00	16.81	94.00	94.00	77.19	17 %
3420 ACTIVITIES- CLASS OF 2020						
610 SUPPLIES	0.00	0.00	25.00	25.00	25.00	0 %
Function Total:	0.00	0.00	25.00	25.00	25.00	0 %
3421 ACTIVITIES-CLASS OF 2021						
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	0.00	918.00	918.00	918.00	0 %
610 SUPPLIES	0.00	0.00	120.00	120.00	120.00	0 %
Function Total:	0.00	0.00	1,038.00	1,038.00	1,038.00	0 %

184 STUDENT ACTIVITY/EXTRACURRICUL

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
82 7-8 SCHOOL						
700						
710 EXTRACURRICULAR PROGRAM						
3422 ACTIVITIES- CLASS OF 2022						
582 TRAVEL OUT-OF-DISTRICT/INSERVI	0.00	48,087.10	0.00	0.00	-48,087.10	*** %
Function Total:	0.00	48,087.10	0.00	0.00	-48,087.10	*** %
Program Total:	0.00	48,103.91	1,157.00	1,157.00	-46,946.91	*** %
720 ATHLETICS						
3500 EXTRACURRICULAR ATHLETICS						
340 TECHNICAL SERVICES	0.00	88.74	0.00	0.00	-88.74	*** %
Function Total:	0.00	88.74	0.00	0.00	-88.74	*** %
3501 ATHLETICS- VOLLEYBALL						
340 TECHNICAL SERVICES	0.00	192.00	0.00	0.00	-192.00	*** %
Function Total:	0.00	192.00	0.00	0.00	-192.00	*** %
3502 ATHLETICS- GIRLS BASKETBALL						
340 TECHNICAL SERVICES	0.00	410.64	0.00	0.00	-410.64	*** %
Function Total:	0.00	410.64	0.00	0.00	-410.64	*** %
3503 ATHLETICS- BOYS BASKETBALL						
810 DUES AND FEES	0.00	40.00	0.00	0.00	-40.00	*** %
Function Total:	0.00	40.00	0.00	0.00	-40.00	*** %
3505 ATHLETICS- TRACK						
610 SUPPLIES	0.00	0.00	78.00	78.00	78.00	0 %
Function Total:	0.00	0.00	78.00	78.00	78.00	0 %
Program Total:	0.00	731.38	78.00	78.00	-653.38	937 %
Program Group Total:	0.00	48,835.29	1,235.00	1,235.00	-47,600.29	*** %
Org Total:	0.00	48,835.29	1,235.00	1,235.00	-47,600.29	*** %
Fund Total:	0.00	50,120.40	3,217.00	3,217.00	-46,903.40	*** %
Grand Total:	13,094.06	1,331,361.96	2,580,653.00	2,580,653.00	1,249,291.04	51 %

REQUEST FOR CREDIT APPROVAL SALARY STEP-UP

Give form to: Principal/Superintendent _____ Date of Request: 1/14/22
 Teacher: Marissa Schultz Mark (X) Quarter/Semester Hour level desired:
 Signature: [Signature] BA+15/10 _____ BA+60/40 _____
 BA+30/20 _____ MA X
 BA+45/30 _____ MA+15/10 _____

Teaching and/or Endorsed Area(s): M. Ed. School Counseling

According to Master Agreement, Article 22, "Payment will be made for approved credits. These credits shall be in areas that develop general background information and/or teaching skills. A professional development committee must first approve all credits. The professional development committee will consist of the Administration and two teachers chosen by the Association. The committee will use the consensus approach. If consensus cannot be reached, the committee members will make recommendations to the Board who will have final decision. A teacher who completes an approved course of college training by September shall receive the appropriate salary increment that school year; provided however, such teacher has notified the Administration in writing of his/her intent to gain credits before the first of April (April 1) preceding the school year in which the planned increment will become effective. Each teacher shall file an official transcript of said credits with the Administration no later than December 31. Appropriate salary increment shall be received as soon as an official transcript is provided to the principal and shall be retroactive to the beginning of that school year."

NOTE: Failure to get prior approval results in no salary advancement approval for the course(s). Official transcripts due Dec. 31 of contract year to verify all credits before any salary adjustments can be made.

Please list ALL courses for approval for salary step-up.

College or University: MSUB
 School Year/Term: FA21 Credits 3 Rubric#/Course Title Research Design & Inst.
 School Year/Term: FA21 Credits 12 Rubric#/Course Title Intern. Elem & Second
 School Year/Term: FA21 Credits 3 Rubric#/Course Title Capstone
 School Year/Term: FA21 Credits 2 Rubric#/Course Title Educ. of Exceptional learners
 (attach complete program if needed)

Approved or Disapproved _____

Explanation: _____

The courses were discussed regarding how each will enhance both instruction at GGS and the teacher's professional advancement. My signature constitutes approval.

[Signature] _____ Board Minutes Date _____
 Principal/Superintendent Date

Initials of two committee teachers: 1) _____ 2) _____ Date _____

REQUEST FOR CREDIT APPROVAL SALARY STEP-UP

Give form to: Principal/Superintendent

Date of Request: 3/10/22

Teacher: Jacki Yager

Mark (X) Quarter/Semester Hour level desired:

Signature: Jacki Yager

BA+15/10 _____

BA+60/40 _____

BA+30/20 X

MA _____

BA+45/30 _____

MA+15/10 _____

Teaching and/or Endorsed Area(s): Continuing Education Credits

According to Master Agreement, Article 22, "Payment will be made for approved credits. These credits shall be in areas that develop general background information and/or teaching skills. A professional development committee must first approve all credits. The professional development committee will consist of the Administration and two teachers chosen by the Association. The committee will use the consensus approach. If consensus cannot be reached, the committee members will make recommendations to the Board who will have final decision. A teacher who completes an approved course of college training by September shall receive the appropriate salary increment that school year; provided however, such teacher has notified the Administration in writing of his/her intent to gain credits before the first of April (April 1) preceding the school year in which the planned increment will become effective. Each teacher shall file an official transcript of said credits with the Administration no later than December 31. Appropriate salary increment shall be received as soon as an official transcript is provided to the principal and shall be retroactive to the beginning of that school year."

NOTE: Failure to get prior approval results in no salary advancement approval for the course(s). Official transcripts due Dec. 31 of contract year to verify all credits before any salary adjustments can be made.

Please list ALL courses for approval for salary step-up.

College or University: University of Montana Western

School Year/Term: Summer 2022 Credits 2 Rubric#/Course Title Edu 491 E Talented/gifted

School Year/Term: Summer 2021 Credits 3 Rubric#/Course Title Edu 491 E ELL methods & materials

School Year/Term: Summer 2020 Credits 3 Rubric#/Course Title Understand/Implement CCS

School Year/Term: Summer 2020 Credits 2 Rubric#/Course Title le traits

(attach complete program if needed)

Approved or Disapproved

Explanation: _____

The courses were discussed regarding how each will enhance both instruction at GGS and the teacher's professional advancement. My signature constitutes approval.

Sherryl
Principal/Superintendent

_____ Date

Board Minutes Date _____

Initials of two committee teachers: 1) _____ 2) _____ Date _____

REQUEST FOR CREDIT APPROVAL SALARY STEP-UP

Give form to: Principal/Superintendent _____ Date of Request: January 14, 2022
 Teacher: Mike Coon _____ Mark (X) Quarter/Semester Hour level desired:
 Signature: Mike Coon _____ BA+15/10 _____ BA+60/40 _____
 BA+30/20 _____ MA _____
 BA+45/30 _____ MA+15/10

Teaching and/or Endorsed Area(s): Graduate Certification Educational Mathematics

According to Master Agreement, Article 22, "Payment will be made for approved credits. These credits shall be in areas that develop general background information and/or teaching skills. A professional development committee must first approve all credits. The professional development committee will consist of the Administration and two teachers chosen by the Association. The committee will use the consensus approach. If consensus cannot be reached, the committee members will make recommendations to the Board who will have final decision. A teacher who completes an approved course of college training by September shall receive the appropriate salary increment that school year; provided however, such teacher has notified the Administration in writing of his/her intent to gain credits before the first of April (April 1) preceding the school year in which the planned increment will become effective. Each teacher shall file an official transcript of said credits with the Administration no later than December 31. Appropriate salary increment shall be received as soon as an official transcript is provided to the principal and shall be retroactive to the beginning of that school year."

NOTE: Failure to get prior approval results in no salary advancement approval for the course(s). Official transcripts due Dec. 31 of contract year to verify all credits before any salary adjustments can be made.

Please list ALL courses for approval for salary step-up.

College or University: Walden University
 School Year/Term: 3/21 Credits 3 Rubric#/Course Title Math 6561 Learning & teaching Math
 School Year/Term: 5/21 Credits 3 Rubric#/Course Title Math 6551 Understanding Num Sys + Ops
 School Year/Term: 7/21 Credits 3 Rubric#/Course Title Math 6552 Geometric Thinking & Measure
 School Year/Term: 9/21 Credits 3 Rubric#/Course Title Math 6553 Algebraic Reasoning, functions, + Equations
 (attach complete program if needed)

* Additional Courses are attached and highlighted.

Approved or Disapproved _____

Explanation: _____

The courses were discussed regarding how each will enhance both instruction at GGS and the teacher's professional advancement. My signature constitutes approval.



 Principal/Superintendent

_____ Board Minutes Date _____
 Date _____

Initials of two committee teachers: 1) _____ 2) _____ Date _____

REQUEST FOR CREDIT APPROVAL SALARY STEP-UP

Give form to: Principal/Superintendent _____ Date of Request: Jan 14, 2022

Teacher: Rochelle Dierenfeldt Mark (X) Quarter/Semester Hour level desired:

Signature: [Signature] BA+15/10 _____ BA+60/40 _____
 BA+30/20 _____ MA _____
 BA+45/30 _____ MA+15/10 X

Teaching and/or Endorsed Area(s): M.Ed. Reading / Teaching Licensure

According to Master Agreement, Article 22, "Payment will be made for approved credits. These credits shall be in areas that develop general background information and/or teaching skills. A professional development committee must first approve all credits. The professional development committee will consist of the Administration and two teachers chosen by the Association. The committee will use the consensus approach. If consensus cannot be reached, the committee members will make recommendations to the Board who will have final decision. A teacher who completes an approved course of college training by September shall receive the appropriate salary increment that school year; provided however, such teacher has notified the Administration in writing of his/her intent to gain credits before the first of April (April 1) preceding the school year in which the planned increment will become effective. Each teacher shall file an official transcript of said credits with the Administration no later than December 31. Appropriate salary increment shall be received as soon as an official transcript is provided to the principal and shall be retroactive to the beginning of that school year."

NOTE: Failure to get prior approval results in no salary advancement approval for the course(s). Official transcripts due Dec. 31 of contract year to verify all credits before any salary adjustments can be made.

Please list ALL courses for approval for salary step-up.

College or University: Montana State University Billings

see attached

School Year/Term: _____ Credits _____ Rubric#/Course Title _____
 School Year/Term: _____ Credits _____ Rubric#/Course Title _____
 School Year/Term: _____ Credits _____ Rubric#/Course Title _____
 School Year/Term: _____ Credits _____ Rubric#/Course Title _____

(attach complete program if needed)

Approved or Disapproved _____

Explanation: _____

The courses were discussed regarding how each will enhance both instruction at GGS and the teacher's professional advancement. My signature constitutes approval.

[Signature] _____ Board Minutes Date _____
 Principal/Superintendent _____ Date _____

Initials of two committee teachers: 1) _____ 2) _____ Date _____

REQUEST FOR CREDIT APPROVAL SALARY STEP-UP

Give form to: Principal/Superintendent _____ Date of Request: 1/31/2022
Teacher: Madison Downs Mark (X) Quarter/Semester Hour level desired:
Signature: [Signature] BA+15/10 _____ BA+60/40 _____
BA+30/20 X MA _____
BA+45/30 _____ MA+15/10 _____

Teaching and/or Endorsed Area(s): Special Education Endorsement

According to Master Agreement, Article 22, "Payment will be made for approved credits. These credits shall be in areas that develop general background information and/or teaching skills. A professional development committee must first approve all credits. The professional development committee will consist of the Administration and two teachers chosen by the Association. The committee will use the consensus approach. If consensus cannot be reached, the committee members will make recommendations to the Board who will have final decision. A teacher who completes an approved course of college training by September shall receive the appropriate salary increment that school year; provided however, such teacher has notified the Administration in writing of his/her intent to gain credits before the first of April (April 1) preceding the school year in which the planned increment will become effective. Each teacher shall file an official transcript of said credits with the Administration no later than December 31. Appropriate salary increment shall be received as soon as an official transcript is provided to the principal and shall be retroactive to the beginning of that school year."

NOTE: Failure to get prior approval results in no salary advancement approval for the course(s). Official transcripts due Dec. 31 of contract year to verify all credits before any salary adjustments can be made.

Please list ALL courses for approval for salary step-up.

College or University: University of Montana-Western
School Year/Term: Fall 2021 Credits 4 Rubric#/Course Title Collab/Plan to Execute IEPs
School Year/Term: Fall 2021 Credits 4 Rubric#/Course Title Behav Prin of Learning/Teaching
School Year/Term: Spring '22 Credits 4 Rubric#/Course Title Teaching Students with Intell. Disab.
School Year/Term: Spring '22 Credits 5 Rubric#/Course Title Internship

(attach complete program if needed)

Approved or Disapproved

Explanation: _____

The courses were discussed regarding how each will enhance both instruction at GGS and the teacher's professional advancement. My signature constitutes approval.

Principal/Superintendent Date Board Minutes Date _____
Initials of two committee teachers: 1) _____ 2) _____ Date _____

Gallatin Gateway Elementary

Adopted on: 08/20/12

Reviewed on:

1520

BOARD OF TRUSTEES

Revised on: 6/26/17

Board/Staff Communications

Every reasonable means of communication is encouraged throughout the education community. Nevertheless, an organization must maintain some order and structure to promote efficient and effective communications.

Staff Communications to the Board

All official communications or reports to the Board, from, supervisors, teachers, or other staff members, shall be submitted through the Superintendent.

If contacted individually, Board members are encouraged to refer the matter to the Superintendent. Individual Board members may not take action to compromise the Board or the administration.

The provision does not limit or restrict employees from engaging in public comment during Board meetings as permitted by Montana law.

Board Communications to Staff

All official communications, policies, and directives of staff interest and concern will be communicated to staff members through the Superintendent. The Superintendent will employ all such media as are appropriate to keep staff fully informed of Board concerns and actions.

Visits to Schools

In accordance with Montana statutes, each trustee shall visit every school of the District at least once each school fiscal year to examine its condition and needs. As a courtesy, individual Board members interested in visiting schools should make arrangements for visitations through the principals of the various schools. Such visits shall be regarded as informal expressions of interest in school affairs and not as “inspections” or visits for supervisory or administrative purposes.

Social Interaction

Staff and Board members share a keen interest in schools and education. When they meet at social affairs and other functions, informal discussion about such matters as educational trends, issues, and innovations and general District problems can be anticipated. Discussions of personalities or staff grievances are not appropriate.

Legal Reference: § 20-3-324(22), MCA Powers and duties
§ 2-3-103, MCA Public Participation

Gallatin Gateway Elementary

Adopted on: 2/19/20

Reviewed on:

Revised on:

2161P

INSTRUCTION

page 1 of 6

Special Education

Child Find

The District shall be responsible for the coordination and management of locating, identifying, and evaluating all disabled children ages zero (-0-) through twenty-one (21). Appropriate staff will design the District's Child Find plan in compliance with all state and federal requirements and with assistance from special education personnel who are delegated responsibility for implementing the plan.

The District's plan will contain procedures for identifying suspected disabled students in private schools as identified in 34 C.F.R. 530.130 and 530.131(f), students who are home schooled, homeless children, as well as public facilities located within the geographic boundaries of the District. These procedures shall include screening and development criteria for further assessment. The plan must include locating, identifying, and evaluating highly mobile children with disabilities and children who are suspected of being a child with a disability and in need of special education, even though the child is and has been advancing from grade to grade. The District's Child Find Plan must set forth the following;

1. Procedures used to annually inform the public of all child find activities, for children zero through twenty-one;
2. Identity of the special education coordinator;
3. Procedures used for collecting, maintaining, and reporting data on child identification;
4. Procedures for Child Find Activities (including audiological, health, speech/language, and visual screening and review of data or records for students who have been or are being considered for retention, delayed admittance, long-term suspension or expulsion or waiver of learner outcomes) in each of the following age groups:
 - A. Infants and Toddlers (Birth through Age 2)
Procedures for referral of infants and toddlers to the appropriate early intervention agency, or procedures for conducting child find.
 - B. Preschool (Ages 3 through 5)
Part C Transition planning conferences; frequency and location of screenings; coordination with other agencies; follow-up procedures for referral and evaluation; and procedures for responding to individual referrals.
 - C. III-School (Ages 6 through 18)
Referral procedures, including teacher assistance teams, parent referrals, and referrals from other sources; and follow-up procedures for referral and evaluation.
 - D. Post School (Ages 19 through 21)
Individuals who have not graduated from high school with a regular diploma and who were not previously identified. Describe coordination efforts with other agencies.

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5 E. Private School (This includes home schools.)
6 Child find procedures addressing the provisions of A.R.M. 10.16.3125(1); follow-
7 up procedures for referral and evaluation.

8 F. Homeless Children

9 G. Dyslex ia

10 The School District shall establish procedures to ensure that all resident children
11 with disabilities, including specific learning disabilities resulting from dyslexia,
12 are identified and evaluated for special education and related services as early as
13 possible. The screening instrument must be administered to:

14 (A) a child in the first year that the child is admitted to a school of the
15 district up to grade 2; and

16 (B) a child who has not been previously screened by the district and who
17 fails to meet grade-level reading benchmarks in any grade;

18
19 The screening instrument shall be administered by an individual with an
20 understanding of, and training to identify, signs of dyslexia designed to assess
21 developmentally appropriate phonological and phonemic awareness skills.

22
23 If a screening suggests that a child may have dyslexia or a medical professional
24 diagnosis a child with dyslexia, the child's school district shall take steps to
25 identify the specific needs of the child and implement best practice interventions
26 to address those needs. This process may lead to consideration of the child's
27 qualification as a child with a disability under this policy.

28
29 Procedures for Evaluation and Determination of Eligibility

30
31 Procedures for evaluation and determination of eligibility for special education and related
32 services are conducted in accordance with the procedures and requirements of 34 C.F.R.
33 300.301-300.311 and the following state administrative rules:

34
35 10.16.3320 - Referral;

36 10.60.103 - Identification of Children with Disabilities;

37 10.16.3321 - Comprehensive Educational Evaluation Process;

38
39 Procedural Safeguards and Parental Notificati n

40
41 The District implements the procedural safeguard procedures as identified in 34 C.F.R. 300.500 -
42 300.530.

43
44 A copy of the procedural safeguards available to the parents of a child with a disability must be
45 given to the parents only one (1) time a school year, except that a copy also must be given to the
46 parents:

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- 5 • Upon initial referral or parent request for evaluation;
- 6 • Upon receipt of the first state complaint under 34 CFR 300.151 through 300.153 and
- 7 upon receipt of the first due process complaint under 34 CFR 300.507 in a school year;
- 8 • In accordance with the discipline procedures in 34 CFR 300.530(h) (... on the date on
- 9 which the decision is made to make a removal that constitutes a change of placement of a
- 10 child with a disability because of a violation of a code of student conduct, the LEA
- 11 must... provide the parents the procedural safeguards notice); and
- 12 • Upon request by a parent.
- 13

14 A public agency also may place a current copy of the procedural safeguard notice on its internet
15 website, if a website exists. [34 CFR 300.504(a) and (b)] [20 U.S.C. 1415(d)(l)]

16
17 The referral for special education consideration may be initiated from any source, including
18 school personnel. To initiate the process, an official referral form must be completed and signed
19 by the person making the referral. The District shall accommodate a parent who cannot speak
20 English and therefore cannot complete the District referral form. Recognizing that the referral
21 form is a legal document, District personnel with knowledge of the referral shall bring the
22 referral promptly to the attention of the Evaluation Team.

23
24 The District shall give written notice to the parent of its recommendation to evaluate or not to
25 evaluate the student. The parent will be fully informed concerning the reasons for which the
26 consent to evaluate is sought. Written parental consent will be obtained before conducting the
27 initial evaluation or before reevaluating the student.

28
29 The recommendation to conduct an initial evaluation or reevaluation shall be presented to the
30 parents in their native language or another mode of communication appropriate to the parent. An
31 explanation of all the procedural safeguards shall be made available to the parents when their
32 consent for evaluation is sought. These safeguards will include a statement of the parents' rights
33 relative to granting the consent.

34 35 Evaluation of Eligibility

36
37 Evaluation of eligibility for special education services will be consistent with the requirements of
38 34 C.F.R. 300.301 through 300.311 regarding Procedures for Evaluation and Determination of
39 Eligibility; and shall also comply with A.R.M. 10.16.3321.

40 41 Individualized Education Program

42
43 The District develops, implements, reviews, and revises individualized education programs (IEP)
44 in accordance with the requirements and procedures of 34 C.F.R. 300.320-300.328.

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5 **Independent Education Evaluations**
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7 **The parents of a child with a disability have the right to obtain an independent educational evaluation of the child in accordance with law. Independent educational evaluation means a evaluation conducted by a qualified examiner who is not employed by the District at District expense.**

8 **If the parents request an independent educational evaluation, the District will provide information about where an independent educational evaluation may be obtained and the criteria applicable for independent educational evaluations. The District may also ask for the parent's reason why he or she objects to the public evaluation.**

9 **A parent is entitled to only one independent educational evaluation at public expense each time the public agency conducts an evaluation with which the parent disagrees.. If the parent obtains an independent educational evaluation at District expense or shares with the public agency an evaluation obtained at private expense, the results of the evaluation will be handled in accordance with law.**

10 **If an independent educational evaluation is at District expense, the criteria under which the evaluation is obtained, including the location of the evaluation and the qualifications of the examiner, must be the same as the criteria that the public agency uses when it initiates an evaluation.**

11
12 **Least Restrictive Environment**
13

14 To the maximum extent appropriate, children with disabilities, including children in public or
15 private institutions or other care facilities, are educated with children who are nondisabled, and
16 special classes, separate schooling, or other removal of children with disabilities from the regular
17 class occurs only if the nature or severity of the disability is such that education in regular
18 classes, with the use of supplementary aids and services, cannot be achieved satisfactorily.
19 Educational placement decisions are made in accordance with A.R.M. 10.16.3340 and the
IO requirements of 34 C.F.R. 300.114 - 300.120, and a continuum of alternate placements is
11 available as required in 34 C.F.R. 300.551.
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14 **Children in Private Schools/Out-of District Placement**
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16 Children with a disability placed in or referred to a private school or facility by the District, or
17 other appropriate agency, shall receive special education and related services in accordance with
18 the requirements and procedures of 34 C.F.R. 300.145 through 300.147 and A.R.M. 10.16.3122.
19

20 As set forth under 34 C.F.R. 300.137, children with a disability placed in or referred to a private
21 school or facility by parents do not have an individual right to special education and related
22 services at the District's expense. When services are provided to children with disabilities
23 placed by parents in private schools, the services will be in accordance with the requirements and
24 procedures of 34. C.F.R. 300.130 through 300.144, and 300.148.
25

26 **Impartial Due Process Hearing**
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28 The District shall conduct the impartial hearing in compliance with the Montana Administrative
29 Rules on matters pertaining to special education controversies.

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31 Special Education Records and Confidentiality of Personally Identifiable Information

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33 A. Confidentiality of Information

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35 The District follows the provisions under the Family Educational Rights and Privacy Act and
36 implements the procedures in 34 C.F.R. 300.610-300.627, § 20-1-213, MCA, and A.R.M.
37 10.16.3560.

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39 B. Access Rights

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41 Parents of disabled students and students eighteen (18) years or older, or their representative,
42 may review any educational records which are designated as student records collected,
43 maintained, and used by the District. Review shall normally occur within five (5) school days
44 and in no case longer than forty-five (45) days. Parents shall have the right to an explanation or
45 interpretation of information contained in the record. Non-custodial parents shall have the same

right of access as custodial parents, unless there is a legally binding document specifically removing that right.

C. List of Types and Locations of Information.

A list of the records maintained on disabled students shall be available in the District office. Disabled student records shall be located in the District office, where they are available for review by authorized District personnel, parents, and adult students. Special education teachers will maintain an IEP file in their classrooms. These records will be maintained under the direct supervision of the teacher and will be located in a locked file cabinet. A record-of-access sheet in each special education file will specify the District personnel who have a legitimate interest in viewing these records.

D. Safeguards

The District will identify in writing the employees who have access to personally identifiable information, and provide training on an annual basis to those staff members.

E. Destruction of Information

The District will inform parents five (5) years after the termination of special education services that personally identifiable information is no longer needed for program purposes. Medicaid reimbursement records must be retained for a period of at least six years and three months from the date on which the service was rendered or until any dispute or litigation concerning the services is resolved, whichever is later. The parent will be advised that such information may be important to establish eligibility for certain adult benefits. At the parent's request, the record information shall either be destroyed or made available to the parent or to the student if eighteen (18) years or older. Reasonable effort shall be made to provide the parent with notification sixty (60) days prior to taking any action on destruction of records. Unless consent has been received from the parent to destroy the record, confidential information will be retained for five (5) years beyond legal school age.

F. Children's Rights

Privacy rights shall be transferred from the parent to an adult student at the time the student attains eighteen (18) years of age, unless some form of legal guardianship has been designated due to the severity of the disabling condition.

Discipline

Students with disabilities may be suspended from school the same as students without disabilities for the same infractions or violations for up to ten (10) consecutive school days. Students with

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disabilities may be suspended for additional periods of not longer than ten (10) consecutive school days for separate, unrelated incidents, so long as such removals do not constitute a change in the student's educational placement. However, for any additional days of removal over and above ten (10) school days in the same school year, the District will provide educational services to a disabled student, which will be determined in consultation with at least one (1) of the child's teachers, determining the location in which services will be provided. The District will implement the disciplinary procedures in accord with the requirements of CPR 300.530-300.537.

Legal Reference: 34 CFR 300.1, et seq. Individuals with Disabilities Act (IDEA)

34 CFR 300.502 Independent Educational Evaluation

§ 20-1-213, MCA Transfer of school records
10.16.3122 ARM Local Educational Agency
Responsibility for Students with Disabilities

10.16.3220 ARM Program Narrative

10.16.3321 ARM Comprehensive Educational Evaluation Process

10.16.3340 ARM Individualized Education Program and Placement Decisions

10.16.3560 ARM Special Education Records

10.60.103 ARM Identification of Children with Disabilities

37.85.414 ARM Maintenance of Records and Auditing (Medicaid)

Chapter 227 (2019) Montana Dyslexia Screening and Intervention Act

Copyright

The District recognizes that federal law makes it illegal to duplicate copyrighted materials without authorization of the holder of the copyright, except for certain exempt purposes. Severe penalties may be imposed for unauthorized copying or use of audio, visual, digital, or printed materials and computer software, unless the copying or use conforms to the “fair use” doctrine.

Under the "fair use" doctrine, unauthorized reproduction of copyrighted materials is permissible for such purposes as criticism, comment, news reporting, teaching, scholarship, or research.

Under the fair use doctrine, each of the following four standards must be met in order to use the copyrighted document:

- Purpose and Character of the Use – The use must be for such purposes as teaching or scholarship.
- Nature of the Copyrighted Work – The type of work to be copied.
- Amount and Substantiality of the Portion Used – Copying the whole of a work cannot be considered fair use; copying a small portion may be if these guidelines are followed.
- Effect of the Use Upon the Potential Market for or value of the Copyrighted Work – If resulting economic loss to the copyright holder can be shown, even making a single copy of certain materials may be an infringement, and making multiple copies presents the danger of greater penalties.

While the District encourages its staff to enrich learning programs by making proper use of supplementary materials, it is the responsibility of staff to abide by District copying procedures and obey requirements of law. Under no circumstances will it be necessary for staff to violate copyright requirements in order to properly perform their duties. The District cannot be responsible for any violations of the copyright law by its staff.

The display of dramatic performances, musical works, motion pictures or television programming

to students may only occur for educational purposes under the following standards:

- **During onsite instruction**
- **When viewed in a classroom or designated place of instruction**
- **With a lawfully made copy or via an authorized account**
- **As a regular part of instruction and directly related to the curriculum**

Any staff member who is uncertain as to whether reproducing or using copyrighted material complies with District procedures or is permissible under the law should consult the

1 Superintendent. The Superintendent will assist staff in obtaining proper authorization to copy
2 or use protected materials, when such authorization is required. accessing lawful copies of
3 materials or accounts to access materials available via online platforms to ensure
4 compliance with copyright laws.
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8 Legal Reference: 17 USC 101 - 1332 Federal Copyright Law of 1976
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Gallatin Gateway Elementary

Adopted on: 08/20/2012

Reviewed on:

2510 – R

INSTRUCTION

Revised on: 10/20/2014, 6/26/17

School Wellness

The District is committed to providing a school environment that promotes and protects children's health, well-being, and ability to learn by supporting healthy eating and physical activity. Therefore, it is the policy of the Gallatin Gateway School District that the development of the school wellness policy, at a minimum, will include:

1. *Community Involvement*, including input from teachers (especially teachers of physical education), school health professionals, parents, students, school food service professionals, school administrators, and other interested community members in developing, implementing, monitoring, and reviewing District nutrition and physical activity procedures.
2. *Goals for nutrition education, nutrition promotion, physical activity, and other school-based activities* that are designed to promote student wellness in a manner that the local education agency determines appropriate.
3. *Implementation, Periodic Assessment, and Public Updates*, including expanding the purpose of the team of collaborators beyond the development of a local wellness policy to also include the implementation of the local wellness policy with periodic review and updates, inform and update the public every 3 years, at a minimum, (including parents, students, and others in the community) about the content and implementation of the local wellness policies, and to measure periodically and make available to the public an assessment of the local wellness policy, including:
 - The extent to which the school is in compliance with the local wellness policy;
 - The extent to which the District's local wellness policy compares to model local school wellness policies; and
 - The progress made in attaining the goals of the local wellness policy.
4. *Nutrition guidelines* for all foods available during the school day, with the objective of promoting student health and nutrient-rich meals and snacks. This includes food and beverages used for classroom rewards and fundraising efforts.
5. *Guidelines for reimbursable school meals* to ensure that the District offers school meal programs with menus meeting the meal patterns and nutrition standards established by the U.S. Department of Agriculture.
6. *A plan for measuring implementation* of the local wellness policy, including designation of one or more persons within the District charged with operational responsibility for ensuring that the school fulfills the District's wellness policy.

The Superintendent or his/her designee will develop procedures based on the following five (5) areas of requirement:

1. Nutrition Education and Promotion Goals
2. Physical Activity Goals
3. Nutrition Standards for All Foods and Beverages
4. Other School-Based Wellness Activities
5. Governance and Evaluation

The suggested guidelines for developing the wellness policy include:

Nutrition Education and Nutrition Promotion

All students K-12 shall receive nutrition education that teaches the knowledge and skills needed

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to adopt healthy eating behaviors and is aligned with the Montana’s Health Enhancement and National Association of Sport and Physical Activity/American Alliance of Health, Physical Education, Recreation and Dance Physical Education Content Standards and Benchmarks. Nutrition education shall be integrated into the curriculum. Nutrition information and education shall be offered and promoted throughout the school campus and based on the U.S. Dietary Guidelines for Americans. Staff who provide nutrition education shall have the appropriate training, such

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3 as in health enhancement or family and consumer
4 sciences.

5 Health Enhancement and Physical Activity Opportunities

6 The District shall offer health enhancement opportunities that include the components of a quality health
7 enhancement program taught by a K-12 certified health enhancement specialist. Health enhancement
8 shall equip students with the knowledge, skills, and values necessary for lifelong physical activity.
9 Health enhancement instruction shall be aligned with the Montana's Health Enhancement/Physical
10 Education Content Standards and Benchmarks.

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13 All K-12 students of the District shall have the opportunity to participate regularly in supervised,
14 organized or unstructured, physical activities, to maintain physical fitness, and to understand the short-
15 and long-term benefits of a physically active and healthy lifestyle.

16
17 Nutrition Standards

18 The District shall ensure that reimbursable school meals and snacks meet the program requirements and
19 nutrition standards found in federal regulations. The District shall encourage students to make nutritious
20 food choices through accessibility, advertising and marketing efforts of healthful foods.

21
22 The District shall monitor all food and beverages sold or served to students during the normal school day,
23 including those available outside the federally regulated child nutrition programs (i.e., a la carte, vending,
24 student stores, classroom rewards, fundraising efforts. The District shall consider nutrient density and
portion size before permitting food and beverages to be sold or served to students. The Superintendent shall
continually evaluate vending policies and contracts. Vending contracts that do not meet the intent and
purpose of this policy shall be modified accordingly or not renewed.

31
32 Other School-Based Activities Designed to Promote Student Wellness

33 The District may implement other appropriate programs that help create a school environment that
34 conveys consistent wellness messages and is conducive to healthy eating and physical activity, such as
35 staff wellness programs, non-food reward system and fundraising efforts.

36
37 Maintaining Student Wellness

38 The Superintendent shall develop and implement administrative rules consistent with this policy. Input
39 from teachers, parents/guardians, students, school food service program, the school Board, school
40 administrators, and the public shall be considered before implementing such rules. A sustained effort is
41 necessary to implement and enforce this policy. The Superintendent shall measure how well this policy is
42 being implemented, managed, and enforced. The Superintendent shall report to the Board, as requested,
43 on the District's programs and efforts to meet the purpose and intent of this policy.

44
45 Legal Reference: PL 108-265 The Child Nutrition and WIC Reauthorization Act of 2004
46 ~~PL 111-296~~ The Healthy, Hunger-Free Kids Act of 2010

47 Policy History:

48 Adopted on:
49 Reviewed on:
50 Revised on:

THIS POLICY HAS
BEEN REMOVED
FROM MTSBA POLICY
MANUAL R

1 _____ Elementary
2

3 INSTRUCTION

2510
(Alternative 2)

4
5 School Wellness

6 The _____ School District is committed to providing school environments that promote and protect
7 children's health, well-being, and ability to learn, by supporting healthy eating and physical activity.
8 Therefore, it is the policy of the _____ School District that:

- 9 • _____ The School District will engage students, parents, teachers (especially teachers of physical
10 education), food service professionals, school health professionals, and other interested
11 community members in developing, implementing, monitoring, and reviewing District-wide
12 nutrition and physical activity policies and procedures.
- 13 • _____ All students in grades K-12 will have opportunities, support, and encouragement to be physically
14 active on a regular basis.
- 15 • _____ The School District will inform and update the public every three years, at a minimum, (including
16 parents, students, and others in the community) about the content and implementation of the local
17 wellness
18 policies. The District will also measure periodically and make available to the public an
19 assessment of the local wellness policy, including:
- 20 • The extent to which schools are in compliance with the local wellness policy;
 - 21 • The extent to which the LEA's local wellness policy compares to model local school
22 wellness policies; and
 - 23 • The progress made in attaining the goals of the local wellness policy.
- 24 • _____ Foods and beverages sold or served at school will meet the nutrition recommendations of the *U.S.*
25 *Dietary Guidelines for Americans*.
- 26 • _____ Qualified child nutrition professionals will provide students with access to a variety of affordable,
27 nutritious, and appealing foods which meet the health and nutrition needs of students; will
28 accommodate the religious, ethnic, and cultural diversity of the student body in meal planning;
29 and will provide clean, safe, and pleasant settings and adequate time for students to eat.
- 30 • _____ To the maximum extent practicable, all schools in the District will participate in available federal
31 school meal programs, including the School Breakfast Program and the National School Lunch
32 Program (including after-school snacks).
- 33 • _____ Schools will provide nutrition education and physical education to foster lifelong habits of
34 healthy eating and physical activity and will establish linkages between health education and
35 school meal programs and with related community services.

36
37 The Superintendent or his/her designee will develop procedures based on the following five (5) areas of
38 requirement:

- 39 1. _____ Nutrition Education and Promotion Goals
40 2. _____ Physical Activity Goals
41 3. _____ Nutrition Standards for All Foods and Beverages
42 4. _____ Other School-Based Wellness Activities
43 5. _____ Governance and Evaluation

44 _____
45 Legal Reference _____ P.L. 108-265 Child Nutrition and WIC Reauthorization Act of 2004
46 _____ P.L. 111-296 The Healthy, Hunger-Free Kids Act of 2010

47 Policy History:

48 Adopted on:

49 Reviewed on:

50 Revised on:

1 **School District**

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3 **STUDENTS**

3121
page 1 of 2

4
5 Enrollment and Attendance Records

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7 Since accurate enrollment and attendance records are essential both to obtain state financial
8 reimbursement and to fulfill the District’s responsibilities under the attendance laws, staff shall
9 be diligent in maintaining such records.

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11 A district may only include, for ANB purposes, any student who participates in pupil instruction
12 as defined in Section 20-1-101(17), MCA and for whom ANB may be claimed under Title 20,
13 including but not limited to an enrolled student who is:

- 14
15 • A resident of the district or a nonresident student admitted by trustees under a student
16 attendance agreement and who is attending a school of the district;
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18 • Unable to attend school due to a medical reason certified by a medical doctor and
19 receiving individualized educational services supervised by the district, at district
20 expense, at a home or facility that does not offer an educational program;
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22 • Unable to attend school due to the student’s incarceration in a facility, other than a youth
23 detention center, and who is receiving individualized educational services supervised by
24 the district, at district expense, at a home or facility that does not offer an educational
25 program;
- 26
27 • Living with a caretaker relative under Section 1-1-215, MCA;
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29 • Receiving special education and related services, other than day treatment, under a
30 placement by the trustees at a private nonsectarian school or private program if the
31 student’s services are provided at the district’s expense under an approved individual
32 education plan supervised by the district;
- 33
34 • Participating in the Running Start Program at district expense under Section 20-9-706,
35 MCA;
- 36
37 • Receiving education services, provided by the district, using appropriately licensed
38 district staff at a private residential program or private residential facility licensed by the
39 Department of Public Health and Human Services;
- 40
41 • Enrolled in an educational program or course provided at district expense using electronic
42 or offsite delivery methods, including but not limited to tutoring, distance learning
43 programs, online programs, and technology delivered learning programs, while attending
44 a school of the district or any other nonsectarian offsite instructional setting with the
45 approval of the trustees of the district;
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- 4 • A student of the district completing work on a proficiency basis in accordance with
- 5 Sections 20-9-311(4)(d) and 20-9-324(18)(b), MCA;
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- 7 • **A student enrolled by the Board for exceptional circumstances as defined in applicable**
- 8 **District policies and in accordance with Section 20-5-101, MCA.**
- 9
- 10 • A student gaining credit for participating in a work-based learning program pursuant to
- 11 Section 20-7-1510, MCA, and Policy 2600;
- 12
- 13 • A student participating in an “innovative educational program” as defined in Section 15-
- 14 30-3102, MCA;
- 15
- 16 • A resident of the district attending a Montana job corps program under an interlocal
- 17 agreement with the district under Section 20-9-707, MCA; or
- 18
- 19 • A resident of the district attending a Montana Youth Challenge Program under an
- 20 interlocal agreement with the district under Section 20-9-707, MCA.
- 21
- 22 • A student with a disability who is over 19 years old but under 21 years of age, has been
- 23 enrolled by the Board of Trustees in accordance with Policy 3110, and qualifies in
- 24 accordance with Section 20-9-311(7), MCA, to remain enrolled and be served by schools,
- 25 if the following criteria are satisfied:
- 26
 - 27 • the student has not graduated;
 - 28 • the student is eligible for special education services and is likely to be eligible for
 - 29 adult services for individuals with developmental disabilities due to the
 - 30 significance of the student's disability; and
 - 31 • the student's individualized education program has identified transition goals that
 - 32 focus on preparation for living and working in the community following high
 - 33 school graduation since age 16 or the student's disability has increased in
 - 34 significance after age 16.
- 35

36 In order for a student who is served through distance learning or offsite delivery methods to be
37 included in the calculation of average number belonging, the student must meet one or more of
38 the conditions for participating in offsite instruction pursuant to Section 20-7-118, MCA.

39
40 Enrollment for Purposes of Participation in Extracurricular Activities By an Unenrolled Child or
41 Part Time Enrolled Student

42
43 The District shall include for ANB purposes a child who during the prior school year:

- 44 a. resided in the District;
- 45 b. was not enrolled in the District or was not enrolled full time; and

- c. completed an extracurricular activity with a duration of at least 6 weeks in accordance with Policy 3510.

Each completed extracurricular activity that, inclusive of practices and post-season tournaments, lasts 6 weeks or longer shall be counted as one-sixteenth enrollment. Each completed extracurricular activity lasting longer than 18 weeks may be counted as one-eighth enrollment. A child may not be counted as more than one full-time enrollment for ANB purposes.

For purposes of calculating ANB under this section, "extracurricular activity" means:

- a. a sport or activity sanctioned by an organization having jurisdiction over interscholastic activities, contests, and tournaments;
- b. an approved career and technical student organization, pursuant to Section 20-7-306, MCA; or
- c. a school theater production.

Homeless Youth and Foster Children

Assignment to schools shall be subject to modification when federal law applicable to students placed in foster care or students who are homeless requires that such students be educated in a "school of origin" that differs from the assigned school.

Cross References:	Policy 3510	School Sponsored Activities
	Policy 2600	Work Based Learning
	<u>Policy 1010FE/3100</u>	<u>Early Enrollment for Exceptional Circumstances</u>

Legal Reference:	§ 1-1-215, MCA	Residence – rules for determining
	§ 20-9-311, MCA	Calculation of average number belonging (ANB)
	§ 20-9-706, MCA	Running start program
	§ 20-9-707, MCA	Agreement with Montana youth challenge program or accredited Montana job corps program
	<u>§ 20-5-101, MCA</u>	<u>Admittance of child to school</u>
	§ 20-5-112, MCA	Participation in Extracurricular Activities
	§ 20-1-101, MCA	Definitions
	§ 20-3-324, MCA	Powers and Duties
	§20-7-1510, MCA	Credit for participating in work-based learning partnerships
	29 U.S.C. 794	Nondiscrimination under Federal grants and programs
	34 CFR 300.1, et seq.	Assistance to states for the education of children with disabilities

Policy History:

Adopted on:
Reviewed on:
Revised on:

1 _____ School District

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3 **STUDENTS**

3305

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Page 1 of 3

5

Use of Restraint, Seclusion, and Aversive Techniques for Students

6

7

Conduct of Employees Directed Toward Students

8

9

The use by appropriately trained District personnel towards or directed at any student of any form of restraint or seclusion as defined in this policy, is prohibited except in circumstances where proportional restraint or seclusion of a student is necessary when a student's conduct creates a reasonable belief in the perspective of a District employee, that the conduct of the student has placed the student, the employee, or any other individual in imminent danger of serious bodily harm.

15

16

The employee or any employee who is a witness to this event shall immediately seek out the assistance of the school's administration or, if such administrator is not available, a certified or classified employee with special training in seclusion and restraint, if available. Upon the arrival of such individual, the administrator or if no administrator is available, the most senior trained individual on seclusion or restraint shall take control over the situation.

21

22

Seclusion or restraint of a student shall immediately be terminated when it is decided that the student is no longer an immediate danger to him or herself or to any other third person or if it is determined that the student is exhibiting extreme distress or at such time that appropriate administrative personnel have taken custody of the child or upon such time that the parent/legal guardian of the child has retaken custody of the child.

27

28

Regardless of employee training status, no District personnel shall use any form of aversive technique or corporal punishment against any student. All seclusion will be in compliance with a student's IEP or Section 504 Plan.

31

32

If a situation occurs where a properly trained District employee must use acts of restraint or seclusion against a school student, the following shall occur:

33

34

35

1. The employee shall immediately report to their building principal, in writing, the following information:

36

37

A. The date the event occurred;

38

B. The circumstances leading to the event;

39

C. The student involved; and

40

D. Other witnesses or participants to the event.

41

42

2. The building principal shall notify the Superintendent's office of the event, providing the Superintendent's office with a copy of the report of events.

43

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3. The building principal shall ascertain if any of the school's video equipment captured the event on a recording. If such event was captured on recording, the principal shall take all

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4 best efforts to maintain a copy of the recording and provide such to the Superintendent's
5 Office for the Superintendent's official records of the event.
6

- 7 4. The Superintendent or designee shall ascertain the special needs status of the student
8 involved in the seclusion or restraint and shall ascertain and maintain documentation as to
9 whether or not such events were consistent with or contraindicated due to the student's
10 psychiatric, medical, or physical condition(s).
11
- 12 5. The Superintendent or designee of the Superintendent shall notify the parent or legal
13 guardian of the subject student of the situation and the event of restraint or seclusion via
14 telephone and provide the parent/legal guardian with the name and telephone contact
15 information of the building principal where the parent may obtain additional information
16 regarding the event.
17
- 18 6. The Superintendent or designee of the Superintendent shall provide the parent/legal
19 guardian of the student with written notice of the event of restraint or seclusion of their
20 student.
21
- 22 7. The Superintendent's office shall maintain documentation as to events of restraint and
23 seclusion and shall prepare any and all necessary reports to legal entities upon whom
24 such reports are or may become due pursuant to State and federal regulations.
25

26 Training of School Personnel

27
28 As part of the training and preparation of each certified administrator, certified teacher, and in-
29 building classified employee of the District, the following shall occur:
30

- 31 1. Training to personnel as to proper situations and events leading to student seclusion and
32 intervention, including possible preventative alternatives to seclusion and restraint, safe
33 physical escort, de-escalation of student crisis situations, and positive behavioral
34 intervention techniques and supports;
35
- 36 2. Training of personnel in crisis/conflict management and emergency situations which may
37 occur in the school setting, including examples and demonstrations of proper activities
38 and techniques and trainers observing employee use of proper activities and techniques in
39 the training setting;
40
- 41 3. Techniques to utilize to limit the possibility of injury to the student, the employee and
42 any other third party in the area;
43
- 44 4. Information as to the school's student seclusion areas in each respective school building
45 to which the employee is assigned;
46

- 5. Training in CPR and basic first aid; and
- 6. Provision of the employee with a copy of this policy.

It is a goal that all new employees are trained in the area of student restraint and seclusion during their first week of employment. However, this may not be possible due to realities of the operation of a school district. If an employee has not yet undergone training and a situation necessitating student restraint or seclusion occurs, and another properly trained employee of the District is present at the event, the properly trained employee shall take the lead in addressing the student crisis.

Designated Locations

Each school building for which students are present must have a building designated location for student seclusion. It is the responsibility of the building’s principal, or designee of the principal, to assure that the building’s designated seclusion location is a safe and clean location and that such location has appropriate supervision when any student has been placed into seclusion pursuant to this policy. All seclusion will be in compliance with a student’s IEP or Section 504 Plan. Appropriate supervision shall include an adult in the seclusion location which has continuous visual observation of the secluded student.

Definitions

For the purposes of this policy, the following definitions shall apply:

Restraint: The immobilization or reduction of a student’s freedom of movement for the purpose of preventing harm to students or others through chemical, manual method, physical, or mechanical device, material, or equipment.

Seclusion: Involuntary confinement in a room or other space during which a student is prevented from leaving or reasonably believes that the he or she can leave or be prevented from leaving through manually, mechanically, or electronically locked doors that, when closed, cannot be opened from the inside; blocking or other physical interference by staff; or coercive measures, such as the threat of restraint, sanctions, or the loss of privileges that the student would otherwise have, used for the purpose of keeping the student from leaving the area of seclusion.

Aversive Technique: Physical, emotional, or mental distress as a method of redirecting or controlling behavior including by not limited to corporal punishment.

Policy History:

- Adopted on:
- Revised on:
- Reviewed on:

STUDENTS

Student Discipline

The Board grants authority to a teacher or principal to hold a student to strict accountability for disorderly conduct in a school building, on property owned or leased by a school district, on a school bus, on the way to or from school, or during intermission or recess.

Disciplinary action may be taken against any student guilty of gross disobedience or misconduct, including but not limited to instances set forth below:

- Using, possessing, distributing, purchasing, or selling tobacco products, and alternative nicotine and vapor products as defined in 16-11-302, MCA.
- Using, possessing, distributing, purchasing, or selling alcoholic beverages, including powdered alcohol. Students who may be under the influence of alcohol will not be permitted to attend school functions and will be treated as though they had alcohol in their possession.
- Using, possessing, distributing, purchasing, or selling drug paraphernalia, illegal drugs, marijuana, controlled substances, or any substance which is represented to be or looks like a narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, stimulant, depressant, or intoxicant of any kind, including such substances that contain chemicals which produce the same effect of illegal substances including but not limited to Spice and K2. Students who may be under the influence of such substances will not be permitted to attend school functions and will be treated as though they had drugs in their possession.
- Using, possessing, controlling, or transferring a firearm or other weapon in violation of Policy 3311.
- Using, possessing, controlling, or transferring any object that reasonably could be considered or used as a weapon as referred to in Policy 3311.
- Disobeying directives from staff members or school officials or disobeying rules, **violating state or federal law, or not honoring** regulations governing student conduct.
- Using violence, force, noise, coercion, threats, intimidation, fear, or other comparable conduct toward anyone or urging other students to engage in such conduct.
- Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's property.
- Engaging in any activity that constitutes an interference with school purposes or an educational function or any other disruptive activity.
- Unexcused absenteeism. Truancy statutes and Board policy will be utilized for chronic and habitual truants.
- Intimidation, harassment, sexual harassment, sexual misconduct, hazing or bullying; or retaliation against any person who alleged misconduct under Policy 3225 or 3226 or participated in an investigation into alleged misconduct under Policy 3225 or 3226.
- Defaces or damages any school building, school grounds, furniture, equipment, or book belonging to the district.

- Forging any signature or making any false entry or attempting to authorize any document used or intended to be used in connection with the operation of a school.
- **Records or causes to be recorded a conversation by use of a hidden electronic or mechanical device which may include any combination of audio or video that reproduces a human conversation without the knowledge of all parties to the conversation.**
- Engaging in academic misconduct which may include but is not limited to: cheating, unauthorized sharing of exam responses or graded assignment work; plagiarism, accessing websites or electronic resources without authorization to complete assigned coursework, and any other act designed to give unfair academic advantage to the student.

These grounds stated above for disciplinary action apply whenever a student's conduct is reasonably related to school or school activities, including but not limited to the circumstances set forth below:

- On school grounds before, during, or after school hours or at any other time when school is being used by a school group.
- Off school grounds at a school-sponsored activity or event or any activity or event that bears a reasonable relationship to school.
- Travel to and from school or a school activity, function, or event.
- Anywhere conduct may reasonably be considered to be a threat or an attempted intimidation of bullying of a staff member or student, or an interference with school purposes or an educational function.

Disciplinary Measures

Disciplinary measures include but are not limited to:

- **Expulsion**
- **Suspension**
- **Detention, including Saturday school**
- **Clean-up duty**
- **Loss of student privileges**
- **Loss of bus privileges**
- **Notification to juvenile authorities and/or police**
- **Restitution for damages to school property**

No District employee or person engaged by the District may inflict or cause to be inflicted corporal punishment on a student. Corporal punishment does not include reasonable force District personnel are permitted to use as needed to maintain safety for other students, school personnel, or other persons or for the purpose of self-defense.

Non-Disciplinary Measures

The Superintendent or designee is authorized to assign a student to non-disciplinary offsite

recommended

1 _____ School District

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3 **STUDENTS**

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5 Student Risk Assessments

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7 The District may establish a risk assessment team for students whose behavior may pose a risk to
8 the safety of school staff or students.

9

10 Each team shall:

- 11 1. Provide guidance to students, faculty, and staff regarding recognition of threatening or
- 12 aberrant behavior that may represent a risk to the community, school, or self;
- 13 2. Include persons with expertise in counseling, instruction, school administration, and law
- 14 enforcement.
- 15 3. Identify members of the school community who should be informed of behavior;
- 16 4. Implement school board policies for the assessment of and intervention with students
- 17 whose behavior poses a risk to the safety of school staff or students including response
- 18 plans; and
- 19 5. Utilize available forms and procedures.

20

21 All District employees, volunteers, and contractors are required to report any expressed risks or
22 behavior that may represent a risk to the community, school, or self. In cases determined to be
23 appropriate, teams shall follow established procedures for referrals to community services,
24 boards, or health care providers for evaluation or treatment when appropriate.

25

26 Upon a preliminary determination that a student poses a risk of violence or physical harm to self
27 or others, a risk assessment team shall immediately report its determination to the superintendent
28 or designee. The superintendent or designee shall immediately attempt to notify the student's
29 parent or legal guardian. Nothing in this policy shall prevent a District employee from acting
30 immediately to address an imminent risk.

31

32 The superintendent may establish a committee charged with oversight of the risk assessment
33 teams. An existing committee may be designated to assume the oversight responsibility;
34 however, any such team shall include individuals with expertise in human resources, education,
35 school administration, mental health, and law enforcement.

36

37 Regardless of risk assessment activities, disciplinary action and referral to law enforcement are
38 to occur as required by school board policy and Montana law. The District may, in accordance
39 with the provisions in Policy 3600P, release student records or information in connection with an
40 emergency, without parental consent, if the knowledge of such information is necessary to
41 protect the health or safety of the student or other persons.

42

43 Policy History:

44 Adopted on:

45 Revised on:

46 Reviewed on:

NEW

Medical Exemption Statement

Form HES 101A
Montana Schools



For questions, contact the Montana Department of Immunizations at (406) 444-5580

A prospective student seeking to enroll in a Montana school is not required to receive any immunizations for which they are medically contraindicated. The Medical Exemption Statement, may be completed by a qualifying healthcare provider and utilized as an exemption. In lieu of this form, a written and signed statement from a qualifying healthcare provider will also be accepted under the conditions outlined in ARM 37.114.715.

Pursuant to HB 334 (Ch. 294, L. 2021), a qualifying healthcare provider means a person who: (1) is licensed, certified, or authorized in any U.S. State or Canada to provide health care; (2) is authorized within the person's scope of practice to administer the immunization(s) to which the exemption applies; and (3) has previously provided health care to the student *or* has administered a vaccine to which the student has had an adverse reaction. Once completed, this form should be filed at the student's school along with their most current immunization record.

Student Name: _____ Parent/Guardian Name: _____

Student Address: _____ Student Date of Birth: _____

Select the vaccine(s) needing medical exemption, then provide a brief description of the contraindication or precaution for each vaccine:

- DTaP (Diphtheria, Tetanus, and Pertussis)
- Tdap (Diphtheria, Tetanus, and Pertussis)
- Varicella (Chickenpox)
- Hib (*Haemophilus influenzae* type b)
- MMR (Measles, Mumps, and Rubella)
- IPV (Polio)
- Other: _____

Contraindication/Precaution:

A complete list of medical contraindications and precautions can be found on the Centers for Disease Control and Prevention's website:
<https://www.cdc.gov/vaccines/hcp/acip-recs/general-recs/contraindications.html>

Duration of exemption: _____

Provider's Name (print): _____ Title: _____ Phone: _____

Address: _____

Provider's Signature: _____ Date: _____

Affidavit of Exemption on Religious Grounds

Form HES 113
Montana Schools



For questions, contact the Montana Department of Immunizations at (406) 444-5580

Student's Full Name	Birth Date	Age	Sex
----------------------------	-------------------	------------	------------

School: _____

If student is under 18, name of parent, guardian, or other person responsible for student's care and custody:

Street address and city: _____

Telephone: _____

I, the undersigned, declare under penalty of perjury that immunization against the following is contrary to my religious tenets and practices (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> <i>Diphtheria, Pertussis, Tetanus (DTaP, DT, Tdap)</i> | <input type="checkbox"/> <i>Polio</i> |
| <input type="checkbox"/> <i>Measles, Mumps and Rubella (MMR)</i> | <input type="checkbox"/> <i>Varicella (chickenpox)</i> |
| <input type="checkbox"/> <i>Haemophilus Influenzae type b (Hib)</i> | <input type="checkbox"/> <i>Other: _____</i> |

I also understand that:

Pursuant to section 20-5-405, MCA, in the event of an outbreak of one of the diseases listed above, the above-exempted student may be excluded from school by the local health officer or the Department of Public Health and Human Services until the student is no longer at risk for contracting or transmitting that disease.

Signature of parent, guardian, or other person responsible for the above student's care and custody; or of the student, if 18 or older.	Date
---	------

Subscribed and sworn to before me this _____ day of _____, _____.

Signature: Notary Public for the State of Montana

Seal

Print Name: Notary Public for the State of Montana

Residing in _____
My commission expires _____

Gallatin Gateway Elementary

Adopted on: 08/20/2012

Reviewed on:

3416

STUDENTS

Revised on: 07/08/2013, 6/26/17, 9/20/17

Page 1 of 4

Administering Medicines to Students

“Medication” means prescribed drugs and medical devices that are controlled by the U.S. Food and Drug Administration and are ordered by a healthcare provider. It includes over-the-counter medications prescribed through a standing order ~~by the school physician~~ an authorized physician or prescribed by the student’s healthcare provider.

With the written consent and authorization of the student’s parents and a principal or other administrator, the school nurse may assign any school employee to assist students in the self-administration of medications (both prescription and over-the-counter). Assistance with self-administration of medication may only rely on the following techniques:

- verbal suggestions, prompting, reminding, gesturing, or providing a written guide for self-administering medications;
- handing a prefilled, labeled medication holder, labeled unit dose container, syringe, or original marked, labeled container from the pharmacy to the student;
- opening the lid of the above-referenced container for the student;
- guiding the hand of the student to self-administer the medication;
- holding and assisting the student in drinking fluid to assist in the swallowing of oral medications;
- assisting with removal of a medication from a container for students with a physical disability which prevents independence in the act.
- other guidance or restrictions previously provided in writing to the school by a student’s parent, an individual who has executed a caretaker relative educational authorization affidavit, or guardian is on file.

Except in an emergency situation, only a qualified health care professional may administer a drug or prescription drug to a student under this policy. Diagnosis and treatment of illness and the prescribing of drugs are never the responsibility of a school employee and should not be practiced by any school personnel.

Administering Medication

The Board will permit administration of medication to students in schools. A school nurse (who has successfully completed specific training in administration of medication), pursuant to written authorization of a physician or dentist and that of a parent, an individual who has executed a caretaker relative educational authorization affidavit, or guardian, may administer medication to any student in the school or may delegate this task pursuant to Montana law.

Emergency Administration of Medication

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5 The District may maintain a stock supply of auto-injectable epinephrine to be administered by a
6 school nurse or other authorized personnel to any student or nonstudent as needed for actual or
7 perceived anaphylaxis. If the district intends to obtain an order for emergency use of epinephrine in
8 a school setting or at related activities, the district shall adhere to the requirements stated in 20-5-421,
9 MCA.

10
11 A building administrator or school nurse will enter any medication to be administered in an
12 emergency on an individual student medication record and retain the documentation.

13 Self-Administration of Medication

14
15 The District will permit students who are able to self-administer specific medication to do so
16 provided that all of the following have occurred:

- 17
18 • A physician or dentist provides a written order for self-administration of said medication;
19 • Written authorization for self-administration of medication from a student's parent, an
20 individual who has executed a caretaker relative educational authorization affidavit, or
21 guardian is on file; and
22 • A principal and appropriate teachers are informed that a student is self-administering
23 prescribed medication.

24
25 Self-Administration or Possession of Asthma, Severe Allergy, or Anaphylaxis Medication

26
27 Students with allergies or asthma may be authorized by the building principal or Superintendent, in
28 consultation with medical personnel, to possess and self-administer emergency medication during the
29 school day, during field trips, school-sponsored events, or while on a school bus. The student shall
30 be authorized to possess and self-administer medication if the following conditions have been met:

- 31
32 • A written and signed authorization from the parents, an individual who has executed a
33 caretaker relative educational authorization affidavit, or guardians for self-administration of
34 medication, acknowledging that the District or its employees are not liable for injury that
35 results from the student self-administering the medication.

- 40
41 • The student must have the prior written approval of his/her primary healthcare provider. The
42 written notice from the student's primary care provider must specify the name and purpose of
43 the medication, the prescribed dosage, frequency with which it may be administered, and the
44 circumstances that may warrant its use.
45
46 • Documentation that the student has demonstrated to the healthcare practitioner and the school
47 nurse, if available, the skill level necessary to use and administer the medication.
48 • Documentation of a doctor-formulated written treatment plan for managing asthma, severe

1 allergies, or anaphylaxis episodes of the student and for medication use by the student during
2 school hours.

3
4 Authorization granted to a student to possess and self-administer medication shall be valid for the
5 current school year only and must be renewed annually.

6
7 A student's authorization to possess and self-administer medication may be limited or revoked by the
8 building principal or other administrative personnel.

9
10 If provided by the parent, an individual who has executed a caretaker relative educational
11 authorization affidavit, or guardian, and in accordance with documentation provided by the student's
12 doctor, backup medication must be kept at a student's school in a predetermined location or locations
13 to which the student has access in the event of an asthma, severe allergy, or anaphylaxis emergency.

14
15 Immediately after using epinephrine during school hours, a student shall report to the school nurse or
16 other adult at the school who shall provide follow up care, including making a 9-1-1 emergency call.

17 Administration of Glucagons

18
19
20 School employees may voluntarily agree to administer glucagons to a student pursuant to §
21 20-5-412, MCA, only under the following conditions: (1) the employee may administer
22 glucagon to a diabetic student only in an emergency situation; (2) the employee has filed the
23 necessary designation and acceptance documentation with the District, as required by § 20-5-
24 412(2), MCA, and (3) the employee has filed the necessary written documentation of training
25 with the District, as required by § 20-5-412(4), MCA. Designation of staff is to be made by a
26 parent, and individual who has executed a caretaker relative authorization affidavit, or
27 guardian of a diabetic student, and school employees are under no obligation to agree to
28 designation. Glucagon is to be provided by the parent or guardian. All documentation shall be
29 kept on file.

30 Handling and Storage of Medications

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32
33
34 The Board requires that all medications, including those approved for keeping by students for self-
35 medication, be first delivered by a parent, an individual who has executed a caretaker relative
36 educational authorization affidavit, or other responsible adult to a nurse or employee assisting with
37 self-administration of medication. A nurse or assistant:

- 38
39
- 40 • Must examine any new medication to ensure it is properly labeled with dates, name of
41 student, medication name, dosage, and physician's name;
 - 42 • Must develop a medication administration plan, if administration is necessary for a student,
43 before any medication is given by school personnel;
- 44
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- 4 • Must record on the student's individual medication record the date a medication is
- 5 delivered and the amount of medication received;
- 6 • Must store medication requiring refrigeration at 36° to 46° F;
- 7 • Must store prescribed medicinal preparations in a securely locked storage compartment; and
- 8 • Must store controlled substances in a separate compartment, secured and locked at all times.
- 9 • Shall store controlled substances in a separate compartment, secured and locked at all times.
- 10 • All non-emergency medication shall be kept in a locked, nonportable container, stored in its
- 11 original container with the original prescription label. Epinephrine, naloxone, and student
- 12 emergency medication may be kept in portable containers and transported by the school
- 13 nurse or other authorized school personnel.
- 14 • Food is not allowed to be stored in refrigeration unit with medications.
- 15

16 The District will permit only a forty-five-(45)-school-day supply of a medication for a student to be
17 stored at a school; and all medications, prescription and nonprescription, will be stored in their
18 original containers.

19
20 The District will limit access to all stored medication to those persons authorized to administer
21 medications or to assist in the self-administration of medications. The District requires every school
22 to maintain a current list of those persons authorized by delegation from a licensed nurse to
23 administer medications.

24
25 The District may maintain a stock supply of auto-injectable epinephrine to be administered by
26 school nurse or other authorized personnel to any student or nonstudent as needed for actual or
27 perceived anaphylaxis. If the district intends to obtain an order for emergency use of epinephrine
28 in a school setting or at related activities, the district shall adhere to the requirements stated in
29 law.

30
31
32 The District may maintain a stock supply of an opioid antagonist to be administered by school nurse or
33 other authorized personnel to any student or nonstudent as needed for an actual or perceived opioid
34 overdose. A school that intends to obtain an order for emergency use of an opioid antagonist in a school
35 setting or at related activities shall adhere to the requirements in law.

36 Disposal of Medication

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38
39 The District requires school personnel either to return to a parent, an individual who has executed a
40 caretaker relative educational authorization affidavit, or guardian or, with permission of the parent, an
41 individual who has executed a caretaker relative educational authorization affidavit, or guardian, to
42 destroy any unused, discontinued, or obsolete medication. A school nurse, in the presence of a witness,
43 will destroy any medicine not repossessed by a parent or guardian within a seven-(7)-day period of
44 notification by school authorities.

45
46 Medical sharps shall be disposed of in an approved sharps container. Building administrators
47 should contact the school nurse or designated employee when such a container is needed. Sharps
48 containers are to be kept in a secure location in the school building. Disposal of sharps container,

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medical equipment, and personal protective equipment is the responsibility of the school nurse or designated employee in accordance with the Montana Infectious Waste Management Act and the manufacture guidelines specific to the container or equipment.

Legal Reference:	§ 20-5-412, MCA	Definition – parent-designated adult administration of glucagons – training
	§ 20-5-420, MCA	Self-administration or possession of asthma, severe allergy, or anaphylaxis medication
	§ 20-5-421, MCA	Emergency use of epinephrine in school setting
	§ 37-8-103(1)(c), MCA	Exemptions – limitations on authority conferred
	ARM 24.159.1601, et seq	Delegation of Nurse Duties
	§ 20-5-426, MCA	Emergency use of an opioid antagonist in school setting – limit on liability
	§ 75-10-1001, et seq	Infectious Waste Management Act
	37.111.812, ARM	Safety Requirements
	10.55.701(s), ARM	Board of Trustees

Gallatin Gateway Elementary

Adopted on:
Reviewed on: 6/26/17
Revised on:

3612- R

STUDENTS

Page 1 of 2

Access to Electronic Networks

Equipment and electronic networks, including the Internet, are a part of the District's instructional program in order to promote educational excellence by facilitating resource sharing, innovation, and communication. The Superintendent shall appoint a system administrator to monitor access to the District's electronic networks.

Equipment and electronic networks, including the Internet, are a part of the District's instructional program in order to promote educational excellence by facilitating resource sharing, innovation, and communication. The Superintendent or designee shall develop an implementation plan for this policy and appoint a system administrator.

The District is not responsible for any information that may be lost, damaged, or unavailable when using **equipment and/or** the network, or for any information that is retrieved or transmitted via the Internet. Furthermore, the District will not be responsible for any unauthorized charges or fees resulting from access to the Internet.

Curriculum

The use of the District's **equipment and** electronic networks shall (1) be consistent with the curriculum adopted by the District as well as the varied instructional needs, learning styles, abilities, and developmental levels of the students, and (2) comply with the selection criteria for instructional materials and library-media center materials. Staff members may, consistent with the District's philosophy of education, use the Internet throughout the curriculum.

Acceptable Use

All use of the District's **equipment and** electronic network must be (1) in support of education and/or research, and be in furtherance of the Board's stated goal, or (2) for a legitimate school business purpose. Use is a privilege, not a right. Students and staff members have no expectation of privacy in any material that is stored, transmitted, or received via the District's electronic network or District computers. General rules for behavior and communications apply when using electronic networks. The District's Authorization for Electronic Network Access contains the appropriate uses, ethics, and protocol. Electronic communications and downloaded material, including files deleted from a user's account but not erased, may be monitored or read by school officials.

Internet Safety

Each District computer with Internet access shall have a filtering device that blocks entry to visual depictions that are (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children’s Internet Protection Act and as determined by the Superintendent. The Superintendent, with the assistance of the system administrator, shall enforce the use of such filtering devices. An administrator, supervisor, or other authorized person may disable the filtering device for bona fide research or other lawful purpose, provided the person receives prior permission from the Superintendent.

The District will take measures to prevent: (1) user access over its equipment and electronic networks to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; and (2) unauthorized access and other unlawful online activity, such as “hacking.” Subject to staff supervision, technology protection measures may be disabled or, in the case of students, minimized only for bona fide Page | 49 2070 Page 2 research or other lawful purposes. To the extent practicable, steps will be taken to promote the safety and security of users of the District’s electronic networks when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. District staff will be responsible for educating, supervising, and monitoring appropriate usage of the electronic networks.

The District will establish a program to educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response. Cyberbullying, sometimes referred to as Internet bullying or electronic bullying, is being cruel to others by sending or posting harmful material or engaging in other forms of social cruelty using the Internet or other digital technologies, such as emails, instant messaging, text messages, web pages, blogs, or chat rooms.

Authorization for Internet Access

All users of the District’s computers and means of Internet access shall maintain the confidentiality of student records or other personally identifiable information. Reasonable measures to protect against unreasonable access shall be taken before confidential student information is loaded onto the network. The failure of any student or staff member to follow the terms of the Authorization for Electronic Network Access, or this policy, will result in the loss of privileges, disciplinary action, and/or appropriate legal action.

Legal References:	47 U.S.C. 254(h)(5)(b)(iii)	Requirements for Schools with Computers Having Internet Access
	47 U.S.C. 254(h)(5)(B)	Children’s Internet Protection Act

STUDENT INTERNET ACCESS AND EQUIPMENT USE CONDUCT AGREEMENT

Every student, regardless of age, must read and sign below:

I have read, understand, and agree to abide by the terms of the _____ School District's policy regarding District-Provided Access to Electronic Information, Services, Equipment, and Networks (Policy No. 3612). Should I commit any violation or in any way misuse my access to the District's equipment, computer network and/or the Internet, I understand and agree that my access privilege may be revoked and school disciplinary action may be taken against me including payment of costs associated with damaged equipment.

User's Name (Print): _____ Home Phone: _____
User's Signature: _____ Date: _____
Address: _____

Parent or Legal Guardian. (If applicant is under 18 years of age, a parent/legal guardian must also read and sign this agreement.) As the parent or legal guardian of the above-named student, I have read, understand, and agree that my child shall comply with the terms of the District's policy regarding District-Provided Access to Electronic Information, Services, Equipment, and Networks for the student's access to the District's equipment computer network and/or the Internet. I understand that access is being provided to the students for educational purposes only. However, I also understand that it is impossible for the school to restrict access to all offensive and controversial materials and understand my child's responsibility for abiding by the policy. I am signing this Agreement and agree to accept full responsibility for supervision of my child's use of his/her equipment and access account if and when such access is not in the school setting. I hereby give my child permission to use the building-approved account to access the District's computer network and the Internet. I understand any negligence arising out of my student's use of equipment or networks shall be attributed to me as comparative negligence within the meaning of Section 27-1-702, MCA. I further accept that any costs to repair or replace damages to equipment or networks in accordance Section 20-5-202, MCA

Parent/Legal Guardian (Print): _____
Signature: _____
Home Phone: _____ Address: _____
Date: _____

This Agreement is valid for the _____ school year only.

Use of Electronic Services, Equipment, and Networks

The District provides access for students to the Internet as an educational tool. Because the Internet is uncensored and can be misused, no student shall be allowed to use the District's access to the Internet unless the student and the student's parent first sign the district's Authorization for Electronic Network Access. The District will provide reasonable supervision of students using its access to the Internet and attempt to do what is technologically reasonable with filtering software to prevent students from obtaining access to pornographic or harmful matter. Students using the District's Internet access shall have no right of privacy in their use of that system. Staff may monitor or examine all system activities a student takes part in to ensure proper use of the system. Students who fail to abide by district Internet rules may be subject to disciplinary action, revocation of their privilege to use the system, or legal action as appropriate. **The failure of any user to follow these procedures will result in the loss of privileges, disciplinary action, and/or appropriate legal action.**

Misuse of the District's access to the Internet" includes, but is not limited to, the following:

- (a) use of the District's access to the Net for other than educational purposes;
- (b) gaining intentional access or maintaining access to materials which are obscene, pornographic, or whose dominant appeal is sexual arousal;
- (c) using the Net for any illegal activity, including computer hacking and copyright or intellectual property law violations;
- (d) accessing "chat lines" unless authorized by the instructor for a class activity directly supervised by a staff member;
- (e) using abusive or profane language in private messages on the system; or using the system to harass, insult, or verbally attack others;
- (f) posting anonymous messages on the system;
- (g) using encryption software;
- (h) vandalizing data of another user;
- (i) obtaining or sending information which could be used to make destructive devices such as guns, weapons, bombs, explosives, or fireworks;
- (j) gaining unauthorized access to resources or files;
- (k) identifying oneself with another person's name or password or using an account or password of another user without proper authorization;
- (l) using the **equipment or** network for financial or commercial gain without district permission; or
- (m) introducing a virus to, or otherwise improperly tampering with the system;

1 Legal Reference: § 20-5-201, MCA Duties and Sanctions
2 20 U.S.C. § 9134 Children's Internet Protection Act
3

4 Children's Internet Protection Act, P.L. 106-554
5 Broadband Data Services Improvement Act/Protecting Children in the 21st Century Act of
6 2008 (P.L. 110-385)
7 20 U.S.C. § 6801, et seq Language Instruction for limited English
8 proficient and immigrant students
9 47 U.S.C. § 254 (h) and (i) Universal Service

Gallatin Gateway Elementary

Adopted on: 6/26/17

Reviewed on:

5121

PERSONNEL

Revised on:

Applicability of Personnel Policies

Except where expressly provided to the contrary, personnel policies apply uniformly to the employed staff of the District. However, where there is a conflict between terms of a collective bargaining agreement and District policy, the law provides that the terms of the collective bargaining agreement shall prevail for staff covered by that agreement.

Board policies will govern when a matter is not specifically provided for in an applicable collective bargaining agreement.

Professional Development

If not otherwise addressed in the applicable collective bargaining agreements, the Board shall establish an advisory committee to evaluate the District’s current school year professional development plan; and develop and recommend a plan for the subsequent school year. The advisory committee shall include, but not be limited to, trustees, administrators, and teachers. A majority of the committee shall be teachers. Each school year the Board shall adopt a professional development plan for the subsequent school year based on the recommendation of the advisory committee that meets the requirements of ARM 10.55.714.

Legal Reference: § 39-31-102, MCA Chapter not limit on legislative authority
ARM 10.55.701 (d) Board of Trustees
ARM 10.55.714 Professional Development

Gallatin Gateway Elementary

Adopted on: 08/20/2012
Reviewed on: 6/26/17

5223

PERSONNEL

Revised on:

Personal Conduct

School District employees will abide by all district policies, state and federal laws in the course of their employment. Where applicable, employees will abide by and honor the professional educator code of conduct.

Employees are expected to maintain high standards of honesty, integrity, and impartiality in the conduct of District business. All employees shall maintain appropriate employee-student relationship boundaries in all respects, including but not limited to personal, speech, print, and digital communications. Failure to honor the appropriate employee student relationship boundary will result in a report to the Department of Public Health and Human Services and the appropriate law enforcement agency.

While on school property, employees shall not injure or threaten to injure another person; damage another's property or that of the District; or use, control, possess or transfer any weapon or item that could be reasonably considered to be a weapon as defined in Policies 3310 and 3311. "School property" means within school buildings, in vehicles used for school purposes, or on grounds leased or owned by the school district.

In accordance with state law, an employee should not dispense or utilize any information gained from employment with the District, accept gifts or benefits, or participate in business enterprises or employment that creates a conflict of interest with the faithful and impartial discharge of the employee's District duties. A District employee, before acting in a manner which might impinge on any fiduciary duty, may disclose the nature of the private interest which would create a conflict. Care should be taken to avoid using or avoid the appearance of using official positions and confidential information for personal advantage or gain. Curriculum or materials created within the course of the employee's duties for the District using District resources are considered to be the property of the District.

Further, employees are expected to hold confidential all information deemed not to be for public consumption as determined by state law and Board policy. Employees also will respect the confidentiality of people served in the course of an employee's duties and use information gained in a responsible manner. The Board may discipline, up to and including discharge, any employee who discloses confidential and/or private information learned during the course of the employee's duties or learned as a result of the employee's participation in a closed (executive) session of the Board. Discretion should be used even within the school system's own network of communication and confidential information should only be communicated on a need to know basis. **Employees shall not record or cause to be recorded a conversation by use of a hidden**

1 **electronic or mechanical device which may include any combination of audio or video that**
2 **reproduces a human conversation without the knowledge of all parties to the conversation.**

3
4 Administrators and supervisors may set forth specific rules and regulations governing staff
5 conduct on the job within a particular building.

6 Firearms and Weapons

7
8 Employees of the District shall not injure or threaten to injure another person; damage another's
9 property or that of the District; or possess any firearm or other non-firearm weapon on school
10 property at any time.

11
12 For the purposes of this policy, the term "firearm" means (A) any weapon which will or is
13 designed to or may readily be converted to expel a projectile by the action of an explosive; (B)
14 the frame or receiver of any such weapon; (C) any firearm muffler or firearm silencer; or (D) any
15 destructive device pursuant to 18 U.S.C. 921 (4). Such term does not include an antique firearm
16 pursuant to 18 U.S.C. 921 (16).

17
18 For purposes of this policy, "non-firearm weapon" means any object, device, or instrument
19 designed as a weapon or through its use is capable of intimidating threatening or producing
20 bodily harm or which may

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22 Page 2 of 2

23
24 be used to inflict injury, including but not limited to air guns; pellet guns; BB guns; fake or
25 facsimile weapons; all knives; blades; clubs; metal knuckles; nunchucks; throwing stars;
26 explosives; fireworks; mace or other propellants; stun guns; ammunition; poisons; chains;
27 arrows; and objects that have been modified to serve as a weapon.

28
29 District administrators are authorized to appropriate action, as circumstances warrant, to enforce
30 this section of the policy including but not limited to requesting the assistance of law
31 enforcement in accordance with Montana law.

32
33 For the purposes of this policy, "school property" means within school buildings, in vehicles
34 used for school purposes, or on owned or leased school land or grounds. "Building" specifically
35 means a combination of any materials, whether mobile, portable, or fixed, to form a structure and
36 the related facilities for the use or occupancy by persons or property owned or leased by a local
37 school district that are used for instruction or for student activities as specified in Section 50-60-
38 101(2), MCA and Section 45-8-361, MCA. The term is construed as though followed by the
39 words "or part or parts of a building" and is considered to include all stadiums, bleachers, and
40 other similar outdoor facilities, whether temporary or permanently fixed.

41
42 This section does not apply to a law enforcement officer acting in the officer's official capacity
43 or an individual previously authorized by the Board of Trustees to possess a firearm or weapon
44 in a school building.

1 The Board of Trustees shall annually review this policy and update this policy as determined
2 necessary by the trustees based on changing circumstances pertaining to school safety.

3
4

5 Cross Reference: Professional Educators of Montana Code of Ethics
6 5121 Applicability of Personnel Policies
7 Policy 3311-Firearms and Weapons
8 Policy 5232—Abused and Neglected Children
9 4332 Conduct on School Property

10
11

12 Legal Reference: § 20-1-201, MCA School officers not to act as agents
13 Title 2, Chapter 2, Part 1 Standards of Conduct
14 § 39-2-102, MCA What belongs to employer
15 § 45-8-361, MCA Possession or allowing possession of
16 A weapon in a school building
17 § 45-5-501, MCA Definitions
18 § 45-5-502, MCA Sexual Assault
19 ARM 10.55.701(2)(d) Board of Trustees
20 § 45-8-213, MCA Privacy in Communications

Gallatin Gateway Elementary

Adopted on: 08/20/2012
Reviewed on: 6/26/17

5228 - R

PERSONNEL

Revised on:

Page 1 of 5

Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers

School bus and commercial vehicle drivers shall be subject to a drug and alcohol testing program that fulfills the requirements of the Code of Federal Regulations, Title 49, Part 382.

Other persons who drive vehicles designed to transport sixteen (16) or more passengers, including the driver, are likewise subject to the drug and alcohol testing program.

Testing procedures and facilities used for the tests shall conform with the requirements of the Code of Federal Regulations, Title 49, §§ 40, et seq.

Pre-Employment Tests

Tests shall be conducted before the first time a driver performs any safety-sensitive function for the District.

Safety-sensitive functions include all on-duty functions performed from the time a driver begins work or is required to be ready to work, until he/she is relieved from work and all responsibility for performing work. It includes driving; waiting to be dispatched; inspecting and servicing equipment; supervising, performing, or assisting in loading and unloading; repairing or obtaining and waiting for help with a disabled vehicle; performing driver requirements related to accidents; and performing any other work for the District or paid work for any entity.

The tests shall be required of an applicant only after he/she has been offered the position.

Exceptions may be made for drivers who have had the alcohol test required by law within the previous six (6) months and participated in the drug testing program required by law within the previous thirty (30) days, provided that the District has been able to make all verifications required by law.

Post-Accident Tests

Alcohol and controlled substance tests shall be conducted as soon after an accident as practicable on any driver:

- Who was performing safety-sensitive functions with respect to the vehicle, if the accident involved loss of human life; or
- Who receives a citation **within 8 hours of the occurrence** under state or local law, for a moving traffic violation arising from the accident, **if the accident involved:**
 - (i) Bodily injury to any person who, as a result of the injury, immediately receives medical treatment away from the scene of the accident; or
 - (ii) One or more motor vehicles incurring disabling damage as a result of the

1 accident, requiring the motor vehicle to be transported away from the scene by a
 2 tow truck or other motor vehicle.

3 Disabling damage under the law means damage which precludes departure of a
 4 motor vehicle from the scene of the accident in its usual manner in daylight after
 5 simple repairs.

6
 7
 8 **Accidents will be reported to the Superintendent or designee immediately.** Drivers shall
 9 make themselves readily available for testing, absent the need for immediate medical attention.

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10
 11
 12
 13 No such driver shall use alcohol for eight (8) hours after the accident, or until after he/she
 14 undergoes a post-accident alcohol test, whichever occurs first.

15
 16 If an alcohol test is not administered within two (2) hours or if a drug test is not administered
 17 within thirty-two (32) hours, the District shall prepare and maintain records explaining why the
 18 test was not conducted. Tests will not be given if not administered within eight (8) hours after
 19 the accident for alcohol or within thirty-two (32) hours for drugs.

20
 21 Tests conducted by authorized federal, state, or local officials will fulfill post-accident testing
 22 requirements, provided they conform to applicable legal requirements and are obtained by the
 23 District. Breath tests will validate only the alcohol test and cannot be used to fulfill controlled
 24 substance testing obligations.

25 26 Random Tests

27
 28 Tests shall be conducted on a random basis at unannounced times throughout the year. Tests for
 29 alcohol shall be conducted just before, during, or just after the performance of safety-sensitive
 30 functions. The number of random alcohol tests annually must equal twenty-five percent (25%)
 31 of the average number of driver positions. The number of random drug tests annually must equal
 32 fifty percent (50%) of the average number of driver positions. Drivers shall be selected by a
 33 scientifically valid random process, and each driver shall have an equal chance of being tested
 34 each time selections are made.

35 36 Reasonable Suspicion Tests

37
 38 Tests shall be conducted when a supervisor or District official trained in accordance with law has
 39 reasonable suspicion that the driver has violated the District's alcohol or drug prohibitions. This
 40 reasonable suspicion must be based on specific, contemporaneous, articulable observations
 41 concerning the driver's appearance, behavior, speech, or body odors. The observations may
 42 include indications of the chronic and withdrawal effects of controlled substances.

43
 44 Alcohol tests are authorized for reasonable suspicion only if the required observations are made
 45 during, just before, or just after the period of the work day when the driver must comply with
 46 alcohol prohibitions. An alcohol test may not be conducted by the person who determines that

1 reasonable suspicion exists to conduct such a test. If an alcohol test is not administered within
2 two (2) hours of a determination of reasonable suspicion, the District shall prepare and maintain
3 a record explaining why this was not done. Attempts to conduct alcohol tests shall terminate
4 after eight (8) hours.

5
6 A supervisor or District official who makes observations leading to a controlled substance
7 reasonable suspicion test shall make a written record of his/her observations within twenty-four
8 (24) hours of the observed behavior or before the results of the drug test are released, whichever
9 is earlier.

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11 5228
12 page 3 of 5

13 Enforcement

14
15 Any driver who refuses to submit to a post-accident, random, reasonable suspicion, or follow-up
16 test shall not perform or continue to perform safety-sensitive functions.

17
18 Drivers who test positive for alcohol or drugs shall be subject to disciplinary action up to and
19 including termination of employment.

20
21 A driver who violates District prohibitions related to drugs and alcohol shall receive from the
22 District the names, addresses, and telephone numbers of substance abuse professionals and
23 counseling and treatment programs available to evaluate and resolve drug and alcohol-related
24 problems. The employee shall be evaluated by a substance abuse professional who shall
25 determine what help, if any, the driver needs in resolving such a problem. Any substance abuse
26 professional who determines that a driver needs assistance shall not refer the driver to a private
27 practice, person, or organization in which he/she has a financial interest, except under
28 circumstances allowed by law.

29
30 An employee identified as needing help in resolving a drug or alcohol problem shall be evaluated
31 by a substance abuse professional to determine that he/she has properly followed the prescribed
32 rehabilitation program and shall be subject to unannounced follow-up tests after returning to
33 duty.

34 35 Return-to-Duty Tests

36
37 A drug or alcohol test shall be conducted when a driver who has violated the District's drug or
38 alcohol prohibition returns to performing safety-sensitive duties.

39
40 Employees whose conduct involved drugs cannot return to duty in a safety-sensitive function
41 until the return-to-duty drug test produces a verified negative result.

42
43 Employees whose conduct involved alcohol cannot return to duty in a safety-sensitive function
44 until the return-to-duty alcohol test produces a verified result that meets federal and District
45 standards.

1 Follow-Up Tests

2
3 A driver who violates the District's drug or alcohol prohibition and is subsequently identified by
4 a substance abuse professional as needing assistance in resolving a drug or alcohol problem shall
5 be subject to unannounced follow-up testing as directed by the substance abuse professional in
6 accordance with law. Follow-up alcohol testing shall be conducted just before, during, or just
7 after the time when the driver is performing safety-sensitive functions.
8
9

10
11 5228
12 page 4 of 5

13 Records

14
15 Employee drug and alcohol test results and records shall be maintained under strict
16 confidentiality and released only in accordance with law. Upon written request, a driver shall
17 receive copies of any records pertaining to his/her use of drugs or alcohol, including any records
18 pertaining to his/her drug or alcohol tests. Records shall be made available to a subsequent
19 employer or other identified persons only as expressly requested in writing by the driver.
20

21 Notifications

22
23 Each driver shall receive educational materials that explain the requirements of the Code of
24 Federal Regulations, Title 49, Part 382, together with a copy of the District's policy and
25 regulations for meeting these requirements. Representatives of employee organizations shall be
26 notified of the availability of this information. The information shall identify:

- 27
28 1. The person designated by the District to answer driver questions about the materials;
29
30 2. The categories of drivers who are subject to the Code of Federal Regulations, Title 49,
31 Part 382;
32
33 3. Sufficient information about the safety-sensitive functions performed by drivers to make
34 clear what period of the work day the driver is required to comply with Part 382;
35
36 4. Specific information concerning driver conduct that is prohibited by Part 382;
37
38 5. The circumstances under which a driver will be tested for drugs and/or alcohol under Part
39 382;
40
41 6. The procedures that will be used to test for the presence of drugs and alcohol, protect the
42 driver and the integrity of the testing processes, safeguard the validity of test results, and
43 ensure that test results are attributed to the correct driver;
44
45 7. The requirement that a driver submit to drug and alcohol tests administered in accordance
46 with Part 382;

- 1
- 2 8. An explanation of what constitutes a refusal to submit to a drug or alcohol test and the
- 3 attendant consequences;
- 4
- 5 9. The consequences for drivers found to have violated the drug and alcohol prohibitions of
- 6 Part 382, including the requirement that the driver be removed immediately from safety-
- 7 sensitive functions and the procedures for referral, evaluation, and treatment;

10. The consequences for drivers found to have an alcohol concentration of 0.02 or greater but less than 0.04; and

11. Information concerning the effects of drugs and alcohol on an individual’s health, work, and personal life; signs and symptoms of a drug or alcohol problem (the driver’s or a coworker’s); and available methods of intervening when a drug or alcohol problem is suspected, including confrontation, referral to an employee assistance program, and/or referral to management.

Drivers shall also receive information about legal requirements, District policies, and disciplinary consequences related to the use of alcohol and drugs.

Each driver shall sign a statement certifying that he/she has received a copy of the above materials.

Before any driver operates a commercial motor vehicle, the District shall provide him/her with post-accident procedures that will make it possible to comply with post-accident testing requirements.

Before drug and alcohol tests are performed, the District shall inform drivers that the tests are given pursuant to the Code of Federal Regulations, Title 49, Part 382. This notice shall be provided only after the compliance date specified in law.

The District shall notify a driver of the results of a pre-employment drug test if the driver requests such results within sixty (60) calendar days of being notified of the disposition of his/her employment application.

The District shall notify a driver of the results of random, reasonable suspicion, and post-accident drug tests if the test results are verified positive. The District shall also tell the driver which controlled substance(s) were verified as positive.

Drivers shall inform their supervisors if at any time they are using a controlled substance which their physician has prescribed for therapeutic purposes. Such a substance may be used only if the physician has advised the driver that it will not adversely affect his/her ability to safely operate a commercial motor vehicle.

Legal Reference:	49 C.F.R. Part 40	Procedures for Transportation Workplace Drug and Alcohol Testing
	49. C.F.R. Part 382	Controlled Substances and Alcohol Use and Testing

Gallatin Gateway Elementary

Adopted on: 08/20/2012

Reviewed on:

Revised on: 6/26/17

5314

PERSONNEL

Substitutes

The Board will regularly approve a list of acceptable substitutes **for classified and certified staff** that meet the guidelines as prescribed in this policy. Appearance on the substitute list **authorizes the administration to call upon a substitute to temporarily work for the District, but** does not guarantee employment.

The Board authorizes the use of substitute teachers that appear on the list to replace teachers who are temporarily absent. The principal shall arrange for the substitute to work for the absent teacher. Under no condition is a teacher to select or arrange for their own substitute. A substitute teacher may be employed to carry on a teacher’s duties not to exceed 35 consecutive teaching days.

If the absence of the regular, licensed or authorized teacher continues for more than 35 consecutive teaching days, the board of trustees shall place a licensed teacher under contract or seek an emergency authorization of employment **in accordance with Administrative Rules of Montana 10.57.107.**

The Board annually establishes a daily rate of pay for substitute teachers. No fringe benefits are given to substitute teachers.

Substitutes for classified positions will be paid by the hour. When a classified employee is called upon to substitute for a teacher, the teacher sub rate shall apply unless the classified rate of pay is higher.

The Board authorizes the use of substitute employees that appear on the list to replace classified employees who are temporarily absent. The principal shall arrange for the substitute to work for the absent employee. Under no condition is an employee to select or arrange for their own substitute.

All substitute teachers will be required to undergo fingerprint and background checks. All substitutes are subject to District Policies during their term of service to the District. All substitutes shall abide by student and staff confidentiality standards during their term of service to the District.

Legal Reference: Admin. R. Mont. 10.55.716
10.57.107.ARM

Substitute teachers
Emergency Authorization of Employment

Gallatin Gateway Elementary

Adopted on: 08/20/2012

Reviewed on:

5321

PERSONNEL

Revised on: 03/23/2015, 6/26/17

Page 1 of 2

Leaves of Absence

The District provides leave to its employees pursuant to Montana law, collective bargaining agreements and individual contracts. Those employees in paid leave status continue to accrue seniority and are eligible for District benefits. Employees in unpaid leave status do not accrue seniority and may not be eligible for benefits through the District. **The administration is authorized to request documentation or evidence supporting a leave request.**

Sick and Bereavement Leave

Certified employees will be granted sick leave according to terms of the collective bargaining agreement. The Administrator shall be granted sick leave pursuant to the terms of their individual contract and Montana Law. Sick leave credits must be used for sick days taken by the Administrator during Pupil Instruction days. Classified employees shall be granted sick leave pursuant to Montana law governing public employees. Unless otherwise stated by contract, "sick leave" means a leave of absence, with pay, for an illness suffered by an employee of his or her immediate family. "Immediate family" means the employee's spouse, parents, grandparents, siblings, children and like relations of the spouse. A maximum of three (3) days of accumulated sick leave may be used per year because of death in the immediate family.

If the District has established, either through collective bargaining or through policy, a sick leave fund, employees may contribute any portion of the employee's accumulated sick leave or accumulated vacation leave to a nonrefundable sick leave fund and become eligible to draw upon the fund pursuant to the rules established for the fund.

Personal Leave

Certified employees will be granted personal and emergency leave according to the terms of their teaching contracts. The Administrator will be granted personal and emergency leave pursuant to the terms of their individual contract, or at the discretion of the Board. Personal days taken by the Administrator during Pupil Instruction days must be pre-approved by the Board and personal leave days must be used for those days. Classified staff may be granted personal and emergency leave pursuant to the terms and conditions stated in the current classified staff handbook. Personal and emergency leave is without pay unless otherwise stated.

1
2
3
4 Civic Duty Leave
5

6 Leaves for service on either a jury or in the Legislature will be granted in accordance with state
7 and federal law.
8

9 An employee who is summoned to jury duty or subpoenaed to serve as a witness may elect to
10 receive regular salary or to take annual leave during jury time. An employee who elects not to
11 take annual leave, however, must remit to the District all juror and witness fees and allowances
12 (except for expenses and mileage). The District may request the court to excuse an employee
13 from jury duty, when an employee is needed for proper operation of the school.
14

15 Military Leave
16

17 Employees shall be granted leave for service in the military in accordance with state and federal
18 law. The District will comply with all federal regulations regarding the employee's return to
19 service following military leave.
20
21

22	Legal Reference:	42 U.S.C §2000e	Equal Employment Opportunities
23		§ 2-18-601(15), MCA	Definitions
24		§ 2-18-618, MCA	Sick leave
25		§ 2-18-619, MCA	Jury Duty – Service as Witness
26		§ 39-2-104, MCA	Mandatory Leave of Absence for employees
27			Holding public office
28		§ 49-2-310, MCA	Maternity leave – unlawful acts of
29			employers
30		§ 49-2-311, MCA	Reinstatement to job following
31			pregnancy- related leave of absence
32		38 U.S.C. §§ 4301-4334	The Uniformed Services Employment and
33			Reemployment Act of 1994
34		§10-1-1004, MCA	Rights under federal law
35		§10-1-1005, MCA	Prohibition against employment
36			discrimination
37		§10-1-1006, MCA	Entitlement to leave of absence
38		§10-1-1007, MCA	Right to return to employment without loss
39			of benefits – exceptions – definition
40		§10-1-1009, MCA	Paid military leave for public employees
41			
42			
43			
44			

Gallatin Gateway Elementary

Adopted on: 08/20/2012

Reviewed on:

Revised on: 6/26/17

5450

PERSONNEL

Page 1 of 2

Employee use of Electronic Mail, Internet, Networks, and District Equipment

E-mail is an electronic message that is transmitted between two (2) or more computers or electronic terminals, whether or not the message is converted to hard-copy format after receipt, and whether or not the message is viewed upon transmission or stored for later retrieval. E-mail includes all electronic messages that are transmitted through a local, regional, or global computer network.

The District e-mail and Internet systems are intended to be used for educational purposes only, and employees have no expectation of privacy. Employees have no expectation of privacy in district owned technology equipment, including but not limited to district-owned desktops, laptops, memory storage devices, and cell phones.

Users of District e-mail and Internet systems are responsible for their appropriate use. All illegal and improper uses of the **equipment**, e-mail and Internet system, including but not limited to network etiquette violations including mail that degrades or demeans other individuals, pornography, obscenity, harassment, solicitation, gambling, and violating copyright or intellectual property rights, are prohibited. Abuse of the **equipment**, e-mail or Internet systems through personal use, or use in violation of the law or District policies, will result in disciplinary action, up to and including termination of employment.

All e-mail/Internet records are considered District records and should be transmitted only to individuals who have a need to receive them. If the sender of an e-mail or Internet message does not intend for the e-mail or Internet message to be forwarded, the sender should clearly mark the message "Do Not Forward."

In order to keep District e-mail and Internet systems secure, users shall not leave the terminal "signed on" when unattended and may not leave their password available in an obvious place near the terminal or share their password with anyone except the system administrator. The District reserves the right to bypass individual passwords at any time and to monitor the use of such systems by employees.

Additionally, District records and e-mail/Internet records are subject to disclosure to law enforcement or government officials or to other third parties through subpoena or other process. Consequently, the District retains the right to access stored records in cases where there is reasonable cause to expect wrongdoing or misuse of the system and to review, store, and disclose all information sent over the District e-mail systems for any legally permissible reason, including but not limited to determining whether the information is a public record, whether it contains

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information discoverable in litigation, and to access District information in the employee's absence. Employee e-mail/Internet messages may not necessarily reflect the views of the District.

All District employees should be aware that e-mail messages can be retrieved, even if they have been deleted, and that statements made in e-mail communications can form the basis of various legal claims against the individual author or the District.

All e-mail/Internet records are considered District records and should be transmitted only to individuals who have a need to receive them. E-mail sent or received by the District or the District's employees may be considered a public record subject to public disclosure or inspection. All District e-mail and Internet communications may be monitored.

NEW
(RECOMMENDED)

5450F

1
2 **EMPLOYEE EQUIPMENT USE, INTERNET CONDUCT,**
3 **AND NETWORK ACCESS AGREEMENT**
4

5 *Every staff member must read and sign below:*
6

7 I have read, understand, and agree to abide by the terms of the School District's policy regarding
8 District-Provided Access to Electronic Information, Equipment, Services, and Networks
9 (Policies 5460 and 5460P). Should I commit any violation or in any way misuse my access to
10 the District's computers, network and/or the Internet, I understand and agree that my access
11 privilege may be revoked and school disciplinary action may be taken against me.
12

13 Terms and Conditions
14

- 15 1. Acceptable Use – Access to the District's technology and electronic networks must be:
16 (a) for the purpose of education or research and consistent with the educational objectives
17 of the District; or (b) for legitimate business use.
18
- 19 2. Privileges – The use of the District's technology and electronic networks is a privilege,
20 not a right, and inappropriate use will result in cancellation of those privileges. The
21 system administrator (and/or principal) will make all decisions regarding whether or not a
22 user has violated these procedures and may deny, revoke, or suspend access at any time.
23 That decision is final.
24
- 25 3. Unacceptable Use – The user is responsible for his or her actions and activities involving
26 the network. Some examples of unacceptable uses are:
27
- 28 a. Using the network for any illegal activity, including violation of copyright or
29 other contracts, or transmitting any material in violation of any federal or state
30 law;
 - 31
 - 32 b. Unauthorized downloading of software, regardless of whether it is copyrighted or
33 decompiled;
 - 34
 - 35 c. Downloading copyrighted material for other than personal use;
 - 36
 - 37 d. Using the network for private financial or commercial gain;
 - 38
 - 39 e. Wastefully using resources, such as file space;
 - 40
 - 41 f. Hacking or gaining unauthorized access to files, resources, or entities;
 - 42
 - 43 g. Invading the privacy of individuals, which includes the unauthorized disclosure,
44 dissemination, and use of information of a personal nature about anyone;
 - 45
 - 46 h. Using another user's account or password;

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- i. Posting material authored or created by another, without his/her consent;
 - j. Posting anonymous messages;
 - k. Using the network for commercial or private advertising;
 - l. Accessing, submitting, posting, publishing, or displaying any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, harassing, or illegal material; and
 - m. Using the network while access privileges are suspended or revoked.
4. Network Etiquette – The user is expected to abide by the generally accepted rules of network etiquette. These include but are not limited to the following:
- a. Be polite. Do not become abusive in messages to others.
 - b. Use appropriate language. Do not swear or use vulgarities or any other inappropriate language.
 - c. Do not reveal personal information, including the addresses or telephone numbers, of students or colleagues.
 - d. Recognize that electronic mail (e-mail) is not private. People who operate the system have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.
 - e. Do not use the network in any way that would disrupt its use by other users.
 - f. Consider all communications and information accessible via the network to be private property.
5. No Warranties – The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed deliveries, or service interruptions caused by its negligence or the user’s errors or omissions. Use of any information obtained via the Internet is at the user’s own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.

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4 6. Indemnification – The user agrees to indemnify the District for any losses, costs, or
5 damages, including reasonable attorney fees, incurred by the District, relating to or
6 arising out of any violation of these procedures.
7
- 8 7. Security – Network security is a high priority. If the user can identify a security problem
9 on the Internet, the user must notify the system administrator or building principal. Do
10 not demonstrate the problem to other users. Keep your account and password
11 confidential. Do not use another individual’s account without written permission from
12 that individual. Attempts to log on to the Internet as a system administrator will result in
13 cancellation of user privileges. Any user identified as a security risk may be denied
14 access to the network.
15
- 16 8. Vandalism and Damage – Vandalism will result in cancellation of privileges, and other
17 disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy
18 data of another user, the Internet, or any other network. This includes but is not limited
19 to uploading or creation of computer viruses. The user is responsible for any
20 unintentional damage to the District-owned equipment or technology that cause by the
21 use or user’s negligence. Such damage includes but is not limited to that caused by drops,
22 spills, virus, exposure to heat and cold, or submersion.
23
- 24 9. Charges – The District assumes no responsibility for any unauthorized charges or fees,
25 including telephone charges, long-distance charges, per-minute surcharges, and/ or
26 equipment or line costs.
27

28 Internet Safety

29

- 30 1. Internet access is limited to only those “acceptable uses,” as detailed in these procedures.
31 Internet safety is almost assured if users will not engage in “unacceptable uses,” as
32 detailed in these procedures, and will otherwise follow these procedures.
33
- 34 2. Staff members shall supervise students while students are using District Internet access,
35 to ensure that the students abide by the Terms and Conditions for Internet access, as
36 contained in these procedures.
37
- 38 3. Each District computer with Internet access has a filtering device that blocks entry to
39 visual depictions that are: (1) obscene; (2) pornographic; or (3) harmful or inappropriate
40 for students, as defined by the Children’s Internet Protection Act and determined by the
41 Superintendent or designee.
42
- 43 4. The district shall provide age-appropriate instruction to students regarding appropriate online
44 behavior. Such instruction shall include, but not be limited to: positive interactions with
45 others online, including on social networking sites and in chat rooms; proper online social
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etiquette; protection from online predators and personal safety; and how to recognize and respond to cyberbullying and other threats.

5. The system administrator and principal shall monitor student Internet access.

I understand and will abide by the technology, equipment and network access policies. I understand that the District and/or its agents may access and monitor my use of the Internet, including my e-mail and downloaded material, without prior notice to me. I further understand that should I commit any violation, my access privileges may be revoked, and school disciplinary action and/or appropriate legal action may be taken. In consideration for using the District's issuance of technology, electronic network connection and having access to public networks, I hereby acknowledge the risk for any claims and damages arising from my use of, or inability to use the equipment, network, and Internet. I understand any negligence arising out of my use of equipment or networks shall be attributed to me as comparative negligence within the meaning of Section 27-1-702, MCA.

User Name (*please print*)

User Signature

Date

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3 **PERSONNEL**

5450P

Page 1 of 4

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5
6 Employee use of Electronic Mail, Internet, Networks, and District Equipment Procedure

7
8 All use of electronic networks shall be consistent with the District’s goal of promoting
9 educational excellence by facilitating resource sharing, innovation, and communication. These
10 procedures do not attempt to state all required or proscribed behaviors by users. However, some
11 specific examples are provided. **The failure of any user to follow these procedures will result
12 in the loss of privileges, disciplinary action, and/or appropriate legal action.**

13
14 Terms and Conditions

- 15
- 16 1. Acceptable Use – Access to the District’s electronic networks must be: (a) for the
17 purpose of education or research and consistent with the educational objectives of the
18 District; or (b) for legitimate business use.
- 19
- 20 2. Privileges – The use of the District’s electronic networks is a privilege, not a right, and
21 inappropriate use will result in cancellation of those privileges. The system administrator
22 (and/or principal) will make all decisions regarding whether or not a user has violated
23 these procedures and may deny, revoke, or suspend access at any time. That decision is
24 final.
- 25
- 26 3. Unacceptable Use – The user is responsible for his or her actions and activities involving
27 the network. Some examples of unacceptable uses are:
 - 28
 - 29 a. Using the network for any illegal activity, including violation of copyright or
30 other contracts, or transmitting any material in violation of any federal or state
31 law;
 - 32
 - 33 b. Unauthorized downloading of software;
 - 34
 - 35 c. Downloading copyrighted material for other than personal use;
 - 36
 - 37 d. Using the network for private financial or commercial gain;
 - 38
 - 39 e. Wastefully using resources, such as file space;
 - 40
 - 41 f. Hacking or gaining unauthorized access to files, resources, or entities;
 - 42
 - 43 g. Invading the privacy of individuals, which includes the unauthorized disclosure,
44 dissemination, and use of information of a personal nature about anyone;
 - 45
 - 46 h. Using another user’s account or password;

- i. Posting material authored or created by another, without his/her consent;
 - j. Posting anonymous messages;
 - k. Using the network for commercial or private advertising;
 - l. Accessing, submitting, posting, publishing, or displaying any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, harassing, or illegal material; and
 - m. Using the network while access privileges are suspended or revoked.
4. Network Etiquette – The user is expected to abide by the generally accepted rules of network etiquette. These include but are not limited to the following:
- a. Be polite. Do not become abusive in messages to others.
 - b. Use appropriate language. Do not swear or use vulgarities or any other inappropriate language.
 - c. Do not reveal personal information, including the addresses or telephone numbers, of students or colleagues.
 - d. Recognize that electronic mail (e-mail) is not private. People who operate the system have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.
 - e. Do not use the network in any way that would disrupt its use by other users.
 - f. Consider all communications and information accessible via the network to be private property.
5. No Warranties – The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed deliveries, or service interruptions caused by its negligence or the user's errors or omissions. Use of any information obtained via the Internet is at the user's own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.

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4 6. Indemnification – The user agrees to indemnify the District for any losses, costs, or
5 damages, including reasonable attorney fees, incurred by the District, relating to or
6 arising out of any violation of these procedures.
7
- 8 7. Security – Network security is a high priority. If the user can identify a security problem
9 on the Internet, the user must notify the system administrator or building principal. Do
10 not demonstrate the problem to other users. Keep your account and password
11 confidential. Do not use another individual’s account without written permission from
12 that individual. Attempts to log on to the Internet as a system administrator will result in
13 cancellation of user privileges. Any user identified as a security risk may be denied
14 access to the network.
15
- 16 8. Vandalism and Damage – Vandalism will result in cancellation of privileges, and other
17 disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy
18 data of another user, the Internet, or any other network. This includes but is not limited
19 to uploading or creation of computer viruses. The user is responsible for any
20 unintentional damage to the District-owned equipment or technology that cause by the
21 use or user’s negligence. Such damage includes but is not limited to that caused by drops,
22 spills, virus, exposure to heat and cold, or submersion.
23
- 24 9. Charges – The District assumes no responsibility for any unauthorized charges or fees,
25 including telephone charges, long-distance charges, per-minute surcharges, and/or
26 equipment or line costs.
27
- 28 10. Copyright Web Publishing Rules – Copyright law and District policy prohibit the
29 republishing of text or graphics found on the Web or on District Websites or file servers,
30 without explicit written permission.
31
- 32 a. For each republication (on a Website or file server) of a graphic or text file that
33 was produced externally, there must be a notice at the bottom of the page
34 crediting the original producer and noting how and when permission was granted.
35 If possible, the notice should also include the Web address of the original source.
36
- 37 b. Students and staff engaged in producing Web pages must provide library media
38 specialists with e-mail or hard copy permissions before the Web pages are
39 published. Printed evidence of the status of “public domain” documents must be
40 provided.
41
- 42 c. The absence of a copyright notice may not be interpreted as permission to copy
43 the materials. Only the copyright owner may provide the permission. The
44 manager of the Website displaying the material may not be considered a source of
45 permission.
46

- d. The “fair use” rules governing student reports in classrooms are less stringent and permit limited use of graphics and text.
- e. Student work may only be published if there is written permission from both the parent/guardian and the student.

Internet Safety

1. Internet access is limited to only those “acceptable uses,” as detailed in these procedures. Internet safety is almost assured if users will not engage in “unacceptable uses,” as detailed in these procedures, and will otherwise follow these procedures.
2. Staff members shall supervise students while students are using District Internet access, to ensure that the students abide by the Terms and Conditions for Internet access, as contained in these procedures.
3. Each District computer with Internet access has a filtering device that blocks entry to visual depictions that are: (1) obscene; (2) pornographic; or (3) harmful or inappropriate for students, as defined by the Children’s Internet Protection Act and determined by the Superintendent or designee.
4. The district shall provide age-appropriate instruction to students regarding appropriate online behavior. Such instruction shall include, but not be limited to: positive interactions with others online, including on social networking sites and in chat rooms; proper online social etiquette; protection from online predators and personal safety; and how to recognize and respond to cyberbullying and other threats.
5. The system administrator and principal shall monitor student Internet access.

Legal Reference:	Children’s Internet Protection Act, P.L. 106-554
	Broadband Data Services Improvement Act/Protecting Children in the 21 st Century Act of 2008 (P.L. 110-385)
	20 U.S.C. § 6801, et seq. Language instruction for limited English proficient and immigrant students
	47 U.S.C. § 254(h) and (l) Universal service

Procedure History:

- Adopted on:
- Reviewed on:
- Revised:

recommended

1 _____ School District

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3 **Financial Management**

7625

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5 Use of Enhanced Tax Credit Receipts

6
7 On receiving a donation from an enhanced tax credit, the District shall seek preapproval, in a
8 manner prescribed by the Department of Revenue (DOR), that the amount of tax credit sought by
9 the taxpayer is available under the aggregate limit set in statute. Upon preapproval by the DOR,
10 the District shall issue a receipt, in a form prescribed by the DOR, to each contributing taxpayer
11 indicating the value of the donation received and documenting the preapproval of the credit.

12
13 The District shall use the funds received from an enhanced tax credit for innovative educational
14 programs specified in law which are defined as:

- 15 (a) transformational learning as defined in Section 20-7-1602, MCA;
- 16 (b) advanced opportunity as defined in Section 20-7-1503, MCA;
- 17 (c) any program, service, instructional methodology, or adaptive equipment used to expand
18 opportunity for a child with a disability as defined in Section 20-7-401, MCA;
- 19 (d) any courses provided through work-based learning partnerships or for postsecondary
20 credit or career certification under Policy 2600; and
- 21 (e) technology enhancements, including but not limited to any expenditure incurred for
22 purposes specified in Section 20-9-533, MCA.

23
24 Legal Reference: Title 15, Chapter 30, Part 31, MCA- Tax Credit for Qualified Education
25 Contributions.

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27
28 Policy History:
29 Adopted on:
30 Reviewed on:
31 Revised on:
32

1 _____ School District

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3 **NONINSTRUCTIONAL OPERATIONS**

8300

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5 Risk Management

6
7 The Board believes that the District must identify and measure risks of loss which may result from
8 damage to or destruction of District property or claims against the District by persons claiming to have
9 been harmed by action or inaction of the District, its officers or staff. The District will implement a risk
10 management program to reduce or eliminate risks where possible and to determine which risks the
11 District can afford to assume. Such program will consider the benefits, if any, of joining with other units
12 of local government for joint purchasing of insurance, joint self-insuring, or joint employment of a risk
13 manager. The Board will assign primary responsibility for administration and supervision of the risk
14 management program to a single person and will review the status of the risk management program each
15 year.

16
17 The District will purchase surety bonds for the Clerk, and such other staff and in such amounts as the
18 Board shall from time to time determine to be necessary for honest performance of the staff in the conduct
19 of the District's financial operations.

20
21 Security

22
23 Security means not only maintenance of buildings, but also protection from fire hazards, intruders,
24 damage, vandalism, and faulty equipment. The District shall implement safe practices in the use of
25 electrical, plumbing, and heating equipment. The Board requires close cooperation with local police, fire,
26 and sheriff departments and with insurance company inspectors.

27
28 Access to school buildings and grounds outside of regular school hours shall be limited to staff who have
29 work requiring access. An adequate key control system shall be established which shall limit access to
30 buildings to authorized staff and shall safeguard against the potential entry of unauthorized persons.

31
32 Records and funds shall be kept in a safe place and under lock and key when required.

33
34 Locks and other protective devices designed to be used as safeguards against illegal entry and vandalism
35 shall be installed when appropriate to the individual situation. Employment of security officers may be
36 approved in situations where special risks are involved. All incidents of vandalism, unauthorized access
37 and burglary shall be reported to the Superintendent immediately and to law enforcement agencies as
38 appropriate.

39	Legal Reference:	§ 20-6-608, MCA	Authority and duty of trustees to insure district property
40		§ 20-3-331, MCA	Purchase of insurance – self-insurance plan
41		§§ 2-9-101, et seq., MCA	Liability Exposure
42		§ 2-9-211, MCA	Political subdivision insurance
43		§ 2-9-501, MCA	Application – bonds excepted
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47 Policy History:

48 Adopted on:
49 Reviewed on:
50 Revised on:

4
5 Construction and Repairs

6
7 Before commencing new school construction or repairs, the District shall submit plans for
8 construction of a new school or an addition to or an alteration of an existing school to DPHHS or
9 the local health authority for review and approval. Plans shall include the following where
10 applicable:

- 11
- 12 (a) Location and detail of classrooms used for science or science laboratories, consumer
13 science, art classrooms, art supply rooms, mechanic/carpentry, and industrial arts,
14 including location and ventilation detail of lockable storage area of chemicals and
15 other hazardous products;
 - 16 (b) Location and detail of janitorial facilities;
 - 17 (c) Specifications for the sewage treatment and disposal system to serve the school unless
18 previously approved;
 - 19 (d) Specifications for the water supply to serve the school unless previously approved;
 - 20 (e) Locations for all emergency eyewash and shower stations, which shall
21 meet the American National Standard for Emergency Eyewash and Shower
22 Equipment;
 - 23 (f) Location and detail of laundry facilities including description of equipment
24 and a flow chart indicating the route of laundry through sorting, washing,
25 drying, ironing, folding, and storage;
 - 26 (g) Specifications for the final finishes of floors, walls and ceilings in toilet,
27 locker and shower rooms, laundries, and janitorial closets;
 - 28 (h) Statement from the designer of the facilities that lighting capable of meeting the
29 minimum requirements of ARM 37.111.830 will be provided;
 - 30 (i) Location and detail of the solid waste storage facilities;
 - 31 (j) name of DEQ-approved sanitary landfill which will receive solid waste from the
32 school;
 - 33 (k) Specifications for a food service to serve the school unless the food service has
34 been previously approved by the DPHHS and/or local health authority;
 - 35 (l) Any other information requested by the DPHHS or local health authority
36 relating to the health, sanitation, safety, and physical well-being of the teachers,
37 staff, and students;
 - 38 (m) Specifications for any new or modified playground equipment, which shall comply with
39 the standards of the United States Consumer Product Safety Commission's 2010
40 Handbook for Public Playground Safety and the requirements of the 2010 ADA
41 Standards for Accessible Design;
 - 42 (n) Specifications for any new or modified air intakes;
 - 43 (o) Specifications for any radon-resistant technique used in the building process;
 - 44 (p) Documentation reflecting how the topography of the site will permit good drainage
45 of surface water away from the school building to eliminate significant areas of
46 standing water and infiltration of surface water into the school building;
 - 47 (q) Specifications showing all chemical storage areas in new construction will be
48 constructed to maintain negative air pressure to eliminate contamination of the
49 school's indoor air quality by being vented to the outside of the building;

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4 (r) Specifications showing gas supply lines serving science laboratories, consumer
5 science, industrial arts, and other rooms utilizing multiple outlets will have a
6 master shut-off valve that is readily accessible to the instructor or instructors-in-
7 charge without leaving the classroom or storage area;
- 8 (s) Specifications showing industrial arts classrooms or buildings and other rooms
9 using electrically will operated instruction equipment which presents a significant
10 safety hazard to the student utilizing such equipment shall be supplied with a
11 master electric switch readily accessible to the instructor or instructors-in-charge
12 without leaving the classroom or storage area.
- 13 (t) Specifications showing that janitorial storage spaces will be lockable, have
14 sufficient storage are for equipment and chemicals; and be vented to the outside of
15 the building.
- 16 (u) Specifications showing that hot and cold water shall be provided to handwashing
17 sinks and shower facilities. Hot water shall not be below 100° F nor exceed a
18 temperature of 120°F.
- 19 (v) Documentation showing DPHHS the use of radon prevention strategies in new
20 construction.
21

22 The District shall not commence construction until all plans required by this policy been
23 approved by DPPHS or the local health authority. Construction shall be in accordance with the
24 plans as approved unless permission is granted in writing by the DPHHS or the local health
25 authority to make changes.

26 Change of Use in Existing Building

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28
29 The District shall not use an existing building not currently utilized as a school without the prior
30 approval of the DPHHS or the local health authority. The District shall comply with this policy
31 when modifying a building in order to be utilized as a school.

32
33 The District is authorized to use of modular or mobile buildings in response to temporary or
34 permanent closure of the existing school facility, segments thereof, or classroom overflow when
35 plans are submitted and approved by DPHHS or the local health authority.
36

37 Contractor Assurance

38
39 **No contract shall be let to any contractor who is not licensed or registered as required by the laws of this state. Nor shall a contractor be granted a contract unless a statement is submitted and sworn to which states that the contractor is in compliance with the state laws relating to prevailing wage, non-collusion, and residence requirements for public works and with state and federal laws relating to non-discrimination in hiring. A statement to this effect must be a part of every appropriate contract.**

No contract shall be let to any contractor if the provision conflicts with the provisions of § 20-9-

47 **204.**

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49

Contractor Surety Bonds and Insurance

A bid bond must accompany each contractor's bid or other security authorized by state law in the amount of at least ten (10) percent of the total bid amount, excluding taxes. Any bid, which is not successful, shall entitle the bidder to a refund of its security or bond. The successful bidder shall have his/her bond or security retained until such a time as it is determined that the bidder shall complete the contract. All bids received shall specify whether the District or the contractor shall carry fire, liability, or other insurance during construction.

The successful bidder is required to execute and deliver to the Board a good and sufficient performance bond with two (2) or more sureties or a surety company which shall state that the contractor shall execute and faithfully perform the provisions of the contract and shall pay all subcontractors and material men as required by law.

Architect and Engineering Services

The Superintendent shall invite architects and/or engineers to express interest in performing such necessary planning services for the District. Advertising shall be designed to reach a wide geographical area to help insure gender and minority applicant consideration.

Interested firms will be requested to submit a state of qualifications and performance data to enable the Board to determine which architectural or engineering firm will best serve the needs of the District. Criteria for selection of a firm shall include, but not be limited to, quality and breadth of staff, design of similar projects, production capability, supervision and quality control, relationship with clients, cost estimates and budget control.

The Superintendent is directed to establish necessary procedures to solicit and screen qualified engineers and architects. The Superintendent shall recommend one or more firms to the Board for its consideration. The Board and the successful architectural or engineering firm shall enter into a contract for the necessary services. In the event the Board and the selected firm are unable to negotiate a fair and reasonable fee, the trustees may select another firm provided reasonable public notice of the selection is given.

Educational Specifications

Facilities shall be designed to accommodate the educational and instructional needs of the District. The professional experience and judgment of staff shall be solicited in developing such educational specifications. The law requires that special attention be given to accessibility to the education program by students of both genders and those with disabilities. The Superintendent shall see that all construction projects comply with the requirements for accessibility for individuals with disabilities and comparability between the genders. The architect shall be responsible for ensuring compliance with state and federal laws including access for individuals with disabilities and requirements for gender comparability.

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When the Board considers major remodeling or building a facility, it shall endeavor to seek facility expertise in all affected program areas as well as comments from faculty, students, and community.

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Legal Reference:	§ 2-2-303, MCA	Agreements to appoint relative to office
	§ 18-2-402, MCA	Standard prevailing rate of wages
	§ 18-2-430, MCA	Preference of Montana labor in public works - wages
	§ 18-2-404, MCA	Approval of contract – bond
	<u>§ 18-2-201, MCA, et seq</u>	<u>Performance, Labor, and Material bonds</u>
	§ 20-9-204, MCA	Conflicts of interest, letting contracts and calling for bids
	§50-1-206, MCA	Regulation in schools on matters of health
	<u>§20-6-631, MCA</u>	<u>When contracts for architectural services required</u>
	<u>§20-6-633, MCA</u>	<u>Hiring for architectural services authorized</u>
	37.111.804, ARM	Preconstruction Review
	37.111.805, ARM	Existing Building – Change of Use
	10.55.701(s), ARM	Board of Trustees
	10.55.701(l), ARM	Board of Trustees

Policy History:

Adopted on:

Reviewed on:

Revised on:



SUPERINTENDENT REPORT

Theresa Keel

•Supt. Happenings

- 18 IEP or 504 Meetings
- 1 Observation
- Attended the MASS conference in Helena
- Attended Meeting W/YMCA and United Way Re Later Gators
- Attended SpEd Coop Meeting, New Director hired.
- Attended Sportsman's Banquet Meeting

Strategic Goals

Individual Student Success

- Science Olympiad competition
- K-2 Swim Lessons
- Unwaxed Museum, March 10
- Parent Teachers Conferences, April 14
- Later Gators has a steady group of @12 students, making plans for the next school year
- Ski Day, April 11
- School Report Card in Board Packet
- 7th Graders participating in the Environmental Summit at the Flying D on April 21

Staff and Volunteers

- Middle School Dance attended by almost 200 kids from GGS, Monforton,

Anderson, and LaMotte. Thanks to all the parents and MSU Student volunteers for helping out!

- Thank you to Mark Talla, Ike Mawhinney, Carissa Paulson, Mary Thurber, Michelle Immenschuh, Matt Elwell, and Kelli Campbell for Chaperoning on Ski Day!
- Again, thank you to Lone Mountain Land Company for funding our Ski Day this year!
- Thank you to Lessa Racow for volunteering to be on the Calendar Committee
- Thank you to Ott Jones for helping out 3rd Graders with their bronze sculptures!

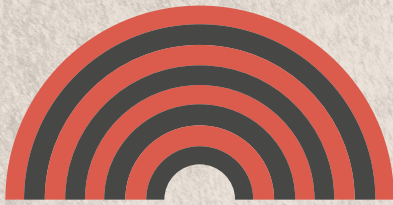
Safety

- School Zone — We don't really have one.
- Blinds were installed over the Spring Break into classrooms
- Waiting for a date for an Adult Ed class for "Fight" in Run/Hide/Fight to be held for Staff and Parents
- 6th-8th grade Students participated in Cyberbullying conversations with our SRO — He still wants another session with our 7th and 8th graders on internet safety.

Leadership, Communication, Collaboration

- Super Discuss and Cuss on April 7 discussed the Building Reserve Levy, voted
- Brochure about Building Reserve being distributed during Parent Teacher Conferences

Enrollment Summary				
Grade	Total	Boys	Girls	OD
K	19	9	10	2
1	18	11	7	3
2	16	11	5	5
3	18	7	11	5
4	19	11	8	3
5	17	8	9	3
6	16	10	6	2
7	20	11	9	5
8	22	9	13	4
Total:	165	87	78	32
Enrollment		<i>4/13/2022</i>		



DISTRICT CLERK REPORT



BOARD REPORT

- March 23rd - Steve Hamel from MASBO - trained regarding calendar of events
- MASBO Mentor/ Mentee Program - Tanya Roberts (Anderson)
- Minutes
- One Trustee Candidate - Tim Melton
- Quotes on redoing roof of primary and kitchen?
- MASBO Spring Workshop - Anaconda - April 7th
- MASBO Summer Conference - Butte - June 13-17
- Elections; Notice of Election, Trustee Election Cancellation
- Notary Course and Exam

FACILITIES & GROUNDS

- Leaks in kitchen ceiling
- Boys' bathroom urinal - ordered parts
- Getting pricing for next year's services
 - Lawn Care
 - Snow Removal
- Quote to fix lead pipes in primary and science lab

TRANSPORTATION

- Bus Inspections - Done
- RFP - Transportation Services

FOOD SERVICE

- Working on next year's prices
- Training with OPI School Nutrition Program - Erin Turner
- Montana School Nutrition Assoc. Summer Conference - Billings - June 20-23



FOOD SERVICE SUMMARY

2021-2022

	AVERAGE # OF STUDENTS PER DAY	AVERAGE % OF ELIGIBLE STUDENTS	AVERAGE # OF ADULTS PER DAY	AVERAGE COST/MEAL PER DAY
BREAKFAST	N/A	N/A	N/A	N/A
COVID- SFSP-BREAKFAST	99.39	64.96%	0.27	\$1.77
LUNCH	N/A	N/A	N/A	N/A
COVID- SFSP-LUNCH	116.72	76.29%	7.61	\$3.31
K-2 SNACK	45.39	90.78%	n/a	\$0.36

OTHER INFO:

ENROLLMENT	153
3-8 ENROLLMENT	103 (2nd Chance Breakfast)
K-2 ENROLLMENT	50 (Snacks)
K-5 ENROLLMENT	100 (Later Gators)
BREAKFAST	\$1.75
LUNCH	\$2.95
K-2 SNACKS	\$50/YEAR PER STUDENT

Reimbursement Rates for Summer Food Service Program:

Breakfast	\$2.4625
Lunch	\$4.3175

Later Gators Snack Revenue Summary

Month	Estimated Total Cost	OPI Reimbursement	Difference
September 2021			
October 2021			
November 2021			
December 2021			
January 2022			
February 2022			
March 2022			
April 2022			
May 2022			
June 2022			
Total:	0	0	0

No ASP due to staffing issues.

OPI Reimbursement:

Free	\$0.94
Reduced	\$0.47
Full Pay	\$0.08

as of March 31, 2022

TRANSPORTATION SUMMARY 21-22

	<i>Total riders registered:</i>	<i>Driver:</i>	<i>Bus Model:</i>	<i>Rated Capacity:</i>
North	31	Mrs. Brenner	2018 Bluebird	71
South	35	Mr. Lee	2020 International	71
Combined	66	Mr. Lee		

September 2021- June 2022

NORTH		SOUTH	
AM	PM	AM	PM
14.1	15.8	13.0	11.4
45.60%	45.02%	37.14%	32.54%
10	8	9	9
17	21	18	16
14.95		12.22	

as of October 20, 2021

as of October 1, 2021

AVERAGE # RIDERS:
Average % OF TOTAL:
MIN/ROUTE:
MAX/ROUTE:
AVERAGE/ROUTE:

COMBINED ROUTE	
AM	PM
16.80	21.71
25.46%	32.89%
4	11
29	33
19.26	

AVERAGE # RIDERS:
Average % OF TOTAL:
MIN/ROUTE:
MAX/ROUTE:
AVERAGE/ROUTE:

beginning October 25, 2021

as of March 31, 2022

Agenda Item: FY23 Preliminary General Fund Budget

as of March 9, 2022

For comparison:

FY20

Highest ANB-Based Funding \$1,176,259.66

FY20 ANB (current year ANB)- 171

Elementary 136

Middle School 35

Adopted General Fund budget for FY20: \$1,296,916.91

FY21

Highest ANB-Based Funding \$1,246,506.30

FY21 ANB (current year ANB)- 175

Elementary 124

Middle School 51

Adopted General Fund budget for FY21: \$1,364,102.30

FY22

Highest ANB-Based Funding \$1,071,700.8

FY22 ANB (current year ANB)- 169

Elementary 125

Middle School 44

Adopted General Fund Budget for FY22 \$1,340,645.15

FY23 Preliminary General Budget Estimates:

FY 22 3-Year Average ANB 167

Elementary (K-6) 121

Middle School (7-8) 46

Highest Budget **WITHOUT A VOTE:** \$1,351,226.40

Highest Budget **WITH A VOTE:** \$1,351,226.40

Highest Amount District Can Request from Voters with a **General Fund Levy:** \$0.00

FY22 Adopted Budget: \$1,340,645.15

FY23 Minimum Budget: \$1,351,226.40

Difference: \$ 10,581.25 (estimated INCREASE for FY23)

Budget Considerations:

<u>Known Increases</u>	<u>FY21 Budget</u>	<u>FY22 Budget Estimate</u>	<u>\$Increase</u>
Power-Lights	\$1,157.63	\$1,215.55	\$57.92
Natural Gas	\$12,733.88	\$13,370.57	\$636.69
Electricity	\$16,785.56	\$17,624.84	\$839.28
Sewer	\$10,716	\$11,251.80	\$535.80

5% Increase on Utilities: \$2,069.69

***Sewer District generally reviews rates at Spring meeting(s)-- estimating 5% as worst case scenario*

Negotiated Salary Increases:

FY21 General Fund Certified Budgeted Salaries:	\$607,290.00
<u>FY22 Estimates:</u>	<u>\$628,545.15*</u>
Increase:	\$21,255.15

**includes step increases with 2.5% negotiated increase, but does not take into account salary-step up requests or resignations reviewed at the April 2021 meeting.*

Total Anticipated Budget Increases for Utilities & Certified Salaries: \$23,255.15

After anticipated increases in utilities and negotiated salaries are accounted for:

\$24,319.20 decrease from FY21

\$23,255.15 anticipated increase in utilities and salaries

\$47,564.35- anticipated shortfall for FY22 if District does not run GF mill levy

Other budget considerations and points of discussion:

- Any additional changes due to legislative session-- more preliminary data budget sheets will be issued post-session- currently the session is expected to end May 12.
- Salary increases for classified staff & administration
- Salary step-up requests from Certified Staff- in April 2021 packet for approval
- Staff turnover/resignations/new hires
- Any additional federal funding for COVID
- Curriculum material updates
- Any enrollment increases that may occur next fall

Covid 19 Monthly Count									
	September 30, 2021	October 31, 2021	November 11, 2021	December 11, 2021	January 17, 2022	Feb 14, 2022	March 8, 2022	April 14, 2022	Total 21-22 School Year
Total Positives in Month	1	14	2	0	20	2	1	0	40
Non-School Quarantines in Month	4	18	2	0	17	1	0	0	42
School quarantines in Month	0	14	0	0	30	1	0	0	45
								0	
Tests performed at GGS	25	78	16	3	53	2	9	0	186

Super Discuss and Cuss

April 7, 2022

Mills and GGS District Property Taxes

What is a “Mill?”

One mill is equal to \$1 in revenue for every \$1,000 of assessed property value.

For example, if our Taxable Value in the district was \$1,000,000, then one Mill generates \$1000 of revenue.
 $(\text{taxable value}/1000)=1 \text{ mill}$

In Gallatin Gateway School District, our Taxable Value for 2022 is \$8,595,018, so one Mill generates approximately \$8595 in school tax revenue.

Building Reserve Permissive

HB2 created an appropriation of \$10 million to districts beginning in FY 2023. The funds appropriated by the State require school districts to use the Permissive Building Reserve Levy in order to access the funds.

In Gallatin Gateway School District, can permissively levy \$33,590.

Of that \$33,590, the State provides \$11,635.75, when the school district permissively levies \$21,954.25.

The Permissive Levy (no vote required) will have an Estimated Annual Tax Impact on a \$100,000 (taxable value) of \$0.23. (0.55 Mills) On a taxable value of \$500,000 property, the impact will be \$1.15. This is in addition to the taxes you are already paying.

Building Reserve Voted

In 2017, GGS School District passed a \$175,000 Building Reserve Voted Levy, which brought in \$35,000 per year for 5 Years. This is the last year of that Levy.

What was that money spent on?

- 2018 – \$54,429
 - Repair of Gym Heater and Control Upgrade
 - Electrical Line repair to Building
 - LED Lighting upgrade
 - Asbestos Removal
 - Phone system upgrade
- 2019 – \$26,243
 - Walk-in Freezer Repairs
 - Gutter Replacement and Repairs
 - Cafeteria and storage floor refinishing
 - Entryway Security repair

Building Reserve Voted

In 2017, GGS School District passed a \$175,000 Building Reserve Voted Levy, which brought in \$35,000 per year for 5 Years. This is the last year of that Levy.

What was that money spent on?

- 2020 – \$101,516
 - Parking and Playground Striping
 - Tree Trimming
 - LED Lighting upgrades
 - Tech Lab Countertops
 - Floor Drains in Bathrooms and Kitchen
 - Restroom Remodel in Primary Hall
 - Electronic locks upgrade
 - Chain Link Fence Repairs
 - Design-Build process for Pre-Bond
- 2021 – \$45,264
 - Design-Build costs for Pre-Bond
 - LED Light upgrade on Marquis
 - Unit Vent Replacement – Science Classroom
 - Temperature Control System Deposi

Building Reserve Voted

In 2017, GGS School District passed a \$175,000 Building Reserve Voted Levy, which brought in \$35,000 per year for 5 Years. This is the last year of that Levy.

What was the money spent on?

- 2022 – \$29,876 and counting
 - Radon Mitigation and Detectors
 - Entry railing repair
 - Bleacher Removal and wall construction
 - Playground equipment repair
 - Mold assessment and filters in 1915 building

We started this school year with \$117,699.14 in our Building Reserve Fund. This includes both the voted and permissive levies.

We have saved some money by using Federal ESSER funds to pay for the almost weekly repairs to our heating units and system.

Building Reserve Voted

We are asking the voters in Gallatin Gateway School District to pass a Building Reserve Voted Levy in the amount of \$300,000 (\$60,000 per year for 5 years).

The Property owners will see an increase in their yearly taxes. The impact on a property with a taxable value of \$100,000 will be, at most, \$3.93 per year – an increase in Mills of 2.91 on a \$100,000 valuation. For a \$500,000 value, the increase would be \$19.65.

These values are estimated based on the 2022 Tax Valuation.

Building Reserve Voted

What is the money to be used for?

Not necessarily in this order, and not an exclusive or inclusive list:

- Heating system/Boilers/units
- Plumbing/Lead
- Mold in Basement
- Electrical in Cafeteria, 1915 Building, etc
- Windows
- Security system (cameras, vestibule, etc.)
- Bleachers
- Floors
- Any major or minor building repair

2020-21 State Report Card



Licensed K-12 Staff & Paraprofessionals: 16,304

Public School Districts: 405

Public Schools: 829

Student Enrollment: 145,632

Per Pupil Expenditures: \$12,944.33



Montana Accountability System

As required under the Every Student Succeeds Act (ESSA), Montana developed an accountability system to meaningfully differentiate schools by the support needed.

Schools are identified as one of the following:

- [Comprehensive Support & Improvement \(CSI\) Schools](#)
- [Targeted Support & Improvement \(TSI\) Schools](#)
- [Universal Support Schools](#)

Due to rounding, percentages on each page may not add up to 100%.

An asterisk (*) indicates that number has been suppressed for student privacy and security reasons ([Privacy & Security Details](#)).

[Report Card Definitions & Methodology](#)

Student Achievement Scores

Mathematics



	Novice	Nearing Proficient	Proficient	Advanced
State	34%	31%	21%	13%

Reading



	Novice	Nearing Proficient	Proficient	Advanced
State	29%	25%	29%	17%

Science



	Novice	Nearing Proficient	Proficient	Advanced
State	39%	35%	19%	6%

■ Novice
 ■ Nearing Proficient
 ■ Proficient
 ■ Advanced

[Click here for more detail about Student Achievement](#)

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Student Achievement Detail

	Mathematics				Reading/Language Arts				Science			
All Students	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced
All Students (2021)	34%	31%	21%	13%	29%	25%	29%	17%	39%	35%	19%	6%
% Proficient or Advanced Trend (2019 - 2021)												
Race/Ethnicity	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced
Hispanic (2021)	44%	31%	16%	8%	37%	27%	26%	11%	51%	35%	12%	2%
% Proficient or Advanced Trend (2019 - 2021)												
American Indian or Alaskan Native (2021)	71%	20%	7%	2%	61%	23%	13%	3%	73%	21%	5%	1%
% Proficient or Advanced Trend (2019 - 2021)												
Asian (2021)	25%	29%	23%	22%	21%	22%	32%	24%	38%	34%	16%	12%
% Proficient or Advanced Trend (2019 - 2021)												

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Black or African American (2021)	48% 31% 14% 7%	39% 29% 24% 8%	56% 33% 11% 0%
% Proficient or Advanced Trend (2019 - 2021)	<p>32% 30% 28% 26% 24% 22% 20%</p> <p>2019 2021</p> <p>State Goal</p>	<p>42% 40% 38% 36% 34% 32%</p> <p>2019 2021</p> <p>State Goal</p>	<p>50% 45% 40% 35% 30% 25% 20% 15% 10%</p> <p>2019 2021</p> <p>State Goal</p>
Native Hawaiian or Other Pacific Islander (2021)	44% 37% 16% 3%	39% 30% 24% 7%	46% 43% 11% 0%
% Proficient or Advanced Trend (2019 - 2021)	<p>45% 40% 35% 30% 25% 20% 15%</p> <p>2019 2021</p> <p>State Goal</p>	<p>50% 45% 40% 35% 30%</p> <p>2019 2021</p> <p>State Goal</p>	<p>60% 50% 40% 30% 20% 10%</p> <p>2019 2021</p> <p>State Goal</p>
White (2021)	29% 32% 23% 15%	24% 25% 32% 19%	34% 37% 21% 7%
% Proficient or Advanced Trend (2019 - 2021)	<p>50% 48% 46% 44% 42% 40% 38%</p> <p>2019 2021</p> <p>State Goal</p>	<p>60% 58% 56% 54% 52% 50%</p> <p>2019 2021</p> <p>State Goal</p>	<p>80% 70% 60% 50% 40% 30% 20%</p> <p>2019 2021</p> <p>State Goal</p>

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Multi-Racial (2021)	38% 32% 19% 11%	33% 27% 27% 14%	37% 36% 21% 7%
% Proficient or Advanced Trend (2019 - 2021)			
	Mathematics	Reading/Language Arts	Science
Gender	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced
Female (2021)	35% 32% 21% 12%	25% 25% 31% 19%	37% 38% 20% 5%
% Proficient or Advanced Trend (2019 - 2021)			
Male (2021)	34% 30% 21% 15%	33% 25% 28% 15%	41% 33% 19% 7%
% Proficient or Advanced Trend (2019 - 2021)			
	Mathematics	Reading/Language Arts	Science
English Learner	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced

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English Learner (2021)	74% 17% 7% 2%	72% 17% 9% 2%	91% 9% 0% 0%
% Proficient or Advanced Trend (2019 - 2021)			
	Mathematics	Reading/Language Arts	Science
Students With Disability	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced
Students With Disability (2021)	70% 18% 8% 3%	66% 19% 12% 4%	80% 16% 3% 0%
% Proficient or Advanced Trend (2019 - 2021)			
Students Without Disabilities (2021)	29% 33% 23% 15%	24% 26% 32% 19%	35% 37% 21% 7%
% Proficient or Advanced Trend (2019 - 2021)			
	Mathematics	Reading/Language Arts	Science
Economic Disadvantage	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced

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Economically Disadvantaged (2021)	50% 30% 15% 6%	44% 26% 22% 8%	58% 30% 10% 2%									
% Proficient or Advanced Trend (2019 - 2021)												
Not Economically Disadvantaged (2021)	27% 32% 24% 17%	22% 24% 33% 21%	33% 37% 22% 8%									
% Proficient or Advanced Trend (2019 - 2021)												
	Mathematics				Reading/Language Arts				Science			
Migrant	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	
Migrant (2021)	50% 32% 13% 5%	49% 26% 19% 6%	69% 20% 11% 0%									
% Proficient or Advanced Trend (2019 - 2021)												
	Mathematics				Reading/Language Arts				Science			
Homeless	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	Novice Nearing Proficient Proficient Advanced	

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Homeless (2021)	69%	21%	8%	2%	61%	21%	14%	4%	75%	22%	4%	0%
% Proficient or Advanced Trend (2019 - 2021)												
	Mathematics				Reading/Language Arts				Science			
Foster Care	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced
Foster Care (2021)	62%	26%	10%	3%	53%	27%	16%	4%	69%	22%	6%	3%
% Proficient or Advanced Trend (2019 - 2021)												
	Mathematics				Reading/Language Arts				Science			
Military Connected	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced
Military Connected (2021)	19%	33%	29%	19%	20%	21%	35%	24%	32%	38%	22%	8%
% Proficient or Advanced Trend (2019 - 2021)												

Assessment Rate [Details about Assessment Rates](#)

	Mathematics		Reading/Language Arts		Science	
	Adjusted Participation Rate	Adjusted Non-Participation Rate	Adjusted Participation Rate	Adjusted Non-Participation Rate	Adjusted Participation Rate	Adjusted Non-Participation Rate
All Students						
All Students	97%	3%	98%	2%	99%	1%
Race/Ethnicity						

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Hispanic	97%	3%	98%	2%	99%	1%
American Indian or Alaskan Native	94%	6%	96%	4%	98%	2%
Asian	98%	2%	98%	2%	100%	0%
Black or African American	96%	4%	97%	3%	99%	1%
Native Hawaiian or Other Pacific Islander	95%	5%	96%	4%	98%	2%
White	98%	2%	99%	1%	100%	0%
Multi-Racial	98%	2%	99%	1%	99%	1%
Gender						
Female	97%	3%	98%	2%	99%	1%
Male	97%	3%	98%	2%	99%	1%
English Learner						
English Learner	93%	7%	96%	4%	98%	2%
Students With Disability						
Students With Disability	95%	5%	97%	3%	99%	1%
Students Without Disabilities	98%	2%	99%	1%	99%	1%
Economic Disadvantage						
Economically Disadvantaged	97%	3%	98%	2%	99%	1%
Not Economically Disadvantaged	98%	2%	99%	1%	100%	0%
Migrant						
Migrant	94%	6%	97%	3%	98%	2%
Homeless						
Homeless	95%	5%	97%	3%	99%	1%
Foster Care						
Foster Care	96%	4%	98%	2%	99%	1%
Military Connected						
Military Connected	99%	1%	99%	1%	99%	1%

Alternate Assessment / Exempt

Students Taking an Alternate Assessment						English Learners	
Reading		Mathematics		Science		Exempted	
#	%	#	%	#	%	#	%
672	1%	664	1%	0	0%	241	9%

Student Achievement Progress Scores

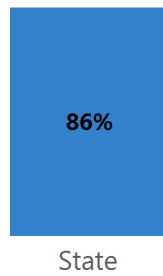
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% of English Learners showing progress toward English proficiency

Student Progress in Reading, Math Proficiency Progress, and College and Career Readiness data due to the 20-21 Covid Waivers. Please go to the [Report Card Information](#) page.



% of students graduating high school in four years



[Click for more information](#)

[Click for info on Post-Secondary Enrollment](#)

English Learners		School Attendance			
# English Learners	3,627	<p>% of students with at least 95% attendance for the entire school year</p> <table border="1"> <tr> <td>State</td> <td>47%</td> </tr> </table>	State	47%	
State	47%				
% Achieved Proficiency	6 %				
% Students Showing Progress on the EL Assessment	29 %				

Educator Qualifications

[Click here for details on Educator Qualifications \(inexperienced educators, emergency provisional licenses, educators working out of field\)](#)

		Administrators and Teachers			Teachers				
		Total	Inexperienced		Total	Provisional Credits		Out of Field	
		#	#	%	#	#	%	#	%
All Educators									
All Educators	State	11,434	1,265	11%	10,886	1,244	11%	66	1%

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Poverty									
High Poverty	State	465	90	19%	440	108	24%	1	0%
Low Poverty	State	475	59	12%	454	40	9%	2	1%

School Quality, Climate, and Safety

Source: Civil Rights Data Collection as published by the US Department of Education Office of Civil Rights.

[Click here for details on Montana Civil Rights Data Collection](#)

Reported Year: 2015-16	Suspensions		Expulsions		School Related Arrests	Referrals to Law Enforcement	Chronic Absenteeism	Preschool Enrollment	Accelerated Coursework
	In School	Out of School	With Services	W/O Services					
All Students									
All Students	6,800	6,361	46	101	326	1,121	28,171	1,119	8,590
Race/Ethnicity									
Hispanic	311	314	0	0	11	47	1,270	59	225
American Indian and Alaskan Native	1,871	2,325	18	44	143	326	6,567	175	414
Asian	28	12	0	0	0	6	166	14	157
Black or African American	137	144	0	0	2	30	323	12	78
Native Hawaiian or Other Pacific Islander	15	8	0	0	2	2	107	2	30
White	4,212	3,381	28	55	164	675	18,898	804	7,568
Multi-Racial	226	177	0	2	4	35	840	53	118
Gender									
Female	1,924	1,817	12	26	121	347	13,873	466	4,666
Male	4,876	4,544	34	75	205	774	14,298	653	3,924
English Learner									
English Learner	249	418	0	11	10	23	1,093	18	28
Students With Disability									
Students With Disability	1,440	1,540	16	6	71	296	3,444	435	149
Students Without Disabilities	5,360	4,821	30	95	255	825	24,727	684	0

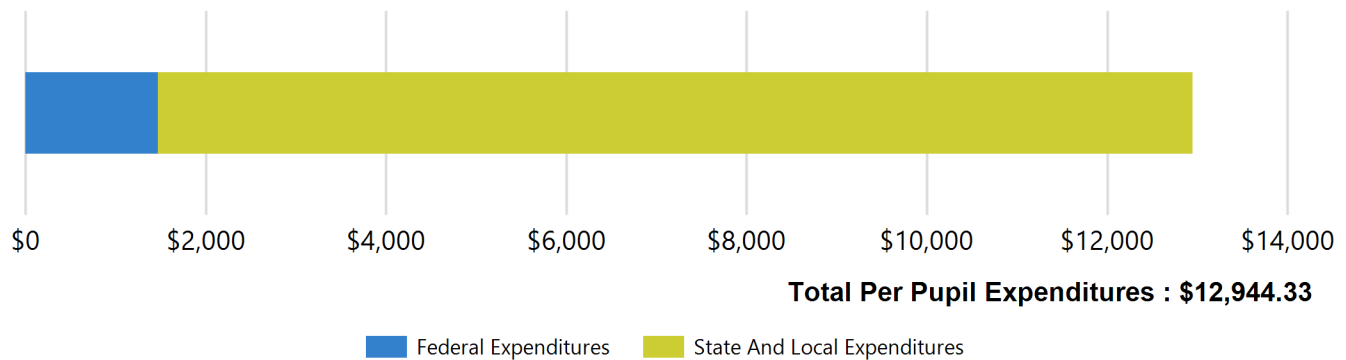
Reported Year: 2015-16		State
All Students		
All Students	Students Reported As Harassed Or Bullied	872
All Students	Incidents Of Rape Or Sexual Assault	29
All Students	Incidents Of Robbery With Or Without A Weapon Or Explosive Device	54
All Students	Incidents Of Fight Or Physical Attack With Or Without A Weapon, Firearm, Or Explosive Device	1,972
All Students	Incidents Of Threats Of Physical Attack With Or Without A Weapon, Firearm, Or Explosive Device	639
All Students	Incidents Of Possession Of A Firearm Or Explosive Device	11

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School Finance

Per Pupil Expenditures for Montana



[Click here for more details on Per Pupil Expenditures](#)

Per Pupil Expenditures For School Year 2020-2021	State of Montana
Membership	144,883
School Level Direct Total	
Federal Expenditures	\$1,425.00
State/Local Expenditures	\$8,685.72
School Level Total	\$10,110.72
District Wide Allocation Total	
Federal Expenditures	\$40.97
State/Local Expenditures	\$2,792.63
School District Wide Total	\$2,833.60
Total Per Pupil Expenditures	\$12,944.33
Total Expenditure Exclusion Amounts	\$697,135,502.52
Total School Expenditures	\$1,875,412,683.15

For more information about Per Pupil Expenditures, please visit the [ESSA & Per Pupil Expenditures page](#).

School Improvement Funds

Comprehensive Support & Improvement Schools receive funding to support academic and systems change. As part of the schools' continuous improvement cycle, improvement strategies are tailored to the specific needs of the students, schools, and community. The ESSA Plan requires that these schools identify the specific strategies for which funds were used. Comprehensive Schools receiving school improvement funds were identified in 2018. Funds were used to implement strategies in 2018-2019.

District	School	Funding	Strategies
----------	--------	---------	------------

National Assessment of Educational Progress (NAEP)

			Below Basic	Basic	Proficient	Advanced
All Students						
All Students	Math Grade 4	Montana	18%	39%	36%	7%
		National	20%	40%	31%	9%

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All Students	Math Grade 8	Montana	27%	37%	27%	9%	
		National	32%	35%	23%	10%	
	Reading Grade 4	Montana	31%	33%	28%	8%	
		National	35%	31%	26%	8%	
	Reading Grade 8	Montana	24%	42%	31%	3%	
		National	28%	39%	29%	4%	
Race/Ethnicity							
Hispanic	Math Grade 4	Montana	23%	44%	29%	4%	
		National	27%	45%	25%	3%	
	Math Grade 8	Montana	28%	43%	24%	5%	
		National	43%	38%	16%	3%	
	Reading Grade 4	Montana	40%	34%	21%	5%	
		National	46%	31%	19%	4%	
	Reading Grade 8	Montana	32%	43%	23%	2%	
		National	38%	41%	20%	1%	
	American Indian or Alaskan Native	Math Grade 4	Montana	46%	40%	13%	1%
			National	32%	43%	21%	4%
Math Grade 8		Montana	59%	29%	10%	2%	
		National	48%	37%	12%	3%	
Reading Grade 4		Montana	63%	24%	11%	2%	
		National	50%	30%	17%	3%	
Reading Grade 8		Montana	51%	34%	14%	1%	
		National	40%	40%	19%	1%	
Asian	Math Grade 4	Montana	NA	NA	NA	NA	
		National	7%	23%	41%	29%	
	Math Grade 8	Montana	NA	NA	NA	NA	
		National	15%	23%	30%	32%	
	Reading Grade 4	Montana	NA	NA	NA	NA	
		National	20%	25%	34%	21%	
	Reading Grade 8	Montana	NA	NA	NA	NA	
		National	15%	31%	42%	12%	
Black or African American	Math Grade 4	Montana	NA	NA	NA	NA	
		National	35%	45%	18%	2%	
	Math Grade 8	Montana	NA	NA	NA	NA	
		National	54%	33%	11%	2%	
	Reading Grade 4	Montana	NA	NA	NA	NA	
		National	53%	29%	15%	3%	

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Black or African American	Reading Grade 8	Montana	NA	NA	NA	NA	
		National	47%	38%	14%	1%	
Native Hawaiian or Other Pacific Islander	Math Grade 4	Montana	NA	NA	NA	NA	
		National	30%	41%	24%	5%	
	Math Grade 8	Montana	NA	NA	NA	NA	
		National	47%	35%	14%	4%	
	Reading Grade 4	Montana	NA	NA	NA	NA	
		National	45%	31%	20%	4%	
	Reading Grade 8	Montana	NA	NA	NA	NA	
		National	38%	38%	22%	2%	
	White	Math Grade 4	Montana	13%	40%	39%	8%
			National	12%	36%	40%	12%
Math Grade 8		Montana	23%	38%	29%	10%	
		National	21%	36%	30%	13%	
Reading Grade 4		Montana	26%	34%	31%	9%	
		National	24%	32%	32%	12%	
Reading Grade 8		Montana	20%	43%	34%	3%	
		National	19%	39%	37%	5%	
Multi-Racial		Math Grade 4	Montana	19%	44%	34%	3%
			National	17%	39%	34%	10%
	Math Grade 8	Montana	30%	42%	20%	8%	
		National	28%	36%	25%	11%	
	Reading Grade 4	Montana	31%	35%	27%	7%	
		National	28%	32%	29%	11%	
	Reading Grade 8	Montana	27%	40%	31%	2%	
		National	24%	41%	30%	5%	
	Gender						
	Female	Math Grade 4	Montana	19%	42%	34%	5%
National			20%	42%	31%	7%	
Math Grade 8		Montana	25%	39%	28%	8%	
		National	31%	36%	24%	9%	
Reading Grade 4		Montana	27%	33%	30%	10%	
		National	31%	32%	27%	10%	
Reading Grade 8		Montana	17%	42%	37%	4%	
		National	23%	39%	33%	5%	
Male		Math Grade 4	Montana	16%	38%	37%	9%
			National	20%	37%	33%	10%

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Male	Math Grade 8	Montana	29%	36%	25%	10%	
		National	33%	34%	23%	10%	
	Reading Grade 4	Montana	35%	32%	27%	6%	
		National	38%	31%	24%	7%	
	Reading Grade 8	Montana	31%	41%	26%	2%	
		National	34%	39%	24%	3%	
English Learner							
Yes	Math Grade 4	Montana	63%	31%	5%	1%	
		National	41%	43%	15%	1%	
	Math Grade 8	Montana	NA	NA	NA	NA	
		National	73%	22%	4%	1%	
	Reading Grade 4	Montana	79%	14%	6%	1%	
		National	65%	26%	8%	1%	
	Reading Grade 8	Montana	NA	NA	NA	NA	
		National	73%	24%	3%	NA	
	No	Math Grade 4	Montana	16%	40%	37%	7%
			National	17%	39%	34%	10%
Math Grade 8		Montana	26%	38%	27%	9%	
		National	29%	36%	25%	10%	
Reading Grade 4		Montana	29%	33%	30%	8%	
		National	30%	32%	28%	10%	
Reading Grade 8		Montana	23%	42%	32%	3%	
		National	25%	40%	31%	4%	
Students With Disability							
Yes		Math Grade 4	Montana	51%	35%	13%	1%
	National		51%	33%	13%	3%	
	Math Grade 8	Montana	73%	19%	6%	2%	
		National	68%	23%	7%	2%	
	Reading Grade 4	Montana	71%	18%	9%	2%	
		National	70%	18%	10%	2%	
	Reading Grade 8	Montana	63%	28%	8%	1%	
		National	64%	27%	8%	1%	
	No	Math Grade 4	Montana	12%	41%	39%	8%
			National	15%	40%	35%	10%
Math Grade 8		Montana	20%	40%	30%	10%	
		National	26%	37%	26%	11%	
Reading Grade 4		Montana	25%	34%	32%	9%	

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No	Reading Grade 4	National	29%	33%	28%	10%	
	Reading Grade 8	Montana	18%	44%	35%	3%	
		National	23%	41%	32%	4%	
Economic Disadvantage							
Yes	Math Grade 4	Montana	26%	45%	25%	4%	
		National	29%	45%	23%	3%	
	Math Grade 8	Montana	42%	37%	17%	4%	
		National	46%	36%	15%	3%	
	Reading Grade 4	Montana	45%	33%	19%	3%	
		National	48%	31%	18%	3%	
	Reading Grade 8	Montana	35%	41%	23%	1%	
		National	40%	40%	19%	1%	
	No	Math Grade 4	Montana	10%	35%	45%	10%
			National	9%	33%	43%	15%
		Math Grade 8	Montana	17%	38%	32%	13%
			National	18%	34%	32%	16%
Reading Grade 4		Montana	19%	32%	37%	12%	
		National	19%	31%	35%	15%	
Reading Grade 8		Montana	16%	42%	38%	5%	
		National	17%	38%	38%	7%	

			Participation Rate
English Learner			
Yes	Math Grade 4	Montana	96%
		National	95%
	Math Grade 8	Montana	NA
		National	93%
	Reading Grade 4	Montana	97%
		National	94%
	Reading Grade 8	Montana	NA
		National	92%
Students With Disability			
Yes	Math Grade 4	Montana	92%
		National	89%
	Math Grade 8	Montana	93%
		National	91%
	Reading Grade 4	Montana	90%
		National	88%

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Yes	Reading Grade 8	Montana	91%
		National	89%

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2020-21 District Report Card



Gallatin Gateway Elem

100 Mill Street
Gallatin Gateway, MT 59730

Grades Served: K - 8
Student Enrollment: 153
Per Pupil Expenditures: \$13,607.65

Montana Accountability System

As required under the Every Student Succeeds Act (ESSA), Montana developed an accountability system to meaningfully differentiate schools by the support needed.

Schools are identified as one of the following:

- Comprehensive Support & Improvement (CSI) Schools
- Targeted Support & Improvement (TSI) Schools
- Universal Support Schools

Schools Within District

Click below for detailed information about each school

- [Gallatin Gateway 7-8](#)
- [Gallatin Gateway School](#)

Mathematics



	Novice	Nearing Proficient	Proficient	Advanced
District	19%	19%	31%	30%
State	34%	31%	21%	13%

Reading



	Novice	Nearing Proficient	Proficient	Advanced
District	9%	26%	20%	45%
State	29%	25%	29%	17%

Science



	Novice	Nearing Proficient	Proficient	Advanced
District	*	*	*	*
State	39%	35%	19%	6%

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[Report Card Definitions & Methodology](#)

Student Achievement Scores

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Novice Nearing Proficient Proficient Advanced

[Click here for more detail about Student Achievement](#)

Student Achievement Detail

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		Mathematics				Reading/Language Arts				Science			
All Students		Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced
All Students (2021)	District	19%	19%	31%	30%	9%	26%	20%	45%	*	*	*	*
	State	34%	31%	21%	13%	29%	25%	29%	17%	39%	35%	19%	6%
% Proficient or Advanced Trend (2019 - 2021)													
Race/Ethnicity		Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced
Hispanic (2021)	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	44%	31%	16%	8%	37%	27%	26%	11%	51%	35%	12%	2%
% Proficient or Advanced Trend (2019 - 2021)													
American Indian or Alaskan Native (2021)	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	71%	20%	7%	2%	61%	23%	13%	3%	73%	21%	5%	1%
% Proficient or Advanced Trend (2019 - 2021)													

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Asian (2021)	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	25%	29%	23%	22%	21%	22%	32%	24%	38%	34%	16%	12%
% Proficient or Advanced Trend (2019 - 2021)													
		<p>Legend: District (yellow), State (blue), Goal (black)</p>				<p>Legend: District (yellow), State (blue), Goal (black)</p>				<p>Legend: District (yellow), State (blue), Goal (black)</p>			
Black or African American (2021)	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	48%	31%	14%	7%	39%	29%	24%	8%	56%	33%	11%	0%
% Proficient or Advanced Trend (2019 - 2021)													
		<p>Legend: District (yellow), State (blue), Goal (black)</p>				<p>Legend: District (yellow), State (blue), Goal (black)</p>				<p>Legend: District (yellow), State (blue), Goal (black)</p>			
Native Hawaiian or Other Pacific Islander (2021)	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	44%	37%	16%	3%	39%	30%	24%	7%	46%	43%	11%	0%
% Proficient or Advanced Trend (2019 - 2021)													
		<p>Legend: District (yellow), State (blue), Goal (black)</p>				<p>Legend: District (yellow), State (blue), Goal (black)</p>				<p>Legend: District (yellow), State (blue), Goal (black)</p>			
White (2021)	District	17%	20%	31%	31%	6%	26%	21%	46%	*	*	*	*
	State	29%	32%	23%	15%	24%	25%	32%	19%	34%	37%	21%	7%
% Proficient or Advanced Trend (2019 - 2021)													
		<p>Legend: District (yellow), State (blue), Goal (black)</p>				<p>Legend: District (yellow), State (blue), Goal (black)</p>				<p>Legend: District (yellow), State (blue), Goal (black)</p>			

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Multi-Racial (2021)	District	*	*	*	*	*	*	*	*	*	*	*	*		
	State	38%	32%	19%	11%	33%	27%	27%	14%	37%	36%	21%	7%		
% Proficient or Advanced Trend (2019 - 2021)															
	<p>Legend: District (yellow), State (blue), Goal (black)</p>					<p>Legend: District (yellow), State (blue), Goal (black)</p>					<p>Legend: District (yellow), State (blue), Goal (black)</p>				
		Mathematics				Reading/Language Arts				Science					
Gender		Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced		
Female (2021)	District	17%	26%	35%	22%	*	26%	24%	46%	*	*	*	*		
	State	35%	32%	21%	12%	25%	25%	31%	19%	37%	38%	20%	5%		
% Proficient or Advanced Trend (2019 - 2021)															
	<p>Legend: District (yellow), State (blue), Goal (black)</p>					<p>Legend: District (yellow), State (blue), Goal (black)</p>					<p>Legend: District (yellow), State (blue), Goal (black)</p>				
Male (2021)	District	21%	14%	28%	37%	*	26%	18%	44%	*	*	*	*		
	State	34%	30%	21%	15%	33%	25%	28%	15%	41%	33%	19%	7%		
% Proficient or Advanced Trend (2019 - 2021)															
	<p>Legend: District (yellow), State (blue), Goal (black)</p>					<p>Legend: District (yellow), State (blue), Goal (black)</p>					<p>Legend: District (yellow), State (blue), Goal (black)</p>				
		Mathematics				Reading/Language Arts				Science					
English Learner		Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced		
English Learner (2021)	District	*	*	*	*	*	*	*	*	*	*	*	*		
	State	74%	17%	7%	2%	72%	17%	9%	2%	91%	9%	0%	0%		
% Proficient or Advanced Trend (2019 - 2021)															
	<p>Legend: District (yellow), State (blue), Goal (black)</p>					<p>Legend: District (yellow), State (blue), Goal (black)</p>					<p>Legend: District (yellow), State (blue), Goal (black)</p>				

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		Mathematics				Reading/Language Arts				Science			
Students With Disability		Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced
Students With Disability (2021)	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	70%	18%	8%	3%	66%	19%	12%	4%	80%	16%	3%	0%
% Proficient or Advanced Trend (2019 - 2021)													
Students Without Disabilities (2021)	District	17%	19%	32%	33%	7%	25%	21%	46%	*	*	*	*
	State	29%	33%	23%	15%	24%	26%	32%	19%	35%	37%	21%	7%
% Proficient or Advanced Trend (2019 - 2021)													
		Mathematics				Reading/Language Arts				Science			
Economic Disadvantage		Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced
Economically Disadvantaged (2021)	District	35%	*	35%	*	*	40%	*	*	*	*	*	*
	State	50%	30%	15%	6%	44%	26%	22%	8%	58%	30%	10%	2%
% Proficient or Advanced Trend (2019 - 2021)													

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Not Economically Disadvantaged (2021)	District	16%	19%	30%	35%	*	23%	22%	51%	*	*	*	*
	State	27%	32%	24%	17%	22%	24%	33%	21%	33%	37%	22%	8%
% Proficient or Advanced Trend (2019 - 2021)													
		Mathematics				Reading/Language Arts				Science			
Migrant		Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced
Migrant (2021)	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	50%	32%	13%	5%	49%	26%	19%	6%	69%	20%	11%	0%
% Proficient or Advanced Trend (2019 - 2021)													
		Mathematics				Reading/Language Arts				Science			
Homeless		Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced
Homeless (2021)	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	69%	21%	8%	2%	61%	21%	14%	4%	75%	22%	4%	0%
% Proficient or Advanced Trend (2019 - 2021)													
		Mathematics				Reading/Language Arts				Science			
Foster Care		Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced

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Foster Care (2021)	District	*	*	*	*	*	*	*	*	*	*	*	*		
	State	62%	26%	10%	3%	53%	27%	16%	4%	69%	22%	6%	3%		
% Proficient or Advanced Trend (2019 - 2021)															
	Mathematics					Reading/Language Arts					Science				
Military Connected		Novice Nearing Proficient Proficient Advanced				Novice Nearing Proficient Proficient Advanced				Novice Nearing Proficient Proficient Advanced					
Military Connected (2021)	District	*	*	*	*	*	*	*	*	*	*	*	*		
	State	19%	33%	29%	19%	20%	21%	35%	24%	32%	38%	22%	8%		
% Proficient or Advanced Trend (2019 - 2021)															

Assessment Rate [Details about Assessment Rates](#)
 An asterisk (*) indicates this number has been suppressed for student privacy and security reasons (**Privacy & Security Details**).

		Mathematics		Reading/Language Arts		Science	
		Adjusted Participation Rate	Adjusted Non-Participation Rate	Adjusted Participation Rate	Adjusted Non-Participation Rate	Adjusted Participation Rate	Adjusted Non-Participation Rate
All Students							
All Students	District	99%	1%	99%	1%	100%	0%
	State	97%	3%	98%	2%	99%	1%
Race/Ethnicity							
Hispanic	District	*	*	*	*	*	*
	State	97%	3%	98%	2%	99%	1%
American Indian or Alaskan Native	District	*	*	*	*	*	*
	State	94%	6%	96%	4%	98%	2%
Asian	District	*	*	*	*	*	*
	State	98%	2%	98%	2%	100%	0%
Black or African American	District	*	*	*	*	*	*
	State	96%	4%	97%	3%	99%	1%

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Native Hawaiian or Other Pacific Islander	District	*	*	*	*	*	*
	State	95%	5%	96%	4%	98%	2%
White	District	99%	1%	99%	1%	100%	0%
	State	98%	2%	99%	1%	100%	0%
Multi-Racial	District	*	*	*	*	*	*
	State	98%	2%	99%	1%	99%	1%
Gender							
Female	District	98%	2%	98%	2%	100%	0%
	State	97%	3%	98%	2%	99%	1%
Male	District	100%	0%	100%	0%	100%	0%
	State	97%	3%	98%	2%	99%	1%
English Learner							
English Learner	District	*	*	*	*	*	*
	State	93%	7%	96%	4%	98%	2%
Students With Disability							
Students With Disability	District	*	*	*	*	*	*
	State	95%	5%	97%	3%	99%	1%
Students Without Disabilities	District	100%	0%	100%	0%	100%	0%
	State	98%	2%	99%	1%	99%	1%
Economic Disadvantage							
Economically Disadvantaged	District	95%	5%	95%	5%	*	*
	State	97%	3%	98%	2%	99%	1%
Not Economically Disadvantaged	District	100%	0%	100%	0%	100%	0%
	State	98%	2%	99%	1%	100%	0%
Migrant							
Migrant	District	*	*	*	*	*	*
	State	94%	6%	97%	3%	98%	2%
Homeless							
Homeless	District	*	*	*	*	*	*
	State	95%	5%	97%	3%	99%	1%
Foster Care							
Foster Care	District	*	*	*	*	*	*
	State	96%	4%	98%	2%	99%	1%
Military Connected							
Military Connected	District	*	*	*	*	*	*
	State	99%	1%	99%	1%	99%	1%

Alternate Assessment / Exempt

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Students Taking an Alternate Assessment						English Learners	
Reading		Mathematics		Science		Exempted	
#	%	#	%	#	%	#	%
*	*	*	*	*	*	*	*

National Assessment of Educational Progress (NAEP)

			Below Basic	Basic	Proficient	Advanced
All Students						
All Students	Math Grade 4	Montana	18%	39%	36%	7%
		National	20%	40%	31%	9%
	Math Grade 8	Montana	27%	37%	27%	9%
		National	32%	35%	23%	10%
	Reading Grade 4	Montana	31%	33%	28%	8%
		National	35%	31%	26%	8%
	Reading Grade 8	Montana	24%	42%	31%	3%
		National	28%	39%	29%	4%

English Learners

English Learners *

% Achieved Proficiency *

% of students with at least 95% attendance for the entire school year

*

Due to rounding, percentages on each page may not add up to 100%.

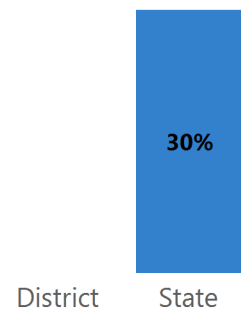
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Student Achievement Progress Scores

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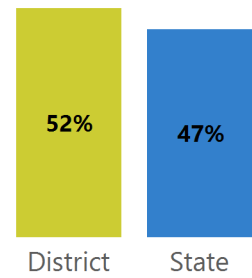
% of English Learners showing
progress toward English proficiency



School Attendance

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% Students Showing Progress on the EL Assessment



		Administrators and Teachers			Teachers				
		Total	Inexperienced		Total	Provisional Credits		Out of Field	
		#	#	%	#	#	%	#	%
All Educators									
All Educators	District	13	5	39%	12	4	34%	0	0%
	State	11,434	1,265	11%	10,886	1,244	11%	66	1%
Poverty									
High Poverty	District	0	0	0%	0	0	0%	0	0%
	State	465	90	19%	440	108	24%	1	0%
Low Poverty	District	0	0	0%	0	0	0%	0	0%
	State	475	59	12%	454	40	9%	2	1%

		Suspensions		Expulsions		School Related Arrests	Referrals to Law Enforcement	Chronic Absenteeism	Preschool Enrollment	Accelerated Coursework
		In School	Out of School	With Services	W/O Services					
Reported Year: 2015-16										
All Students										
All Students	District	4	6	*	*	*	*	6	*	*
	State	6,800	6,361	46	101	326	1,121	28,171	1,119	8,590
Race/Ethnicity										
Hispanic	District	0	*	*	*	*	*	*	*	*
	State	311	314	0	0	11	47	1,270	59	225
American Indian and Alaskan Native	District	0	*	*	*	*	*	*	*	*
	State	1,871	2,325	18	44	143	326	6,567	175	414

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Educator Qualifications

Click here for details on Educator Qualifications (inexperienced educators, emergency provisional licenses, educators working out of field)

School Quality, Climate, and Safety

Source: Civil Rights Data Collection as published by the US Department of Education Office of Civil Rights.

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Click here for details on Montana Civil Rights Data Collection

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Asian	District	0	*	*	*	*	*	*	*	*
	State	28	12	0	0	0	6	166	14	157
Black or African American	District	0	*	*	*	*	*	*	*	*
	State	137	144	0	0	2	30	323	12	78
Native Hawaiian or Other Pacific Islander	District	0	*	*	*	*	*	*	*	*
	State	15	8	0	0	2	2	107	2	30
White	District	4	6	*	*	*	*	6	*	*
	State	4,212	3,381	28	55	164	675	18,898	804	7,568
Multi-Racial	District	0	*	*	*	*	*	*	*	*
	State	226	177	0	2	4	35	840	53	118
Gender										
Female	District	4	*	*	*	*	*	*	*	*
	State	1,924	1,817	12	26	121	347	13,873	466	4,666
Male	District	0	*	*	*	*	*	*	*	*
	State	4,876	4,544	34	75	205	774	14,298	653	3,924
English Learner										
English Learner	District	0	*	*	*	*	*	*	*	*
	State	249	418	0	11	10	23	1,093	18	28
Students With Disability										
Students With Disability	District	2	*	*	*	*	*	*	*	*
	State	1,440	1,540	16	6	71	296	3,444	435	149
Students Without Disabilities	District	2	*	*	*	*	*	*	*	0
	State	5,360	4,821	30	95	255	825	24,727	684	0

Reported Year: 2015-16		District	State
All Students			
All Students	Students Reported As Harassed Or Bullied	*	872
All Students	Incidents Of Rape Or Sexual Assault	*	29
All Students	Incidents Of Robbery With Or Without A Weapon Or Explosive Device	*	54
All Students	Incidents Of Fight Or Physical Attack With Or Without A Weapon, Firearm, Or Explosive Device	*	1,972
All Students	Incidents Of Threats Of Physical Attack With Or Without A Weapon, Firearm, Or Explosive Device	*	639
All Students	Incidents Of Possession Of A Firearm Or Explosive Device	*	11

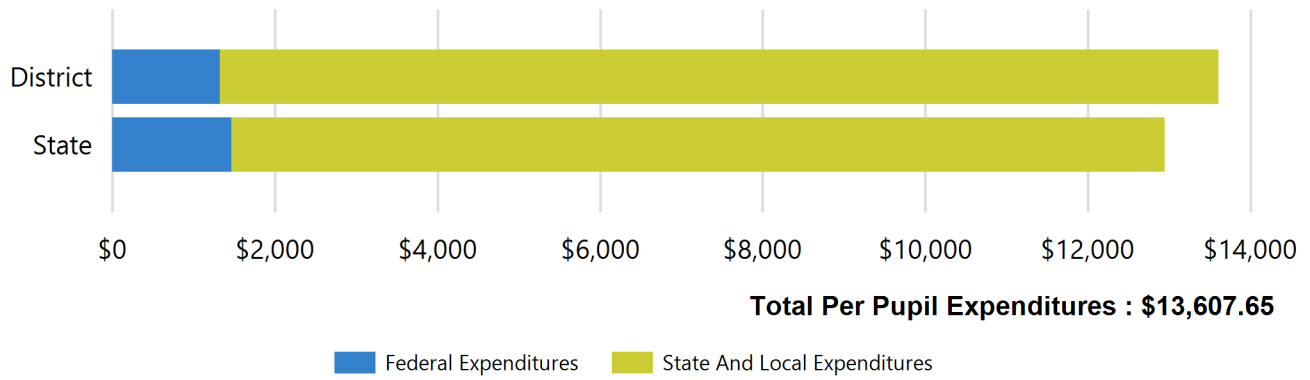
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School Finance

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Per Pupil Expenditures for Gallatin Gateway Elem



[Click here for more details on Per Pupil Expenditures](#)

Per Pupil Expenditures For School Year 2020-2021	Gallatin Gateway Elem
Membership	153
School Level Direct Total	
Federal Expenditures	\$1,251.86
State/Local Expenditures	\$8,504.48
School Level Total	\$9,756.35
District Wide Allocation Total	
Federal Expenditures	\$74.62
State/Local Expenditures	\$3,776.69
School District Wide Total	\$3,851.31
Total Per Pupil Expenditures	\$13,607.65
Total Expenditure Exclusion Amounts	\$206,599.27
Total School Expenditures	\$2,081,970.87

For more information about Per Pupil Expenditures, visit the [ESSA & Per Pupil Expenditures page](#).

2020-21 School Report Card



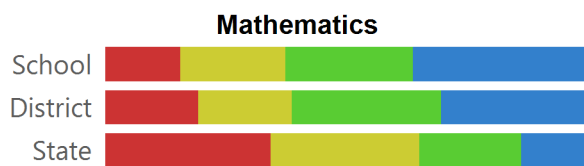
Gallatin Gateway School

100 Mill Street
Gallatin Gateway, MT 59730

Grades Served: PK-6
Student Enrollment: 110
Per Pupil Expenditures: \$14,104.26

Montana Accountability System	School Identification
<p>As required under the Every Student Succeeds Act (ESSA), Montana developed an accountability system to meaningfully differentiate schools by the support needed.</p> <p>Schools are identified as one of the following:</p> <ul style="list-style-type: none"> Comprehensive Support & Improvement (CSI) Schools Targeted Support & Improvement (TSI) Schools Universal Support Schools 	<h3>Universal Support</h3> <p><u>Report Card Definitions & Methodology</u></p> <p>Due to rounding, percentages on each page may not add up to 100%. An asterisk (*) indicates this number has been suppressed for student privacy and security reasons (Privacy & Security Details).</p>

Student Achievement Scores



	Novice	Nearing Proficient	Proficient	Advanced
School	16%	22%	27%	36%
District	19%	19%	31%	30%
State	34%	31%	21%	13%



	Novice	Nearing Proficient	Proficient	Advanced
School	8%	23%	17%	52%
District	9%	26%	20%	45%
State	29%	25%	29%	17%



	Novice	Nearing Proficient	Proficient	Advanced
School	*	*	*	*
District	*	*	*	*
State	39%	35%	19%	6%

■ Novice
 ■ Nearing Proficient
 ■ Proficient
 ■ Advanced

[Click here for more detail about Student Achievement](#)

Student Achievement Detail

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		Mathematics				Reading/Language Arts				Science			
All Students		Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced
All Students (2021)	School	16%	22%	27%	36%	8%	23%	17%	52%	*	*	*	*
	District	19%	19%	31%	30%	9%	26%	20%	45%	*	*	*	*
	State	34%	31%	21%	13%	29%	25%	29%	17%	39%	35%	19%	6%
% Proficient or Advanced Trend (2019 - 2021)													
Race/Ethnicity		Mathematics				Reading/Language Arts				Science			
		Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced
Hispanic (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	44%	31%	16%	8%	37%	27%	26%	11%	51%	35%	12%	2%
% Proficient or Advanced Trend (2019 - 2021)													
American Indian or Alaskan Native (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	71%	20%	7%	2%	61%	23%	13%	3%	73%	21%	5%	1%
% Proficient or Advanced Trend (2019 - 2021)													

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Asian (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	25%	29%	23%	22%	21%	22%	32%	24%	38%	34%	16%	12%
% Proficient or Advanced Trend (2019 - 2021)													
Black or African American (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	48%	31%	14%	7%	39%	29%	24%	8%	56%	33%	11%	0%
% Proficient or Advanced Trend (2019 - 2021)													
Native Hawaiian or Other Pacific Islander (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	44%	37%	16%	3%	39%	30%	24%	7%	46%	43%	11%	0%
% Proficient or Advanced Trend (2019 - 2021)													
White (2021)	School	13%	23%	27%	37%	*	24%	18%	53%	*	*	*	*
	District	17%	20%	31%	31%	6%	26%	21%	46%	*	*	*	*
	State	29%	32%	23%	15%	24%	25%	32%	19%	34%	37%	21%	7%
% Proficient or Advanced Trend (2019 - 2021)													

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Multi-Racial (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	38%	32%	19%	11%	33%	27%	27%	14%	37%	36%	21%	7%
% Proficient or Advanced Trend (2019 - 2021)													
	Mathematics				Reading/Language Arts				Science				
	Gender	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced
Female (2021)	School	*	38%	*	29%	*	*	25%	50%	*	*	*	*
	District	17%	26%	35%	22%	*	26%	24%	46%	*	*	*	*
	State	35%	32%	21%	12%	25%	25%	31%	19%	37%	38%	20%	5%
% Proficient or Advanced Trend (2019 - 2021)													
	Mathematics				Reading/Language Arts				Science				
	Male (2021)	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced
Male (2021)	School	18%	*	30%	40%	*	28%	*	53%	*	*	*	*
	District	21%	14%	28%	37%	*	26%	18%	44%	*	*	*	*
	State	34%	30%	21%	15%	33%	25%	28%	15%	41%	33%	19%	7%
% Proficient or Advanced Trend (2019 - 2021)													
	Mathematics				Reading/Language Arts				Science				
	English Learner	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced

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English Learner (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	74%	17%	7%	2%	72%	17%	9%	2%	91%	9%	0%	0%
% Proficient or Advanced Trend (2019 - 2021)													
	Mathematics				Reading/Language Arts				Science				
Students With Disability		Nearing Proficient	Proficient	Advanced	Nearing Proficient	Proficient	Advanced	Nearing Proficient	Advanced				
Students With Disability (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	70%	18%	8%	3%	66%	19%	12%	4%	80%	16%	3%	0%
% Proficient or Advanced Trend (2019 - 2021)													
	Mathematics				Reading/Language Arts				Science				
Students Without Disabilities (2021)	School	15%	20%	25%	39%	*	24%	17%	53%	*	*	*	*
	District	17%	19%	32%	33%	7%	25%	21%	46%	*	*	*	*
	State	29%	33%	23%	15%	24%	26%	32%	19%	35%	37%	21%	7%
% Proficient or Advanced Trend (2019 - 2021)													
	Mathematics				Reading/Language Arts				Science				
Economic Disadvantage		Nearing Proficient	Proficient	Advanced	Nearing Proficient	Proficient	Advanced	Nearing Proficient	Advanced				

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Economically Disadvantaged (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*		
	District	35%	*	35%	*	*	40%	*	*	*	*	*	*		
	State	50%	30%	15%	6%	44%	26%	22%	8%	58%	30%	10%	2%		
% Proficient or Advanced Trend (2019 - 2021)															
	<p>2019 2021</p> <p>School State District Goal</p>					<p>2019 2021</p> <p>School State District Goal</p>					<p>2019 2021</p> <p>School State District Goal</p>				
Not Economically Disadvantaged (2021)	School	*	25%	25%	42%	*	23%	19%	57%	*	*	*	*		
	District	16%	19%	30%	35%	*	23%	22%	51%	*	*	*	*		
	State	27%	32%	24%	17%	22%	24%	33%	21%	33%	37%	22%	8%		
% Proficient or Advanced Trend (2019 - 2021)															
	<p>2019 2021</p> <p>School State District Goal</p>					<p>2019 2021</p> <p>School State District Goal</p>					<p>2019 2021</p> <p>School State District Goal</p>				
	Mathematics					Reading/Language Arts					Science				
Migrant	Novice Nearing Proficient Proficient Advanced					Novice Nearing Proficient Proficient Advanced					Novice Nearing Proficient Proficient Advanced				
Migrant (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*		
	District	*	*	*	*	*	*	*	*	*	*	*	*		
	State	50%	32%	13%	5%	49%	26%	19%	6%	69%	20%	11%	0%		
% Proficient or Advanced Trend (2019 - 2021)															
	<p>2019 2021</p> <p>School State District Goal</p>					<p>2019 2021</p> <p>School State District Goal</p>					<p>2019 2021</p> <p>School State District Goal</p>				
	Mathematics					Reading/Language Arts					Science				
Homeless	Novice Nearing Proficient Proficient Advanced					Novice Nearing Proficient Proficient Advanced					Novice Nearing Proficient Proficient Advanced				

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Homeless (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*		
	District	*	*	*	*	*	*	*	*	*	*	*	*		
	State	69%	21%	8%	2%	61%	21%	14%	4%	75%	22%	4%	0%		
% Proficient or Advanced Trend (2019 - 2021)															
	<p style="text-align: center;">Mathematics</p> <p style="text-align: center;">Novice Nearing Proficient Proficient Advanced</p>					<p style="text-align: center;">Reading/Language Arts</p> <p style="text-align: center;">Novice Nearing Proficient Proficient Advanced</p>					<p style="text-align: center;">Science</p> <p style="text-align: center;">Novice Nearing Proficient Proficient Advanced</p>				
Foster Care (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*		
	District	*	*	*	*	*	*	*	*	*	*	*	*		
	State	62%	26%	10%	3%	53%	27%	16%	4%	69%	22%	6%	3%		
% Proficient or Advanced Trend (2019 - 2021)															
	<p style="text-align: center;">Mathematics</p> <p style="text-align: center;">Novice Nearing Proficient Proficient Advanced</p>					<p style="text-align: center;">Reading/Language Arts</p> <p style="text-align: center;">Novice Nearing Proficient Proficient Advanced</p>					<p style="text-align: center;">Science</p> <p style="text-align: center;">Novice Nearing Proficient Proficient Advanced</p>				
Military Connected (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*		
	District	*	*	*	*	*	*	*	*	*	*	*	*		
	State	19%	33%	29%	19%	20%	21%	35%	24%	32%	38%	22%	8%		
% Proficient or Advanced Trend (2019 - 2021)															
	<p style="text-align: center;">Mathematics</p> <p style="text-align: center;">Novice Nearing Proficient Proficient Advanced</p>					<p style="text-align: center;">Reading/Language Arts</p> <p style="text-align: center;">Novice Nearing Proficient Proficient Advanced</p>					<p style="text-align: center;">Science</p> <p style="text-align: center;">Novice Nearing Proficient Proficient Advanced</p>				

Assessment Rate

[Details about Assessment Rates](#)

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		Mathematics		Reading/Language Arts		Science	
		Adjusted Participation Rate	Adjusted Non-Participation Rate	Adjusted Participation Rate	Adjusted Non-Participation Rate	Adjusted Participation Rate	Adjusted Non-Participation Rate
All Students							
All Students	School	100%	0%	100%	0%	100%	0%
	District	99%	1%	99%	1%	100%	0%
	State	97%	3%	98%	2%	99%	1%
Race/Ethnicity							
Hispanic	School	*	*	*	*	*	*
	District	*	*	*	*	*	*
	State	97%	3%	98%	2%	99%	1%
American Indian or Alaskan Native	School	*	*	*	*	*	*
	District	*	*	*	*	*	*
	State	94%	6%	96%	4%	98%	2%
Asian	School	*	*	*	*	*	*
	District	*	*	*	*	*	*
	State	98%	2%	98%	2%	100%	0%
Black or African American	School	*	*	*	*	*	*
	District	*	*	*	*	*	*
	State	96%	4%	97%	3%	99%	1%
Native Hawaiian or Other Pacific Islander	School	*	*	*	*	*	*
	District	*	*	*	*	*	*
	State	95%	5%	96%	4%	98%	2%
White	School	100%	0%	100%	0%	100%	0%
	District	99%	1%	99%	1%	100%	0%
	State	98%	2%	99%	1%	100%	0%
Multi-Racial	School	*	*	*	*	*	*
	District	*	*	*	*	*	*
	State	98%	2%	99%	1%	99%	1%
Gender							
Female	School	100%	0%	100%	0%	*	*
	District	98%	2%	98%	2%	100%	0%
	State	97%	3%	98%	2%	99%	1%
Male	School	100%	0%	100%	0%	100%	0%
	District	100%	0%	100%	0%	100%	0%
	State	97%	3%	98%	2%	99%	1%

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English Learner						
English Learner	School	*	*	*	*	* *
	District	*	*	*	*	* *
	State	93%	7%	96%	4%	98% 2%
Students With Disability						
Students With Disability	School	*	*	*	*	* *
	District	*	*	*	*	* *
	State	95%	5%	97%	3%	99% 1%
Students Without Disabilities	School	100%	0%	100%	0%	100% 0%
	District	100%	0%	100%	0%	100% 0%
	State	98%	2%	99%	1%	99% 1%
Economic Disadvantage						
Economically Disadvantaged	School	100%	0%	100%	0%	* *
	District	95%	5%	95%	5%	* *
	State	97%	3%	98%	2%	99% 1%
Not Economically Disadvantaged	School	100%	0%	100%	0%	100% 0%
	District	100%	0%	100%	0%	100% 0%
	State	98%	2%	99%	1%	100% 0%
Migrant						
Migrant	School	*	*	*	*	* *
	District	*	*	*	*	* *
	State	94%	6%	97%	3%	98% 2%
Homeless						
Homeless	School	*	*	*	*	* *
	District	*	*	*	*	* *
	State	95%	5%	97%	3%	99% 1%
Foster Care						
Foster Care	School	*	*	*	*	* *
	District	*	*	*	*	* *
	State	96%	4%	98%	2%	99% 1%
Military Connected						
Military Connected	School	*	*	*	*	* *
	District	*	*	*	*	* *
	State	99%	1%	99%	1%	99% 1%

Alternate Assessment / Exempt

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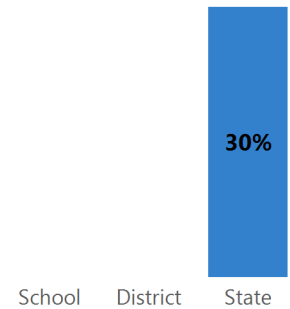
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Students Taking an Alternate Assessment						English Learners	
Reading		Mathematics		Science		Exempted	
#	%	#	%	#	%	#	%
*	*	*	*	*	*	*	*
*	*	*	*	*	*	*	*

Student Achievement Progress Scores

% of English Learners showing progress toward English proficiency

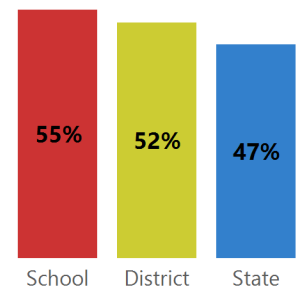
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English Learners

# English Learners	*
% Achieved Proficiency	*
% Students Showing Progress on the EL Assessment	*

% of students with at least 95% attendance for the entire school year



[Click here for details on Educator Qualifications \(inexperienced educators, emergency provisional licenses, educators working out of field\)](#)

		Administrators and Teachers			Teachers				
		Total	Inexperienced		Total	Provisional Credits		Out of Field	
		#	#	%	#	#	%	#	%
All Educators									
All Educators	School	10	4	38%	9	3	29%	0	0%
	District	13	5	39%	12	4	34%	0	0%
	State	11,434	1,265	11%	10,886	1,244	11%	66	1%
Poverty									

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School Attendance

Educator Qualifications

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High Poverty	School	0	0	0%	0	0	0%	0	0%
	District	0	0	0%	0	0	0%	0	0%
	State	465	90	19%	440	108	24%	1	0%
Low Poverty	School	0	0	0%	0	0	0%	0	0%
	District	0	0	0%	0	0	0%	0	0%
	State	475	59	12%	454	40	9%	2	1%

		Suspensions		Expulsions		School Related Arrests	Referrals to Law Enforcement	Chronic Absenteeism	Preschool Enrollment	Accelerated Coursework
		In School	Out of School	With Services	W/O Services					
Reported Year: 2015-16										
All Students										
All Students	School	*	*	*	*	*	*	*	*	*
	District	*	6	*	*	*	*	6	*	*
	State	6,800	6,361	46	101	326	1,121	28,171	1,119	8,590
Race/Ethnicity										
Hispanic	School	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*
	State	311	314	0	0	11	47	1,270	59	225
American Indian and Alaskan Native	School	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*
	State	1,871	2,325	18	44	143	326	6,567	175	414
Asian	School	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*
	State	28	12	0	0	0	6	166	14	157
Black or African American	School	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*
	State	137	144	0	0	2	30	323	12	78
Native Hawaiian or Other Pacific Islander	School	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*
	State	15	8	0	0	2	2	107	2	30
White	School	*	*	*	*	*	*	*	*	*
	District	*	6	*	*	*	*	6	*	*
	State	4,212	3,381	28	55	164	675	18,898	804	7,568

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School Quality, Climate, and Safety

Source: Civil Rights Data Collection as published by the US Department of Education Office of Civil Rights.

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[Click here for details on Montana Civil Rights Data Collection](#)

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Multi-Racial	School	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*
	State	226	177	0	2	4	35	840	53	118
Gender										
Female	School	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*
	State	1,924	1,817	12	26	121	347	13,873	466	4,666
Male	School	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*
	State	4,876	4,544	34	75	205	774	14,298	653	3,924
English Learner										
English Learner	School	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*
	State	249	418	0	11	10	23	1,093	18	28
Students With Disability										
Students With Disability	School	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*
	State	1,440	1,540	16	6	71	296	3,444	435	149
Students Without Disabilities	School	*	*	*	*	*	*	*	*	0
	District	*	*	*	*	*	*	*	*	0
	State	5,360	4,821	30	95	255	825	24,727	684	0

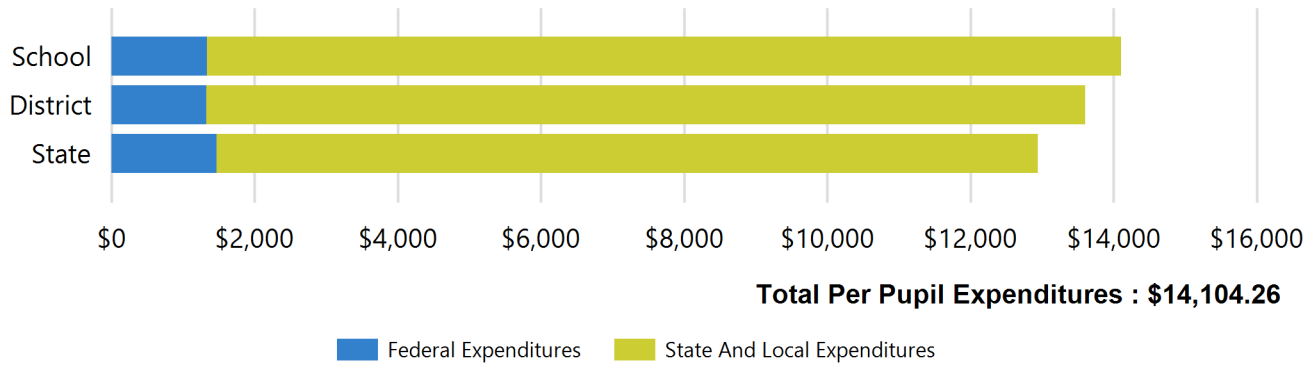
Reported Year: 2015-16		School	District	State
All Students				
All Students	Students Reported As Harassed Or Bullied	*	*	872
All Students	Incidents Of Rape Or Sexual Assault	*	*	29
All Students	Incidents Of Robbery With Or Without A Weapon Or Explosive Device	*	*	54
All Students	Incidents Of Fight Or Physical Attack With Or Without A Weapon, Firearm, Or Explosive Device	*	*	1,972
All Students	Incidents Of Threats Of Physical Attack With Or Without A Weapon, Firearm, Or Explosive Device	*	*	639
All Students	Incidents Of Possession Of A Firearm Or Explosive Device	*	*	11

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School Finance

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Per Pupil Expenditures for Gallatin Gateway School



[Click here for more details on Per Pupil Expenditures](#)

Per Pupil Expenditures For School Year 2020-2021	Gallatin Gateway School
Membership	110
School Level Direct Total	
Federal Expenditures	\$1,256.79
State/Local Expenditures	\$8,996.16
School Level Total	\$10,252.96
District Wide Allocation Total	
Federal Expenditures	\$74.62
State/Local Expenditures	\$3,776.69
School District Wide Total	\$3,851.31
Total Per Pupil Expenditures	\$14,104.26
Total Expenditure Exclusion Amounts	\$139,735.73
Total School Expenditures	\$1,551,468.81

For more information about Per Pupil Expenditures, please visit the [ESSA & Per Pupil Expenditures page](#).

2020-21 School Report Card



Gallatin Gateway 7-8

100 Mill Street
Gallatin Gateway, MT 59730

Grades Served: 7-8
Student Enrollment: 43
Per Pupil Expenditures: \$12,337.26

Montana Accountability System

As required under the Every Student Succeeds Act (ESSA), Montana developed an accountability system to meaningfully differentiate schools by the support needed.

Schools are identified as one of the following:

- Comprehensive Support & Improvement (CSI) Schools
- Targeted Support & Improvement (TSI) Schools
- Universal Support Schools

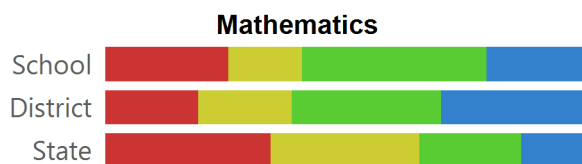
School Identification

Universal Support

Report Card Definitions & Methodology

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Student Achievement Scores



	Novice	Nearing Proficient	Proficient	Advanced
School	26%	15%	38%	21%
District	19%	19%	31%	30%
State	34%	31%	21%	13%



	Novice	Nearing Proficient	Proficient	Advanced
School	10%	31%	26%	33%
District	9%	26%	20%	45%
State	29%	25%	29%	17%



	Novice	Nearing Proficient	Proficient	Advanced
School	*	*	*	*
District	*	*	*	*
State	39%	35%	19%	6%

■ Novice
 ■ Nearing Proficient
 ■ Proficient
 ■ Advanced

[Click here for more detail about Student Achievement](#)

Student Achievement Detail

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		Mathematics				Reading/Language Arts				Science			
All Students		Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced
All Students (2021)	School	26%	15%	38%	21%	10%	31%	26%	33%	*	*	*	*
	District	19%	19%	31%	30%	9%	26%	20%	45%	*	*	*	*
	State	34%	31%	21%	13%	29%	25%	29%	17%	39%	35%	19%	6%
% Proficient or Advanced Trend (2019 - 2021)													
Race/Ethnicity		Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced
Hispanic (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	44%	31%	16%	8%	37%	27%	26%	11%	51%	35%	12%	2%
% Proficient or Advanced Trend (2019 - 2021)													
American Indian or Alaskan Native (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	71%	20%	7%	2%	61%	23%	13%	3%	73%	21%	5%	1%
% Proficient or Advanced Trend (2019 - 2021)													

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Asian (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	25%	29%	23%	22%	21%	22%	32%	24%	38%	34%	16%	12%
% Proficient or Advanced Trend (2019 - 2021)													
	<p>Legend: School (Red), District (Yellow), State (Blue), Goal (Grey)</p>												
Black or African American (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	48%	31%	14%	7%	39%	29%	24%	8%	56%	33%	11%	0%
% Proficient or Advanced Trend (2019 - 2021)													
	<p>Legend: School (Red), District (Yellow), State (Blue), Goal (Grey)</p>												
Native Hawaiian or Other Pacific Islander (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	44%	37%	16%	3%	39%	30%	24%	7%	46%	43%	11%	0%
% Proficient or Advanced Trend (2019 - 2021)													
	<p>Legend: School (Red), District (Yellow), State (Blue), Goal (Grey)</p>												
White (2021)	School	24%	16%	38%	22%	*	30%	27%	35%	*	*	*	*
	District	17%	20%	31%	31%	6%	26%	21%	46%	*	*	*	*
	State	29%	32%	23%	15%	24%	25%	32%	19%	34%	37%	21%	7%
% Proficient or Advanced Trend (2019 - 2021)													
	<p>Legend: School (Red), District (Yellow), State (Blue), Goal (Grey)</p>												

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Multi-Racial (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	38%	32%	19%	11%	33%	27%	27%	14%	37%	36%	21%	7%
% Proficient or Advanced Trend (2019 - 2021)													
	Mathematics				Reading/Language Arts				Science				
	Gender	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced
Female (2021)	School	*	*	50%	*	*	36%	*	41%	*	*	*	*
	District	17%	26%	35%	22%	*	26%	24%	46%	*	*	*	*
	State	35%	32%	21%	12%	25%	25%	31%	19%	37%	38%	20%	5%
% Proficient or Advanced Trend (2019 - 2021)													
	Mathematics				Reading/Language Arts				Science				
	Male (2021)	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced
Male (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*
	District	21%	14%	28%	37%	*	26%	18%	44%	*	*	*	*
	State	34%	30%	21%	15%	33%	25%	28%	15%	41%	33%	19%	7%
% Proficient or Advanced Trend (2019 - 2021)													
	Mathematics				Reading/Language Arts				Science				
	English Learner	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced

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English Learner (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	74%	17%	7%	2%	72%	17%	9%	2%	91%	9%	0%	0%
% Proficient or Advanced Trend (2019 - 2021)													
	Mathematics				Reading/Language Arts				Science				
Students With Disability		Nearing Proficient	Proficient	Advanced		Nearing Proficient	Proficient	Advanced		Nearing Proficient	Proficient	Advanced	
Students With Disability (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	70%	18%	8%	3%	66%	19%	12%	4%	80%	16%	3%	0%
% Proficient or Advanced Trend (2019 - 2021)													
Students Without Disabilities (2021)	School	19%	17%	42%	22%	*	28%	28%	36%	*	*	*	*
	District	17%	19%	32%	33%	7%	25%	21%	46%	*	*	*	*
	State	29%	33%	23%	15%	24%	26%	32%	19%	35%	37%	21%	7%
% Proficient or Advanced Trend (2019 - 2021)													
	Mathematics				Reading/Language Arts				Science				
Economic Disadvantage		Nearing Proficient	Proficient	Advanced		Nearing Proficient	Proficient	Advanced		Nearing Proficient	Proficient	Advanced	

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Economically Disadvantaged (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*
	District	35%	*	35%	*	*	40%	*	*	*	*	*	*
	State	50%	30%	15%	6%	44%	26%	22%	8%	58%	30%	10%	2%
% Proficient or Advanced Trend (2019 - 2021)													
		<p>Legend: School (Red), District (Yellow), State (Blue), Goal (Grey)</p>				<p>Legend: School (Red), District (Yellow), State (Blue), Goal (Grey)</p>				<p>Legend: School (Red), District (Yellow), State (Blue), Goal (Grey)</p>			
Not Economically Disadvantaged (2021)	School	27%	*	40%	23%	*	23%	27%	40%	*	*	*	*
	District	16%	19%	30%	35%	*	23%	22%	51%	*	*	*	*
	State	27%	32%	24%	17%	22%	24%	33%	21%	33%	37%	22%	8%
% Proficient or Advanced Trend (2019 - 2021)													
		<p>Legend: School (Red), District (Yellow), State (Blue), Goal (Grey)</p>				<p>Legend: School (Red), District (Yellow), State (Blue), Goal (Grey)</p>				<p>Legend: School (Red), District (Yellow), State (Blue), Goal (Grey)</p>			
		Mathematics				Reading/Language Arts				Science			
Migrant		Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced
Migrant (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*	*	*	*
	State	50%	32%	13%	5%	49%	26%	19%	6%	69%	20%	11%	0%
% Proficient or Advanced Trend (2019 - 2021)													
		<p>Legend: School (Red), District (Yellow), State (Blue), Goal (Grey)</p>				<p>Legend: School (Red), District (Yellow), State (Blue), Goal (Grey)</p>				<p>Legend: School (Red), District (Yellow), State (Blue), Goal (Grey)</p>			
		Mathematics				Reading/Language Arts				Science			
Homeless		Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced	Novice	Nearing Proficient	Proficient	Advanced

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Homeless (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*		
	District	*	*	*	*	*	*	*	*	*	*	*	*		
	State	69%	21%	8%	2%	61%	21%	14%	4%	75%	22%	4%	0%		
% Proficient or Advanced Trend (2019 - 2021)															
	Mathematics				Reading/Language Arts				Science						
Foster Care	Nearing Novice Proficient Proficient Advanced				Nearing Novice Proficient Proficient Advanced				Nearing Novice Proficient Proficient Advanced						
Foster Care (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*		
	District	*	*	*	*	*	*	*	*	*	*	*	*		
	State	62%	26%	10%	3%	53%	27%	16%	4%	69%	22%	6%	3%		
% Proficient or Advanced Trend (2019 - 2021)															
	Mathematics				Reading/Language Arts				Science						
Military Connected	Nearing Novice Proficient Proficient Advanced				Nearing Novice Proficient Proficient Advanced				Nearing Novice Proficient Proficient Advanced						
Military Connected (2021)	School	*	*	*	*	*	*	*	*	*	*	*	*		
	District	*	*	*	*	*	*	*	*	*	*	*	*		
	State	19%	33%	29%	19%	20%	21%	35%	24%	32%	38%	22%	8%		
% Proficient or Advanced Trend (2019 - 2021)															
	Mathematics				Reading/Language Arts				Science						

Assessment Rate

[Details about Assessment Rates](#)

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		Mathematics		Reading/Language Arts		Science	
		Adjusted Participation Rate	Adjusted Non-Participation Rate	Adjusted Participation Rate	Adjusted Non-Participation Rate	Adjusted Participation Rate	Adjusted Non-Participation Rate
All Students							
All Students	School	98%	3%	98%	3%	100%	0%
	District	99%	1%	99%	1%	100%	0%
	State	97%	3%	98%	2%	99%	1%
Race/Ethnicity							
Hispanic	School	*	*	*	*	*	*
	District	*	*	*	*	*	*
	State	97%	3%	98%	2%	99%	1%
American Indian or Alaskan Native	School	*	*	*	*	*	*
	District	*	*	*	*	*	*
	State	94%	6%	96%	4%	98%	2%
Asian	School	*	*	*	*	*	*
	District	*	*	*	*	*	*
	State	98%	2%	98%	2%	100%	0%
Black or African American	School	*	*	*	*	*	*
	District	*	*	*	*	*	*
	State	96%	4%	97%	3%	99%	1%
Native Hawaiian or Other Pacific Islander	School	*	*	*	*	*	*
	District	*	*	*	*	*	*
	State	95%	5%	96%	4%	98%	2%
White	School	97%	3%	97%	3%	100%	0%
	District	99%	1%	99%	1%	100%	0%
	State	98%	2%	99%	1%	100%	0%
Multi-Racial	School	*	*	*	*	*	*
	District	*	*	*	*	*	*
	State	98%	2%	99%	1%	99%	1%
Gender							
Female	School	96%	4%	96%	4%	100%	0%
	District	98%	2%	98%	2%	100%	0%
	State	97%	3%	98%	2%	99%	1%
Male	School	100%	0%	100%	0%	100%	0%
	District	100%	0%	100%	0%	100%	0%
	State	97%	3%	98%	2%	99%	1%

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English Learner						
English Learner	School	*	*	*	*	* *
	District	*	*	*	*	* *
	State	93%	7%	96%	4%	98% 2%
Students With Disability						
Students With Disability	School	*	*	*	*	* *
	District	*	*	*	*	* *
	State	95%	5%	97%	3%	99% 1%
Students Without Disabilities	School	100%	0%	100%	0%	100% 0%
	District	100%	0%	100%	0%	100% 0%
	State	98%	2%	99%	1%	99% 1%
Economic Disadvantage						
Economically Disadvantaged	School	90%	10%	90%	10%	* *
	District	95%	5%	95%	5%	* *
	State	97%	3%	98%	2%	99% 1%
Not Economically Disadvantaged	School	100%	0%	100%	0%	100% 0%
	District	100%	0%	100%	0%	100% 0%
	State	98%	2%	99%	1%	100% 0%
Migrant						
Migrant	School	*	*	*	*	* *
	District	*	*	*	*	* *
	State	94%	6%	97%	3%	98% 2%
Homeless						
Homeless	School	*	*	*	*	* *
	District	*	*	*	*	* *
	State	95%	5%	97%	3%	99% 1%
Foster Care						
Foster Care	School	*	*	*	*	* *
	District	*	*	*	*	* *
	State	96%	4%	98%	2%	99% 1%
Military Connected						
Military Connected	School	*	*	*	*	* *
	District	*	*	*	*	* *
	State	99%	1%	99%	1%	99% 1%

Alternate Assessment / Exempt

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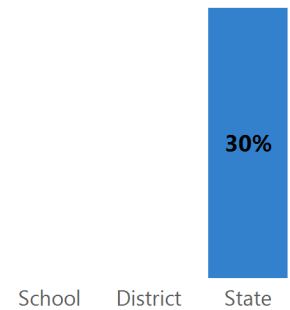
**Due to rounding, percentages on each page may not add up to 100%.
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Students Taking an Alternate Assessment						English Learners	
Reading		Mathematics		Science		Exempted	
#	%	#	%	#	%	#	%
*	*	*	*	*	*	*	*

Student Achievement Progress Scores

% of English Learners showing progress toward English proficiency

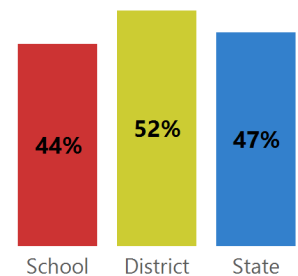
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English Learners

# English Learners	*
% Achieved Proficiency	*
% Students Showing Progress on the EL Assessment	*

% of students with at least 95% attendance for the entire school year



Click here for details on Educator Qualifications (inexperienced educators, emergency provisional licenses, educators working out of field)

		Administrators and Teachers			Teachers				
		Total	Inexperienced		Total	Provisional Credits		Out of Field	
		#	#	%	#	#	%	#	%
All Educators									
All Educators	School	3	1	45%	3	1	51%	0	0%
	District	13	5	39%	12	4	34%	0	0%
	State	11,434	1,265	11%	10,886	1,244	11%	66	1%
Poverty									

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School Attendance

Educator Qualifications

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High Poverty	School	0	0	0%	0	0	0%	0	0%
	District	0	0	0%	0	0	0%	0	0%
	State	465	90	19%	440	108	24%	1	0%
Low Poverty	School	0	0	0%	0	0	0%	0	0%
	District	0	0	0%	0	0	0%	0	0%
	State	475	59	12%	454	40	9%	2	1%

		Suspensions		Expulsions		School Related Arrests	Referrals to Law Enforcement	Chronic Absenteeism	Preschool Enrollment	Accelerated Coursework
		In School	Out of School	With Services	W/O Services					
Reported Year: 2015-16										
All Students										
All Students	School	*	*	*	*	*	*	*	*	*
	District	*	6	*	*	*	*	6	*	*
	State	6,800	6,361	46	101	326	1,121	28,171	1,119	8,590
Race/Ethnicity										
Hispanic	School	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*
	State	311	314	0	0	11	47	1,270	59	225
American Indian and Alaskan Native	School	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*
	State	1,871	2,325	18	44	143	326	6,567	175	414
Asian	School	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*
	State	28	12	0	0	0	6	166	14	157
Black or African American	School	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*
	State	137	144	0	0	2	30	323	12	78
Native Hawaiian or Other Pacific Islander	School	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*
	State	15	8	0	0	2	2	107	2	30
White	School	*	*	*	*	*	*	*	*	*
	District	*	6	*	*	*	*	6	*	*
	State	4,212	3,381	28	55	164	675	18,898	804	7,568

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School Quality, Climate, and Safety

Source: Civil Rights Data Collection as published by the US Department of Education Office of Civil Rights.

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[Click here for details on Montana Civil Rights Data Collection](#)

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Multi-Racial	School	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*
	State	226	177	0	2	4	35	840	53	118
Gender										
Female	School	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*
	State	1,924	1,817	12	26	121	347	13,873	466	4,666
Male	School	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*
	State	4,876	4,544	34	75	205	774	14,298	653	3,924
English Learner										
English Learner	School	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*
	State	249	418	0	11	10	23	1,093	18	28
Students With Disability										
Students With Disability	School	*	*	*	*	*	*	*	*	*
	District	*	*	*	*	*	*	*	*	*
	State	1,440	1,540	16	6	71	296	3,444	435	149
Students Without Disabilities	School	*	*	*	*	*	*	*	*	0
	District	*	*	*	*	*	*	*	*	0
	State	5,360	4,821	30	95	255	825	24,727	684	0

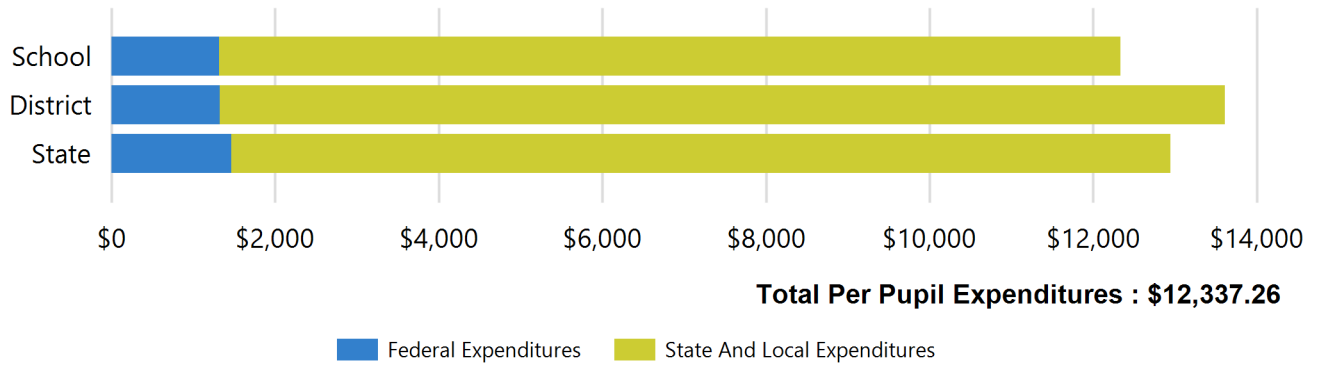
Reported Year: 2015-16		School	District	State
All Students				
All Students	Students Reported As Harassed Or Bullied	*	*	872
All Students	Incidents Of Rape Or Sexual Assault	*	*	29
All Students	Incidents Of Robbery With Or Without A Weapon Or Explosive Device	*	*	54
All Students	Incidents Of Fight Or Physical Attack With Or Without A Weapon, Firearm, Or Explosive Device	*	*	1,972
All Students	Incidents Of Threats Of Physical Attack With Or Without A Weapon, Firearm, Or Explosive Device	*	*	639
All Students	Incidents Of Possession Of A Firearm Or Explosive Device	*	*	11

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School Finance

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Per Pupil Expenditures for Gallatin Gateway 7-8



[Click here for more details on Per Pupil Expenditures](#)

Per Pupil Expenditures For School Year 2020-2021	Gallatin Gateway 7-8
Membership	43
School Level Direct Total	
Federal Expenditures	\$1,239.24
State/Local Expenditures	\$7,246.71
School Level Total	\$8,485.95
District Wide Allocation Total	
Federal Expenditures	\$74.62
State/Local Expenditures	\$3,776.69
School District Wide Total	\$3,851.31
Total Per Pupil Expenditures	\$12,337.26
Total Expenditure Exclusion Amounts	\$66,863.55
Total School Expenditures	\$530,502.06

For more information about Per Pupil Expenditures, please visit the [ESSA & Per Pupil Expenditures page](#).

School Nurse Hire Recommendation

Nurse Hire Recommendation

To hire Bethany Metcalf, MSN, APRN, FNP-C for the 2022-2023 School Year as the School Nurse per the agreement with the First Presbyterian Church, at a compensation rate of \$25.09 per hour and \$595.00/year in flexible benefits. The hire is pending Fingerprint/Background Check.

Rationale:

Bethany Metcalf currently, and will continue to be a Clinical Instructor, Undergraduate Pediatric Course at MSU. We partner with MSU for nursing students to work in our clinic, so this is a great fit for both Bethany and Gallatin Gateway School. Ms. Metcalf was interviewed by Theresa Keel, Ashley Senenfelder and Jaime Hetherington on March 1, 2022. The decision was unanimous.

LETTER OF AGREEMENT 2022-2023

I. Agreement Parties

Gallatin Gateway School and Bethany Metcalf, FNP April 20, 2022 School Board meeting held at the Gallatin Gateway School.

II. Terms of Agreement

The terms of this agreement are effective August 22, 2022 through June 8, 2023. Terms include a) visits to be scheduled as needed and b) visits will be compensated at **\$25.09** per hour and \$595.00/year (\$59.50/month for 10 months) in flexible benefits administered by Allegiance Plan Management. School nurse visits will not exceed 72 days in a school year. Typically, the nurse visits GGS on Wednesdays, but the day of the visits may be changed by mutual agreement.

Gallatin Gateway School is responsible for mandatory employer contributions (FICA, Medicare, State Income Taxes, Workers Compensation, Teacher's Retirement, flexible benefits, and Unemployment).

Total donation/contribution from the 1st Presbyterian Church is estimated to be \$3000.00 Payable to Gallatin Gateway School prior to June 30, 2023. Any remaining costs will be incurred by the Gallatin Gateway School District.

Gallatin Gateway Job Description – Clas-012

III. Purpose

This agreement is to define the roles and responsibilities of the participating parties in the implementation and operation of the Primary Care School-based Clinic.

IV. Respective Responsibilities

Bethany Metcalf FNP, agrees to the following:

- Provide healthcare to Gallatin Gateway school children in the Primary Care School-based Clinic on a weekly basis
- Practice within scope of practice as defined by the Montana State Board of Nursing
- Maintain professional liability insurance, current immunization status (HepB and MMR) and annual TB testing
- Maintain professional licensure according to the Nursing Statutes of the State of Montana. Copy of license on file in school's Primary Care Clinic.
- Assume responsibility for monitoring and ordering equipment and supplies, as needed
- Mutually determine, with the Superintendent, a weekday for provision of services at Gallatin Gateway School. In the event of the nurse practitioner's absence, a mutually agreed make-up day for provision of services may be determined. Absences will be reported to the school office as soon as possible so that appointments can be cancelled for that day.
- Adhere to current HIPAA guidelines
- Submit a monthly timecard to the Superintendent of Gallatin Gateway School.
- Submit Primary Clinic visit audit report twice per year (by Jan 31 and by June 30) to the Superintendent.

Gallatin Gateway School agrees to the following:

- Maintain the physical clinic site and provide the necessary administrative support
- Schedule students to be seen by the nurse practitioner on a weekly basis
- Inform students, parents, teachers, and board members of the availability of the clinic services and obtain permission for utilization of the clinic.
- Provide administrative support to the nurse practitioner to facilitate the referral of students to other participants of the case management team (e.g. Day treatment, Gallatin County Health Department nurse, DFS).
- Maintain contact with and provide reports to the funding source.

Bethany Metcalf FNP

Date

Board Chair

Date

Craig Miller, First Presbyterian Church
Deacon Moderator

Date

Attest:

District Clerk

Date

Coaching Staff Hiring Recommendations

Recommendations:

- To Hire Tyler Lura, retroactively to the beginning of Track Season, March 31, as an Assistant Track Coach for the 2021-2022 School year

Information:

Mr. Lura has been volunteering with the Track Team, is fingerprint background checked, and has been an amazing coach, so he should be compensated for his time and knowledge!

Compensation:

1. Assistant Coach- \$400/season

Hire Recommendation: Teacher for 2022-2023 School Year

Recommended Motion: I move to hire Marissa Sarah McClain as a Teacher for the 2022-2023 School Year, pending completion of degree, certification, and Federal Fingerprint Background Check.

Teacher Hire Recommendation

To hire a 1.0 FTE teacher for the 2022-2023 academic year. She will be placed at the appropriate place in the negotiated salary matrix based on education and years of experience (not to exceed five (5) years experience).

Rationale:

Interviews were conducted March 10, 2022, before a hiring committee composed of: Theresa Keel, Jackie Yager, and Ashley Senenfelder.

Sarah is graduating from Montana State University in May of 2022 with a major of Elementary Education and a minor in Reading. She is eligible for a Montana K-8 Elementary Certification upon graduation in May. She is finishing up her student teaching at Morning Star Elementary School as a 5th grade teacher in Science. She is a Ski Instructor at Bridger Bowl, and has chaperoned groups of students going on outdoor adventures. She was unanimously recommended by the committee!

Recommendation for 22-23 School Calendar

Recommended Motion:

To approve the 22-23 School Calendar, with the understanding that it will include a corresponding Step-Up to Kindergarten Calendar.

Information:

This calendar represents 187 Teacher Contracted days, 172 instructional days, and 1103.7 Instructional Hours (State Minimum for MS is 1080). There are 4 early release days at the end of each quarter to facilitate grade management. There are 12 PIR days – 6 outside of the student instructional calendar and 6 within the instructional calendar (maximum is 7). Kindergarten begins on August 31, and upon approval of this calendar, the Step-Up Kindergarten Calendar will be developed.

Rationale:

A team of 2 teachers, 1 classified staff member, 1 parent and the Superintendent met on March 31, 2022. Taking into consideration the current Certified Negotiated Agreement, Bozeman School District Calendar, and State calendar requirements, the team presents the calendar attached.



Gallatin Gateway School

2022-23

July						
T	F	S				
	1	2				
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Holidays & School Closures -- No School	
September 5	Labor Day
November 21-25	Thanksgiving Break
Dec 19-30	Christmas Break
January 16	MLK Jr. Holiday
March 13-17	Spring Break
May 29	Memorial Day
PIR Dates and Conferences -- No School	
August 22-26	Beginning of School PIR
October 20-21	Flex PIR Days
November 10	PIR -- Parent Teacher Conferences
January 2	PIR
February 20	Presidents' Day/PIR
April 13	PIR -- Parent Teacher Conferences
June 9	PIR
Midterm End of Quarter	
September 30	October 28 (44 Days)
December 9	January 20 (40 Days)
February 24	March 31 (49 Days)
May 5	June 8 (49 Days)
Early Release for Students	
October 28	
January 20	
March 31	
June 8	
Commemorative Dates (MCA 20-1-306)	
Sept. 17	Citizenship Day
Sept. 23	American Indian Heritage Day
Oct. 12	Columbus Day
Nov. 1	Pioneer Day
Feb. 12	Lincoln's Birthday
Feb. 22	Washington's Birthday
Apr. 28	Arbor Day
June 14	Flag Day

First/Last Day of School for students
 Early Release

Vacation- No School
 End of Quarter

Pupil Instructin Related (PIR)- No School
 First Day of School for Kindergarten

Gallatin Gateway Elementary

Adopted on: 08/20/2012

Reviewed on:

Revised on: 04/08/2013, 6/26/17,
6/27/2018

3141

STUDENTS

Discretionary Nonresident Student Attendance Policy

1. Except as required by § 20-5-321, MCA, the District will admit nonresident students at its discretion.
2. The Superintendent will recommend to the Board any nonresident student admission in accordance with this policy, with the Board making the final decision on admission.
3. The Superintendent will examine a student’s records from this district and other school districts before any Board approval for admission. Review of the records and decisions regarding admission cannot be inconsistent with district policies regarding nondiscrimination.
4. The District will not admit nonresident students when doing so would cause the district to exceed the class size standards under 10.55.712 and 10.55.713, ARM.
5. Admission in one school year does not infer or guarantee admission in subsequent years.
6. All resident students who become nonresidents because their parents or guardians move out of the District may continue attendance for the school year, barring registration in another District.
7. The Board reserves the right to charge tuition for nonresident students. At its discretion, the Board may charge or waive tuition for all students whose tuition is required to be paid by one kind of entity, defined as either a parent or guardian or a school district.
8. All nonresident students will be considered ineligible transportees for school transportation services (§ 20-10-101, MCA).
9. The Board may, on a case-by-case basis, admit any nonresident student who is serving a suspension or expulsion from another school district.
10. Nonresident students enrolled under this policy are subject to all district policies, rules, regulations on the same basis as resident students.

11. The Board may approve any nonresident student(s) that are employees' children, even if it would cause the district to exceed the class size standards under 10.55.712 and 10.55.713, ARM.

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Cross Reference:	Policy 2161 – 2161P	Special Education
	Policy 3110	Entrance, Placement, and Transfer
	Policy 3125	Education of Homeless Children
	Policy 3210	Equal Education, Nondiscrimination and Sex Equity
Legal Reference:	§ 20-5-314, MCA	Reciprocal attendance agreement with adjoining state or province
	§ 20-5-320, MCA	Attendance with discretionary approval
	§ 20-5-321, MCA	Attendance with mandatory approval – tuition and transportation
	§ 20-5-322, MCA	Residency determination – notification – appeal for attendance agreement
	§ 20-5-323, MCA	Tuition and transportation rates
	10.10.301B, ARM	Out-of-District Attendance Agreements
	10.55.712, ARM	Class Size Elementary
	10.55.713, ARM	Teacher Load and Class Size – High School

NOTICE TO PUPIL TRANSPORTATION CONTRACTORS
INVITATION TO SUBMIT BIDS

Notice is hereby given Gallatin Gateway School DISTRICT #35, Gallatin County Montana, hereinafter referred to as DISTRICT, will receive sealed bids up to but no later than 2:00 P.M., MST, Thursday, June 9, 2022, for furnishing Home-To-School and Field and Activity/Athletic Trip Transportation Services.

Each bid must contain a completed Cost Bid Form, a completed Bid Questionnaire, any proposed modifications to the Contract for furnishing Pupil Transportation Services and any proposed modifications to the Facility Use Agreement. The Cost Bid shall be submitted on the Bid Form, which is included in the Invitation to Submit Bids Package. The Invitation to Submit Bids Package may be obtained from the DISTRICT's Business Services Office, as well as the District's website. Bids shall be received in the DISTRICT's Business Services Office located at:

Gallatin Gateway School
100 Mill Street
Gallatin Gateway, MT 59730

Any bid not received by 2:00 P.M., MST Thursday, June 9, 2022, at the above location will **not** be accepted. Postmarked by June 9, 2022 does not qualify as received by the District.

There will be a Pre-Bid Conference on Thursday, June 2, 2022 at 9:00 A.M., MST at Gallatin Gateway School, 100 Mill Street, Gallatin Gateway, MT. 59730.

Gallatin Gateway School DISTRICT #35 reserves the right to reject any or all bids and to waive any irregularities.

Note to Chronicle staff:

Publish Legal ad in the Bozeman Chronicle:

May 13, 2022

May 20, 2022

May 27, 2022

REQUEST FOR BID - PUPIL TRANSPORTATION SERVICES
GALLATIN GATEWAY SCHOOL DISTRICT NO. 35

Terms and Conditions

A. Use of DISTRICT Documents

1. Bids must be submitted on forms or in the format provided by the DISTRICT. No alteration to DISTRICT forms will be permitted, including substitutions, additions or deletions, without written consent of the DISTRICT. Reproduction of DISTRICT documents is permitted, as long as reproduced copies are exactly the same in size, format and content as forms prepared by the DISTRICT. Any bid submitted in altered form may result in rejection of such bid at the option of the DISTRICT. One (1) original and one (1) electronic copy of the bid must be submitted.
2. The DISTRICT bid documents include:
 - a) Invitation to Submit Bids
 - b) Terms and Conditions
 - c) Bid Questionnaire
 - d) Cost Bid Forms
 - e) Proposed School Bus Inventory
 - f) Transportation Contract
 - g) District Transportation Data

B. Inspection of Documents

1. Each bus CONTRACTOR (CONTRACTOR) receiving forms prepared by the DISTRICT is responsible for inspection of DISTRICT documents for missing or illegible pages, or other indication of incomplete information provided to the CONTRACTOR.
2. The failure or neglect of any CONTRACTOR to receive or examine any contract document, form instrument, addendum, or other document shall in no way relieve any CONTRACTOR from obligations with respect to his or her bid. The submission of a bid shall be taken as prima facie evidence of compliance with this section.
3. Receipt of addenda to the bid documents by a CONTRACTOR must be acknowledged on the bid or by letter or fax received before the time the bids are due.

C. Submitting Bids

1. Bids must be received by the DISTRICT no later than 2:00 P.M., MST, Thursday, June 9, 2022 at:

Gallatin Gateway School
100 Mill Street
Gallatin Gateway, MT. 59730

Any bid received after this time will be returned unopened.

2. One original and one electronic copy of the bid must be submitted.
3. Each bid must be submitted in an envelope marked with the CONTRACTOR'S name and address and the words "2022 Gallatin Gateway Transportation Bid" and must contain:
 - a. Cost Bid Forms – Two forms including the Base Bid, Bid Alternative 1: Use of Diesel-Fueled Buses for Home-to-School Transportation with purchased buses from district and district supplied fuel; Bid Alternative 2: Use of Diesel-Fueled Buses for Home-to-School Transportation with leased buses from district and contractor supplied fuel; Bid Alternative 3: Use of Diesel-Fueled Buses for Home-to-School Transportation with leased buses from district and district supplied fuel. CONTRACTORS are strongly encouraged to submit responses to both the Base Bid and Alternative 1.
 - b. Completed Bid Questionnaire
 - c. Proposed school bus inventory
 - d. Proposed changes to the Transportation Contract (if no proposed changes are submitted, the DISTRICT will assume that the CONTRACTOR is committed to providing service exactly as described within the Contract as it is written.)
 - e. Out of state CONTRACTORS shall include a legal opinion on their resident states preference law as per page 7 (H) of these terms and conditions.
4. The DISTRICT reserves the right, as their interest may require, to revise or amend the specifications prior to the date set for opening bids. Such revisions and amendments, if any, will be announced by an addendum or addenda to this Request for Bid. If the revisions and amendments are of a nature which require material changes in quantities or prices proposed, or both, the date set for opening bids may be postponed by such number of days as the opinion of the DISTRICT will enable CONTRACTORS to revise their bids. In such cases, the addendum will include an announcement of the new date for opening bids.

D. Pre-Bid Conference, Written Inquiries, Addenda

1. **There will be a Pre-Bid Conference** on Thursday, June 2, 2022 at 9:00 A.M., MST at Gallatin Gateway School, 100 Mill Street, Gallatin Gateway, MT. 59730.
2. Attendance by a representative of the CONTRACTOR at the Pre-Bid Conference and Tour is optional.
3. Questions or suggestions about this invitation shall be in writing and delivered by mail, by facsimile or by email to:

Gallatin Gateway School District No. 35
Attention: Brittney Bateman
100 Mill Street
P.O. Box 265
Gallatin Gateway, MT 59730
(406) 763-4415, FAX (406) 763-4886
district-clerk@gallatingatewayschool.com

The DISTRICT must receive all such written questions or suggestions no later than 4:00 P.M. on Tuesday, June 7, 2022. Earlier submission of questions or suggestions is encouraged.

The DISTRICT, at its option, may answer any written questions received and/or may elect to revise any part of this invitation by a written addendum delivered to each potential CONTRACTOR.

The DISTRICT will consider no telephone inquiries regarding this bid and will consider no in-person inquiries. In the event that a CONTRACTOR attempts to contact any trustee or employee of the DISTRICT in any manner contrary to the above requirements, said CONTRACTOR may be disqualified from further consideration. This provision does not apply to telephone calls to the DISTRICT asking for directions for delivery of bids and/or delivery of written questions about the bid.

E. Erasures or Corrections to Entries

1. The bid submitted must not contain any erasures, strikeouts or other corrections of entries that impair accurate interpretation of the entry and understanding of the bid.
2. If correction of an unintended entry is desired, such correction must be legible and clearly authenticated by initials of the person signing the bid. Illegible or unauthenticated corrections may result in rejection of the bid at the option of the DISTRICT.

F. Withdrawal or Amendment of Submitted Bid

1. Any bid that has been submitted may be withdrawn prior to the scheduled time for opening of bids. A request to withdraw a bid must be in writing and be received by the DISTRICT prior to the scheduled time for opening of bids.

2. No amendment, addendum or modification will be accepted after a bid has been submitted to the DISTRICT. If a change to a bid that has been submitted is desired, the submitted bid must be withdrawn and the replacement bid submitted prior to the time scheduled for opening of bid.
3. No CONTRACTOR may have more than one bid on file with the DISTRICT.
4. After the scheduled time for opening of bids, bids may not be withdrawn for 90 days.

H. Montana Preference Law

1. Montana law does not establish a bid preference for in-state CONTRACTORS for a busing contract, but rather only allows a resident CONTRACTOR a preference if the state from which a nonresident CONTRACTOR is located allows a preference for its resident CONTRACTORS on the same type of contract. The amount of preference is equal to the preference given in the state of the nonresident CONTRACTOR.
2. All nonresident CONTRACTORS must provide a legal opinion from an attorney licensed to practice in the CONTRACTORS state of residence (State in which CONTRACTOR principally conducts business operations) stating the following:
 - a. Whether the CONTRACTORS state of residence has an in-state preference for public school transportation contracts and if so an explanation of the preference.
 - b. An address and phone number of a department and individual at a state office that can be contacted to verify the information.

J. Transportation Contract Document

Any CONTRACTOR may suggest modifications to the proposed form of Contract included with this invitation. CONTRACTORS should make all reasonable efforts to provide those suggestions not later than the time of the pre-bid conference; however, CONTRACTORS may include suggestions in their bid submission. The DISTRICT may, at its option, choose to modify the Contract, or it may elect to enforce the form of the enclosed Contract without modification. By submitting a bid, each CONTRACTOR acknowledges that if they are selected, the DISTRICT may obligate them to execute the Contract in the form enclosed without modification. Any bid that is conditioned upon the DISTRICT's acceptance of revisions to the enclosed form of Contract may be rejected.

K. Evaluation and Award of Contract

The award of contract will be made in accordance with the following procedures.

1. **Written Proposal Evaluation (Weight: 35%).** The DISTRICT will evaluate written documents. Written documents will be initially screened for completeness and those written documents will be evaluated using the following criteria, which are not listed in any order of weight or priority:

- a. Firm Experience
- b. Management Capability
- c. Financial Condition
- d. Hiring Procedures
- e. Safety Program
- f. Training Program
- g. Maintenance Program
- h. Extra Service Provided

All data and information in the written documents will be subject to verification and consideration.

2. **Site and/or References Evaluation (Weight: 20%).** The DISTRICT may conduct one or more site evaluations. As well, the DISTRICT may contact any references provided by the CONTRACTOR, and/or other school DISTRICTs served by the CONTRACTOR. Site evaluations will be conducted at facilities where the CONTRACTOR currently provides pupil transportation services.

Site and reference evaluation criteria, not listed in any order of weight or priority, are as follows:

- a. Personnel
- b. Overall appearance of facility
- c. Fleet quality
- d. Customer references
- e. Record keeping
- f. Application of written procedures

By submitting a bid, each CONTRACTOR agrees to make selected facilities and facility's personnel available to DISTRICT evaluation upon reasonable notice.

3. **Management Evaluation (Weight: 25%).** The DISTRICT may interview the person whom the CONTRACTOR intends to have as Contract Manager of the DISTRICT Bus Barn operation and the person who serves as his/her immediate supervisor.

The management interview criteria, in no particular order of weight or priority, are as follows:

- a. Qualifications and Experience
- b. Management Concepts
- c. Job Knowledge
- d. Customer References
- e. Responsiveness During Interview

If the Contract Manager has not been identified at the time of bid submission, the DISTRICT will evaluate the CONTRACTOR's proposed selection process. This evaluation may be accomplished through included evaluating bid document responses, customer reference checks, and management turnover histories.

4. **Cost Bid (Weight: 20%).** The Cost Bid is for a base per-route and Field and

Activity/Athletic Trip rate for each year of the five-year contract. The total estimated five-year contract cost must be calculated using the Transportation Cost Bid Forms provided in this Invitation to Submit Bids package.

5. **Lowest Responsible Bid.** The cost bid will be used along with the written bid, Site and/or Reference Evaluations and Management Interviews to determine the lowest responsible bid.

The DISTRICT will review bids and determine if discussions are necessary with responsible CONTRACTORS.

6. **Timing of events.** Bids will be opened on Thursday, June 9, 2022, at 2:00 P.M. MST by the DISTRICT.

We are planning to make a recommendation to the Board of Trustees for a decision on June 30, 2022. This plan may have to be adjusted.

Nothing in the above paragraphs should be construed as removing the Trustees right to reject any or all bids or to award the Contract at a later date.

L. Rejection of Bids and Waiver of Irregularities

The DISTRICT reserves the right to reject any or all bids and to waive any irregularities in any bid or the bid process.

M. Take Over Clause

In lieu of a performance bond the contract contains a Take Over clause, which allows the DISTRICT to assume control of CONTRACTOR'S vehicles and equipment for the purpose of performing this contract if the CONTRACTOR fails to faithfully perform the provisions of the contract.

N. Obtaining Information

1. **Outside Sources.** The DISTRICT reserves the right to obtain without notice, from any and all sources, information concerning a CONTRACTOR which the DISTRICT deems pertinent to this Request For Bids (RFB) and to consider such information in evaluating the CONTRACTOR'S bid.
2. **Inspections.** The DISTRICT reserves the right to make on-site inspections of the CONTRACTOR'S installations and facilities, which the DISTRICT deems pertinent and necessary to evaluate the bid and to consider any information received from such inspection in evaluating the CONTRACTOR'S bid.

O. Bid Costs

The DISTRICT shall not be liable for any cost incurred by a CONTRACTOR in the preparation or delivery of its response to this RFB or for any other costs incurred because of this RFB.

P. Bid Disclosure

1. The bids shall be deemed public records. In the event that a CONTRACTOR desires to claim that portions of its bid are exempt from disclosure, based upon the CONTRACTOR'S right to privacy, it is incumbent upon the CONTRACTOR to identify those portions. The CONTRACTOR must identify the particular exemption(s) from disclosure and the contended justification for exemption upon which it is making its claim. Each answer, or part thereof, claimed to be exempt from disclosure must be clearly identified by the word "confidential".
2. The DISTRICT will consider a CONTRACTOR'S request(s) for exemption from disclosure. However, the DISTRICT will not be bound by the assertion that an answer contains exempt material. An assertion by a CONTRACTOR that an entire volume of its bid is exempt from disclosure will not be honored.
3. Until the DISTRICT makes a recommendation resulting from this RFB, no employee, agent or representative of any CONTRACTOR shall make available or discuss its bid with any trustee of the Gallatin Gateway School DISTRICT, or any employee, agent or representative of the DISTRICT, unless specifically allowed to do so in this RFB or in writing by the DISTRICT for the purposes of clarification, evaluation and/or negotiation.

Q. Protest Procedures

Any actual or prospective CONTRACTOR showing a substantial economic interest in this contract, who is aggrieved in connection with the solicitation or award of this contract, may protest to the DISTRICT in accordance with the procedures set forth herein. Protests based on the specifications or other terms in this bid document shall be submitted not later than the Pre-Bid Conference. Protests based on other circumstances shall be submitted before or during the Board of Trustees' consideration of the recommendation. In no event shall a protest be considered after the award of this contract.

In order to be considered, the protest shall be submitted in writing, and shall include: (1) the name and address of the aggrieved person; (2) the bid title; (3) specific grounds for the protest and any supporting documentation; and (4) the specific ruling or relief requested. The written protest shall be addressed to the Deputy Superintendent - Operations. The DISTRICT will respond in writing to the protest. The decision of the DISTRICT shall be final and conclusive, except as otherwise provided by Montana Procurement law.

R. Notification

CONTRACTORS whose bids have not been selected will be notified in writing at the address given in the bid. DISTRICT administration will notify CONTRACTORS of its recommendation to award a contract at least 48 hours before the DISTRICT Board of Trustees considers the recommendation.

**GALLATIN GATEWAY SCHOOL DISTRICT #35
TRANSPORTATION BID QUESTIONNAIRE**

To the CONTRACTOR:

The following questionnaire is a part of this Request for Bids. The information provided herein will be used for evaluating the qualifications of the CONTRACTOR to perform the work and services to be done. The questionnaire must be filled out accurately and completely and submitted with the other parts of your bid. Any errors, omissions or misrepresentations of the information may be considered as a basis for the rejection of the bid and may be grounds for the cancellation of any contract executed as a result of the Request for Bids.

CONTRACTORS that operate on a national basis can limit their responses to contracts in the Pacific Northwest including Alaska.

If you expect your firm's policies or practices to change from those it currently uses if your firm is awarded this contract, you must make explicit the policies and practices your firm will follow as it provides transportation services to the DISTRICT.

I. DESCRIPTION OF CONTRACTOR'S ORGANIZATION

A. IDENTIFYING INFORMATION

1. Name, address and telephone number of legal entity with whom the contract would be written and all trade names/assumed names and the states wherein those trade names/assumed names are used and a list of all states in which the CONTRACTOR is qualified to do business and the nature of the business done in each state.
2. Name, address and telephone number of each of the CONTRACTOR'S principal officers (President, Vice President, Treasurer, Chairperson of the Board of Directors, etc.) and each owner of five percent or more of the equity interest in the CONTRACTOR; and if the CONTRACTOR is a subsidiary, each owner of five percent or more of the equity interest in the parent entity.
3. The type of entity under which the CONTRACTOR'S business shall be operated and the State of legal residence of the entity. (e.g., corporation, partnership, limited partnership, trust, sole proprietorship).

Type of Entity

State of Residence

4. Federal Employer ID and, if applicable, include all State of Montana Registration Numbers, Industrial Insurance Registration and Unemployment Compensation Insurance numbers. (NOTE: All State of Montana registering must be complete prior to the execution of a contract with the successful CONTRACTOR).
5. If any party named above is or was an employee of the DISTRICT in the past 6 months, indicate his/her job title, and, if applicable, separation date.
6. If any owner or key employee of the CONTRACTOR is related by blood or marriage to

any DISTRICT employee or trustee or has a close personal relationship to any DISTRICT employee or trustee, indicate each key employee and DISTRICT employee.

7. Provide the complete criminal conviction record, if any, of all parties named in A1 or A2 above.

B. NATURE OF OPERATIONS

1. Is your firm currently engaged in providing home-to-school transportation services under a contract with a public school DISTRICT?

Yes ___ No _____ Number of Years _____

2. List all transportation permits (City and State) under which you currently operate.

<u>City</u>	<u>State</u>	<u>License Number</u>	<u>Description</u>
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3. Are you currently, or have you ever, provided transportation services for special education pupils?

Yes _____ No _____ Number of Years _____

4. State the number of years you have been engaged in public pupil transportation services:

_____ In the State of Montana

_____ Outside the State of Montana

5. For every public school district to which your firm currently provides pupil transportation under contract, or has provided within the last three years ending June 30, 2022, please provide name and location of the public school DISTRICT. In addition, please provide the following data for each public school DISTRICT:

- a. Name of a contact person at the school DISTRICT.

- b. Name of your CONTRACTOR's current or last Bus Barn manager at the location and the manager's length of service at that location.

- c. Types of transportation services your firm provides under the Contract (regular home-to-school, special education, other).

- d. Number of buses involved.

- e. Beginning and ending dates of the contract term.

- f. Union affiliation (if any) of drivers under contract.

II. MANAGEMENT

- A. The DISTRICT strongly believes that the individual holding the position of Contract Manager is critical to the provision of consistent and high quality transportation services. List the candidates proposed for assignment to the DISTRICT. If your firm is awarded this Contract, you will be expected to assign the person you have proposed unless the DISTRICT has specifically rejected your proposed candidate. If your firm is awarded this Contract, you may, with the written permission of the DISTRICT, substitute individuals not named in this bid.

For the individual you propose as a potential Contract Manager to be assigned to the DISTRICT, please provide the following information:

1. Name of the proposed Contract Manager:
 2. Tenure with your firm in years:
 3. Experience in related positions within your firm or with other firms in years:
 3. Current and two (2) most recent previous positions, including the location/DISTRICT of the position, the position's title, a description of responsibilities and authority including number of buses and/or drivers, and the dates between which the position was held.
 4. If a Contract Manager has not been selected, please describe your interview and selection process for this position. The District reserves the right to interview and approve the CONTRACTOR's recommended candidate for this position.
- B. Please provide a job description for each Operational Personnel—including Contract Manager—position you propose to assign to this contract.
- C. Please provide an organization chart of your firm as it would relate to the DISTRICT (it should give a clear understanding of the number of layers in your firm, and the lines of accountability).
- D. Please provide the name(s) of those persons within your firm who would have immediate authority over the Contract Manager you propose in item A above, and those who may play an advisory role to management, in the areas of (1) Operations; (2) Training and Personnel; (3) Safety; and (4) Maintenance. Please provide the following information for each of these persons:
1. Name
 2. Location of staff member's office
 3. Tenure with your firm in years
 4. Experience in related positions within your firm or with other firms in years.
 5. Current and most recent previous position, including the location of the position, the

position's title, a description of responsibilities and authority, and the dates between which the position was held.

- E. Please provide a complete staffing plan for the DISTRICT. The staffing plan should identify which employee will perform the roles and duties specified in this contract.

III. DRIVER PERSONNEL

- A. State the number of school bus drivers you now have in your regular employ:
- B. The Gallatin Valley area is currently experiencing a driver shortage. What is your firm's strategy for ensuring your obligations under this contract will be met in this environment? How/where does your firm recruit drivers?
- C. What methods do you use to screen and select drivers from amongst the applicants? What information do you use and how do you gather it? What criteria or standards do you use, and for what reasons might you reject an applicant?
- D. Do you check driver applicant references?

_____ Yes _____ No

- E. Do you do a criminal records check on all applicants?

_____ Yes _____ No

Describe the records check and how they are used.

- F. Do you do pre-employment drug and alcohol screening?

_____ Yes _____ No

Describe the procedures used. If available, provide company policy.

- G. For driver applicants, do you use any objective qualifications and driver testing procedures? If so, briefly describe the procedures, or provide samples of your testing material.

- H. What percentage of driver applicants eventually begin your training programs? _____ %

- I. What percentage of your driver applicants are hired directly as certified school bus drivers?
_____ %

J. Are the Department of Motor Vehicles (DMV) driving records of all your applicant drivers evaluated during the selection process?

_____ Yes _____ No

K. After a driver is hired, how often are DMV records updated?

L. Do you screen your applicants for good moral character?

_____ Yes _____ No

Describe criteria and procedures used.

M. What is the current rate of annual turnover among drivers your firm employs? _____%

N. Do you have driver training programs as a part of your current operational procedures?

_____ Yes _____ No

In-Service (continuing education and retraining for experienced school bus drivers)?

_____ Yes _____ No

O. Describe your current or proposed training program for driver applicants who have no experience driving school buses. Please describe the program components and content of your training program. If available, please provide the outline or course of study.

How long is the program?

Are driver applicants paid while they receive training?

_____ Yes _____ No

P. Describe your In-Service driver training and retraining program. Please include the field supervision components in this program on the content of training. If available, please provide the outline or course of study.

Q. What ratio of field supervisors or road inspectors to drivers would you provide in servicing

this contract?

_____ to _____

How many training sessions are offered each school year at your typical Bus Barn?
Are any independent reviews of training quality conducted on your training programs?

_____ Yes _____ No If so, please describe the reviews:

How do you identify those drivers for whom retraining will be required?

R. Does your driver training program include a section on transportation services for special education pupils?

_____ Yes _____ No If Yes, please provide the outline or course of study.

S. Does your driver training program include winter/mountain conditions training?

_____ Yes _____ No

T. Describe your current or proposed driver motivation and discipline programs. How do the programs take into account, if at all: Safety, Absences, Tardiness, On Time Route Performance, Tenure on the Job, and Complaints?

Do your motivation and discipline programs offer progressive rewards and penalties?

_____ Yes _____ No

Do drivers participate in defining and developing standards, rewards and penalties?

_____ Yes _____ No If so, describe their participation:

What monetary rewards and penalties are offered?

What non-monetary rewards and penalties are offered?

Describe the criteria used to transfer or terminate drivers.

Describe what procedures you use for drug/alcohol screening on a continuing basis.

U. Describe the wage and benefit plan you would expect to implement for this contract.

IV. SAFETY PROGRAM AND ACTIVITIES

- A. If you have an established, continuing safety program, please describe the operation, contents and requirements of the program.
- B. How often are safety meetings held?
- C. Describe any established safety organization activities in which your organization or its key personnel participate.
- D. What are the School Bus Accident Rates per 100,000 miles for school buses operated by your firm in 2019-20, 2020-21 and 2021-22? Provide a description of how you define school bus accidents.
- E. Describe investigation procedures you use at the time of an accident.
- F. What procedures do you use for drug/alcohol testing at the time of an accident? If available, provide the company policy/procedure.

V. PREVENTIVE MAINTENANCE AND MECHANICAL REPAIR

- A. Do you have a formal, scheduled preventative maintenance program for vehicle fleets which your firm manages?

_____ Yes _____ No

Please provide samples of any checklists you use for each type of preventative maintenance program, and please describe below your methods of ensuring that each vehicle actually receives preventive maintenance within the scheduled interval.

- B. Do you require any regular written reports from your drivers on the condition of their vehicle?

_____ Yes _____ No

Briefly describe and provide samples of these reports (including your bus checkout report form), and note their frequency.

C. Do you use any other methods of identifying defects in buses (if so, please describe)?

_____ Yes _____ No

D. How do you ensure that, if serious safety related or potentially vehicle damaging defects are identified in a vehicle, the vehicle is immediately removed from service until such defects are corrected?

E. How do you ensure that identified defects are generally corrected in a logical order and within a reasonable time?

F. Do you maintain and evaluate records of road failures?

_____ Yes _____ No

G. If so, how many road failures per month per hundred buses did the buses your firm maintained experience, on average, during the past year?

H. For what percentage of time were the buses that you maintained out of service for part or all of each day for inspection, maintenance, repair, or other reasons during the past year?

_____ %

I. Do you have a manpower or mechanic allotment schedule (number of buses per mechanic, etc.)?

_____ Yes _____ No

Briefly describe this schedule.

J. What qualification and experience requirements do you have for your maintenance personnel (including mechanics)?

K. Describe your recruiting and hiring procedures for maintenance personnel (including mechanics).

- L. The DISTRICT **may** pay the fuel costs associated with this contract. How will your firm ensure that fuel and our taxpayers' resources are being conserved and your buses are operating at maximum efficiency when there is no financial incentive to do so?

VI. INSURANCE DATA

- A. If requested, will you authorize your insurance carriers to furnish in writing your accident loss ratio and workers' compensation loss ratio for the past three years?

_____ Yes _____ No

- B. Please include a copy of one or more insurance certificates currently held by your firm that include liability coverage, as well as property, casualty, theft, fire coverage and Uninsured/Underinsured Motorist Coverage. The successful CONTRACTOR will be required to provide a certification of your firm's insurability pursuant to the Contract.

VII. FINANCIAL AND CREDIT DATA

- A. Submit credit references, including at least three trade or industry suppliers with whom you regularly deal.

- B. Submit a Balance Sheet and Profit and Loss Statement for the years 2020, 2021 and 2022.

- C. Has the CONTRACTOR, a subsidiary or intermediary company, parent company or holding company had a contract terminated for default in the last five (5) years? Termination for default is defined as notice to stop performance delivered to the CONTRACTOR because of the CONTRACTOR'S nonperformance and the issue of nonperformance has been either (a) not litigated due to inaction on the part of the CONTRACTOR, or (b) litigated and determined that the CONTRACTOR was in default.

_____ Yes _____ No If yes, please explain.

- D. Has the CONTRACTOR, subsidiary or intermediary company, parent company or holding company been indicted, charged or convicted of a crime or been the subject of a grand jury or criminal investigation?

_____ Yes _____ No If yes, please explain.

- E. Has the CONTRACTOR, a subsidiary or intermediary company, parent company or holding company been the subject of any order, judgment or decree of any court of competent jurisdiction permanently or temporarily enjoining it from, or otherwise limiting its participation in any type of business, practice or activity?

_____ Yes _____ No If yes, please explain.

- F. Has the CONTRACTOR, a subsidiary or intermediary company, parent company or holding company been the subject of any order, judgment or decree of any federal or state authority barring, suspending or otherwise limiting its right to engage in any business, practice or

activity?

_____ Yes _____ No If yes, please explain.

G. Has the CONTRACTOR, a subsidiary or intermediary company, parent company or holding company been the subject of a lawsuit by or against a school DISTRICT regarding any issue during the past 5 years?

_____ Yes _____ No If yes, please explain.

H. Provide Your Dunn and Bradstreet number _____.

VIII. IMPLEMENTATION PLAN

Please provide a plan and schedule for implementing the Contract should your firm be selected as the successful CONTRACTOR. Your schedule and plan should address:

- a. Receipt and Inspection of vehicles, facility and equipment.
- b. Recruitment/relocation, if necessary, of management and supervisory personnel.
- c. Selection, any necessary training, and employment of drivers.
- d. Employee orientation, especially to DISTRICT routes and schedules.

IX. TRANSPORTATION ROUTE SCHEDULING

Does the CONTRACTOR have experience with establishing and maintaining transportation route schedules for school DISTRICT similar in size or larger than Gallatin Gateway?

_____ Yes _____ No If yes, please explain your experience.

X. OTHER RELEVANT INFORMATION (optional)

Please provide any other information or data which shows the experience and qualifications of your firm, and/or which ensures that your firm will provide consistent and high quality transportation services to the DISTRICT.

You may also submit any additional services your firm offers in the performance of school transportation for school DISTRICTs.

I, the undersigned, hereby certify that I am a representative of the below named firm, and am duly authorized to execute contracts on behalf of the firm. I further hereby certify that all of the information presented in answer to the questions contained in this Bid/Questionnaire is complete and accurate to the best of my knowledge. I understand that if the DISTRICT awards a contract for transportation services to my firm, it does so in reliance upon the information set forth and commitments made within this questionnaire.

Name of Firm

Signature of Authorized Agent

Typed Name of Authorized Agent

Title

Date

GALLATIN GATEWAY SCHOOL DISTRICT #35

Transportation Cost Bid Form – BASE BID

Use of Diesel-Fueled Buses for Home-to-School Transportation with Purchased Buses from District and Contractor Supplied Fuel

The CONTRACTOR must fill in all of the blanks of this BID FORM. Bid base prices must be submitted for Service A buses operated using diesel fuel supplied by the CONTRACTOR. CONTRACTOR must specify fuel type bid for FIELD AND ACTIVITY/ATHLETIC TRIPS trips. Please enter these amounts on the form below. The form may not be altered. The DISTRICT reserves the right to require that the CONTRACTOR add and delete buses and routes to or from service at the rates specified below. The number of bus miles required at the start and through the term of the Contract may be more or less than current service levels.

Bid for Home-to-School Transportation – DIESEL FUEL

Base Price Per Route

		<u>Column (1)</u>	X	<u>Column (2)</u>	=	<u>Column (3)</u>
		Base Price		Estimated Annual		Estimated Base Price
<u>Bus Type</u>	<u>Year</u>	<u>Per Route</u>		<u>Bus Routes</u>		<u>Total</u>
Service A -	2022/23	\$ _____	X	720	=	\$ _____
Regular Routes	2023/24	\$ _____	X	720	=	\$ _____
	2024/25	\$ _____	X	720	=	\$ _____
	2025/26	\$ _____	X	720	=	\$ _____
	2026/27	\$ _____	X	720	=	\$ _____
Service A -	2022/23	\$ _____	X	180	=	\$ _____
Later Gators	2023/24	\$ _____	X	180	=	\$ _____
	2024/25	\$ _____	X	180	=	\$ _____
	2025/26	\$ _____	X	180	=	\$ _____
	2026/27	\$ _____	X	180	=	\$ _____

Bid for Field and Activity/Athletic Trip Transportation - DIESEL FUEL

Base Price Per Hour

<u>Bus Type</u>	<u>Year</u>	<u>Price Per Hour</u>		<u>Estimated Annual Bus Hours</u>	=	<u>Estimated Annual Total</u>
Field and	2022/23	\$ _____	X	100	=	\$ _____
Activity/	2023/24	\$ _____	X	100	=	\$ _____
Athletic Trips	2024/25	\$ _____	X	100	=	\$ _____
	2025/26	\$ _____	X	100	=	\$ _____
	2026/27	\$ _____	X	100	=	\$ _____
Total Estimated Five Year Bid						\$ _____
Total Estimated 2022/23 Price						\$ _____*

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THE INVITATION TO SUBMIT BIDS, TERMS AND CONDITIONS, CONTRACT, AND ALL OTHER PARTS OF THE BID PACKAGE. WE ARE AWARE OF THE PROVISIONS OF THE LABOR CODE THAT REQUIRE EVERY EMPLOYER TO BE INSURED AGAINST LIABILITY FOR WORKERS' COMPENSATION OR TO UNDERTAKE SELF-INSURANCE IN

ACCORDANCE WITH THE PROVISIONS OF THAT CODE, AND WE WILL COMPLY WITH SUCH PROVISIONS BEFORE COMMENCING ANY WORK UNDER A CONTRACT WITH THE DISTRICT.

Company Name		Signature of Authorized Agent
Address		Business Telephone Number
City, State and Zip Code		Date Signed

GALLATIN GATEWAY SCHOOL DISTRICT #35

Transportation Cost Bid Form

ALTERNATE 1: Use of Diesel-Fueled Buses for Home-to-School Transportation with Purchased Buses from District and District Supplied Fuel

The CONTRACTOR must fill in all of the blanks of this BID FORM. Bid base prices must be submitted for buses operated using diesel fuel supplied by the DISTRICT. CONTRACTOR must specify fuel type bid for FIELD AND ACTIVITY/ATHLETIC TRIPS trips. Please enter these amounts on the form below. The form may not be altered. The DISTRICT reserves the right to require that the CONTRACTOR add and delete buses and routes to or from service at the rates specified below. The number of bus miles required at the start and through the term of the Contract may be more or less than current service levels.

Bid for Home-to-School Transportation – DIESEL FUEL

Base Price Per Route

		<u>Column (1)</u>	X	<u>Column (2)</u>	=	<u>Column (3)</u>
		Base Price		Estimated Annual		Estimated Base Price
<u>Bus Type</u>	<u>Year</u>	<u>Per Route</u>		<u>Bus Routes</u>		<u>Total</u>
Service A -	2022/23	\$ _____	X	720	=	\$ _____
Regular Routes	2023/24	\$ _____	X	720	=	\$ _____
	2024/25	\$ _____	X	720	=	\$ _____
	2025/26	\$ _____	X	720	=	\$ _____
	2026/27	\$ _____	X	720	=	\$ _____
Service A -	2022/23	\$ _____	X	180	=	\$ _____
Later Gators	2023/24	\$ _____	X	180	=	\$ _____
	2024/25	\$ _____	X	180	=	\$ _____
	2025/26	\$ _____	X	180	=	\$ _____
	2026/27	\$ _____	X	180	=	\$ _____

Bid for Field and Activity/Athletic Trip Transportation - DIESEL FUEL

Base Price Per Hour

		Price		Estimated Annual		Estimated Annual
<u>Bus Type</u>	<u>Year</u>	<u>Per Hour</u>		<u>Bus Hours</u>		<u>Total</u>
Field and	2022/23	\$ _____	X	100	=	\$ _____
Activity/	2023/24	\$ _____	X	100	=	\$ _____
Athletic Trips	2024/25	\$ _____	X	100	=	\$ _____
	2025/26	\$ _____	X	100	=	\$ _____
	2026/27	\$ _____	X	100	=	\$ _____
Total Estimated Five Year Bid						\$ _____
Total Estimated 2022/23 Price						\$ _____*

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WITH SUCH PROVISIONS BEFORE COMMENCING ANY WORK UNDER A CONTRACT WITH THE DISTRICT.

Company Name		Signature of Authorized Agent
Address		Business Telephone Number
City, State and Zip Code		Date Signed

GALLATIN GATEWAY SCHOOL DISTRICT #35

Transportation Cost Bid Form

ALTERNATE 2: Use of Diesel-Fueled Buses for Home-to-School Transportation with Leased Buses from District and Contractor Supplied Fuel

The CONTRACTOR must fill in all of the blanks of this BID FORM. Bid base prices must be submitted for buses operated using diesel fuel supplied by the CONTRACTOR. CONTRACTOR must specify fuel type bid for FIELD AND ACTIVITY/ATHLETIC TRIPS trips. Please enter these amounts on the form below. The form may not be altered. The DISTRICT reserves the right to require that the CONTRACTOR add and delete buses and routes to or from service at the rates specified below. The number of bus miles required at the start and through the term of the Contract may be more or less than current service levels.

Bid for Home-to-School Transportation – DIESEL FUEL

Base Price Per Route

		<u>Column (1)</u>	X	<u>Column (2)</u>	=	<u>Column (3)</u>
		Base Price		Estimated Annual		Estimated Base Price
<u>Bus Type</u>	<u>Year</u>	<u>Per Route</u>		<u>Bus Routes</u>		<u>Total</u>
Service A -	2022/23	\$ _____	X	720	=	\$ _____
Regular Routes	2023/24	\$ _____	X	720	=	\$ _____
	2024/25	\$ _____	X	720	=	\$ _____
	2025/26	\$ _____	X	720	=	\$ _____
	2026/27	\$ _____	X	720	=	\$ _____
Service A -	2022/23	\$ _____	X	180	=	\$ _____
Later Gators	2023/24	\$ _____	X	180	=	\$ _____
	2024/25	\$ _____	X	180	=	\$ _____
	2025/26	\$ _____	X	180	=	\$ _____
	2026/27	\$ _____	X	180	=	\$ _____

Bid for Field and Activity/Athletic Trip Transportation - DIESEL FUEL

Base Price Per Hour

		Price		Estimated Annual		Estimated Annual
<u>Bus Type</u>	<u>Year</u>	<u>Per Hour</u>		<u>Bus Hours</u>		<u>Total</u>
Field and	2022/23	\$ _____	X	100	=	\$ _____
Activity/	2023/24	\$ _____	X	100	=	\$ _____
Athletic Trips	2024/25	\$ _____	X	100	=	\$ _____
	2025/26	\$ _____	X	100	=	\$ _____
	2026/27	\$ _____	X	100	=	\$ _____

Total Estimated Five Year Bid

\$ _____

Total Estimated 2022/23 Price

\$ _____ *

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WITH SUCH PROVISIONS BEFORE COMMENCING ANY WORK UNDER A CONTRACT WITH THE DISTRICT.

Company Name		Signature of Authorized Agent
Address		Business Telephone Number
City, State and Zip Code		Date Signed

GALLATIN GATEWAY SCHOOL DISTRICT #35

Transportation Cost Bid Form

ALTERNATE 3: Use of Diesel-Fueled Buses for Home-to-School Transportation with Leased Buses from District and District Supplied Fuel

The CONTRACTOR must fill in all of the blanks of this BID FORM. Bid base prices must be submitted for buses operated using diesel fuel supplied by the DISTRICT. CONTRACTOR must specify fuel type bid for FIELD AND ACTIVITY/ATHLETIC TRIPS trips. Please enter these amounts on the form below. The form may not be altered. The DISTRICT reserves the right to require that the CONTRACTOR add and delete buses and routes to or from service at the rates specified below. The number of bus miles required at the start and through the term of the Contract may be more or less than current service levels.

Bid for Home-to-School Transportation – DIESEL FUEL

Base Price Per Route

		<u>Column (1)</u>	X	<u>Column (2)</u>	=	<u>Column (3)</u>
		Base Price		Estimated Annual		Estimated Base Price
<u>Bus Type</u>	<u>Year</u>	<u>Per Route</u>		<u>Bus Routes</u>		<u>Total</u>
Service A -	2022/23	\$ _____	X	720	=	\$ _____
Regular Routes	2023/24	\$ _____	X	720	=	\$ _____
	2024/25	\$ _____	X	720	=	\$ _____
	2025/26	\$ _____	X	720	=	\$ _____
	2026/27	\$ _____	X	720	=	\$ _____
Service A -	2022/23	\$ _____	X	180	=	\$ _____
Later Gators	2023/24	\$ _____	X	180	=	\$ _____
	2024/25	\$ _____	X	180	=	\$ _____
	2025/26	\$ _____	X	180	=	\$ _____
	2026/27	\$ _____	X	180	=	\$ _____

Bid for Field and Activity/Athletic Trip Transportation - DIESEL FUEL

Base Price Per Hour

		Price		Estimated Annual		Estimated Annual
<u>Bus Type</u>	<u>Year</u>	<u>Per Hour</u>		<u>Bus Hours</u>		<u>Total</u>
Field and	2022/23	\$ _____	X	100	=	\$ _____
Activity/	2023/24	\$ _____	X	100	=	\$ _____
Athletic Trips	2024/25	\$ _____	X	100	=	\$ _____
	2025/26	\$ _____	X	100	=	\$ _____
	2026/27	\$ _____	X	100	=	\$ _____
Total Estimated Five Year Bid						\$ _____
Total Estimated 2022/23 Price						\$ _____

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THE INVITATION TO SUBMIT BIDS, TERMS AND CONDITIONS, CONTRACT, AND ALL OTHER PARTS OF THE BID PACKAGE. WE ARE AWARE OF THE PROVISIONS OF THE LABOR CODE THAT REQUIRE EVERY EMPLOYER TO BE INSURED AGAINST LIABILITY FOR WORKERS' COMPENSATION OR TO UNDERTAKE SELF-INSURANCE IN ACCORDANCE WITH THE PROVISIONS OF THAT CODE, AND WE WILL COMPLY

WITH SUCH PROVISIONS BEFORE COMMENCING ANY WORK UNDER A CONTRACT WITH THE DISTRICT.

Company Name		Signature of Authorized Agent
Address		Business Telephone Number
City, State and Zip Code		Date Signed

**GALLATIN GATEWAY SCHOOL DISTRICT #35
PROPOSED SCHOOL BUS INVENTORY**

Description of buses to be provided for this contract by the CONTRACTOR:

Bus ID Number	Passenger Capacity	Year of Manufacture	Make	Mileage

- If to be purchased new, but have not yet been built, provide Manufacturer's Letter of Commitment that includes the delivery date.

**GALLATIN GATEWAY SCHOOL DISTRICT #35
OWNED SCHOOL BUS INVENTORY**

Description of buses to be provided for this contract by the DISTRICT:

Bus ID Number	Passenger Capacity	Year of Manufacture	Make	Mileage
4DRBUC8PXLB886249	71	2020	International	
1BAKGCSTXJF341164	71	2018	Bluebird	

GALLATIN GATEWAY PUBLIC SCHOOLS #35
TRANSPORTATION CONTRACT

This Agreement made the ____ day of _____, 2022, between SCHOOL DISTRICT NO. 35, GALLATIN COUNTY, MONTANA, hereinafter referred to as the DISTRICT and _____, hereinafter referred to as the CONTRACTOR.

WITNESSETH:

WHEREAS, the parties hereby agree to contract transportation for school children as designated by the DISTRICT,

NOW, THEREFORE, in consideration of the mutual terms, covenants, and conditions herein contained, IT IS AGREED by and between the parties hereto as follows:

1. TERM OF CONTRACT.

This Contract shall be for a period of five (5) years commencing on July 1, 2022, and terminating on June 30, 2027. This contract may be renewed by mutual written agreement between the parties.

2. SCOPE OF SERVICE.

CONTRACTOR is required to provide service for transporting pupils from their scheduled pick-up locations to Gallatin Gateway Elementary and Secondary public schools and at the end of the school day to return the pupils to their designated locations (herein "home-to-school transportation"). For purposes of this contract, home-to-school transportation includes only those transportation services where the vehicle driver is required to hold a Commercial Driver's License. Such transportation shall be provided for each and every day that school is convened and in accordance with the bus routes and schedules as established by the DISTRICT. The DISTRICT reserves the right to add, delete, revise or change any route before or during a school term. Prior to August 1st of each year the DISTRICT agrees to provide the CONTRACTOR with the approximate bus routes planned for the following school year.

"SERVICE A BUSES" are defined as regular transportation buses assigned for daily use on regular school bus routes. Service A buses shall have a minimum rated capacity of 77 passengers.

In addition to home-to-school bus transportation, CONTRACTOR will also provide transportation for in-day field trips and activity/athletic trips (herein "Field and Activity/Athletic Trips") as follows:

- Field Trips. "Field Trips" are defined as trips to a location inside or outside the DISTRICT boundaries to support the DISTRICT's instructional programs. Field trips are generally intra-day, but in some cases, may extend beyond normal school hours or overnight.
- Activity/Athletic Trips. "Activity/Athletic Trips" are defined as trips to transport DISTRICT-sponsored extracurricular teams to their various activities and competitions.

3. FORCE MAJEURE

In the event CONTRACTOR is unable to provide the services specified in this Agreement because of any act of God, civil disturbance, fire, riot, war, terrorism, governmental action or any other condition or cause beyond CONTRACTOR'S control, DISTRICT shall excuse CONTRACTOR

from performance under this Agreement.

Labor related issues—including labor shortages, strikes, picketing, and lockouts—are deemed to be within the CONTRACTOR's control and/or influence. Such issues are therefore specifically NOT included as Force Majeure events.

4. TAKEOVER

In the event a force majeure event lasts longer than seven (7) business days or the CONTRACTOR otherwise fails to faithfully perform the provisions of this contract, DISTRICT may, at DISTRICT'S option, assume control of CONTRACTOR'S vehicles and equipment for the purpose of performing this contract. In the event DISTRICT elects to assume control of CONTRACTOR'S vehicles and equipment for the purpose of performing this contract, DISTRICT shall assume all responsibility of its performance. DISTRICT must provide insurance, properly licensed drivers, and appropriate indemnification. In addition, such takeover must end immediately upon CONTRACTOR'S ability to resume service. DISTRICT will not pay the CONTRACTOR for use of the vehicles and equipment or for any miles traveled after control is assumed.

The provisions of this section shall not be construed to excuse faithful performance by the CONTRACTOR or limit the liability of the CONTRACTOR for damages or preclude exercise of any other right or remedy allowed the DISTRICT by law, equity or the provisions of this contract.

5. SERVICES TO BE RENDERED.

The CONTRACTOR shall provide, furnish and operate at its sole expense during the term of this contract, school bus vehicles, drivers, attendants and operational personnel conforming to the requirements of this contract. The CONTRACTOR shall furnish such services for each school day and activity as required by the DISTRICT. The CONTRACTOR shall comply with all responses and assurances provided in their bid proposal.

6. EQUIPMENT – HOME-TO-SCHOOL TRANSPORTATION.

At all times during this contract, the school buses used for home-to-school transportation shall meet the minimum standards and specifications as set by the United States Department of Transportation and the State of Montana. Additionally, all such school buses shall meet and comply with any and all regulations or requirements of any agency of the State of Montana and any agency of the Federal Government. The CONTRACTOR shall at its sole expense comply with all such standards, specification, regulations or requirements for school buses during the term of this contract. The Montana Highway Patrol, as required by the Montana Office of Public Instruction and Montana Law, shall inspect all home-to-school transportation buses used pursuant to this contract.

In addition to the above requirements:

- All buses shall be equipped with supplementary on-spot traction devices.
- All buses shall be equipped with at least front and rear video and audio surveillance recording devices. The device(s) shall be wired to enable recording while the engine is off as well as when the ignition is running. The devices must be operational and in use at all times while a bus is in service under this contract.
- All buses must be equipped with seat belts on all seating positions.

The CONTRACTOR agrees that none of the buses used regularly for the transportation of students

to and from school will exceed an age of ten (10) years. Additionally, the CONTRACTOR agrees to maintain the buses in good mechanical and operating order at all times. The buses shall be kept clean and free of body damage including minor dents and paint scrapes of a cosmetic nature, all repairs to be made within fifteen (15) days of occurrence. Bumpers and wheels will be cleaned as needed to maintain a fresh, clean appearance. The DISTRICT reserves the right to require the CONTRACTOR to assign a given bus to a different route or to require the CONTRACTOR to remove a bus from service on this contract if the bus fails to meet the specifications required under this contract.

This contract does not specify a number of spare buses. However, service interruptions are not acceptable and the CONTRACTOR will ensure its fleet is sufficient to meet the needs of this contract at all times.

In the event that DISTRICT or any governmental agency imposes equipment requirements other than those set forth above on CONTRACTOR'S vehicles during the term of this Agreement, which are specific requirements for the operation of this Agreement or immediate installation is required for continuing operation of the vehicles, CONTRACTOR and DISTRICT in good faith shall negotiate price increases applicable to such equipment requirement. If the parties do not reach agreement regarding applicable price increases, either party may terminate this contract upon not less than 60 days prior written notice to the other party.

7. EQUIPMENT – FIELD AND ACTIVITY/ATHLETIC TRIPS.

At all times during this contract, the school buses used for Field and Activity/Athletic trips shall meet the minimum standards and specifications as set by the United States Department of Transportation and the State of Montana. Additionally, all such buses shall meet and comply with any and all regulations or requirements of any agency of the State of Montana and any agency of the Federal Government. The CONTRACTOR shall at its sole expense comply with all such standards, specification, regulations or requirements for school buses during the term of this contract.

In addition to the above requirements:

- All buses shall be equipped with at least front and rear video and audio surveillance recording devices. The device(s) shall be wired to enable recording while the engine is off as well as when the ignition is running. The devices must be operational and in use at all times while a bus is in service under this contract.
- All buses must be equipped with under carriage storage.
- All buses must be equipped with seat belts on all seating positions.

The CONTRACTOR may use Field and Activity/Athletic Trip buses for home-to-school transportation if those buses meet all the requirements of Section 5 – Equipment – Home-To-School Transportation above.

The CONTRACTOR agrees to maintain the buses in good mechanical and operating order at all times. The buses shall be kept clean and free of body damage including minor dents and paint scrapes of a cosmetic nature, all repairs to be made within fifteen (15) days of occurrence. Bumpers and wheels will be cleaned as needed to maintain a fresh, clean appearance. The DISTRICT reserves the right to remove a bus from Field and Activity/Athletic Trip service on this contract if the bus fails to meet the specifications required under this contract.

The CONTRACTOR shall maintain a Class A two-way radio base station at the bus storage facility, at least four handheld radios, and all buses transporting students shall be equipped with such two-way radios. The CONTRACTORS radio equipment must be compatible with the DISTRICT's radio equipment (Motorola VHF ultra-high frequency) and the DISTRICT will use the CONTRACTORS radio band. The DISTRICT shall be allowed to monitor all radio communications with buses transporting DISTRICT students.

Field and Activity/Athletic trips for which the DISTRICT chooses to use a motor coach are not covered by this contract. DISTRICT represents, warrants and covenants that from and after the effective date of this Agreement, except for motor coaches, DISTRICT will use CONTRACTOR as DISTRICT'S sole and exclusive provider for all of DISTRICT'S home-to-school and Charter Transportation at the rates established herein, unless there is a Failure of Operation as described in Section 15. "Charter Transportation" shall mean the outsourced transportation of student groups and their teachers, coaches, and/or advisors to school-sponsored field trips, excursions, extracurricular, athletic, creative or academic activities, or any similar purpose where transportation of such group requires the vehicle driver to hold a Commercial Driver's License.

8. BUS DRIVERS.

For the protection of students, drivers and all other persons coming in contact with the students must be of stable personality and sound moral character. Drivers and all other persons coming in contact with students must be able to communicate effectively orally and in writing. The DISTRICT places upon the CONTRACTOR full responsibility for assuring such qualities in personnel. The CONTRACTOR shall not allow any person to drive a school bus whose moral character is not of the highest level, or whose conduct might in any way expose any student to any impropriety of word or conduct whatsoever, nor shall the CONTRACTOR allow any person to drive a school bus who is not mentally and emotionally stable. The DISTRICT will be fully informed of all assignments of drivers to routes and the DISTRICT reserves the right to approve the assignment and continuation of a driver.

The DISTRICT expects a high degree of professionalism from drivers and all CONTRACTOR personnel. The CONTRACTOR and DISTRICT will jointly develop a dress code that the CONTRACTOR will enforce with its employees. Complaints about driver professionalism or failure to enforce the dress code will result in non-payment for the route.

It is agreed that all drivers shall be licensed and certified according to the Montana Law and by the Montana Board of Public Education prior to and at all times while serving as a bus driver under this contract. Proof of such certification shall be provided to the DISTRICT by the CONTRACTOR prior to and at all times while a driver is transporting students pursuant to this contract in accordance with Section 15 herein.

All drivers employed by the CONTRACTOR shall be required to attend an annual orientation bus drivers' clinic scheduled by the CONTRACTOR and under the direction and joint coordination of the DISTRICT and the CONTRACTOR. In addition, the CONTRACTOR shall provide and all drivers will be required to attend a minimum of one safety meeting each month during the school year and a defensive driver course every three years, which satisfies the requirements of the Montana Board of Public Education. The CONTRACTOR is responsible for all costs associated with such meetings, clinics and classes and shall maintain records of the attendance of all drivers at such

meetings, classes and clinics. Drivers shall be compensated by the CONTRACTOR for these mandatory meetings, classes and clinics at no additional cost to the DISTRICT.

All drivers will be required to submit a rider count listing the number of students riding that day and a mileage log listing the odometer reading of each bus at the beginning and end of the day. The rider count and the mileage log shall be taken on the first Tuesday of each month and submitted to the DISTRICT with any other reports deemed necessary by the DISTRICT by the 10th of each month.

9. BUS DRIVER COMPENSATION.

The CONTRACTOR shall establish a written salary and benefit structure that is designed to attract, employ and retain experienced school bus drivers. For each year of the contract, the CONTRACTOR shall furnish a copy of the salary and benefit schedule to the DISTRICT not later than May 15 preceding each year. Compensation for all work performed under this contract including pre-service training, safety meetings and required First Aid and CPR training, shall apply to this requirement. Additionally, the DISTRICT requires the CONTRACTOR to pay individual drivers at least as much as the 2022-2023 starting wage of \$16.00/ hour.

Nothing contained in this section shall impair the CONTRACTOR'S right to terminate a driver or suspend a driver without pay.

10. OPERATIONAL PERSONNEL.

Operational personnel are defined as those individuals directly involved in the control, supervision, maintenance and investigation of daily bus operations and procedures. These functions include:

- Contract management and administration
- Customer Service
- Dispatching
- Driver training
- Fleet maintenance
- Routing
- Safety management

The extent and coverage of the DISTRICT'S transportation needs requires certain personnel available to assure the safety and success of these functions. A minimum of the following personnel shall be maintained during the term of this Contract:

- 1 full-time (40 hours per week) Contract Manager
- 1 or more dispatchers
- Additional Operational Personnel necessary to ensure all contractual obligations are met and the above-listed functions are provided

The CONTRACTOR must provide job descriptions of each Operational Personnel position.

In addition to the Operational Personnel specified above, CONTRACTOR shall employ a sufficient number of qualified drivers and support personnel to assure DISTRICT of continuous, reliable, safe, and on time service. CONTRACTOR shall take reasonable steps to prevent its employees from exposing any pupil to impropriety of word or conduct. CONTRACTOR shall not knowingly permit

its drivers to smoke on the bus, to drink any intoxicating beverage, or to be under the influence of drugs or alcohol while operating any bus.

CONTRACTOR shall be responsible for hiring and discharging personnel employed by CONTRACTOR to perform its obligations hereunder. However, DISTRICT shall have the right to request CONTRACTOR to remove from service to DISTRICT any employee who, in DISTRICT'S sole discretion, is deemed unsuitable for the performance of transportation services for DISTRICT; provided that DISTRICT shall make such request in writing, state the reasons therefore and include any supporting documentation, and provided further that such request does not violate applicable local, state or federal laws, rules or regulations. To the extent permitted by law, DISTRICT shall indemnify, defend, and hold CONTRACTOR harmless from and against all claims, expenses, or liabilities by or to a removed CONTRACTOR employee arising from the removal of that employee based on the DISTRICT'S request.

The expectation of the DISTRICT is that the Contract Manager and Dispatcher will perform customer service and dispatching duties when the Home-to-School Transportation buses are on route. The Contract Manager and Dispatcher will be on duty at the bus barn, available to drivers, parents and DISTRICT personnel during all Home-to-School Transportation route times, and not driving a bus. Routes driven by the Contract Manager or Dispatcher will be considered non-operational and are subject to the provisions of Section 15 – FAILURE OF OPERATION below.

The Student Transfer Assistants are responsible for the orderly and safe transfer of students from one bus to another.

11. LIABILITY INSURANCE.

At all times during the term of this contract, the CONTRACTOR shall, at its own expense, maintain in force general liability and comprehensive automobile liability insurance with an insurance company licensed in the State of Montana and approved by the DISTRICT. Such insurance shall have minimum liability limits as follows:

Liability for each occurrence (bodily injury and property damage combined)	\$10,000,000.
Medical Payments per person	\$5,000.
Uninsured/Underinsured Motorist Coverage	\$1,000,000.

The above-required insurance shall list the DISTRICT, its past, present and future Board of Trustees, and its employees as additional insureds for claims specifically arising under this Contract.

All policies of insurance required in this contract shall contain a clause that said policy of insurance shall not be cancelable except by a 30-day written notice of cancellation to the DISTRICT.

12. INDEPENDENT CONTRACTOR.

It is understood and agreed that the CONTRACTOR is not and shall not be held or deemed in any way to be an agent or employee of the DISTRICT and that in all operations said CONTRACTOR is and shall be considered an independent CONTRACTOR.

13. INDEMNIFICATION.

CONTRACTOR agrees to indemnify and hold the DISTRICT, its Board of Trustees, officers and employees harmless from any and all liability, claims, damages, causes of action and expenses,

including attorney fees in defending any legal action, for damage to property or injury to or death of any person including employees of the CONTRACTOR or the DISTRICT, arising in connection with the operations or services provided by the CONTRACTOR.

14. BUS ROUTES AND SCHEDULING.

The CONTRACTOR shall be responsible for establishing and maintaining the bus routes, subject to DISTRICT approval. The DISTRICT shall have final approval of all bus routes and operation time schedules. The CONTRACTOR shall not change the bus routes or time schedules, which have been previously approved by the DISTRICT, without prior written approval of the DISTRICT. The CONTRACTOR shall work cooperatively with the DISTRICT in the establishment and maintenance of the bus routing system.

The CONTRACTOR and the DISTRICT shall measure each route and record a total daily mileage for each route. The mileage for each route shall be calculated from the bus storage facility. In the event the DISTRICT approves changes or revisions to the routes, the CONTRACTOR and the DISTRICT shall measure each new or revised route and record the new total daily mileage for each route.

The CONTRACTOR shall also be responsible for providing transportation for DISTRICT Field and Athletic/Activity trips. The DISTRICT and CONTRACTOR will work together to establish a system for requesting these trips. The CONTRACTOR shall not be held responsible for Field and Athletic/Activity Trip requests that are received less than 72 hours before the requested departure time. Field and Activity/Athletic trips for which the DISTRICT chooses to use a motor coach are not covered by this contract.

15. FAILURE OF OPERATION.

The CONTRACTOR shall immediately notify the DISTRICT Transportation Office in the event of impending delay in providing scheduled service. If requested, the CONTRACTOR must provide a weekly report of all breakdowns or delays by route, date of occurrence, time, place, problem, vehicle number, and if students were aboard.

A. In the event that CONTRACTOR fails to operate any Home-to-School Transportation route in accordance with the requirements of this contract, the amount of payment for the route may be deducted from the following month's payment at the rate per route agreed upon in this contract. Additionally, the CONTRACTOR will pay the DISTRICT \$1,000 per day per route for each day that any one or more routes are not operational.

In the event routes are added or extended, CONTRACTOR shall be afforded a period of thirty (30) days following implementation of such changes during which time no liquidated damages may be assessed with respect to the specific route additions or extensions.

B. In the event that CONTRACTOR cannot furnish sufficient buses and drivers for a Field or Activity/Athletic trip, the DISTRICT shall acquire transportation services from another outside vendor. The CONTRACTOR shall pay the difference in costs between the amount charged by the outside vendor and the amount specified in this contract.

16. STUDENT DISCIPLINE.

Prior to July 1 of each year during the term of this contract, the CONTRACTOR shall prepare and submit to the DISTRICT for the DISTRICT's approval a written policy for handling student discipline while boarding, riding and departing the school buses. If the written policy submitted to

the DISTRICT by the CONTRACTOR is not acceptable by the DISTRICT, the DISTRICT shall notify the CONTRACTOR of the changes required by the DISTRICT. After the DISTRICT has approved the written policy for handling student discipline, the CONTRACTOR cannot change the policy without the written approval of the DISTRICT.

17. MANAGEMENT HEADQUARTERS AND BUS STORAGE FACILITY.

The CONTRACTOR will enter into a lease agreement with the DISTRICT covering the use of the DISTRICT owned facility by the CONTRACTOR. The lease is attached as Appendix A to this contract.

18. NOTICES.

All notices called for or required or given pursuant to this contract shall be transmitted by certified or registered mail or in person to:

1. District Clerk
Gallatin Gateway School
100 Mill Street
Gallatin Gateway, MT. 59730

The above addresses shall be in effect until such time as either party shall notify the other party in writing of a change of mailing address for the purposes of this contract.

19. ASSIGNMENT.

The CONTRACTOR shall not be allowed to transfer, assign or subcontract any of its obligations under this contract without prior written consent of the DISTRICT.

20. REPRESENTATIONS AND AMENDMENTS.

This contract represents the entire agreement and understanding of the parties hereto and supersedes all prior and contemporaneous agreements and understandings of the parties. This contract may only be amended in writing by a document executed by both parties.

21. COMPENSATION TO THE CONTRACTOR (HOME-TO-SCHOOL TRANSPORTATION).

The DISTRICT shall pay the CONTRACTOR the following rates per Home-to-School route:

<u>Fiscal Year</u>	<u>Service A Buses</u>
2022-23	\$ _____
2023-24	\$ _____
2024-25	\$ _____
2025-26	\$ _____
2026-27	\$ _____

The number of Home-to-School bus routes shall be calculated in advance by August 1st of each year for the current fiscal year (July 1 to June 30). That count will be multiplied by multiplying the anticipated number of days bus service will be required for each route in the fiscal year. The total annual bus routes for the fiscal year multiplied by the appropriate base rate per route established above shall be the total annual base compensation.

The total annual base compensation multiplied by 99% shall be divided by nine to determine the monthly base compensation. Provided the CONTRACTOR is not in default under this contract,

the DISTRICT shall pay CONTRACTOR the monthly base compensation by the 5th day of October, November, December, January, February, March, April, May and June of each fiscal year, and the final 1% shall be paid on the last day of school in each fiscal year.

On or before May 31 of each fiscal year, the total annual base compensation shall be recalculated for such fiscal year based on:

- The actual number of school days the bus service is provided and the actual bus routes served
- Any deductions for Failure of Operation as described in Section 14A above.

The final, recalculated amount shall be the final annual base compensation.

In the event the final base compensation exceeds the total monthly base compensation paid to the CONTRACTOR for the fiscal year the annual adjustment due to the CONTRACTOR shall be paid by June 15 of such fiscal year. In the event the final base compensation is less than the total monthly base compensation paid to the CONTRACTOR for the fiscal year the annual adjustment due the DISTRICT shall be withheld from the final payment due the CONTRACTOR for the fiscal year. In the event the final base compensation is less than has been paid to the CONTRACTOR through the year, the CONTRACTOR will refund the difference to the DISTRICT by June 15 of such fiscal year.

In the event a bus route is added or removed during the school year, the monthly base compensation shall be recalculated based upon the new route counts, the number of days remaining in the school year and the number of months remaining in the school year. 99% of the recalculated monthly base compensation shall be paid by the 5th day of each month for the remainder of the school year, and the final 1% shall be paid on the last day of school in said school year.

The DISTRICT shall be responsible for the cost of fuel used by the CONTRACTOR for DISTRICT transportation.

DISTRICT and CONTRACTOR will consult on a regular basis concerning the Transportation requirements of DISTRICT. DISTRICT may increase or decrease services to be provided by CONTRACTOR under this RFP (“Schedule Readjustments”). However, where Schedule Readjustments impact by greater than 15% the service levels or equipment levels required of CONTRACTOR under the assumed routes, schedules, days of service, hours or miles, or vehicle requirements contained in this RFP, CONTRACTOR and DISTRICT shall negotiate rate changes commensurately to cover increases or decreases in cost structure associated with such changes by DISTRICT.

22. COMPENSATION TO THE CONTRACTOR (FIELD AND ACTIVITY/ATHLETIC TRIPS).

The DISTRICT shall pay the CONTRACTOR the following rates per hour for Field and Activity/Athletic Trips:

<u>Fiscal Year</u>	<u>Rate per Hour</u>
2022-23	\$ _____
2023-24	\$ _____
2024-25	\$ _____

DISTRICT shall elect to terminate this Agreement due to such funding deficiencies, DISTRICT shall give written notice to CONTRACTOR on or before May 1 prior to the end of any Contract Year for services to be rendered in the following Contract Year. As the CONTRACTOR will make reasonable efforts to offset costs in the event of a termination, the DISTRICT shall reimburse the CONTRACTOR in full for costs incurred by CONTRACTOR as the result of such early termination, including, but not limited to, retrofit and redeployment of vehicles, and contract close-out costs.

Either party may terminate this Agreement for convenience upon not less than one hundred and eighty (180) days prior written notice to the other party.

27. DISPUTE RESOLUTION.

The parties shall negotiate in good faith in an attempt to resolve any dispute that may arise under this Agreement. Disputes that cannot be resolved by negotiation shall be submitted to mediation using a mutually agreed upon mediator. If mediation is not successful, the parties may pursue their remedies as they choose. Nothing in this Agreement shall be deemed to prevent the parties from agreeing in the future to submit a dispute to arbitration.

28. LAWS AND REGULATIONS.

The CONTRACTOR, CONTRACTOR'S buses and CONTRACTOR'S employees shall obey and comply with all laws and regulations relating to school buses, school bus drivers and transporting school children.

IN WITNESS THEREOF, the parties hereunto affix their hands and seals as of the day and year first above written.

Gallatin Gateway PUBLIC SCHOOLS

CONTRACTOR

Chair, Board of Trustees

Authorized Signature

(SEAL)

ATTEST:

Clerk, Gallatin Gateway Public Schools

Secretary

GALLATIN GATEWAY SCHOOL DISTRICT #35 DISTRICT TRANSPORTATION DATA

The following data summarizes operations for the 2022-23 school year. This information is provided to assist CONTRACTORS in formulating their bids. The DISTRICT cautions, however, that the information is pertinent only to the current operations and bus routes. The DISTRICT makes no guarantee that the information provided represents the facts and figures of the system for the five-year period for which bids are sought.

Summary of Current Routes:

- A. Regular Routes. The DISTRICT currently runs 4 regular routes (one morning and one afternoon route per day) requiring 2 buses that travel a total of 74.4 miles daily. These routes carry kindergarten through 8th grade regular and special education students to and from school.

The DISTRICT provides an average 180 days of instruction to kindergarten - 8th grade students. The number of days each route runs therefore depends on the load.



Benefits FOR YOUR FUTURE

March 2022

RE: **2022 - 2023 BENEFIT PLAN RENEWAL MATERIALS**

Dear Superintendent and Business Manager/Clerk,

Attached is your group's complete 2022-2023 renewal packet that consists of:

- **Renewal Presentation**, with specifics on the comprehensive offerings MUST provides for your healthcare dollar. The presentation includes:
 - ✓ **Rate sheets**
 - **New this year Dental changing to Delta Dental**
 - **Vision options changing to Vision Services Provider (VSP)**
 - ✓ **Life and LTD Benefit Election Form**
 - ✓ **New Benefit options: Short Term Disability, Voluntary Accident, and Critical Illness**
- **Renewal and Open Enrollment Memo**
- **Affiliation and Participation Agreement**
- **ACA Overview and Election Form**
- **Group Online Open Enrollment Form**

Accessing Renewal/Open Enrollment Materials:

Visit mustbenefits.org → **Bus-Mgr/Clerk** tab → **Open Enrollment**

MUST values your business and looks forward to another year of providing you with great service and benefits designed to meet your needs!

Thank you, for your support of MUST. We truly appreciate the work you do supporting and teaching the children of your community!

Sincerely,

ANDREW W. HOLMLUND
MSSF Chief Executive Officer

THE MUST EXPERIENCE

For peace of mind...

**Your MUST
benefits include:**



- **Virtual Visits**
Convenient, easy access with a low charge for all medical plans, including HDHP
- Basic **Life & AD&D Insurance** of \$10,000 included for employees enrolled in Medical coverage
- Basic **LTD benefit** (50% of pre-disability earnings) included for employees enrolled in Medical coverage. Group elected benefits available for non-Medical participants



2022 RENEWAL PRESENTATION

Benefits **FOR YOUR FUTURE**





Our purpose is to support Montana's *youth and future* .

We do this through providing health benefit solutions to our dedicated teachers, administrators, and support staff so they can concentrate on what they do best - **teaching and supporting the children in our communities.**



SETTING US *Apart*

Local service, superior benefits & exceptional value-adds

PREMISE HEALTH CLINIC

Provides in-person and virtual healthcare including Primary Care, Pharmacy, Behavioral Health, etc.

VIRTUAL VISITS

An efficient and cost-effective care solution available on all MUST plans

NO COST MENTAL HEALTH VISITS

Under your EAP / LTD Benefits

FREE VISION EXAM ANNUALLY

And retinal imaging (every 2 years up to \$40) with applicable coverage

\$10,000 LIFE/AD&D BENEFIT

With accelerated death benefit

LONG TERM DISABILITY BENEFIT

Basic coverage provided for all active employees under MUST medical coverage

RETAIL & MAIL PHARMACY PROGRAM

90 day supply = 2 x 30 day copay with traditional plans; HDHP Expanded Preventive Drug List

WELLNESS PROGRAM & DIGITAL HEALTH TOOLS

Learn more about Wondr Health, Livongo, and Omada at www.bcbsmt.org

SUPPORTIVE MEMBER HEALTH MANAGEMENT PROGRAMS

ACH PAYMENTS & SECURED EMAIL

MUST offers a convenient way to pay your MUST premiums and securely receive your monthly invoice via e-mail!

We respect *you* and value your business!

1987 – 2022

Experience spanning over 35 years

We know **Schools** | We Know **Benefits** | We Know **The 406**

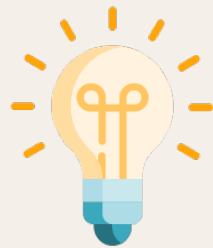
OUR **VALUES**



TEAMWORK



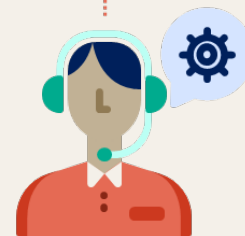
INTEGRITY



INNOVATION



SECURITY



**CUSTOMER
SERVICE**

PREMISE HEALTH CLINICS

Healthcare built for *you*

No long waits, fewer hassles, and convenient access. We've partnered with Premise Health to offer you a regional health center for an effortless experience. Call, or use the *My Premise Health* app.



MyPremiseHealth.com



(855) 200.6822

Some of the services provided include:

- Annual Physicals
- Preventive Exams
- Chronic Condition Management
- Biometric Screenings
- Lab Draws
- Flu Shots and Other Vaccinations
- Immunizations
- Acute and Urgent Care
- Well-Woman and Well-Male Exams
- Well-Child Checkup ages 2+
- Health Coaching Services (A variety of Wellness Plans available)
- X-RAY and Radiology Referrals

To be at your best, You need healthcare to be easy. All MUST members have access!



LOCATIONS

ANACONDA | 602 E. Park Ave

BUTTE | 3703 Harrison Ave. Suite B

BILLINGS | 1501 14th St. West, Suite 230

HELENA | 405 Saddle Dr.

MISSOULA | 1211 S Reserve, Suite 202

VIRTUAL HEALTHCARE

Healthcare when and where you need it.

VIRTUAL VISITS are an efficient and cost-effective care solution available on all MUST plans. For a maximum charge of \$44, or a \$25 copay (refer to your plan). Simple, non-emergency medical health conditions can be addressed via telephone, online video, or mobile app. Members, through their *Blue Access for Members (BAM)*, can register and access Virtual Visits. Montana Law requires virtual visits incorporate a visual between provider and member.

No matter where you are, a doctor is available
24 Hours a day / 7 days a week

All medical enrollees have access to Virtual Visits – an alternate, safe, convenient way to access care.



ONLINE: bcbsmt.com Click Sign up or Log In tab to access your *Blue Access For Members (BAM)* account. Once logged in, access Virtual Visits from the quick links on the left.

OR

MOBILE: Using your smart phone, text your own online virtual assistant! This makes activation quick and easy. To start, just text BCBSMT to 635-483

Download the MDLIVE app from the Apple Store or Google Play Store



Keep Smiling

Delta Dental PPO™

Stay in network to save

Visit a dentist in the PPO network to maximize your savings. These dentists have agreed to reduced fees, and you won't get charged more than your expected share of the bill. Find a PPO dentist at deltadentalins.com.

If you can't find a PPO dentist, consider a Delta Dental Premier® dentist. These dentists have agreed to set fees and offer another opportunity to save.

Check in without an ID card

You don't need a Delta Dental ID card when you visit the dentist. Just provide your name, birthdate and enrollee ID or Social Security number. If your family members are covered under your plan, they'll need to provide your information. Prefer to have an ID card? Simply log in to your account to view or print your card.

Set up an online account

Get information about your plan, check benefits and eligibility information, find a network dentist and more. Sign up for an online account at deltadentalins.com.

Coordinate dual coverage

If you're covered under two plans, ask your dental office to include information about both plans with your claim - we'll handle the rest.

Understand transition of care

Generally, multi-stage procedures are covered under your current plan only if treatment began after your plan's effective date of coverage. Log in to your online account to find this date.

Get LASIK and hearing aid discounts

With access to QualSight and Amplifon Hearing Health Care, you can save as much as 50% on LASIK procedures and more than 60% on hearing aids. To take advantage of these discounts, call QualSight at **855-248-2020** and Amplifon at **888-779-1429**.

Save with a
PPO dentist





Plan Benefit Highlights for: Montana Unified School Trust
Group Number: 21699

Benefit Highlights: Delta Dental PPO™

For eligibility details, refer to the plan's Evidence/Certificate of Coverage (on file with your benefits administrator, plan sponsor or employer).

* Limitations or waiting periods may apply for some benefits; some services may be excluded from your plan. Reimbursement is based on Delta Dental maximum contract allowances and not necessarily each dentist's submitted fees.

** Reimbursement is based on PPO contracted fees for PPO dentists, Premier contracted fees for Premier dentists and program allowance for Non-Delta Dental dentists.

Benefits	Delta Dental PPO dentists**	Delta Dental Premier dentists**	Non-Delta Dental dentists**
Deductibles per member each plan year	\$25	\$25	\$25
Deductibles waived for Diagnostic, Preventive & Basic?	Yes, for all Dentists		
Deductibles waived for Orthodontics?	Yes, for all Dentists		
Maximums Per member each plan year	\$1,250	\$1,250	\$1,250
D&P counts toward maximum?	Yes, for all Dentists		

Covered Services*	Delta Dental PPO dentists**	Delta Dental Premier dentists**	Non-Delta Dental dentists**
Diagnostic & Preventive Services (D&P) Exams, Cleanings, X-Rays, Sealants and Space Maintainers	100%	100%	100%
Basic Services Fillings, Simple Extractions and Posterior Composites	80%	80%	80%
Endodontics Root Canals	80%	80%	80%
Periodontics Surgical and Non-Surgical Periodontics	80%	80%	80%
Oral Surgery	80%	80%	80%
Major Services Crowns, Inlays, Onlays and Cast Restorations	50%	50%	50%
Prosthodontics Bridges, Dentures and Denture Repair/Reline/Rebase	50%	50%	50%
Implants Implant Services	50%	50%	50%
Temporomandibular Joint (TMJ) Services	50%	50%	50%
Orthodontic Services	50%	50%	50%
Orthodontic Deductible	\$50 Lifetime	\$50 Lifetime	\$50 Lifetime
Orthodontic Maximums	\$1,000 Lifetime	\$1,000 Lifetime	\$1,000 Lifetime

This benefit information is not intended or designed to replace or serve as the plan's Evidence of Coverage or Summary Plan Description. If you have specific questions regarding the benefits, limitations or exclusions for your plan, please consult your company's benefits representative.





SEE HEALTHY AND LIVE
HAPPY WITH HELP FROM
MONTANA UNIFIED
SCHOOL TRUST AND VSP.

Enroll in VSP® Vision Care to get personalized eye care from a VSP network doctor at low out-of-pocket costs.

GET YOUR PERFECT PAIR

EXTRA \$20 + UP TO **30%**
TO SPEND ON SAVERINGS ON LENS
FEATURED FRAME BRANDS* ENHANCEMENTS

babe CALVIN KLEIN COLE HAAN FLEXON
LACOSTE NINE WEST

SEE MORE BRANDS AT VSP.COM/OFFERS.



Enroll during your open enrollment.

For more information, call 800.845.7283 or visit mustbenefits.org

*Only available to VSP members with applicable plan benefits. Frame brands and promotions are subject to change. Savings based on doctor's retail price and vary by plan and purchase selection; average savings determined after benefits are applied. Ask your VSP network doctor for more details.

VALUE AND SAVINGS YOU LOVE.

Save on eyewear and eye care when you see a VSP network doctor. Plus, take advantage of Exclusive Member Extras for additional savings.

PROVIDER CHOICES YOU WANT.

It's easy to find a nearby in-network doctor. Maximize your coverage with bonus offers and savings that are exclusive to Premier Program locations - including **thousands of private practice doctors** and over **700 Visionworks retail locations** nationwide.



USING YOUR BENEFIT IS EASY!

Create an account on vsp.com to view your in-network coverage, find the VSP network doctor who's right for you, and discover savings with exclusive member extras. At your appointment, just tell them you have VSP.

QUALITY VISION CARE YOU NEED. **

You'll get great care from a VSP network doctor, including a WellVision Exam®. This comprehensive eye exam not only helps you see well, but helps a doctor detect signs of eye conditions and health conditions, like diabetes and high blood pressure.

**EXAM + HARDWARE





BENEFITS SUMMARY

Log in to vsp.com to find an in-network provider based on your plan type.

BENEFIT	DESCRIPTION	COPAY	FREQUENCY
VISION : EXAM + HARDWARE			
WELLVISION EXAM	<ul style="list-style-type: none"> Focuses on your eyes and overall wellness Routine retinal screening Please check if your Walmart®/Sam's Club®/Costco® optometrist is a participating retail provider 	\$0 \$0	Every 12 months*
ESSENTIAL MEDICAL EYE CARE	<ul style="list-style-type: none"> Retinal screening for members with diabetes Additional exams and services beyond routine care to treat immediate issues from pink eye to sudden changes in vision or to monitor ongoing conditions such as dry eye, diabetic eye disease, glaucoma, and more. Coordination with your medical coverage may apply. Ask your VSP doctor for details. 	\$0 per screening \$20 per exam	Available as needed

VISION : HARDWARE ONLY			
PRESCRIPTION GLASSES			
FRAME	<ul style="list-style-type: none"> \$170 featured frame brand allowance \$150 frame allowance 20% savings on the amount over your allowance \$150 Walmart/Sam's Club frame allowance \$85 Costco frame allowance 	\$0	Every 12 months
LENSES	<ul style="list-style-type: none"> Single vision, lined bifocal, and lined trifocal lenses Impact-resistant lenses for dependent children 	\$0	Every 12 months
LENS ENHANCEMENTS	<ul style="list-style-type: none"> Standard progressive lenses Scratch-resistant coating Premium progressive lenses Custom progressive lenses Average savings of 30% on other lens enhancements 	\$0 \$0 \$95 – \$105 \$150 – \$175	Every 12 months
CONTACTS (INSTEAD OF GLASSES)	<ul style="list-style-type: none"> \$130 allowance for contacts; copay does not apply Contact lens exam (fitting and evaluation) 	\$0 Up to \$60	Every 12 months



Your **vsp**
Vision Care

BENEFITS SUMMARY

Extra savings regardless of your plan choice!

EXTRA SAVINGS	Glasses and Sunglasses <ul style="list-style-type: none"> • Extra \$20 to spend on featured frame brands. Go to vsp.com/offers for details. • 40% savings on additional pairs of prescription glasses from same VSP Network provider who performed your WellVision exam within 12 months of your last exam. 20% savings on unlimited additional pairs of prescription glasses and/or non-prescription sunglasses from any VSP network doctor within 12 months of your last exam.
	Routine Retinal Screening <ul style="list-style-type: none"> • No more than a \$39 copay on routine retinal screening as an enhancement to a WellVision Exam.
	Laser Vision Correction <ul style="list-style-type: none"> • Average 15% off the regular price or 5% off the promotional price; discounts only available from contracted facilities.

YOUR COVERAGE WITH OUT-OF-NETWORK PROVIDERS

Get the most out of your benefits and greater savings with a VSP network doctor. **Call Member Services for out-of-network plan details.**

Exam..... up to \$45	Lined Bifocal Lenses..... up to \$50	Contacts..... up to \$115
Frame..... up to \$70	Lined Trifocal Lenses..... up to \$65	
Single Vision Lenses..... up to \$30	Progressive Lenses..... up to \$50	

Coverage with a retail chain may be different or not apply. Log in to vsp.com to check your benefits for eligibility and to confirm in-network locations based on your plan type. VSP guarantees coverage from VSP providers only. Coverage information is subject to change. In the event of a conflict between this information and your organization's contract with VSP, the terms of the contract will prevail. Based on applicable laws, benefits may vary by location. In the state of Washington, VSP Vision Care, Inc., is the legal name of the corporation through which VSP does business.

Enroll during your open enrollment.



LIFE INSURANCE*

**LIFE / ACCIDENTAL DEATH
& DISMEMBERMENT PLAN***



COVERAGE PROVIDED BY MUST

BASIC LIFE INSURANCE

- \$10,000 benefit
- Basic coverage provided to all active employees enrolled in MUST Medical Coverage

GROUP ELECTED COVERAGE OPTIONS

LIFE OPTION 1

Employer-paid Additional Life

- Up to an additional \$150,000 (increments of \$10,000) benefit provided by school district
- Provided to all district employees even if **NOT** enrolled in a MUST medical plan

LIFE OPTION 2

Employer-paid Additional Voluntary Life

- Up to the lesser of \$500,000 or 4x annual salary in \$10,000 increments (Note: up to \$100,000 available without Evidence of Insurability when elected at initial open enrollment)
- \$5,000 or \$10,000 dependent life coverage available for spouse and eligible children
- Provided to all district employees even if **NOT** enrolled in a MUST medical plan

*Life / AD&D and LTD products available through MUST are underwritten by Dearborn National and/or provided by Dearborn Life Insurance Company and certain of its affiliates.

COVERAGE PROVIDED BY MUST

BASIC LTD INSURANCE

- 50% of pre-disability earnings
- \$5,000 monthly maximum
- 180 day waiting period
- Basic coverage provided to all active employees enrolled in MUST medical coverage



GROUP ELECTED COVERAGE OPTIONS

LTD OPTION 1

Employer-paid LTD Buy-up

- 60% of pre-disability earnings
- \$6,000 monthly maximum
- 90 day waiting period
- LTD buy-up for all active employees enrolled in MUST medical coverage

LTD OPTION 2

Employer-paid LTD Non-Medical Participants

- 50% of pre-disability earnings
- \$5,000 monthly maximum
- 180 day waiting period
- Basic coverage provided to all active employees enrolled in MUST medical coverage

LONG TERM DISABILITY INSURANCE*

*Life / AD&D and LTD products available through MUST are underwritten by Dearborn National and/or provided by Dearborn Life Insurance Company and certain of its affiliates.



MONTANA UNIFIED SCHOOL TRUST
Current Plan(s) and Rates 2021-22

District Name: GALLATIN GATEWAY ELEMENTARY
Co-op Code:
District Number(s): 9210
Renewal Date: September 1, 2022
Current Enrollment: 28 Members

MEDICAL Plan Type Plan Code Deductible Coinsurance Out-of-Pocket	Current Medical/Rx Rates for the 2021-22 Plan Year								
	Revised Major Medical RM 200-80-1200	Revised Major Medical RM 1000-80-2000	HDHP (HSA- Qualified) HE 2800-100-2800	Basic Plan BP 2000-70-4000	Comprehensive Major Medical CM 2000-80-4000	HDHP (HSA- Qualified) HE 5000-100-5000			
	\$200	\$1,000	\$2,800	\$2,000	\$2,000	\$5,000			
	80%	80%	100%	70%	80%	100%			
	\$1,200	\$2,000	\$2,800	\$4,000	\$4,000	\$5,000			
Single	\$787	\$747	\$653	\$569	\$647	\$495			
Two Party	\$1,574	\$1,494	\$1,306	\$1,138	\$1,294	\$990			
Parent/Child(ren)	\$1,299	\$1,233	\$1,077	\$939	\$1,068	\$817			
Family	\$2,125	\$2,017	\$1,763	\$1,536	\$1,747	\$1,337			
Single Retiree	\$787	\$747	\$653	\$569	\$647	\$495			
Two Party Retiree	\$1,574	\$1,494	\$1,306	\$1,138	\$1,294	\$990			
Single Medicare	\$433	\$411	\$359	\$313	\$356	\$272			
Two Party Medicare	\$866	\$822	\$718	\$626	\$712	\$545			
1+/- Age 65	\$1,220	\$1,158	\$1,012	\$882	\$1,003	\$767			

ANCILLARY BENEFITS	DENTAL	VISION: Hardware Only	Vision: Exam + Hardware
	Single	\$38	\$7
Two Party	\$75	\$15	\$21
Parent/Child(ren)	\$78	\$10	\$14
Family	\$116	\$16	\$22
Single Retiree	\$38	\$7	\$10
Two Party Retiree	\$75	\$15	\$21
Single Medicare	\$38	\$7	\$10
Two Party Medicare	\$75	\$15	\$21
1+/- Age 65	\$75	\$15	\$21



**MONTANA UNIFIED SCHOOL TRUST
Group Renewal Plan(s) and Rates 2022-23**

District Name: GALLATIN GATEWAY ELEMENTARY
Co-op Code:
District Number(s): 9210
Renewal Date: September 1, 2022
Current Enrollment: 28 Members

Please select plans, complete highlighted boxes, sign, date, and return to MUST

MEDICAL	Renewal Medical/Rx Rates for the 2022-23 Plan Year									
	Revised Major Medical RM 200-80-1200	Revised Major Medical RM 1000-80-2000	HDHP (HSA- Qualified) HE 2800-100-2800	Basic Plan BP 2000-70-4000	Comprehensive Major Medical CM 2000-80-4000	HDHP (HSA- Qualified) HE 5000-100-5000				
Plan Type										
Plan Code										
Deductible	\$200	\$1,000	\$2,800	\$2,000	\$2,000	\$5,000				
Coinsurance	80%	80%	100%	70%	80%	100%				
Out-of-Pocket	\$1,200	\$2,000	\$2,800	\$4,000	\$4,000	\$5,000				
Single	\$811	\$769	\$673	\$586	\$666	\$510				
Two Party	\$1,622	\$1,538	\$1,346	\$1,172	\$1,332	\$1,020				
Parent/Child(ren)	\$1,338	\$1,269	\$1,110	\$967	\$1,099	\$842				
Family	\$2,190	\$2,076	\$1,817	\$1,582	\$1,798	\$1,377				
Single Retiree	\$811	\$769	\$673	\$586	\$666	\$510				
Two Party Retiree	\$1,622	\$1,538	\$1,346	\$1,172	\$1,332	\$1,020				
Single Medicare	\$446	\$423	\$370	\$322	\$366	\$281				
Two Party Medicare	\$892	\$846	\$740	\$645	\$733	\$561				
1+/- Age 65	\$1,257	\$1,192	\$1,043	\$908	\$1,032	\$791				
<div style="border: 1px solid black; padding: 2px; display: inline-block;"> Mark Plan Selection </div>										

ANCILLARY BENEFITS	DENTAL	VISION: Hardware Only	Vision: Exam + Hardware	Select Enrollment Option Below	Participation Levels
Single	\$38	\$7	\$10	MUST Online <div style="border: 1px solid black; width: 40px; height: 20px; margin: 5px auto;"></div>	a) Current Number of Active Employees: _____
Two Party	\$75	\$15	\$21		b) # Ineligible for Medical Coverage: _____
Parent/Child(ren)	\$78	\$10	\$14	Or Paper Enrollment <div style="border: 1px solid black; width: 40px; height: 20px; margin: 5px auto;"></div>	c) # Eligible Employees Waiving: _____
Family	\$116	\$16	\$22		
Single Retiree	\$38	\$7	\$10		School's Eligibility Requirement for Coverage
Two Party Retiree	\$75	\$15	\$21		Hours per Week: _____
Single Medicare	\$38	\$7	\$10		Dental Eligibility Requirement
Two Party Medicare	\$75	\$15	\$21		<input type="checkbox"/> All employees <input type="checkbox"/> Medical enrollees only
1+/- Age 65	\$75	\$15	\$21		Vision Eligibility Requirement
					<input type="checkbox"/> All employees <input type="checkbox"/> Medical enrollees only

Sign Here!

Authorized Signature

Date



MONTANA UNIFIED SCHOOL TRUST
Life and Long Term Disability Benefit Election Form 2022-2023

District Name: **GALLATIN GATEWAY ELEM**

District Number: **9210**

Renewal Date: **SEPTEMBER 1, 2022**

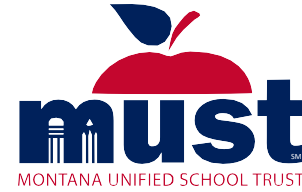
This is a required form. Please review, sign and return with renewal. Note any coverage changes below.

BENEFITS	FUNDING	COVERAGE OPTIONS	CURRENT	ADD	DROP
Plan Paid Basic Life	Plan Provided	Does provide a Term life and AD&D benefit of \$10,000. Basic coverage is for active employees enrolled in the group medical plan.	X		
Plan Paid Basic Long Term Disability	Plan Provided	Base monthly benefit does pay 50% of pre-disability earnings to a maximum of \$5,000 per month; benefit begins after 180 days of disability. Basic coverage is for active employees enrolled in the group medical plan.	X		
Employer Paid Group Life	Employer Paid	Any multiple of \$10,000, not to exceed \$150,000. Available if your group offers this coverage for eligible employees.			
Employer Paid Long Term Disability Buy-Up	Employer Paid	Buy-up monthly benefit pays 60% of pre-disability earnings to a maximum of \$6,000 per month; benefit begins after 90 days of disability. Available if your group offers this coverage for active employees enrolled in the group medical plan.			
Employee Paid Voluntary Life	Employee Paid	Apply for up to 4 times your annual salary (any multiple of \$10,000) to a maximum of \$500,000; dependent coverage of \$5,000 or \$10,000 available for spouse and eligible children. Available if your group offers this coverage for active employees, their spouse and children.	X		
Employer Paid Long Term Disability (non-medical)	Employer Paid	Same as Basic Long Term Disability provided by MUST. 50% of pre-disability earnings with a \$5,000 monthly maximum. Has a 180-day waiting period, and is provided to all district employees, not enrolled in a MUST medical plan.			

Authorized Signature _____

Date _____

MONTANA UNIFIED SCHOOL TRUST
 Short Term Disability & Critical Illness / Accident
 Election Form 2022-2023



District Name:
 District Number:
 Renewal Date:

This is a required form. Please review, sign and return with renewal. Note any coverage changes below.

BENEFITS	FUNDING	COVERAGE OPTIONS	ADD
Employer Paid Short Term Disability	Employer Paid	Buy-up monthly pays 60% of pre-disability earnings to a maximum of \$1,500 per week; benefit begins after 14 days of disability. Available if your group offers this coverage for active employees enrolled in the group medical plan. (for salaried employees only)	
Employee Paid Short Term Disability	Employee Paid	Buy-up monthly pays 80% of pre-disability earnings to a maximum of \$1,500 per week; benefit begins after 14 days of disability. Available if your group offers this coverage for active employees enrolled in the group medical plan. (for salaried employees only)	
Employer Paid Accident Insurance	Employer Paid	With Accident Insurance, you'll receive payment(s) associated with a covered off-job only injury and related services. You can use the payment in any way you choose – from expenses not covered by your medical plan to day-to-day costs of living such as the mortgage or your utility bills.	
Employer Paid Critical Illness Insurance	Employer Paid	Critical Illness insurance can be provided in a lump-sum benefit (\$5,000, \$10,000, \$20,000, or \$30,000) upon diagnosis of a covered illness that can be used however you choose.	

Authorized Signature

Date



BlueCross BlueShield of Montana

Group Benefit Program Summary for

Montana Unified School Trust - F024400

Group Short-term Disability Insurance (STD)

Today, most Americans would not be able to make payments on their homes or keep their family financially stable without their current salary. STD reduces the burden during these unstable times. It is a convenient, economical way of securing an income while out of work from an unexpected injury or illness. Group STD is a guaranteed issue coverage, which requires no health questionnaires to complete.

Eligibility	All eligible, active full time employees excluding hourly.
Group STD Benefit	80% of basic weekly earnings
Weekly Maximum Benefit	\$1,500
Benefits Are Payable On	14th day for accident; 14th day for sickness
Maximum Benefit Period	26 Weeks or until LTD begins, whichever is earlier
Total Disability	Total Disability means that due to Injury or Sickness the employee is unable to perform all of the material and substantial duties of the employee's regular occupation, and the employee's disability earnings, if any, are less than the percentage (20%) of the employee's pre-disability weekly earnings.
Partial Disability	Partial Disability means that during the elimination period the employee is able to perform some, but not all, of the material and substantial duties of the employee's regular occupation. After the elimination period, partial disability means that due to injury or sickness the employee is able to perform some but not all of the material and substantial duties of the employee's regular occupation, and the employee's disability earnings, if any are at least the minimum percentage (20%), but less than the maximum percentage of the employee's pre-disability weekly earnings (80%).
Exclusions	We do not pay benefits for any loss or disability caused by, resulting from, arising out of or substantially contributed to, directly by any one or more of the following: <ol style="list-style-type: none"> 1. Loss of professional license, occupational license or certification 2. Commission of, participation in, or an attempt to commit an assault or felony 3. Intentionally self-inflicted injuries 4. Attempted suicide, regardless of mental capacity 5. Cosmetic surgery except when required due to illness or injury 6. Occupational sickness or injury 7. Participation in a war, declared or undeclared, or any act of war
Additional Features	Survivor Benefit, Work Incentive Benefit, Worksite Modification Benefit

For illustrative purposes only. May not be available in all jurisdictions. Coverage may be subject to limitations, exclusions and other coverage conditions contained in issued policy. Please consult the policy for the actual terms of coverage.

Insurance products issued by Dearborn Life Insurance Company, 701 E. 22nd St. Suite 300, Lombard, IL 60148. Blue Cross and Blue Shield of Montana, is the trade name of Dearborn Life Insurance Company, an independent licensee of the Blue Cross and Blue Shield Association, BLUE SHIELD® and the Cross and Shield Symbols are registered service marks of the Blue Cross and Blue Shield Association, an association of independent Blue Cross and Blue Shield Plans.



**BlueCross BlueShield
of Montana**

Group Benefit Program Summary for

Montana Unified School Trust - F024400

Voluntary Group Short-term Disability Insurance (STD)

Today, most Americans would not be able to make payments on their homes or keep their family financially stable without their current salary. STD reduces the burden during these unstable times. It is a convenient, economical way of securing an income while out of work from an unexpected injury or illness. Voluntary Group STD is a guaranteed issue coverage, which requires no health questionnaires to complete.

Eligibility	All eligible, active full time employees excluding hourly
Group STD Benefit	60% of basic weekly earnings
Weekly Maximum Benefit	\$1,500
Benefits Are Payable On	14th day for accident; 14th day for sickness
Maximum Benefit Period	26 Weeks or until LTD begins, whichever is earlier
Employee Contribution	100 percent
Total Disability	Total Disability means that due to Injury or Sickness the employee is unable to perform all of the material and substantial duties of the employee's regular occupation, and the employee's disability earnings, if any, are less than the percentage (20%) of the employee's pre-disability weekly earnings.
Partial Disability	Partial Disability means that during the elimination period the employee is able to perform some, but not all, of the material and substantial duties of the employee's regular occupation. After the elimination period, partial disability means that due to injury or sickness the employee is able to perform some but not all of the material and substantial duties of the employee's regular occupation, and the employee's disability earnings, if any are at least the minimum percentage (20%), but less than the maximum percentage of the employee's pre-disability weekly earnings (80%).
Pre-Existing Conditions Limitation	A pre-existing condition is a sickness or injury for which you have received treatment within 12 months prior to your effective date. Any disability contributed to or caused by a Pre-Existing Condition within the first 12 months of your effective date will not be covered
Exclusions	We do not pay benefits for any loss or disability caused by, resulting from, arising out of or substantially contributed to, directly by any one or more of the following: <ol style="list-style-type: none"> 1. Loss of professional license, occupational license or certification 2. Commission of, participation in, or an attempt to commit an assault or felony 3. Intentionally self-inflicted injuries 4. Attempted suicide, regardless of mental capacity 5. Cosmetic surgery except when required due to illness or injury 6. Occupational sickness or injury 7. Participation in a war, declared or undeclared, or any act of war
Additional Features	Survivor Benefit, Work Incentive Benefit, Worksite Modification Benefit

For illustrative purposes only. May not be available in all jurisdictions. Coverage may be subject to limitations, exclusions and other coverage conditions contained in issued policy. Please consult the policy for the actual terms of coverage.

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MONTANA UNIFIED SCHOOL TRUST F024400
RATE GRID FOR LIFE & DISABILITY

Eligibility

See Brochure for full detail description of classes. The following is a generic definition.

All Full Time Employees who regularly work 17.5 hours per week, unless the school district has a four-day work week, then 15 hours per week is required to be eligible for insurance. Refer to your Employer for your waiting period & eligibility date. (Except MTSBA)

Benefits

Employer Paid Life and AD&D

Schools may offer any multiple of \$10,000 benefit units not to exceed a maximum benefit of \$150,000

Rates

\$0.091 per \$1,000 of Benefit

Voluntary Employer paid (Non-medical) LTD

Core benefits - 50% to a max of \$5,000, 180 day elimination period (see brochure for details)

\$1.992 per covered Employee

Employer paid Buy Up LTD

Buy -Up benefits - 60% to a max of \$6,000, 90 day elimination period (see brochure for details)

\$3.24 per covered Employee

Voluntary Life/AD&D Insurance

Employee Benefit: **\$10,000 - \$500,000 in \$10,000 increments, not to exceed 4 times annual earnings.**

Spouse Benefit: **\$5,000 or \$10,000**

Child Benefit: **\$5,000 or \$10,000** Live Birth to Age 26

Note: Spouse may not have coverage unless the employee has coverage.

EMPLOYEE
 Voluntary Life/AD&D
 Monthly rates per \$1,000

Age	Rates	Age	Rates
Under 29	\$0.110	55-59	\$0.870
30-34	\$0.120	60-64	\$0.990
35-39	\$0.150	65-69	\$1.820
40-44	\$0.220	70-74	\$2.970
45-49	\$0.360	75-79	\$4.040
50-54	\$0.530	80+	\$7.670

Dependent - \$0.15 per \$1,000

Employer Paid STD

80% to a max of \$1,500 per week, 14 day elimination period (see highlighter for details).

Rates

\$0.424 per \$10 of Weekly Benefit

Voluntary STD

60% to a max of \$1,500 per week, 14 day elimination period (see highlighter for details).

EMPLOYEE
 Voluntary STD
 Rates per \$10 weekly benefit

Age	Rates	Age	Rates
Under 20	\$0.591	45-49	\$0.438
20-24	\$0.592	50-54	\$0.515
25-29	\$0.628	55-59	\$0.651
30-34	\$0.549	60-64	\$0.791
35-39	\$0.493	65-69	\$0.808
40-44	\$0.434	70+	\$0.914

Policy Provisions may vary by state. Refer to a certificate or enrollment brochure for details about coverage features and limitations. For internal use only: Policy number FDL1-504-707

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KEEP THE GOOD TIMES ROLLING

Accidents Can Happen. Minimize Their Impact.

When an accident turns a good time bad, it can result in pain and expense. Health insurance will help cover doctors' costs and medical treatments. What it doesn't cover is on you. This is when Accident insurance kicks in.

The cash benefit Accident insurance provides for each covered injury can be used for any type of expense.

- Deductibles, X-rays and/or copays
- Get an extra physical therapy session
- Order takeout while you heal
- Other bills you may have

A Smart Way to Plan Ahead.

An accident can happen at any time. With easy payroll deductions that will never increase due to age, Accident insurance offers convenient protection to help ease recovery. It could make a huge difference when you and your family need it most. Get covered today, and rest easy tomorrow.



TRUST IN THE HARTFORD¹

60+ YEARS
HELPING TO PROTECT
15.7M FAMILIES²



AFFORDABLE
Take advantage of employer-offered preferred rates



EASY
Set up a simple payroll deduction



SENSIBLE
Protection for your family and your financial well-being





CASE STUDY³

HIGH MAINTENANCE PROJECT

Bill and Marie had noticed the gutters overflowing all week. Once the weather cleared, Bill was on a ladder cleaning them out. Shortly after, he was in the emergency room.

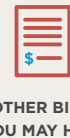
The wet ground had swallowed the ladder, and Bill with it. X-rays confirmed his leg was broken and his wrist was badly sprained. His quick home maintenance project became an ambulance ride, exams, tests and consults. Though the gutters were still clogged, Bill did have the peace of mind provided by Accident insurance.

Medical insurance only picked up part of the tab for Bill's care, so their out-of-pocket costs built up. Accident insurance helped to cover those costs and ease some of the burden of their mortgage, utility bills and groceries while Bill was on the mend.

Receive cash for a covered accident.
Some examples include:



Use your cash for the expenses you choose



**All kinds of expenses can quickly add up after a mishap.
Accident insurance helps with those expenses.**

To learn more, visit [TheHartford.com/resources/accident](https://www.TheHartford.com/resources/accident)



**THE
HARTFORD**

Business Insurance
Employee Benefits
Auto
Home

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THE ACCIDENT POLICY IS A LIMITED ACCIDENT ONLY BENEFIT POLICY. This limited benefit plan (1) does not constitute major medical coverage, and (2) does not satisfy the individual mandate of the Affordable Care Act (ACA) because the coverage does not meet the requirements of minimum essential coverage. In New York: This Accident policy provides ACCIDENT insurance only. It does NOT provide basic hospital, basic medical or major medical insurance as defined by the New York State Department of Financial Services. IMPORTANT NOTICE: THIS POLICY DOES NOT PROVIDE COVERAGE FOR SICKNESS.

Accident Form Series includes GBD-2000, GBD-2300, or state equivalent.

¹ www.TheHartford.com/about-us/ethics-compliance; viewed on June 28, 2021.

² Based on The Hartford's internal data of covered employees as of May 31, 2021.

³ This benefit example is fictitious and for illustrative purposes only.

GROUP VOLUNTARY ACCIDENT INSURANCE BENEFIT HIGHLIGHTS



Nearly 3 million emergency department visits every year are caused by youth sports.¹

Montana Unified School Trust

With Accident insurance, you'll receive payment(s) associated with a covered injury and related services. You can use the payment in any way you choose – from expenses not covered by your major medical plan to day-to-day costs of living such as the mortgage or your utility bills.



To learn more about Accident insurance, visit thehartford.com/employee-benefits/employees

COVERAGE INFORMATION

This insurance provides benefits when injuries, medical treatment and/or services occur as the result of a covered accident. Unless otherwise noted, the benefit amounts payable under each plan are the same for you and your dependent(s).

PLAN INFORMATION		
Coverage Type		Off-job only
BENEFITS		
EMERGENCY, HOSPITAL & TREATMENT CARE		
Accident Follow-Up	Up to 6 visits per accident	\$100
Acupuncture/Chiropractic Care/PT	Up to 10 visits each per accident	\$50
Ambulance – Air	Once per accident	\$2,000
Ambulance – Ground	Once per accident	\$750
Blood/Plasma/Platelets	Once per accident	\$300
Child Care	Up to 30 days per accident while insured is confined	\$35
Daily Hospital Confinement	Up to 365 days per lifetime	\$400
Daily ICU Confinement	Up to 30 days per accident	\$600
Diagnostic Exam	Once per accident	\$300
Emergency Dental	Once per accident	Up to \$450
Emergency Room	Once per accident	\$200
Hospital Admission	Once per accident	\$1,500
ICU Admission	Once per accident	\$3,000
Initial Physician Office Visit	Once per accident	\$100
Lodging	Up to 30 nights per lifetime	\$150
Medical Appliance	Once per accident	\$200
Rehabilitation Facility	Up to 15 days per lifetime	\$300
Transportation	Up to 3 trips per accident	\$600
Urgent Care	Once per accident	\$150
X-ray	Once per accident	\$150
SPECIFIED INJURY & SURGERY		
Abdominal/Thoracic Surgery	Once per accident	\$3,000
Arthroscopic Surgery	Once per accident	\$500
Burn	Once per accident	Up to \$15,000
Burn – Skin Graft	Once per accident for third degree burn(s)	50% of burn benefit
Concussion	Up to 3 per year	\$200
Dislocation	Once per joint per lifetime	Up to \$8,000
Eye Injury	Once per accident	Up to \$750
Fracture	Once per bone per accident	Up to \$10,000

Hernia Repair	Once per accident	\$400
Joint Replacement	Once per accident	\$4,000
Knee Cartilage	Once per accident	Up to \$2,000
Laceration	Once per accident	Up to \$500
Ruptured Disc	Once per accident	\$2,000
Tendon/Ligament/Rotator Cuff	Once per accident	Up to \$2,000

CATASTROPHIC

Accidental Death	Within 90 days Spouse @ 50% and child @ 25%	\$75,000
Common Carrier Death	Within 90 days	\$150,000
Coma	Once per accident	Up to \$15,000
Dismemberment	Once per accident	Up to \$75,000
Home Health Care	Up to 30 days per accident	\$75
Paralysis	Once per accident	Up to \$75,000
Prosthesis	Once per accident	Up to \$3,000

FEATURES

Ability Assist® EAP ² – 24/7/365 access to help for financial, legal or emotional issues	Included
HealthChampion ^{SM3} – Administrative & clinical support following serious illness or injury	Included

PREMIUMS

The amounts shown are monthly amounts (12 payments/deductions per year):⁴

COVERAGE TIER	
Employee Only	\$7.52 (\$0.25 per day)
Employee & Spouse	\$11.83 (\$0.39 per day)
Employee & Child(ren)	\$12.60 (\$0.41 per day)
Employee & Family	\$19.81 (\$0.65 per day)

ASKED & ANSWERED

WHO IS ELIGIBLE?

You are eligible for this insurance if you are an active full-time employee who works at least 20 hours per week on a regularly scheduled basis.

Your spouse and child(ren) are also eligible for coverage. Any child(ren) must be under age 26.

AM I GUARANTEED COVERAGE?

This insurance is guaranteed issue coverage – it is available without having to provide information about your or your family's health. All you have to do is elect the coverage to become insured.

HOW MUCH DOES IT COST AND HOW DO I PAY FOR THIS INSURANCE?

Premiums are provided above. You may elect insurance for you only, or for you and your dependent(s), by choosing the applicable coverage tier.

Premiums will be automatically paid through payroll deduction, as authorized by you during the enrollment process. This ensures you don't have to worry about writing a check or missing a payment.

WHEN CAN I ENROLL?

You may enroll during any scheduled enrollment period.

WHEN DOES THIS INSURANCE BEGIN?

Insurance will become effective in accordance with the terms of the certificate (usually the first day of the month following the date you elect coverage).

You must be actively at work with your employer on the day your coverage takes effect. Your spouse and child(ren) must be performing normal activities and not be confined (at home or in a hospital/care facility).

WHEN DOES THIS INSURANCE END?

This insurance will end when you or your dependents no longer satisfy the applicable eligibility conditions, premium is unpaid, you are no longer actively working, you leave your employer, or the coverage is no longer offered.

CAN I KEEP THIS INSURANCE IF I LEAVE MY EMPLOYER OR AM NO LONGER A MEMBER OF THIS GROUP?

Yes, you can take this coverage with you. Coverage may be continued for you and your dependent(s) under a group portability policy. Your spouse may also continue insurance in certain circumstances. The specific terms and qualifying events for portability are described in the certificate.

¹National Health Statistics Reports, November 2019. CDC/National Center for Health Statistics: <https://www.cdc.gov/nchs/data/nhsr/nhsr133-508.pdf>, as viewed as of 10/14/2020

²AbilityAssist® services are offered through The Hartford by ComPsych®. ComPsych is not affiliated with The Hartford and is not a provider of insurance services. The Hartford is not responsible and assumes no liability for the goods and services provided by ComPsych and reserves the right to discontinue any of these services at any time. Ability Assist is a registered trademark of The Hartford. Services may not be available in all states. Visit <https://www.thehartford.com/employee-benefits/value-added-services> for more information.

³HealthChampion services are provided through The Hartford by ComPsych®. ComPsych is not affiliated with The Hartford and is not a provider of insurance services. The Hartford doesn't provide basic hospital, basic medical, or major medical insurance. HealthChampion specialists are only available during business hours. Inquiries outside of this timeframe can either request a call-back the next day or schedule an appointment. The Hartford is not responsible and assumes no liability for the goods and services provided by ComPsych and reserves the right to discontinue any of these services at any time. Health Champion is a service mark of ComPsych. Services may not be available in all states.

Visit <https://www.thehartford.com/employee-benefits/value-added-services> for more information.

⁴Rates and/or benefits may be changed on a class basis.

The Buck's Got Your Back®

The Hartford® is The Hartford Financial Services Group, Inc. and its subsidiaries, including underwriting company Hartford Life and Accident Insurance Company. Home Office is Hartford, CT. All benefits are subject to the terms and conditions of the policy. Policies underwritten by the underwriting company listed above detail exclusions, limitations, reduction of benefits and terms under which the policies may be continued in force or discontinued. This Benefit Highlights document explains the general purpose of the insurance described, but in no way changes or affects the policy as actually issued. In the event of a discrepancy between this document and the policy, the terms of the policy apply. Complete details are in the Certificate of Insurance issued to each insured individual and the Master Policy as issued to the policyholder. Benefits are subject to state availability. © 2020 The Hartford.

The Hartford compensates both internal and external producers, as well as others, for the sale and service of our products. For additional information regarding Hartford's compensation practices, please review our website <http://thehartford.com/group-benefits-producer-compensation>. Accident Form Series includes GBD-2000, GBD-2300, or state equivalent. 5962g NS 08/21

LIMITATIONS & EXCLUSIONS



This insurance coverage includes certain limitations and exclusions. The certificate details all provisions, limitations, and exclusions for this insurance coverage. A copy of the certificate can be obtained from your employer.

GROUP ACCIDENT INSURANCE LIMITATIONS AND EXCLUSIONS

The benefits payable are based on the insurance in effect on the date of the covered accident, subject to the definitions, limitations, exclusions and other provisions of the policy.

You and your dependent(s) must be citizens or legal residents of the United States, its territories and protectorates.

This insurance does not provide benefits for any loss that results from or is caused by:

- Suicide or attempted suicide, whether sane or insane, or intentionally self-inflicted injury
- War or act of war, whether declared or undeclared, or a nuclear, chemical, biological, or radiological event
- A covered person's participation in a felony, riot or insurrection
- A covered person's service in the armed forces or units auxiliary to it
- A covered person's taking drugs, unless as prescribed by or administered by a physician, or being intoxicated as defined by the jurisdiction in which the cause of loss was incurred
- A covered person's sickness or bacterial infection
- A covered person's participation in bungee jumping or hang gliding
- A covered person's participation or competition in semi-professional or professional sports
- Cosmetic surgery or any other elective procedure that is not medically necessary
- While a covered person is on any aircraft: as a pilot, crewmember or student pilot; as a flight instructor or examiner; if it is owned, operated or leased by or on behalf of the policyholder, or any employer or organization whose eligible persons are covered under the policy; or being used for tests, experimental purposes, stunt flying, racing or endurance tests
- Operating, learning to operate, serving as a crew member of or jumping or falling from any aircraft
- Riding in or driving any motor-driven vehicle in a race, stunt show or speed test

All exclusions may not be applicable, or may be adjusted, as required by state regulations in the situs state of a group.

NOTICES

THIS IS A LIMITED ACCIDENT ONLY BENEFIT POLICY

THIS POLICY IS A LIMITED ACCIDENT ONLY BENEFIT POLICY.

This limited benefit plan (1) does not constitute major medical coverage, and (2) does not satisfy the individual mandate of the Affordable Care Act (ACA) because the coverage does not meet the requirements of minimum essential coverage. In New York: This Accident policy provides ACCIDENT insurance only. It does NOT provide basic hospital, basic medical or major medical insurance as defined by the New York State Department of Financial Services. **IMPORTANT NOTICE—THIS POLICY DOES NOT PROVIDE COVERAGE FOR SICKNESS.**

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LIFE MOVES FAST – MAKE SURE YOUR PROTECTION CAN KEEP UP.

HAVE THE PROTECTION YOU NEED WHEN IT MATTERS MOST

No one likes being sick. And if it's a serious illness, it can impact your life in so many ways – emotionally, physically and financially. Critical Illness* insurance can make it all easier to handle. Of course your health insurance will help cover medical expenses. But what about all of your other household bills? Those aren't going anywhere just because you're ill. Critical Illness insurance can help.

The lump sum payment Critical Illness provides when a covered illness is diagnosed can be used for anything you choose.

- Deductibles and co-pays
- Travel to and from treatment centers
- Groceries
- Child care

PLANNING AHEAD COULDN'T BE EASIER

You never know when a serious illness might happen in your family. Critical Illness insurance helps protect you and your family from the financial impact an unexpected illness can bring into your life. This can be the security you'll need at a time when you need to be focused on recovery – not how you're going to pay for it.



TRUST IN THE HARTFORD¹



60+ YEARS
HELPING TO PROTECT
15.7M FAMILIES²



AFFORDABLE

Take advantage of employer-offered preferred rates



FLEXIBLE

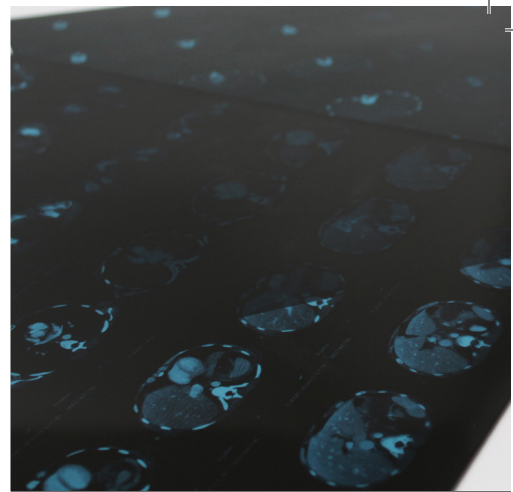
Set up a simple payroll deduction



SENSIBLE

Protection for your family and your financial well-being





CASE STUDY³

ROOM TO BREATHE

Liz is a single mom of two preteen girls. There are dance lessons and music lessons and soccer practices. In other words, Liz is running full speed all the time to keep up with her girls' schedules – not to mention her work.

And then there was her annual mammogram – the one that she barely had time for. The one that caught her breast cancer early and saved her life. But after that mammogram, there was surgery and chemotherapy treatments. This wasn't something she'd planned. How would she manage it all? Her parents could help with the girls, but what about the bills? Then Liz remembered it was going to work out because she had Critical Illness insurance.

With her benefit, she was able to pay down her health insurance deductible to keep things moving in the right direction financially for herself and her girls. Having the money they needed to pay for recital costumes, car payments and someone to take care of the lawn while Liz took care of herself.

Some Things To Remember



MAJOR ILLNESSES INCLUDE CANCER, HEART ATTACK AND STROKE – AMONG OTHERS.



CRITICAL ILLNESS INSURANCE ENHANCES YOUR TRADITIONAL MEDICAL PLAN.



WHEN COMBINED WITH ACCIDENT OR DISABILITY, CRITICAL ILLNESS INSURANCE CAN HELP YOU BE BETTER PREPARED TO COVER OUT-OF-POCKET EXPENSES.



YOUR PAYMENT AMOUNT WILL DEPEND ON THE AMOUNT OF COVERAGE ELECTED AND THE DIAGNOSED ILLNESS.



A serious illness doesn't have to cost your family so much financially. Critical Illness insurance can help.

To learn more, visit [TheHartford.com/resources/critical](https://www.TheHartford.com/resources/critical)



THE HARTFORD

Business Insurance
Employee Benefits
Auto
Home

The Hartford® is The Hartford Financial Services Group, Inc. and its subsidiaries, including underwriting company Hartford Life and Accident Insurance Company. Home Office is Hartford, CT. All benefits are subject to the terms and conditions of the policy. Policies underwritten by the underwriting company listed above detail exclusions, limitations, reduction of benefits and terms under which the policies may be continued in force or discontinued. © 2021 The Hartford.

CRITICAL ILLNESS POLICY PROVIDES LIMITED BENEFITS FOR SPECIFIED DISEASES ONLY. This limited benefit plan (1) does not constitute major medical coverage, and (2) does not satisfy the individual mandate of the Affordable Care Act (ACA) because the coverage does not meet the requirements of minimum essential coverage.

In New York: This policy provides limited benefits health insurance only. It does NOT provide basic hospital, basic medical or major medical insurance as defined by the New York State Department of Financial Services.

Critical Illness Form Series includes GBD-2600, GBD-2700, or state equivalent.

¹ www.TheHartford.com/about-us/ethics-compliance; viewed on June 28, 2021.

² Based on The Hartford's internal data of covered employees as of May 31, 2021.

³ This benefit example is fictitious and for illustrative purposes.

*Critical Illness is referred to as "Specified Disease" in New York.

GROUP VOLUNTARY CRITICAL ILLNESS INSURANCE BENEFIT HIGHLIGHTS



In the US, an estimated 40 out of 100 men and 39 out of 100 women will develop cancer during their lifetime.¹

Montana Unified School Trust

Facing a serious illness can be challenging both emotionally and financially. Major medical insurance may pick up most of the tab, but can still leave out-of-pocket expenses that add up quickly. Critical Illness insurance can provide a lump-sum benefit upon diagnosis of a covered illness that can be used however you choose - from expenses related to treatment, to deductibles or day-to-day costs of living such as the mortgage or your utility bills.



To learn more about Critical Illness insurance, visit thehartford.com/employee-benefits/employees

COVERAGE INFORMATION

Benefit amounts for covered illnesses are based on the coverage amount in effect for you or an insured dependent at the time of diagnosis.

COVERAGE AMOUNT	
Employee Coverage Amount	\$10,000
Spouse Coverage Amount	100% of your coverage amount
Child(ren) Coverage Amount	50% of your coverage amount
COVERED ILLNESSES	BENEFIT AMOUNTS
CANCER CONDITIONS	
Benign Brain Tumor*; Invasive Cancer*	100% of coverage amount
Non-invasive Cancer	25% of coverage amount
Non-melanoma Skin Cancer	\$250 once per lifetime for each covered person
VASCULAR CONDITIONS	
Heart Attack (Myocardial Infarction)*; Heart Failure/Transplant*; Stroke*	100% of coverage amount
Aneurysm	50% of coverage amount
Angioplasty/Stent	25% of coverage amount
Coronary Artery Bypass Graft	25% of coverage amount
OTHER SPECIFIED CONDITIONS	
Coma*; End Stage Renal Failure; Loss of Hearing; Loss of Speech; Loss of Vision; Major Organ Failure Transplant*; Paralysis	100% of coverage amount
Bone Marrow Transplant; Other Dread Diseases†	25% of coverage amount
NEUROLOGICAL CONDITIONS	
Advanced Multiple Sclerosis; Advanced Parkinson's; Amyotrophic Lateral Sclerosis (ALS or Lou Gehrig's); Advanced Alzheimer's Disease	100% of coverage amount
CHILD CONDITIONS	
Cerebral Palsy; Congenital Heart Disease; Cystic Fibrosis; Muscular Dystrophy; Spina Bifida;	50% of coverage amount
ADDITIONAL BENEFITS	BENEFIT AMOUNTS
Recurrence – Pays a benefit for a subsequent diagnosis of conditions marked with an asterisk (*)	100% of original benefit amount
Health Screening Benefit	\$50 once per year per covered person
FEATURES	DETAILS

Coverage Maximum – Primary Insured & Spouse	500% of coverage amount
Coverage Maximum – Child(ren)	300% of coverage amount
Ability Assist [®] EAP ³ – 24/7/365 access to help for financial, legal or emotional issues	
HealthChampion SM 4 – Administrative and clinical support following serious illness or injury	

¹Other Dread Disease means a covered severe disease that results in a covered person being confined to a Hospital for five (5) or more consecutive days. Covered severe diseases are: Addison's disease (primary adrenal insufficiency/hypocortisolism); bacterial cerebrospinal meningitis; COVID-19, formally SARS-CoV-2/2019-nCoV; diphtheria; encephalitis; Huntington's chorea; Legionnaire's disease; malaria; myasthenia gravis; necrotizing fasciitis; osteomyelitis; poliomyelitis; rabies; sickle cell anemia (excluding sickle cell trait); systemic lupus erythematosus (SLE); systemic sclerosis (scleroderma); tetanus; and tuberculosis. Please refer to the policy for complete definitions of each covered illness.

PREMIUMS

See the Premium Worksheet.⁵

ASKED & ANSWERED

WHO IS ELIGIBLE?

You are eligible for this insurance if you are an active full-time employee who works at least 20 hours per week on a regularly scheduled basis.

Your spouse and child(ren) are also eligible for coverage. Any child(ren) must be under age 26.

AM I GUARANTEED COVERAGE?

This insurance is guaranteed issue coverage – it is available without having to provide information about your or your family's health. All you have to do is elect the coverage to become insured.

HOW MUCH DOES IT COST AND HOW DO I PAY FOR THIS INSURANCE?

Premiums are provided on the Premium Worksheet. You may elect insurance for you only, or for you and your dependent(s), by choosing the applicable coverage tier.

Premiums will be automatically paid through payroll deduction, as authorized by you during the enrollment process. This ensures you don't have to worry about writing a check or missing a payment.

WHEN CAN I ENROLL?

You may enroll during any scheduled enrollment period, or within 31 days of the date you have a change in family status.

WHEN DOES THIS INSURANCE BEGIN?

Insurance will become effective in accordance with the terms of the certificate (usually the first day of the month following the date you elect coverage).

You must be actively at work with your employer on the day your coverage takes effect. Your spouse and child(ren) must be performing normal activities and not be confined (at home or in a hospital/care facility).

WHEN DOES THIS INSURANCE END?

This insurance will end when you (or your dependents) no longer satisfy the applicable eligibility conditions, premium is unpaid, you are no longer actively working, you leave your employer, or the coverage is no longer offered.

CAN I KEEP THIS INSURANCE IF I LEAVE MY EMPLOYER OR AM NO LONGER A MEMBER OF THIS GROUP?

Yes, you can take this coverage with you. Coverage may be continued for you and your dependent(s) under the Extended Continuation provision. Your spouse may also continue insurance in certain circumstances. The specific terms and qualifying events for the Extended Continuation provision are described in the certificate.

¹Cancer Facts and Figures, 2020. American Cancer Society: <https://www.cancer.org/content/dam/cancer-org/research/cancer-facts-and-statistics/annual-cancer-facts-and-figures/2020/cancer-facts-and-figures-2020.pdf>, as viewed on October 14, 2020.

³AbilityAssist[®] services are offered through The Hartford by ComPsych[®]. ComPsych is not affiliated with The Hartford and is not a provider of insurance services. The Hartford is not responsible and assumes no liability for the goods and services provided by ComPsych and reserves the right to discontinue any of these services at any time. Ability Assist is a registered trademark of The Hartford. Services may not be available in all states. Visit <https://www.thehartford.com/employee-benefits/value-added-services> for more information.

⁴HealthChampionSM services are provided through The Hartford by ComPsych[®]. ComPsych is not affiliated with The Hartford and is not a provider of insurance services. The Hartford doesn't provide basic hospital, basic medical, or major medical insurance. HealthChampionSM specialists are only available during business hours. Inquiries outside of this timeframe can either request a call-back the next day or schedule an appointment. The Hartford is not responsible and assumes no liability for the goods and services provided by ComPsych and reserves the right to discontinue any of these services at any time. Health Champion is a service mark of ComPsych. Services may not be available in all states. Visit <https://www.thehartford.com/employee-benefits/value-added-services> for more information.

⁵Rates and/or benefits may be changed on a class basis. Rates are based on the age of the insured person and increase on the policy anniversary date on or following your birthday as you enter each new age category.

The Buck's Got Your Back[®]

The Hartford[®] is The Hartford Financial Services Group, Inc. and its subsidiaries, including underwriting company Hartford Life and Accident Insurance Company. Home Office is Hartford, CT. All benefits are subject to the terms and conditions of the policy. Policies underwritten by the underwriting company listed above detail exclusions, limitations, reduction of benefits and terms under which the policies may be continued in force or discontinued. This Benefit Highlights document explains the general purpose of the insurance described, but in no way changes or affects the policy as actually issued. In the event of a discrepancy between this document and the policy, the terms of the policy apply. Complete details are in the Certificate of Insurance issued to each insured individual and the Master Policy as issued to the policyholder. Benefits are subject to state

LIMITATIONS & EXCLUSIONS



This insurance coverage includes certain limitations and exclusions. The certificate details all provisions, limitations, and exclusions for this insurance coverage. A copy of the certificate can be obtained from your employer.

GROUP CRITICAL ILLNESS INSURANCE LIMITATIONS AND EXCLUSIONS

The benefits payable are based on the insurance in effect on the date of the diagnosis of a covered illness, subject to the definitions, limitations, exclusions and other provisions of the policy.

You and your dependent(s) must be citizens or legal residents of the United States, its territories and protectorates.

Benefit Separation Periods. If a covered person is diagnosed with a covered illness, and is subsequently diagnosed with another covered illness, the following separation periods apply between benefit payments. If the subsequent diagnosis is for: 1) A different, non-related covered illness than the first diagnosis (e.g. a cancer illness then a vascular illness), then no separation period applies; 2) A covered illness that is related to the first (e.g. two vascular illnesses, like heart attack and stroke), then a 3 month separation period applies; 3) The same covered illness as the first (e.g. two heart attacks) as allowed by the Recurrence Benefit, then a 6 month separation period applies.

Exclusions. This insurance does not provide benefits for any loss that results from or is caused by:

- Suicide, attempted suicide or intentionally self-inflicted injury, whether sane or insane
- War or act of war, declared or undeclared
- A covered person's participation in a felony, riot or insurrection
- A covered person's engaging in any illegal occupation
- A covered person's service in the armed forces or units auxiliary to them

General Limitations. Benefits under the policy are not payable for any covered illness:

- Diagnosed prior to the effective date of insurance for a covered person (except for newborn children)
- Diagnosed during an applicable benefit separation period
- For which a covered person has already received a benefit payment under the policy, unless the covered illness is included in a recurrence provision
- For which a covered person has already received a benefit payment under the recurrence provision

In addition, benefits are not payable for any critical illness not included as a covered illness in your certificate.

NOTICES

THIS POLICY PROVIDES LIMITED BENEFITS FOR SPECIFIED DISEASES ONLY.

This limited benefit plan (1) does not constitute major medical coverage, and (2) does not satisfy the individual mandate of the Affordable Care Act (ACA) because the coverage does not meet the requirements of minimum essential coverage. In New York: This policy provides limited benefits health insurance only. It does NOT provide basic hospital, basic medical or major medical insurance as defined by the New York State Department of Financial Services.

Please note: For residents of CA, GA, NJ and NY, since this is a limited benefit health product, persons without comprehensive health benefits from an individual or group health insurance policy or an HMO, or an employer plan providing essential health benefits are not eligible for this insurance. In addition, NY residents covered by another Critical Illness or specified disease plan are not eligible for coverage. For residents of CT, ID, ME, NH, and WV, a person covered by any Title XIX program (Medicaid or any similar name) is not eligible for this insurance.

5962f NS 05/21 Critical Illness Form Series includes GBD-2600, GBD-2700, or state equivalent.

The Buck's Got Your Back®

The Hartford® is The Hartford Financial Services Group, Inc. and its subsidiaries, including underwriting company Hartford Life and Accident Insurance Company. Home Office is Hartford, CT. All benefits are subject to the terms and conditions of the policy. Policies underwritten by the underwriting company listed above detail exclusions, limitations, reduction of benefits and terms under which the policies may be continued in force or discontinued. This Benefit Highlights document explains the general purpose of the insurance described, but in no way changes or affects the policy as actually issued. In the event of a discrepancy between this document and the policy, the terms of the policy apply. Complete details are in the Certificate of Insurance issued to each insured individual and the Master Policy as issued to the policyholder. Benefits are subject to state availability. © 2020 The Hartford.

Critical Illness Rates

Attained Age Uni-Tobacco Monthly Premium Rates for \$5,000 Coverage Amount				
Age	Employee	Employee & Spouse	Employee & Child(ren)	Family
18-24	\$2.07	\$4.11	\$3.39	\$5.65
25-29	\$2.46	\$4.87	\$3.78	\$6.41
30-34	\$2.72	\$5.38	\$4.04	\$6.92
35-39	\$3.31	\$6.57	\$4.63	\$8.11
40-44	\$4.43	\$8.86	\$5.75	\$10.39
45-49	\$6.54	\$13.26	\$7.86	\$14.80
50-54	\$8.84	\$18.11	\$10.16	\$19.65
55-59	\$11.86	\$24.47	\$13.18	\$26.01
60-64	\$16.43	\$34.05	\$17.75	\$35.59
65-69	\$22.29	\$46.04	\$23.61	\$47.58
70-74	\$29.70	\$61.33	\$31.02	\$62.87
75-79	\$39.35	\$80.94	\$40.67	\$82.48
80 +	\$47.27	\$97.10	\$48.59	\$98.63

Attained Age Uni-Tobacco Monthly Premium Rates for \$10,000 Coverage Amount				
Age	Employee	Employee & Spouse	Employee & Child(ren)	Family
18-24	\$3.30	\$6.58	\$5.20	\$8.79
25-29	\$4.02	\$7.97	\$5.92	\$10.18
30-34	\$4.49	\$8.91	\$6.39	\$11.12
35-39	\$5.66	\$11.24	\$7.56	\$13.45
40-44	\$7.81	\$15.64	\$9.71	\$17.85
45-49	\$11.94	\$24.23	\$13.83	\$26.44
50-54	\$16.49	\$33.80	\$18.39	\$36.01
55-59	\$22.43	\$46.34	\$24.33	\$48.55
60-64	\$31.47	\$65.26	\$33.36	\$67.47
65-69	\$43.03	\$88.94	\$44.93	\$91.15
70-74	\$57.75	\$119.31	\$59.65	\$121.52
75-79	\$76.96	\$158.32	\$78.86	\$160.53
80 +	\$92.77	\$190.57	\$94.67	\$192.78

Attained Age Uni-Tobacco Monthly Premium Rates for \$20,000 Coverage Amount				
Age	Employee	Employee & Spouse	Employee & Child(ren)	Family
18-24	\$5.77	\$11.51	\$8.82	\$15.07
25-29	\$7.14	\$14.16	\$10.18	\$17.71
30-34	\$8.04	\$15.96	\$11.09	\$19.51
35-39	\$10.35	\$20.57	\$13.40	\$24.12
40-44	\$14.58	\$29.20	\$17.63	\$32.76
45-49	\$22.74	\$46.19	\$25.78	\$49.74
50-54	\$31.78	\$65.18	\$34.83	\$68.74



55-59	\$43.58	\$90.07	\$46.63	\$93.62
60-64	\$61.54	\$127.70	\$64.59	\$131.25
65-69	\$84.52	\$174.74	\$87.57	\$178.29
70-74	\$113.87	\$235.25	\$116.91	\$238.81
75-79	\$152.19	\$313.09	\$155.24	\$316.64
80 +	\$183.77	\$377.51	\$186.82	\$381.06

Attained Age Uni-Tobacco Monthly Premium Rates for \$30,000 Coverage Amount				
Age	Employee	Employee & Spouse	Employee & Child(ren)	Family
18-24	\$8.24	\$16.45	\$12.44	\$21.35
25-29	\$10.25	\$20.35	\$14.45	\$25.24
30-34	\$11.59	\$23.01	\$15.79	\$27.91
35-39	\$15.05	\$29.90	\$19.25	\$34.80
40-44	\$21.35	\$42.77	\$25.55	\$47.66
45-49	\$33.54	\$68.14	\$37.74	\$73.03
50-54	\$47.07	\$96.57	\$51.27	\$101.46
55-59	\$64.73	\$133.81	\$68.93	\$138.70
60-64	\$91.61	\$190.13	\$95.81	\$195.02
65-69	\$126.01	\$260.54	\$130.21	\$265.44
70-74	\$169.98	\$351.20	\$174.18	\$356.10
75-79	\$227.43	\$467.85	\$231.63	\$472.75
80 +	\$274.78	\$564.45	\$278.98	\$569.34

Rates are based on the attained age of the Employee and increase as he/she enters each new age category
Rates/benefits may be changed on a class basis. Actual per pay period premium deductions may differ slightly from monthly billed amounts due to rounding. The Hartford offers a billing tolerance to help account for this difference.

Critical Illness (please confirm what sold):

All Benefit Amounts Quoted ___ **\$5,000** ___ **\$10,000** ___ **\$20,000** ___ **\$30,000** ___

SIGNATURE CONFIRMS THE ABOVE SOLD RATES AND PLAN DESIGN OPTION(S).

Printed Name: _____

Title: _____

Signature: _____

Date: _____



Thank you!

Please let us know if you
have any questions!

If you have questions
following the presentation
call : **406.457.4400**



Follow us to stay in the
loop @[mustbenefits](#)



www.mustbenefits.org





Benefits FOR YOUR FUTURE

Date: March 2022
To: District Clerk/Business Manager/Human Resource Officer
From: Andrew Holmlund, CEO
Re: 2022 - 2023 Renewal and Open Enrollment

Annual Group Renewal: Please respond by May 6, 2022

MUST has been serving Montana's public education community for more than 35 years – *its sole focus continues to be you*. In our commitment to provide quality, affordable health, dental, vision, life and disability benefits, we constantly evaluate benefit design, rates and administration to ensure quality, affordable products.

For the upcoming 2022-2023 benefit period, attached are the following:

- Your **CURRENT** (2021-2022) rate sheet for your reference
- MUST **RENEWAL** rate sheet (to be returned to MUST by **May 6, 2022**)
- **LIFE/LTD** renewal rate sheet (to be returned to MUST by **May 6, 2022**)
- **GROUP ONLINE OPEN ENROLLMENT FORM** (to be returned to MUST by **May 6, 2022**)
- **ACA ELECTION FORM** (to be returned to MUST by **May 6, 2022**)
- **AFFILIATION AND PARTICIPATION FORM** (to be returned to MUST by **May 6, 2022**)

Please complete the following steps on the **RENEWAL, LIFE/LTD, and GROUP ONLINE OPEN ENROLLMENT** forms:

Renewal Checklist

- Review the renewal packet, complete the Group Renewal rate sheets and the Online Open Enrollment sheet as needed.
- Review or make changes to the Life/LTD Renewal form and sign at the bottom.
- Complete the Participation Levels box on the Renewal Rate Sheet and sign at the bottom.
- Complete the ACA Election Form.
- Complete the Affiliation and Participation Agreement.
- All completed and signed renewal documents can be E-mailed to forms@ms-sf.org OR mail to **MUST, PO Box 4579, Helena MT 59604**.

Open Enrollment Checklist

- Access Open Enrollment information on the MUST Website www.mustbenefits.org > Bus Mgr/Clerks > Open Enrollment.
- Download All the Open Enrollment information.
- Communicate Open Enrollment Period to employees outlining their obligations.
 - Make copies of the Open Enrollment Notice for every person who is eligible for coverage.
 - Distribute the Open Enrollment Notice a week or two before the Open Enrollment Period begins.
 - Notify your staff of the Open Enrollment window.

Online Open Enrollment Checklist - no need to manage paper - two simple steps

- Ensure employees and retirees are notified when Open Enrollment period begins with your specific Open Enrollment dates.
- Track Open Enrollment Progress by running the Open Enrollment Status Report located in the analytical section (bottom left) of the home page.

Paper Open Enrollment Checklist - distribute paperwork, gather completed forms

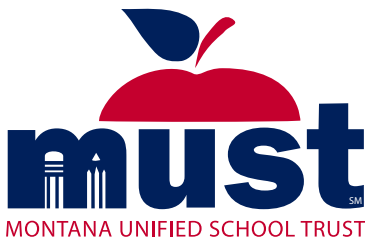
- Distribute the Universal Form to employees.
- Collect completed forms.
- Completed forms can be E-mailed to forms@ms-sf.org
OR mail to **MUST, PO Box 4579, Helena Montana 59604-4579.**

For questions concerning the above renewal information, contact your marketing representative / agent or email agardner@ms-sf.org.

Online Open Enrollment Ends:

May 27, 2022 for July 1, 2022 renewals

August 19, 2022 for September 1, 2022 renewals



Benefits FOR YOUR FUTURE

For District Clerks and Business Managers

NOTE: Review all forms for completeness prior to submission. Incomplete and obsolete forms will be returned and may cause delays in billing and coverage. Follow these instructions for an easy Open Enrollment Period.

- 1.** Make copies of the **Open Enrollment Notice** for every person who is eligible for coverage, even those who have waived, as they are eligible to elect coverage at this time. There are two notices per page. This may be emailed to employees as well.
- 2.** Distribute the notice a week or two before the Open Enrollment Period begins. Attaching to paystubs is a good way to make sure employees receive them in a timely manner.
- 3.** Make copies of the Open Enrollment Flier and post them in high-traffic areas. A teacher's lounge, a break room and bulletin boards are suggested.

July Renewals: Recommend distributing Open Enrollment Notices by Friday, **April 8, 2022.**

September Renewals: Recommend distributing Open Enrollment Notices before the end of the school year.

ONLINE ENROLLMENT OR PAPER ENROLLMENT?

ONLINE

- You have the option to elect either Online or Paper Enrollment on your Renewal Rate Sheet.
- If your group chooses Online Enrollment, you will need to complete a **Group Online Open Enrollment Form** and return it to MUST with your renewal. When utilizing the MUST Online Market, select your specific Open Enrollment period.
- **All benefit and enrollment changes are to be made online during the Open Enrollment Period.**

PAPER

If your group chooses Paper Enrollment, there are two forms to be utilized.

- **Universal Form** - this form is to be used by ALL employees.
 - For New Enrollees, Complete the **NEW ENROLLMENT** section (1, 2, 3, 4, 5, 6, & 10)
 - For existing MUST Enrollees who wish to change their benefits (i.e., change benefit plans or add or drop dental or vision) or make enrollment changes (i.e., address change; adding or dropping dependents) please complete the **CHANGE** section (1, 5, 6, 8, 9, & 10)
 - For those terminating employment, please complete the **TERMINATION OF EMPLOYMENT** section (1 & 11) to discontinue coverage.
- **Basic Plan Acknowledgment Form** - distribute this form to employees who elect the Basic Plan and submit the form with any changes or new elections recorded on the Universal Form to MUST.

These forms should be printed, completed, signed, scanned, and emailed to MUST at forms@ms-sf.org

All forms are available online at www.mustbenefits.org/forms.

MUST values your business. If you have questions or need assistance, please call MUST at 1-800-845-7283.



AFFORDABLE CARE ACT (ACA) SERVICES OVERVIEW

MUST offers ACA reporting services for groups of all sizes. ***MUST does not advise nor provide consulting services related to the reporting required under ACA.***

ACA reporting is based on a calendar year rather than your benefit year. For small groups who are not with MUST for the entire calendar year, MUST reporting will cover only the portion of the year that the group was with MUST. MUST does not provide IRS filing services for partial-year Applicable Large Groups (ALG); those groups can arrange to receive a data file from MUST and will be responsible for IRS filing on their own.

MUST groups who utilize our reporting services will fall into one of two categories:

- **Small Groups** – those with fewer than 50 Full-Time Equivalents (FTEs), or
- **Applicable Large Groups (ALG)** – those with 50 or more FTEs. ALGs will receive both Affordability and Eligibility calculations.

ACA SERVICE FEES

SMALL GROUP REPORTING. For the 2022 calendar year, there are no fees associated with small group reporting for all MUST-enrolled employees.

APPLICABLE LARGE GROUP (ALG) REPORTING. ALGs will incur costs for employees recorded in the system, regardless of whether they are enrolled in the medical plan (this would include waived employees and those not eligible for benefits (Variable Hour Employees)). Tracking Variable Hour Employees is a requirement for the system to properly record and calculate Affordability and/or Eligibility as required by IRS section 6056 rules. It is important to notify MUST of employee terminations as they occur in order to avoid being charged for these termed employees.

<p>NOTE: MUST utilizes the Federal Poverty Level Safe Harbor method for the ALG Affordability calculations.</p>
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ACA NOTIFICATION: ACTION REQUIRED

The attached ACA Reporting Election form must be completed and returned with all renewal documents. Submit the completed form to: forms@ms-sf.org

If you have questions concerning MUST ACA services, please call us at 1-800-845-7283. Thank you for your prompt attention to this matter.



ACA REPORTING ELECTION

Please indicate the ACA reporting service you would like MUST to provide, then sign below and return with renewal documents.

- NO REPORTING:** District uses a different service.
- PARTIAL-YEAR SMALL GROUP:** MUST will provide 1094b and 1095b forms and filing for the portion of the year the group is with MUST. There is no fee for this small group ACA service.
- PARTIAL-YEAR APPLICABLE LARGE GROUPS (ALG):** Contact MUST to discuss group options because we cannot provide all services.
- SMALL GROUP:** MUST will provide 1094b and 1095b forms and filing. There is no fee for this small group ACA service.
- APPLICABLE LARGE GROUPS (ALG):** MUST provides Affordability calculations using the Federal Poverty Level method, Eligibility calculations (Service Hours), 1094c and 1095c forms, and form filing.

You will need to either update payroll service hours or provide MUST a payroll service hour reports *for every pay cycle in the calendar year*. Directions on how to update service hours and/or a template spreadsheet will be provided by MUST.

- **FEE: \$2.50 PEPM** for employees enrolled in MUST medical plans, waived employees, and those not eligible for benefits (Variable Hour Employees)

Group Name GALLATIN GATEWAY ELEMENTARY

Legal Name County of Gallatin School District 35

Group FEIN: 81-6000425

Authorized Group Signature: _____

Printed Name/Title: _____

Date: _____



GROUP ONLINE OPEN ENROLLMENT FORM FOR 9/1 RENEWAL

You have chosen online Open Enrollment for your employees. If your group is making no plan changes, your online enrollment will be set up in "Passive" mode. This means that employees who do not complete the online open enrollment process will be re-enrolled in their same benefit selections from the current plan year. **Please complete all sections of this form and return it with your renewal and life insurance worksheets, ACA election form, and A & P by the renewal date deadline.**

SECTION I GENERAL INFORMATION

Group Name: **GALLATIN GATEWAY ELEMENTARY**

SECTION II OPEN ENROLLMENT

Open Enrollment Dates:
(you may only select one)

- 7/01/22 - 7/30/22 7/25/22 - 8/05/22
- 7/05/22 - 7/15/22 8/01/22 - 8/19/22

Preferred Method of Employee Notification:

- Email** **Memo**

**Employee email list required for email notifications*

Email Open Enrollment Reminder Options

- Weekly**
- Bi-Weekly** **Other:** _____

SECTION III EMPLOYER CONTRIBUTIONS

This form is used to designate your preferences for this process, and will allow your employees to see their employer contributions. Should your contributions be unknown at the time of renewal, please complete sections I and II, and return. MUST will designate contributions at \$0 on the Online Market, and your employees will be unable to see them; however, this will have no impact on the enrollment. Once contributions are known, please complete section III, and return to MUST, as this information is needed for ACA reporting.

ONLY COMPLETE, if:

A: **Large Groups**—MUST is responsible for your ACA reporting, this section is required.

B: **All Groups**—Group wants employees to see employer contribution when enrolling online, this section is required.

Enter ALL of your Group's Structure Classifications (e.g., certified, certified part-time, classified, classified part-time, administrators, etc.)
For additional Classifications, please attach an additional sheet.

Structure Classification: _____

How much does your district contribute to this Structure Classification?

<input type="checkbox"/> Medical	Amount: _____
<input type="checkbox"/> Dental	Amount: _____
<input type="checkbox"/> Vision	Amount: _____

Structure Classification: _____

How much does your district contribute to this Structure Classification?

<input type="checkbox"/> Medical	Amount: _____
<input type="checkbox"/> Dental	Amount: _____
<input type="checkbox"/> Vision	Amount: _____

Structure Classification: _____

How much does your district contribute to this Structure Classification?

<input type="checkbox"/> Medical	Amount: _____
<input type="checkbox"/> Dental	Amount: _____
<input type="checkbox"/> Vision	Amount: _____

Structure Classification: _____

How much does your district contribute to this Structure Classification?

<input type="checkbox"/> Medical	Amount: _____
<input type="checkbox"/> Dental	Amount: _____
<input type="checkbox"/> Vision	Amount: _____

Signature: _____ Date: _____

Title: _____



AFFILIATION AND PARTICIPATION AGREEMENT

between Montana Unified School Trust ("MUST" or "Trust") and

**Group Name: GALLATIN GATEWAY
ELEMENTARY**

Group Number: 9210

(hereafter referred to as the GROUP)

Effective Date: September 1, 2022

Tax I.D. Number: 81-6000425

Note: Signatures are required on **page 6**.

Please return all pages of the original signed Affiliation and Participation Agreement to:

MUST
P.O. Box 4579
Helena, Montana 59604-4579

If you have questions about completing this Agreement, call the MUST Administration office at 1-800-845-7283.

PARTICIPATION AGREEMENT

Section 1 – Eligibility Requirements

Note to the GROUP: Each GROUP is responsible for the consequences of excluding employee classifications, imposing unequal eligibility requirements, or having benefit terms or conditions that cause discrimination in favor of higher paid employees. The IRS may require the GROUP to demonstrate that the selections made in this agreement do not discriminate in favor of higher paid employees.

MUST is not responsible for verifying workplace-specific circumstances or the potential for discrimination based on the GROUP participation elections or contribution decisions.

<p>Eligible Employee Classes Please indicate which classes of employee will be eligible for medical coverage.</p>	<input type="checkbox"/> Administrative Employees <input type="checkbox"/> Certified Employees <input type="checkbox"/> Classified Employees <input type="checkbox"/> Other (Please List) _____ <input type="checkbox"/> Other (Please List) _____
<p>Hours Worked Please indicate the hourly requirements for each eligible class of employee. MUST requires a minimum of 17.5 hours unless the school district has a four-day workweek. A minimum of 15 hours is required for districts with a four-day workweek.</p>	<p>Minimum hours per week for Administration Employees: <input type="checkbox"/> 17.5 <input type="checkbox"/> 20 Hours <input type="checkbox"/> Greater than 20 (please list) _____</p> <p>Minimum hours per week for Certified Employees: <input type="checkbox"/> 17.5 <input type="checkbox"/> 20 Hours <input type="checkbox"/> Greater than 20 (please list) _____</p> <p>Minimum hours per week for Classified Employees: <input type="checkbox"/> 17.5 <input type="checkbox"/> 20 Hours <input type="checkbox"/> Greater than 20 (please list) _____</p> <p>Minimum hours per week for other employee classification(s) specified above: <input type="checkbox"/> 17.5 <input type="checkbox"/> 20 Hours <input type="checkbox"/> Greater than 20 (please list) _____</p> <p>Minimum hours per week for district with four-day workweek: <input type="checkbox"/> 17.5 <input type="checkbox"/> 20 Hours <input type="checkbox"/> Greater than 20 (please list) _____</p>



<p>Waiting Period for New Employees</p> <p>GROUP determines whether a waiting period will apply for initial eligibility.</p> <p>Please indicate the coverage effective date for each applicable class of employee.</p>	<p>Effective date for Administration Employees:</p> <p><input type="checkbox"/> First Day of paid status <input type="checkbox"/> First day of month following first day of paid status.</p> <p><input type="checkbox"/> 1st of the month following a 30 day probation period <input type="checkbox"/> 1st of the month following a 60 day probation period</p> <p>Effective date for Certified Employees:</p> <p><input type="checkbox"/> First Day of paid status <input type="checkbox"/> First day of month following first day of paid status.</p> <p><input type="checkbox"/> 1st of the month following a 30 day probation period <input type="checkbox"/> 1st of the month following a 60 day probation period</p> <p>Effective date for Classified Employees:</p> <p><input type="checkbox"/> First Day of paid status <input type="checkbox"/> First day of month following first day of paid status.</p> <p><input type="checkbox"/> 1st of the month following a 30 day probation period <input type="checkbox"/> 1st of the month following a 60 day probation period</p> <p>Effective date for other employee classification(s) specified above:</p> <p><input type="checkbox"/> First Day of paid status <input type="checkbox"/> First day of month following first day of paid status.</p> <p><input type="checkbox"/> 1st of the month following a 30 day probation period <input type="checkbox"/> 1st of the month following a 60 day probation period</p>
<p>Other Eligibility (See Section 3)</p>	<p>Retirees, COBRA participants, and trustees are eligible as defined by MUST in the Summary Plan Document. Employees on medical leave or other leave of absence are eligible as defined by the GROUP or MUST in the Summary Plan Document.</p>

If a participant elects coverage, the participant may also elect coverage for eligible dependents, as defined by MUST in the Summary Plan Document. These dependents may include dependent spouse, domestic partner, and/or dependent child.

Life and Accidental Death & Dismemberment (AD&D), Dependent Life and AD&D, and Long-Term Disability (LTD): All active employees are eligible for plans elected by the GROUP. Restrictions apply to COBRA participants, retirees, and dependents. Trustees are not eligible for this coverage as they are not actual employees of the district.

Section 2 – Participation Requirements

For the GROUP to maintain eligibility, the following conditions must be met¹:

1. MEDICAL REQUIREMENTS

The MUST medical plan requires a minimum participation of 75% of all eligible GROUP participants – excluding those waiving coverage because they are insured under another plan². Noncompliance with this participation requirement may result in the loss of MUST’s ability to provide medical coverage.

Example: If the group has 125 total eligible employees and 25 waive coverage because they have other insurance, MUST requires 75 of the remaining 100 employees to enroll in the medical plan.

2. DENTAL AND VISION REQUIREMENTS

Groups who wish to offer dental and/or vision may do so by electing either the “all employees” or “medical enrollees only” options. There are no participation requirements, however, to achieve the optimal rate for dental and/or vision, the GROUP must enroll at least 60% of all eligible employees or 60% of participants enrolled in medical, depending upon the dental and/or vision option chosen. If the dental and/or vision participation level falls below 60%, the GROUP rate will change in the next renewal according to the participation level achieved in the current plan year.

Example: If only 20 of 75 employees eligible for coverage elect dental and/or vision, the rates will be higher than if 70 employees from the same group elect said coverage.

If the dental and/or vision plan is elected by the GROUP and if a participant elects coverage, the participant may also elect coverage for eligible dependents, as defined by MUST in the Summary Plan Document. These dependents may include dependent spouse, domestic partner, and/or dependent child.

¹ MUST reserves the right to audit personnel records to confirm participation. The GROUP will have two (2) years to bring participation into compliance if its participation does not meet minimum requirements. If the GROUP is unsuccessful, participation in the Trust may be terminated.

² Eligible employees who are waiving coverage may be required to provide proof of other insurance and complete a health coverage and benefit Waiver Form, which will be maintained on file at the MUST Administration Office.



1. RETIREE ELIGIBILITY REQUIREMENTS

The retired person must be an eligible covered employee on the day immediately before the date of retirement and/or was eligible for retirement under an employment policy of the GROUP.

2. TRUSTEE ELIGIBILITY REQUIREMENTS

An eligible trustee is a person duly appointed and actively serving on the board of trustees of the GROUP. To be an eligible retired trustee, the trustee must have served two (2) complete terms and must be covered the day immediately before the date the trustee retires.

Section 3 – Guidelines for Inactive Participants

Please refer to the MUST Summary Plan Document outlining the terms of coverage available to participants in the following circumstances:

- a. Leave of Absence
- b. Retirement
- c. Survivors of an Employee
- d. COBRA – Continuation of Coverage
- e. Uniformed Services Employment and Reemployment Rights Act (USERRA), and Montana Services Employment and Reemployment Rights Act (MSERRA or the Montana National Guard)

Section 4 – Guidelines for Those Declining Coverage

Eligible employees declining health insurance coverage and other benefits will need to complete and sign a Universal Form: Waiver Section verifying they understand that they are waiving their right to the medical plan, the basic life and AD&D insurance, and LTD insurance included in the health insurance package. The GROUP is required to send the Universal Form: Waiver Section to MUST. Failure to provide the reasons in writing may result in MUST refusing enrollment at a later date.



AFFILIATION AGREEMENT

This Affiliation Agreement is between **GALLATIN GATEWAY ELEMENTARY** (“GROUP”) and Montana Unified School Trust (MUST or “Trust”) to secure commitment to participate in the MUST program **September 1, 2022 through August 31, 2023** (“Initial Term”). After the Initial Term, this Affiliation Agreement shall automatically renew for successive one (1) year terms (each a “Renewal Term”).

It is understood that either party may elect not to renew this Affiliation Agreement for any reason at the end of the Initial Term, or at the end of any successive Renewal Term thereafter. Absent an effective notice of intent not to renew, all terms and conditions of this Affiliation Agreement, as modified in accordance with provisions herein, shall continue in force for the next term.

If the GROUP terminates this Affiliation Agreement prior to the completion of the Initial Term, or prior to the end of any successive Renewal Term thereafter, the GROUP will provide the Trust at least sixty (60) calendar days prior written notice of termination. In addition, if the GROUP terminates this Affiliation Agreement prior to the completion of the Initial Term or any Renewal Term thereafter, the GROUP agrees to pay to the Trust any claims and expenses which exceed premiums received as described in paragraph 4 below.

If, according to paragraph 5 below, the Trust cancels the GROUP’s coverage, the Trust will deliver written notice of intent not to renew within sixty (60) calendar days and the GROUP will be obligated to pay to the Trust any claims and expenses which exceed premiums received as described in paragraph 4 below.

1. The parties agree that the GROUP’s participation in MUST is subject to the coverage and benefits described in the plan(s) elected by the GROUP and will be subject to the rates provided by MUST.
 - a. MUST premiums are guaranteed for the Initial Term. MUST will conduct a review of premium contributions prior to the annual renewal date and rates may be adjusted per actuarial recommendation based on MUST standard underwriting practices for each Renewal Term.
 - b. MUST reserves the right to recalculate the initial GROUP rates in the event that enrollment changes by more than 15% during any given month.
2. The parties agree that the GROUP’s eligibility is conditioned upon participation by at least 75% of eligible employees that do not have other coverage. Rules regarding participation are defined in the Participation Agreement (pages 1 through 3) of this agreement.
3. The GROUP agrees its participation and affiliation in MUST is bound by the following:
 - a. “Agreement and Declaration of Trust Establishing the Montana Unified School Trust” (the “Trust Agreement”);
 - b. Summary Plan Document of MUST;
 - c. Any of the contracts or policies of insurance obtained by MUST which cover any employees of the GROUP; and
 - d. Any rules and regulations pertaining to the administration of the employee benefit programs, as these documents and rules may be amended from time to time.

These documents are available from MUST upon request.

4. The parties agree that the GROUP’s participation in MUST is for the period stated above. Termination or cancellation of coverage prior to the last day of the current term shall be subject to the following:
 - a. If the GROUP’s claims and expenses on the last day of coverage for which premiums have been paid **are less** than the collected contributions, then GROUP may cease participation without any further reimbursement to MUST, except as to any contribution adjustment then in effect. The calculation will be performed using data with claims run out for six (6) months after the last day of coverage and claims will include incurred but not reported claims. MUST’s actuary will estimate the GROUP’s remaining incurred but not reported claims and the apportionment of expenses.
 - b. If the GROUP claims and expenses as of the day of coverage for which premiums have been paid **are greater** than the collected contributions, the GROUP will reimburse MUST in the amount by which the claims and expenses exceed the collected contributions. The calculation will be performed using data with claims run out for six (6) months after the last day of coverage and claims will include incurred but not reported claims. MUST’s actuary will estimate the GROUP’s remaining incurred but not reported claims and the apportionment of expenses. Payment is due thirty (30) days after notification from MUST of the amount.



1. MUST may cancel the GROUP's participation before the end of the term only upon one (1) or more of the following conditions:
 - i. If the GROUP fails to pay premium contributions as required;
 - ii. If GROUP either fails to submit or submits premium contributions late as set forth hereunder;
 - iii. If GROUP experiences inadequate employee participation;
 - iv. If MUST ceases operations;
 - v. If the GROUP fails to provide accurate and complete information to enable MUST to comply with federal and state laws;
 - vi. If the GROUP falsifies or misrepresents any health or loss experience information relied upon by MUST to establish premium rates;
 - vii. If the GROUP breaches the terms of its participation with MUST; and/or
 - viii. If GROUP provides sixty (60) days advanced notice (subject to potential expenses under paragraph 4).
2. The GROUP acknowledges its responsibility to ensure all information supplied to MUST is accurate and complete. MUST and its trustees, representatives, or administrators assume no responsibility for the accuracy of any information supplied by the GROUP or its employees.
3. The GROUP acknowledges that all information furnished to MUST for purposes of participation in MUST shall become the property of MUST to be used for MUST operations. Neither the GROUP nor any third party can require MUST to disclose any of such information for other purposes unless specifically mandated by law. This provision survives the termination of the GROUP's participation in MUST.
4. The GROUP understands that premium payment is due on the 10th calendar day of each month of coverage. If the GROUP submits premium contributions late, MUST will provide notice upon the first instance of such occurrence and, in its sole discretion, may impose reasonable penalties. If, after the first instance of such occurrence and notice by MUST, the GROUP continues to make late contributions for subsequent months of coverage, MUST may, in its sole discretion, impose additional and successive penalties, up to and including cancellation of this Affiliation Agreement.
5. Any failure of MUST to enforce a provision of this Affiliation Agreement shall not constitute a waiver of such provision or prejudice the right of MUST to enforce such provision at any subsequent time.



Beginning Date of Coverage: September 1, 2022

GROUP: GALLATIN GATEWAY ELEMENTARY

Signed: _____ <i>Board of Trustees Chairperson/ Authorized District Official</i>	Attest: _____ <i>Business Official or District Clerk</i>
_____ <i>Print Name</i>	_____ <i>Print Name</i>
Date: _____, 20__	Date: _____, 20__

MUST:

Signed: _____ <i>Andrew W. Holmlund, MSSF CEO</i>	Date: _____, 20__
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2022-23 MUST Health Program Renewal Overview Gallatin Gateway Elementary

Renewal Date: September 1

Medical Plans:

- RM 200/1200- RX- 80%
- RM 1000/2000- RX- 80%
- CM 2000/4000- RX- 80%
- HE 2800/2800- RX- 100%
- HE 5000/5000- RX- 100%
- Basic Plan 2000/4000- No RX- 70%

****Schools with less than 25 enrolled may offer up to 3 plan designs for the 2022-23 Plan year. Please choose 3.***

Dental & Vision Plans:

- **New! Delta Dental**- 100% Preventive/80% Basic/50% Major \$1,250 Annual Max
- **New! VSP** (Vision Service Plan)- Better benefits with better discounts

Life & Disability:

- Basic \$10,000 Life and Accidental Death & Dismemberment (Premium included In with Medical)
- Basic 50% Pre-disability Long Term Disability up to \$5,000/ month maximum (Premium included with Medical)
- Voluntary Life and AD&D in increments of \$10k for Employee and \$5k for dependents (Age rated Premiums)

Considerations:

Medical:

- Remove plans with no enrollment; HE 5000 & CM 4000 plans.
- Combine RM 200 and RM 1000 plans into an RM 500 plan.
- Remove the Basic Plan- Not ACA compliant or Medicare Credible. No RX.

Life Insurance:

- Group Employer Paid Life and AD&D, in increments of \$10,000

Disability Insurance:

- Long Term Disability Option for Non-Medical plan participants

New! Voluntary Accident & Critical Illness policies through The Hartford

- Employee Paid

New! Short Term Disability policy through Dearborn

- Employer, or Employee Paid

DeAnna Anderson

Marketing & Service Representative

Phone: 406-459-9027

Email: danderson@ms-sf.org



2022-23 Rate Update:

Overall Renewal Rate Change: 3%

Please note that fluctuations in rates are due to average age, current health status and projected risk utilization, and includes a pooled rate of 6%. If you know of any high claims individuals that have recently termed from the plan, or if you feel there have been demographic changes, please let us know so we can take that into account.

The initial trust minimum renewal MUST has issued for the 2022-23 plan year is 1.5%. The maximum initial trust renewal issued is 12%. National Medical trend increased 6.5% and pharmacy is 5% for 2022.

Renewal Factors:

- Coverage mandates
- Claims Utilization
- Chronic illness
- Prescription drug costs
- Network Utilization
- Group Demographics

MUST groups located in the South-Central region of Montana have received an average renewal of 4.9% over the last 3 years.

4.9% average in 2020-21

3.8% average in 2021-22

5.9% average in 2022-23

Optional Retiree Rating Structure:

Active plan participants continue to subsidize the benefit costs for Retirees. MUST will continue to provide split rates for active employees and retirees upon request.

Age 65+ plan participants, who are retired, have access to Medicare options. In most cases those options are more affordable than paying premiums for secondary coverage through MUST. Retirees may be directed to Aging Centers of Excellence in their respective county of residence for support and assistance. This information is readily available should a retiree, age 65+, decide to seek other options. Please be assured that MUST is committed to helping them through that process.

A district may use, at its discretion, how it charges out premiums to its employees and retirees. Should the district choose to allow the effective reduction in Active medical premiums to subsidize Retiree medical premiums, they may do so.



Open Enrollment Process & Renewal Timelines:

- Discuss MUST renewal during April Board/Staff Meeting
 - District premium contribution
 - Plan design changes (if applicable)
- Submit signed renewal due back to MUST
 - 7 days prior to first day of Open Enrollment
- MUST Online:
 - Last day is 08/19/2022 for September 1 renewals
- Paper Enrollment
 - Forms due by 08/19/2022 for September 1 renewals
- No action necessary if no changes. Individual elections will renew as is.
- Open Enrollment may begin as early as 04/13/2022.

Onsite Open Enrollment:

If you plan to have on-site or virtual meetings for open enrollment education, please reach out to me with your preferred dates and I will plan to be available.

We greatly appreciate your continued support for the MUST health plan and benefits programs. I look forward to working with you again this coming plan year.

Please reach out to me with any questions. I'm always happy to help.

Thank you,

DeAnna Anderson
Licensed Life & Health Producer
Marketing & Service Representative
Mobile: (406)459-9027



DeAnna Anderson
Marketing & Service Representative

Phone: 406-459-9027

Email: danderson@ms-sf.org

MUST Insurance Rates 2022-2023

	Basic Plan	Comprehensive Major Medical (4000)	Comprehensive Major Medical (2000)	HDHP (2800)	HDHP (5000)	Revised Major Medical (200)	Revised Major Medical (1000)
	22-23		22-23	22-23	22-23	22-23	22-23
Single	\$586.00		\$666.00	\$673.00	\$510.00	\$811.00	\$769.00
Two Party	\$1,172.00		\$1,332.00	\$1,346.00	\$1,020.00	\$1,622.00	\$1,538.00
Parent/Children	\$967.00		\$1,099.00	\$1,110.00	\$842.00	\$1,338.00	\$1,269.00
Family	\$1,582.00		\$1,798.00	\$1,817.00	\$1,377.00	\$2,190.00	\$2,076.00
Single Retiree	\$586.00		\$666.00	\$673.00	\$510.00	\$811.00	\$769.00
Two Party Retiree	\$1,172.00		\$1,332.00	\$1,346.00	\$1,020.00	\$1,622.00	\$1,538.00
Single Medicare	\$322.00		\$366.00	\$370.00	\$281.00	\$446.00	\$423.00
Two-Party Medicare	\$645.00		\$733.00	\$740.00	\$561.00	\$892.00	\$846.00
1+/- Age 65	\$908.00		\$1,032.00	\$1,043.00	\$791.00	\$1,257.00	\$1,192.00
Current District Contribution:		\$584					
MONTHLY COST TO EMPLOYEE							
Basic Plan	\$2.00						
Comprehensive Major Medical (4000)	-\$584.00						
Comprehensive Major Medical (2000)	\$82.00						
HDHP (2800)	\$89.00						
HDHP (5000)	-\$74.00						
Revised Major Medical (200)	\$227.00						
Revised Major Medical (1000)	\$185.00						

MUST Insurance Rates 2021-2022

CURRENT YEAR	Comprehensive Major Medical						
	Basic Plan	Comprehensive Major Medical (4000)	Major Medical (2000)	HDHP (2800)	HDHP (5000)	Revised Major Medical (200)	Revised Major Medical (1000)
	21-22	21-22	21-22	21-22	21-22	21-22	21-22
Single	\$569.00	\$636.00	\$647.00	\$653.00	\$495.00	\$787.00	\$747.00
Two Party	\$1,138.00	\$1,272.00	\$1,294.00	\$1,306.00	\$990.00	\$1,574.00	\$1,494.00
Parent/Children	\$939.00	\$1,046.00	\$1,068.00	\$1,077.00	\$817.00	\$1,299.00	\$1,233.00
Family	\$1,536.00	\$1,717.00	\$1,747.00	\$1,763.00	\$1,337.00	\$2,125.00	\$2,017.00
Single Retiree	\$569.00	\$636.00	\$647.00	\$653.00	\$495.00	\$787.00	\$747.00
Two Party Retiree	\$1,138.00	\$1,272.00	\$1,294.00	\$1,306.00	\$990.00	\$1,574.00	\$1,494.00
Single Medicare	\$313.00	\$350.00	\$356.00	\$359.00	\$272.00	\$433.00	\$411.00
Two-Party Medicare	\$626.00	\$700.00	\$712.00	\$718.00	\$545.00	\$866.00	\$822.00
1+/- Age 65	\$882.00	\$986.00	\$1,003.00	\$1,012.00	\$767.00	\$1,220.00	\$1,158.00

District Contribution: \$584

MUST Insurance Rates 2022-2023

RENEWAL RATES	Comprehensive Major Medical						
	Basic Plan	Comprehensive Major Medical (4000)	Major Medical (2000)	HDHP (2800)	HDHP (5000)	Revised Major Medical (200)	Revised Major Medical (1000)
	22-23	22-23	22-23	22-23	22-23	22-23	22-23
Single	\$586.00	\$666.00	\$673.00	\$673.00	\$510.00	\$811.00	\$769.00
Two Party	\$1,172.00	\$1,332.00	\$1,346.00	\$1,346.00	\$1,020.00	\$1,622.00	\$1,538.00
Parent/Children	\$967.00	\$1,099.00	\$1,110.00	\$1,110.00	\$842.00	\$1,338.00	\$1,269.00
Family	\$1,582.00	\$1,798.00	\$1,817.00	\$1,817.00	\$1,377.00	\$2,190.00	\$2,076.00
Single Retiree	\$586.00	\$666.00	\$673.00	\$673.00	\$510.00	\$811.00	\$769.00
Two Party Retiree	\$1,172.00	\$1,332.00	\$1,346.00	\$1,346.00	\$1,020.00	\$1,622.00	\$1,538.00
Single Medicare	\$322.00	\$366.00	\$370.00	\$370.00	\$281.00	\$446.00	\$423.00
Two-Party Medicare	\$645.00	\$733.00	\$740.00	\$740.00	\$561.00	\$892.00	\$846.00
1+/- Age 65	\$908.00	\$1,032.00	\$1,043.00	\$1,043.00	\$791.00	\$1,257.00	\$1,192.00

Current District Contribution: \$584

\$ amount changes:	Comprehensive Major Medical						
	Basic Plan	Comprehensive Major Medical (4000)	Major Medical (2000)	HDHP (2800)	HDHP (5000)	Revised Major Medical (200)	Revised Major Medical (1000)
	\$ Increase	\$ Increase	\$ Increase	\$ Increase	\$ Increase	\$ Increase	\$ Increase
Single	\$17.00	-\$636.00	\$19.00	\$20.00	\$15.00	\$24.00	\$22.00
Two Party	\$34.00	-\$1,272.00	\$38.00	\$40.00	\$30.00	\$48.00	\$44.00
Parent/Children	\$28.00	-\$1,046.00	\$31.00	\$33.00	\$25.00	\$39.00	\$36.00
Family	\$46.00	-\$1,717.00	\$51.00	\$54.00	\$40.00	\$65.00	\$59.00
Single Retiree	\$17.00	-\$636.00	\$19.00	\$20.00	\$15.00	\$24.00	\$22.00
Two Party Retiree	\$34.00	-\$1,272.00	\$38.00	\$40.00	\$30.00	\$48.00	\$44.00
Single Medicare	\$9.00	-\$350.00	\$10.00	\$11.00	\$9.00	\$13.00	\$12.00
Two-Party Medicare	\$19.00	-\$700.00	\$21.00	\$22.00	\$16.00	\$26.00	\$24.00
1+/- Age 65	\$26.00	-\$986.00	\$29.00	\$31.00	\$24.00	\$37.00	\$34.00

% changes:	Comprehensive Major Medical						
	Basic Plan	Comprehensive Major Medical (4000)	Major Medical (2000)	HDHP (2800)	HDHP (5000)	Revised Major Medical (200)	Revised Major Medical (1000)
	% Increase	% Increase	% Increase	% Increase	% Increase	% Increase	% Increase
Single	3.0%	-100.0%	2.9%	3.1%	3.0%	3.0%	2.9%
Two Party	3.0%	-100.0%	2.9%	3.1%	3.0%	3.0%	2.9%
Parent/Children	3.0%	-100.0%	2.9%	3.1%	3.1%	3.0%	2.9%
Family	3.0%	-100.0%	2.9%	3.1%	3.0%	3.1%	2.9%
Single Retiree	3.0%	-100.0%	2.9%	3.1%	3.0%	3.0%	2.9%
Two Party Retiree	3.0%	-100.0%	2.9%	3.1%	3.0%	3.0%	2.9%
Single Medicare	2.9%	-100.0%	2.8%	3.1%	3.3%	3.0%	2.9%
Two-Party Medicare	3.0%	-100.0%	2.9%	3.1%	2.9%	3.0%	2.9%
1+/- Age 65	2.9%	-100.0%	2.9%	3.1%	3.1%	3.0%	2.9%